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January 16, 2025

David Nevarez, P.E., PTOE, CFM

City of Dallas – Transportation, Planning and Development

1500 Marilla Street, 5BN

Dallas, Texas, TX 75201

Via e-mail: david.nevarez@dallas.gov

RE: Traffic Management Plan Review for Uplift Hampton SUP 1661

Dear Mr. Nevarez:

Hampton Preparatory located at 8915 S. Hampton in Dallas, Texas operates under **Specific Use Permit 1661** and is part of the Uplift Education public charter school network. Observations were performed this fall to review caline operations, and this document summarizes the results.

General School Information

School Name: Uplift Hampton Preparatory

Principal/Head of School:

Primary Academic Director – Chataqua Mangum - CMangum@uplifteducation.org

Secondary Director of Academics – Ahjani Fuller - afuller@uplifteducation.org

Operations Director – Jesus Belmonte jbelmonte@uplifteducation.org

Location: 8915 S. Hampton Road Dallas, TX 75232

Type: Public Charter School

Existing Zoning: SUP 1661

Prior TMP Date: October 31, 2023

Observations were performed on the following dates in the fall of 2024 to review the existing carline operations for both the Primary and the Secondary Schools.

Date	Day of Week	Peak Observed
September 9, 2024	Monday	PM
October 8, 2024	Tuesday	AM
October 10, 2024	Thursday	PM

Observations of the Fall 2024 carline operations at Hampton Preparatory revealed peak queues outside the campus. Specific peak queuing characteristics are further provided.

TMP Update Information requested from City of Dallas staff:

- What is the purpose of the report? **Required TMP review per SUP 1661.**
- Is it part of a proposed zoning amendment or forthcoming zoning application? **The school has a minor amendment Z234-253 in progress.**
- Is the school following the same operations as the approved TMP or proposing changes to improve operations? **Yes, the same plan with the exception of the back side of Secondary School due to ongoing construction in the middle of the campus. Future operations once the sports facility is completed continue to solidify with staff input.**
- Did you observe any vehicles parking, standing, queuing, or blocking public roadways? **Yes, Parents queue along northbound Stoneview and eastbound Westfall for drop-off and pick-up of Primary Scholars. Motorists queue on westbound Westfall and northbound Stoneview and eastbound Beckleymeade for drop-off and pick up Secondary scholars.**
- Did you contact district engineer to discuss any current issues documented at this school? **There were no documented issues associated with this school.**

Primary School

Peak Queue: The peak vehicular queue for picking up Primary Scholars reached 96 vehicles.

Available Queue: With current operations, 60 Vehicles

Surplus: It is possible to allow an additional 10 vehicles to queue inside the Primary school area, however it is not practical to manage this third line. Staggered dismissal times within the Primary School are recommended to reduce the peak queueing conditions.

Secondary School

Peak Queue: Observations revealed an estimated peak of 45 vehicles outside the campus for the Secondary pick-up with siblings on the back side of the secondary building. There were 22 vehicles queued at the peak for the north side of Secondary.

Available Queue: Currently the back side of the Secondary School accommodates 37 vehicles in a queue. When construction is completed, the queuing space will accommodate 53 vehicles on the back side of the Secondary School with access to Stoneview. The front portion of the Secondary campus with access off Beckleymeade accommodates 30 queued vehicles. Additional queuing space to accommodate 40 vehicles may become available within the Primary School area.

Surplus: The Primary School area had previously been utilized for pick-up of older sibling scholars with the primary scholars. Due to staffing management for these operations, the younger scholars with older siblings are walked over to the Secondary side of the campus to be picked-up. Future operations utilizing the Primary School area for queuing and once the sports facility is completed continue to be fine-tuned with input from school staff.

The Carline operation maps as provided on the Uplift Hampton Preparatory school website are included for reference.



