



City of Dallas

Budget & Management Services

**Government Performance and
Financial Management
June 24, 2024**

Janette Weedon, Director
Budget & Management Services

Purpose



- Provide an overview of the Department of the Office of Budget & Management Services
- Highlight department program, services, and activities

- *Briefing reflects FY 2024-25 Planned Budget as developed Summer 2023*
- *The starting point of every Budget Development process (February – September) is the Planned Budget from prior year*
- *Revenue and expenditure assumptions will change prior to CMO recommendation on August 13, 2024*



Mission



- Protect the City's financial resources through fiscally responsible forecasting, allocation of resources, monitoring of revenues and expenditures, and compliance with applicable rules and laws to ensure the goals and objectives of the City are met



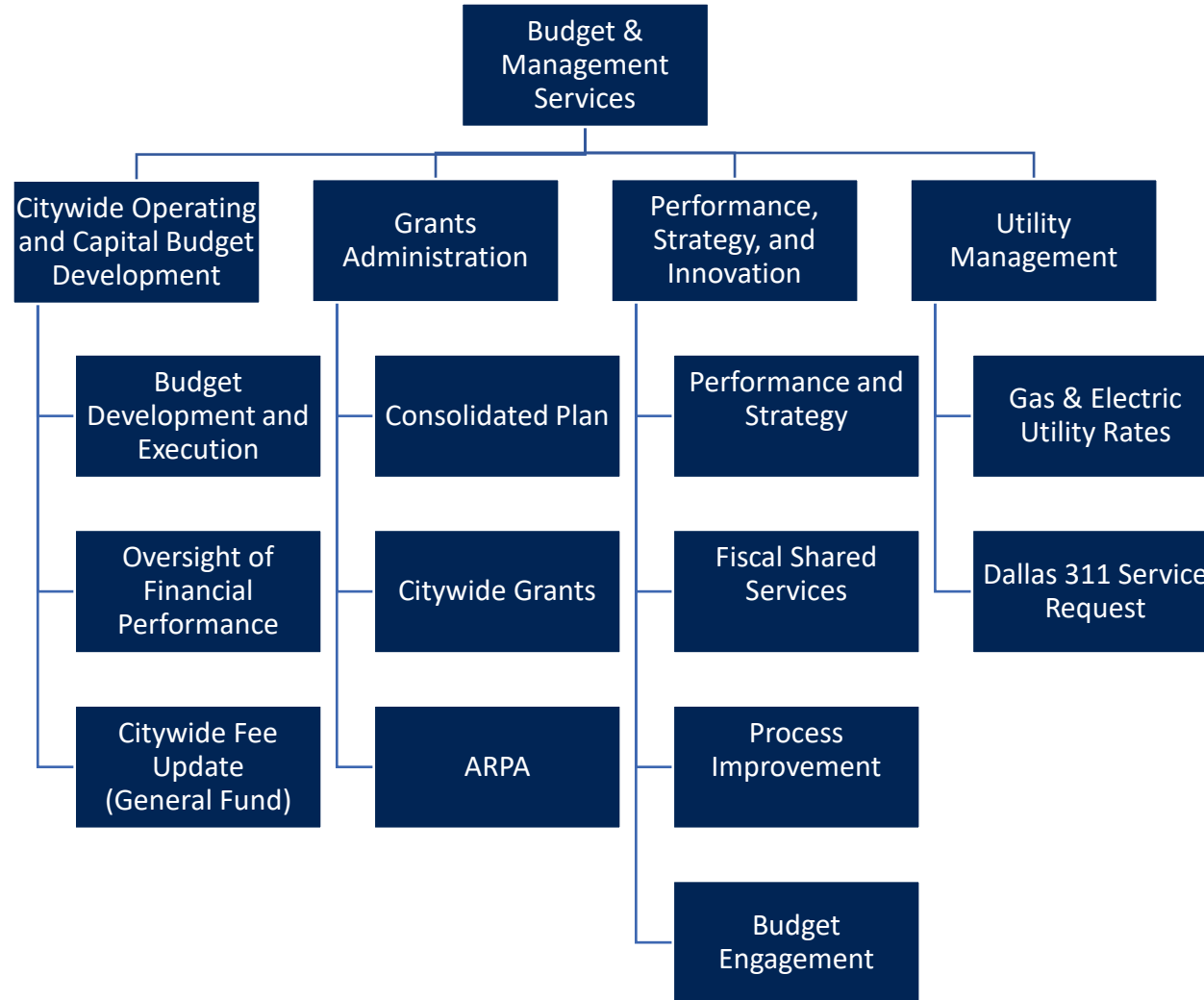
Role of the Budget & Management Services



