



Agenda Information Sheet

File #: 20-1261

Item #: 36.

STRATEGIC PRIORITY: Quality of Life
AGENDA DATE: August 12, 2020
COUNCIL DISTRICT(S): All
DEPARTMENT: Park & Recreation Department
EXECUTIVE: John D. Jenkins

SUBJECT

Authorize a three-year service price agreement for an annual subscription service to the MicroMain computerized maintenance management software system for the Park and Recreation Department - MicroMain Corporation, only bidder - Not to exceed \$45,588.73 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

The purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

MicroMain is the current computerized maintenance management software system of record for the City of Dallas Park and Recreation Department's Park Maintenance and Operations Division and Facility Services Division. It will be primarily used to assess preventive and predictive equipment maintenance. This will allow for data driven equipment maintenance decisions. It will also be used to monitor and track fixed assets, in addition to parts and inventory management.

The scope of work for this service price agreement shall include an annual subscription service for software updates, phone support, problem solving including patches, fixes, etc., additional software licenses and staff training.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 4, 2020, the Park and Recreation Board authorized a three-year service price agreement with MicroMain Corporation.

FISCAL INFORMATION

Fund	FY 2020	FY 2021	Future Years
General Fund	\$0.00	\$15,196.24	\$30,392.49

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$45,588.73	Other Services	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				
• MicroMain Corporation - Non-local; Workforce - 0.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The following bid was received from solicitation number B3200116 and we recommend the City Council award this service price agreement in its entirety to the only bidder.

*Denotes successful bidder

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*MicroMain Corporation	5100 Bee Cave Road Austin, TX 78746	\$45,588.73

OWNER

MicroMain Corporation

Ron Savarese, President