2024-25 Primary K-5th Carline Route

Entrance:

Input "Westfall Dr, Dallas, TX" into your GPS

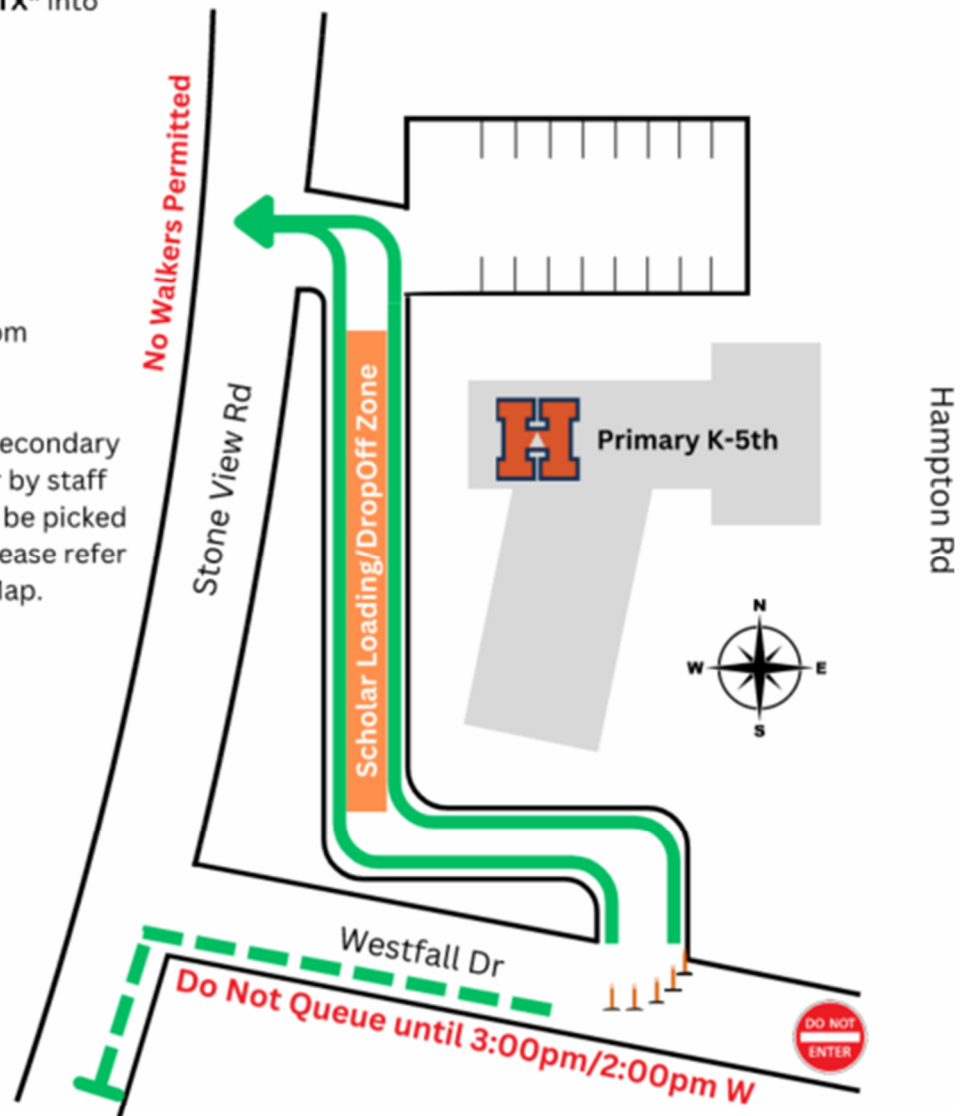
Drop Off Time:

- 7:30am-8:00am

Dismissal Time:

- Primary Only:
3:15pm - 3:45pm
 - Wed: 2:15pm - 2:45pm

All Primary Scholars with Secondary siblings will be walked over by staff to the Secondary Cafe and be picked up by their older sibling. Please refer to the Secondary Carline Map.



