



# 2024 City of Dallas Charter Review Commission

## Meeting Record

The Charter Review Commission meetings are recorded.  
Agenda materials and recordings are available online at [www.dallascityhall.com](http://www.dallascityhall.com).

**Meeting Date:**  
**October 12, 2023**

**Convened:**  
**6:33 pm**

**Adjourned:**  
**8:53 pm**

**Commission Members Present:**

David de la Fuente, District 1  
The Honorable Miguel Solis, District 2  
Lisa LeMaster, District 3  
Isaac Steen, District 4  
Nancy Bernardino, District 5  
The Honorable Adam Medrano, District 6, Vice Chair  
Stuart Campbell, District 7  
Gregory Franklin, District 8  
Patti Clapp, District 10  
Terry Lowery, District 11  
The Honorable Adam McGough, District 12  
Marshall Mills, District 13  
The Honorable Angela Hunt, District 14

**Commission Members Absent:**

The Honorable Allen Vaught, Chair

**Presenters:**

Jake Anderson, Manager, Office of Government Affairs  
Jennifer Brown, Manager, Communications, Outreach, and Marketing  
Adriana Portillo, Language Access Coordinator, Office of Equity and Inclusion  
David de la Fuente, District 1, Charter Review Commission

**AGENDA**

Call to Order 6:33pm  
A quorum was present

- A. Approval of October 12th, 2023 Charter Review Commission Meeting Minutes**  
**Presenter(s): The Honorable Adam Medrano, Vice Chair, Charter Review Commission**

Approval of minutes from the previous commission meeting. Commissioner Hunt moved to approve and was seconded by Commissioner McGough. The motion carried with no opposition.

**Action Taken/Committee Recommendation(s): APPROVED**

**B. Format of Community Townhall Meetings**

**Presenter(s): The Honorable Adam Medrano, Vice Chair, Charter Review Commission**

The Commission discussed the format and timing of townhalls for the public. At the suggestion of Vice Chair Medrano, staff was directed to help coordinate with Councilmembers and Commissioners to host optional Council District townhalls before the December 15<sup>th</sup> amendment submission deadline. The Commission also discussed holding further townhalls in Spring 2024 to receive feedback from the public on amendments they will consider.

**Action Taken/Committee Recommendation(s): DISCUSSED**

**C. Calendar Adoption**

**Presenter(s): The Honorable Adam Medrano, Vice Chair, Charter Review Commission**

Vice Chair Medrano led the commission in a discussion around the new draft calendar, which had been edited based on Commissioner feedback during the October 12<sup>th</sup> meeting. Commissioner Solis moved to adopt the calendar with the extraction of the community meeting dates, as suggested. The motion was seconded by Commissioner Hunt and passed with no opposition.

**Action Taken/Committee Recommendation(s): APPROVED AS AMENDED.**

**D. Charter Review Commission Communications and Engagement Options**

**Presenter(s): Jake Anderson, Manager, Office of Government Affairs**

**Jennifer Brown, Manager, Communications, Outreach, and Marketing**

**Adriana Portillo, Language Access Coordinator, Office of Equity and Inclusion**

Staff presented the role and capabilities of the Office of Equity and Inclusion and the Office of Communications, Outreach, and Marketing, including a menu of options that the Commission could leverage for outreach.

**Action Taken/Committee Recommendation(s): BRIEFED**

**E. Charter Amendment Proposal: Moving City Election to November**

**Presenter(s): David de la Fuente, District 1, Charter Review Commission**

Commissioner de la Fuente presented his amendment proposal of moving City elections from May to November. The Commission discussed several options and challenges to such a move and directed staff and attorneys to come back to the

Commission with more information on topics, including how the City Secretary's Office calculates election costs and the City Attorney's Office opinion on the feasibility of such a move.

**Action Taken/Committee Recommendation(s): BRIEFED**

**F. Charter Review Commission Website and Resources**

**Presenter(s): Carrie Rogers, Director, Office of Government Affairs**

Briefing memorandum regarding the resources available to commissioners and the public on the City of Dallas website for the Charter Review Commission. There was no follow up discussion.

**Action Taken/Committee Recommendation(s): BRIEFED**

Adjourn 8:53pm

**APPROVED BY:**

**ATTESTED BY:**

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**Allen Vaught, Chair  
Charter Review Commission**

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**Jake Anderson, Coordinator  
Charter Review Commission**