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## OFFICE OF HOMELESS SOLUTIONS

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# Term Sheet

**Program/Project: Enter the program and/or project title**

Landlord Subsidized Leasing Program

**Vendor: List the vendor who has been awarded a contract for the project.**

City Square

**Scope of Services: Describe the scope of services highlighting key points of interest.**

Authorize one year contract, with one twelve-month renewal option contingent upon performance and subject to appropriation, with CitySquare, to implement Track 3 of the Homeless Solutions Strategy by providing move-in and rental assistance for eligible individuals and families in need of temporary assistance and mitigation funds to landlords that reserve units for eligible individuals and families experiencing homelessness (“the Landlord Subsidized Leasing Program”) for the period October 1, 2020 through September 30, 2021 – Not to exceed \$1,300,000.00 – Financing: Operating Carryover

This program provides financial assistance for eligible homeless persons and risk mitigation funds for landlords, to address challenges faced by persons experiencing homelessness as they navigate the rental market. The project offers two-part assistance. Part one is the risk mitigation funds that will be paid to qualifying landlords which includes holding fees, damage claims, and vacancy loss. Part two is the Move-in assistance that will be paid on behalf of the tenant which includes security deposits and utility assistance as well as Rental assistance that is paid directly to landlord.

City Square will assume all rental payments and will provide case management and administrative staff for the Project.

**Funding: Detail the funding for the project to include source of funds, fiscal impact, and payment method.**

Operating Carryover Fund, 0733, Department BMS, 5355, 3070, Contract No. OHS-2019-00010380, Vendor VS0000000497.

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**Procurement: Briefly explain the process of how the vendor was awarded**

BPZ1905 – Landlord Subsidized Leasing Program  
(2 proposal submissions)

Advertised 1/31/19 & 2/7/19  
Pre-Proposal Conference 2/08/19  
Proposals Due 2/28/19

Only two proposal was received for the Landlord Subsidized Leasing Program

**Feedback: Include briefing dates and recommendations from committees and commissions. Include dates of public forums and feedback from citizens.**

Information on this item was provided to the Citizen Homelessness Commission on May 9, 2019,

Information on this item was provided to the Human and Social Needs Committee on May 20, 2019,

**Location: Include information about which districts will be impacted and how they will be affected by this request.**

Council Districts. All

**Performance Measures: List the performance measures and outcomes for the project.**

This program will

- will decrease the number of homeless single female (sheltered and unsheltered) on the MDHA housing priority list by 25 and decrease the number of families by 50 priority list
- will provide 75 additional units of Supportive housing to the Dallas Homeless Response Systems inventory
- will place 25 homeless single females and 50 homeless families into housing
- Of the 75 homeless households placed into housing through the program 85% will remained housed for six months or more.

**Alignment with OHS Priorities: Discuss how this project aligns with OHS goals and objectives.**

The project aligns with the Office of Homeless Solutions priorities in regard to 1) preventing homelessness 2) protect persons experiencing homelessness 3) promote affordable housing solutions, and 4) partner to maximize resources.

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**Challenges/Solutions: Highlight any concerns that have been expressed or may arise. Discuss actions taken or potential solutions to address these concerns.**

N/A

<b>Authorized via Administrative Action</b>	<input type="checkbox"/>	<b>Authorized via Council Resolution</b>	<input type="checkbox"/>		
<b>Legistar File #</b>	<b>20-2090</b>	<b>Agenda Date</b>	<b>11/11/2020</b>	<b>Consent Agenda</b>	<input type="checkbox"/>
<b>Action Items: Describe the request of Council and provide supporting information.</b>					