



CITY OF DALLAS

**Office of Procurement Services**  
1500 Marilla Street, Room 3FN  
Dallas, Texas 75201

February 14, 2022

VIA CERTIFIED MAIL (CM# 7020 1810 0001 9462 3886)  
VIA EMAIL AT [twiberg@ensafe.com](mailto:twiberg@ensafe.com)

Tom Wiberg, PG  
EnSafe Inc.  
4545 Fuller Drive, Suite 342  
Irving, TX 75038

**RE: Protest of RFQ BFZ20-00012141 for General Non-Engineering Environmental Services (the "Solicitation")**

Dear Mr. Wiberg:

The City of Dallas ("City") is in receipt of EnSafe Inc's ("EnSafe") protest letter dated November 17, 2021 (the "Protest"). In the Protest, EnSafe states that the second phase of scoring was not transparent and that criteria used in this second phase was not published as part of the Solicitation.

After a thorough review of the issues raised in the Protest, the City does not find a basis upon which to change its award recommendations as the criteria for the second stage of evaluation was stated and published as part of the Solicitation.

On April 22, 2020, the City posted in Bonfire Addendum #4 to the Solicitation, which included a question about the second phase of evaluations, to which the City responded as follows:

The second tier of evaluation to be completed by Departments will include scoring respondents on each service provided in an effort to select the qualified primary, secondary, and tertiary vendor for each service. The respondent will be scored by each department on 3 areas – 1) capability and capacity to perform the service as based on Team structure, personnel qualifications, and current workload (30%); 2) expertise by service as demonstrated by service area specific requirements, other requirements, and specialized services provided in response to Section V. (40%); and 3) quality of current and past work performed (responsiveness, timeliness, quality of service, and cost effectiveness) as demonstrated by references and municipal contracting experience; quality of work performance will be evaluated by service as listed in Section V. (C.) Basic Schedule of Services Offered; and internal vendor performance evaluations will be considered (30%).

Accordingly, the City was transparent and published the information about how the second phase of the evaluation was to be conducted. We appreciate EnSafe's time and efforts in responding to this solicitation and in filing the Protest and the City looks forward to working with EnSafe on the services they were selected for in this new contract.

We now offer de-brief sessions if you would like to receive specific feedback regarding your proposal. Please contact Danielle Thompson at the email address provided in the copy line if you would like to request a de-brief session.

Sincerely,



Chhunny Chhean  
Director  
Office of Procurement Services

c: Danielle Thompson, Assistant Director, Office of Procurement Services  
via email at [Danielle.thompson@dallascityhall.com](mailto:Danielle.thompson@dallascityhall.com)  
Carlos Evans, Director, Office of Environmental Quality and Sustainability  
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