Example 1: If you have a K-5th grader and 6th-8th grader

- Pick-Up Time: 3:37pm / 2:42pm (Wednesday) @ Secondary

Example 2: If you have a K-5th grader and 9th-12th grader -or- 6th-8th and 9th-12th grader

- Pick-Up Time: 3:40pm / 2:45pm (Wednesday) @ Secondary



Entrance:

Either **Beckleymeade** or **Stoneview**

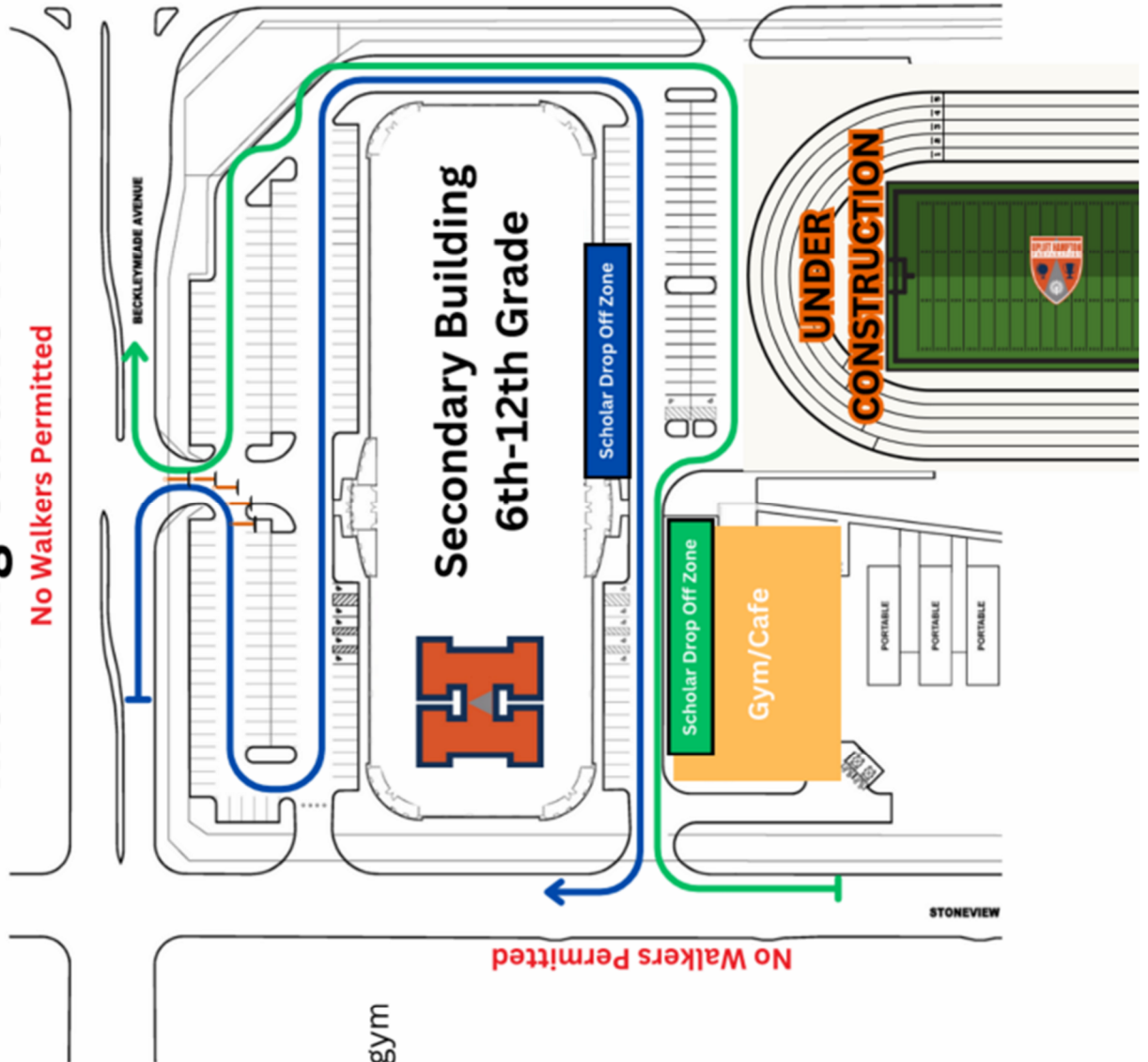
Drop Off Time:

