

February 28, 2024

WHEREAS, on February 22, 2017, the City Council authorized a five-year equipment lease agreement for mailing equipment, meters, related services, and supplies with Neopost USA, Inc. through the Texas Multiple Award Schedule in an amount not to exceed \$169,398.60; and a five-year master agreement for metered U.S. postage with Neopost USA, Inc. in an amount not to exceed \$5,649,337.51, in a total amount not to exceed \$5,818,736.11, by Resolution No. 17-0345.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That a master agreement for the purchase of metered U.S. postage for the Office of Procurement Services and supplies related to postage equipment for the Office of Procurement Services is authorized with Quadient Finance USA, Inc. (VC26436) in an amount not to exceed \$4,106,250 and Quadient, Inc. (VC0000012216) in an amount not to exceed \$35,834, through the National Association of State Procurement Officials cooperative agreement, approved as to form by the City Attorney, for a term of five years in a total amount not to exceed \$4,142,084.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for metered U.S. postage for the Office of Procurement Services and supplies related to postage equipment for the Office of Procurement Services. If a written contract is required or requested for any or all purchases of metered U.S. postage for the Office of Procurement Services and supplies related to postage equipment for the Office of Procurement Services under the master agreement instead of individual purchase orders, the City Manager is hereby authorized to execute a contract, approved as to form by the City Attorney.

SECTION 3. That the City Manager is hereby authorized to execute an equipment lease agreement with Quadient, Inc. (VC0000012216) through the National Association of State Procurement Officials cooperative agreement, approved as to form by the City Attorney, for the lease of postage equipment and software for the Office of Procurement Services for a term of five years, in an amount not to exceed \$162,900. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Quadient, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Quadient, Inc. under the equipment leasing agreement.

SECTION 4. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$4,304,984 (subject to annual appropriations) to Quadient Finance USA, Inc. and Quadient, Inc. from Cooperative Purchasing Agreement Contract No. POM-2023-00023250.

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SECTION 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.