- Develop and present to the City Council an annual citywide budget that is balanced
- Comply with grant regulations by ensuring grant funds are expended by grantor-established deadlines and by ensuring no disallowed costs
- Enhance data and performance initiatives to better align data to budgetary resources
- Continue budget engagement and outreach to educate, and increase transparency and awareness of the City's financial resources
- Collaborate with departments to ensure that continuous improvement is an intrinsic part of daily operations



Organizational Chart



Total Budget – All Funds



Service	FY 2023-24 Budget	FY 2024-25 Planned
General Fund	\$4,420,110	\$4,562,562
Grant Funds	1,408,489	1,408,489
Total	\$5,828,599	\$5,971,051

- The FY25 planned budget reflects adjustments for costs such as employee health benefits, employee retirement adjustments, merit pay adjustments, and internal service charges.



Position Overview



Positions	FY 2023-24 Budget	FY 2024-25 Planned	Change
General Fund	38	38	0
Grant, Trust, and Other Funds	20	20	0
Total	58	58	0



Budget Summary by Service



Service	FY 2022-23 Actual	FY 2023-24 Adopted Budget	FY 2023-24 Forecast*	FY 2024-25 Planned Budget
Operating and Capital	\$1,795,082	\$2,149,743	\$2,141,512	\$2,219,314
Grants Administration	1,249,097	1,045,179	1,134,174	1,083,818
Performance, Innovation and Strategy	815,055	958,960	837,945	985,983
Utility Management	207,304	266,228	266,575	273,447
Expense Total	\$4,066,652	\$4,420,110	\$4,380,205	\$4,562,562

*January 2024 Forecast



Operating Expense and Revenue



Service/Division	FY 2022-23 Actual	FY 2023-24 Adopted Budget	FY 2023-24 Forecast*	FY 2024-25 Planned Budget
Personnel Services	\$3,447,767	\$3,872,536	\$3,676,151	\$3,988,682
Supplies - Materials	34,550	26,344	28,122	26,349
Contractual – Other Services	695,721	604,230	758,932	633,531
Capital Outlay	0	0	0	0
Reimbursements	(111,500)	(83,000)	(83,000)	(86,000)
Department Expense Total	\$4,066,652	\$4,420,110	\$4,380,205	\$4,562,562
Department Revenue Total	\$1,505,874,330	\$1,613,639,698	\$1,613,624,569	\$1,693,405,979

*January 2024 Forecast



Revenue Overview



- Revenue forecast and collected by Budget & Management Services includes:
 - Property Tax
 - Sales Tax
 - Franchise Fees



Performance Measures



Measure	FY 2022-23 Actual	FY 2023-24 Target	FY 2023-24 Forecast*	FY 2024-25 Target
Percentage of residents reporting grant-related presentations as helpful and informative	97%	90%	95%	92%
General Fund revenue variance as percent of estimate	N/A	5%	0%	3%
Percentage increase of financial transparency website visitors**	TBD	10%	35%	10%
Percentage of departments with equity-focused performance measures	77%	85%	77%	90%

*FY 2023-24 – 1Qtr Report

**Reviewing FY23 data





Summary of Services, Programs and Activities

Summary of Services, Programs, and Activities



- Citywide Operating and Capital Budget Development
 - Prepare and monitor operating and capital budgets
 - Provide city departments with fiscal planning and analysis
 - Prepare the monthly Budget Accountability Report, Five-Year Forecast, and Annual Operating and Capital Budgets
 - Monitor the implementation of programs and initiatives approved in the annual budget
 - Received the Government Performance and Financial Management (GFOA) Distinguished Budget Presentation Award for the 25th year in a row



Summary of Services, Programs, and Activities



- Grants Administration

- Prepare and monitor budgets citywide for the Consolidated Plan Funds (CDBG, Home Investment Partnership Grant, Emergency Solutions Grant, and Housing Opportunities for Persons with AIDS Grant) received from the U.S. Department of Housing and Urban Development (HUD)
- Ensure HUD grant funds are administered efficiently, effectively, and in compliance with applicable laws
- Serve as the city's liaison to various federal agencies from whom the city receives grant funding
- Provide assistance for grant setup and grant compliance citywide
- Received the John Sasso Award in 2023



Summary of Services, Programs, and Activities



- Utility Management
 - Monitor utility and cable franchise agreements granted by the city for compliance
 - Review gas and electric utility rate change requests
 - Monitor and forecast right-of-way franchise fees
- Strategy, Performance and Innovation
 - Provide fiscal shared services for a portfolio of departments
 - Develop and track performance measures citywide
 - Facilitate process improvement initiatives to achieve operational efficiencies and effectiveness





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