- MS: 7:30am-7:54am
- HS: 7:30am-8:00am

Scholars will proceed to the gym and cafeteria after drop off

Secondary 6th-12th Morning Carline Route

No Walkers Permitted



Entrance:

Either Beckleymeade or Stoneview

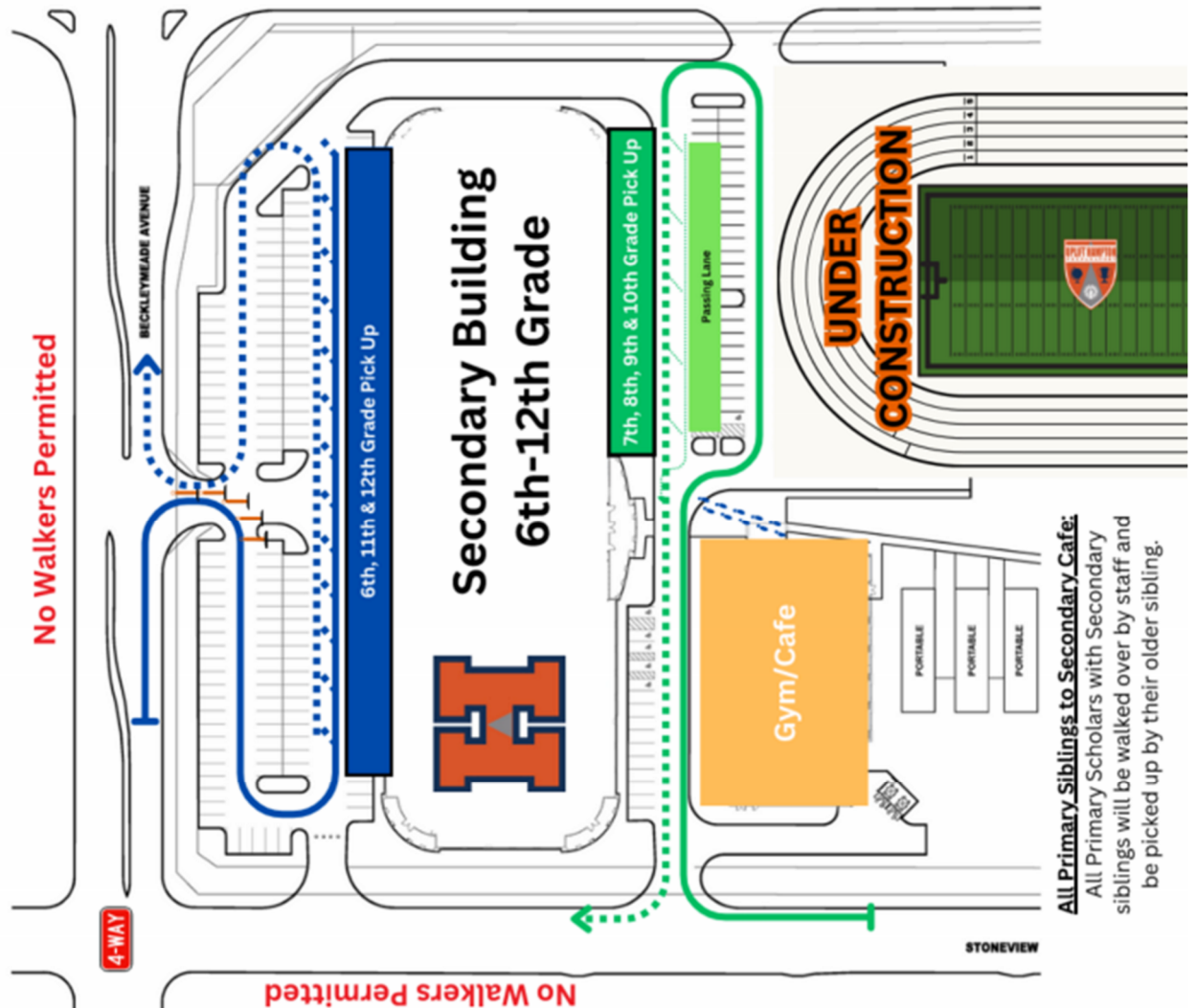
Dismissal Time:

