



Legislation Text

File #: 20-2062, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: November 11, 2020

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water and wastewater equipment for the Water Utilities Department - Fin-Tek Corporation dba Fin-Tek Ozone in the estimated amount of \$159,300 and Municipal Valve & Equipment Company, Inc. in the estimated amount of \$13,500, lowest responsible bidders of seven - Total estimated amount of \$172,800 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement provides original equipment manufacturers parts and accessories for water and wastewater equipment. These parts are used for the maintenance and repair of existing equipment such as lime slakers, grit removers, vacuum breakers, chlorinators, belt filter presses, evaporators, and pumps. This master agreement is only utilized to supply parts for equipment that must be repaired with original equipment manufacturers parts to maintain equipment under warranty.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Economic Development Business Workforce and Inclusion Division sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 28, 2017, City Council authorized a three-year master agreement for original equipment manufacturers parts and accessories for water/wastewater pre-existing equipment with Environmental Improvements, Inc., Hartwell Environmental Corporation, Simba Industries, Cole-Parmer Instrument Company LLC, Fin-Tek Corporation, and Municipal Valve & Equipment Company, Inc. by Resolution No. 17-1044.

FISCAL INFORMATION

| Fund | FY 2021 | FY 2022 | Future Years |
|-----------------------------|-------------|-------------|--------------|
| Dallas Water Utilities Fund | \$57,600.00 | \$57,600.00 | \$57,600.00 |

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

| Contract Amount | Category | M/WBE Goal | M/WBE % | M/WBE \$ |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|---------|------------|
| \$172,800.00 | Goods | 18.00% | 3.22% | \$5,575.50 |
| <ul style="list-style-type: none"> This contract does not meet the M/WBE goal, but complies with good faith efforts. Fin-Tek Corporation dba Fin-Tek Ozone - Non-Local; Workforce - 0.00% - Local • Municipal Valve & Equipment Company, Inc. - Non-Local; Workforce - 10.00% - Local | | | | |

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

| | |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Low Bid | <ul style="list-style-type: none"> Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements Negotiations are not allowed |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

The Office of Procurement Services received the following bids from solicitation number BF20-00013033. We opened them on June 18, 2020. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

Bidders**Address****Amount**

*Fin-Tek Corporation
dba Fin-Tek Ozone

6 Leo Pl.
Wayne, NJ 07470

Multiple Lines

| | | |
|--------------------------------------------|--------------------------------------------------|----------------|
| *Municipal Valve & Equipment Company, Inc. | 4010 Billy Mitchell Dr. Addison, TX 75001 | Multiple Lines |
| Environmental Improvements, Inc. | 517 North Kealy Ave. Lewisville, TX 75057 | Non-responsive |
| Hartwell Environmental Corporation | 5211 West Arkansas Ln. Arlington, TX 76016 | Non-responsive |
| Macaulay Controls Company | 13920 Osprey Ct. Suite E Webster, TX 77598 | Non-responsive |
| Pierce Pump Co. | 9010 John W. Carpenter Fwy. Dallas, TX 75247 | Non-responsive |
| Simba Industries | 753 Port America Pl. Grapevine, TX 76051 | Non-responsive |

OWNERS

Fin-Tek Corporation dba Fin-Tek Ozone

Donald R Finnegan, President
Mary E Finnegan, Vice President

Municipal Valve & Equipment Company, Inc.

David McGoodwin, President
Randy Greene, Secretary/Treasurer