- **6th & 7th:**
 - 3:34pm // Wed: 2:39pm
 - **8th & 9th:**
 - 3:37pm // Wed: 2:42pm
 - **10th, 11th & 12th:**
 - 3:40pm // Wed: 2:45pm
- Primary + Secondary Sibling**
- **Primary + Middle Sibling:**
 - 3:37pm - 4:00pm // Wed: 2:42pm
 - **Primary + MS/HS Sibling:**
 - 3:40pm-4:00pm // Wed: 2:45pm

Please come at the dismissal time of your oldest K-12 scholar.

All MS & HS Scholars with Primary siblings will be picked up at Secondary Carline. Primary Siblings will be at the Secondary Cafe then walk with their older sibling to Secondary carline.

All Primary Siblings to Secondary Cate:
All Primary Scholars with Secondary siblings will be walked over by staff and be picked up by their older sibling.



Uplift Hampton Preparatory staff and administrators developed the staggered arrival and dismissal times shown in the following table for the 2024 – 2025 school year.

Uplift Hampton Campus 2024 - 2025 Operations

Grade Level,		Number of Scholars*	Time Classes Begin	Dismissal Time	
				Monday, Tuesday, Thursday, Friday	Wednesday
Primary	Pre-Kindergarten	66	8:00 AM	3:15 PM	2:15 PM
	Kindergarten – 5th	648	8:00 AM	3:15 PM	2:15 PM
Middle School	6 th – 7 th	334	7:54 AM	3:34 PM	2:39 PM
	8 th	176	7:57 AM	3:37 PM	2:42 PM
High School	9 th	130	7:57 AM	3:37 PM	2:42 PM
	10 th – 12 th	283	8:00 AM	3:40 PM	2:45 PM

*November 2024

The following recommendations may minimize peak queuing characteristics. Continuing to educate the parents on the Carline procedures and timing to arrive to campus is an ongoing effort.

- **Keep campus gates closed until 10 minutes prior to dismissal and have traffic assistant officers direct motorists away from staging outside the gates.**
- Next year, create a **stagger in the dismissal times within the Primary School**. Incorporate a method to **differentiate carline cards** between the families who only have children in the lower Primary grades and those in the higher grade levels and/or who have siblings in the Secondary. The carline assistance officers will be instructed to direct motorists who have arrived too early away from the campus and deny entrance into the campus until the appropriate time for the grade level of their oldest scholar.
- **Create incentives and encourage carpooling between families** to reduce the number of vehicles arriving at the campus.

Please know that Uplift Education is continuing to work with staff, parents, carline assistant officers and myself to provide safe and efficient carline methodologies and practices.

Sincerely,



Elizabeth Crowe, PE

Elizabeth Crowe Engineering Associates, PLLC
TBPE Firm Registration Number F – 20105

CC: Angela Tristan, Sr. Director of Campus Support – Uplift Education
Jorge Alcalá, Managing Director of Operations – Uplift Education
Jesus Belmonte, Operations Director - Hampton Preparatory

SCHOOL TMP REVIEW AND COMMITMENT

The school traffic management plan (TMP) for Uplift Hampton Preparatory was developed with the intent of optimizing safety and efficiently accommodating vehicular traffic generated during the school's typical student drop-off and pick-up periods. A concerted effort and full participation of the school administration are essential to maintain safe and efficient traffic operations.

By consent of this submittal, the school administration hereby agrees to implement, adhere to, and support the strategies presented in this TMP for which the school is held responsible until or unless the City of Dallas deems those strategies are no longer necessary through a minor amendment.

Jorge Alcala
Signature

January 16, 2025
Date

Name: Jorge Alcala
Title: Managing Director of Operations – Uplift Education