

# Memorandum



CITY OF DALLAS

DATE September 8, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **September 13, 2023 Upcoming Agenda Item #19– 23-2167- Interlocal Agreement with City of Dallas and Dallas County**

On September 13, 2023, the following Office of Community Care item will be considered by City Council:

**File ID:23-2167:** Authorize an Interlocal Agreement in the amount of \$2,824,600.00 with Dallas County on behalf of Dallas County Health and Human Services to provide scattered site housing assistance for persons with HIV/AIDS for the period October 1, 2023 through September 30, 2024 - Not to exceed \$2,824,600.00 - Financing: U.S. Department of Housing and Urban Development Housing Opportunities for Persons with AIDS Grant Funds

## **Background**

This agenda item authorizes an ILA with Dallas County Health and Human Services to continue providing a HOPWA short-term rent, mortgage, and utility program and long-term tenant based rental assistance program, including associated administrative costs. Because HOPWA Grant Funds may be expended for eligible purposes within three years of HUD's award, remaining FY 2022-23 funds are included in this year's Interlocal Agreement ("ILA") with Dallas County Health and Human Services.

Dallas County Health and Human Services has a long-established history of administering HOPWA program funds, with the organizational capacity to continue providing scattered site housing assistance to eligible persons without disruption, including a full-time HOPWA manager, three full-time HOPWA caseworkers, and a full-time HOPWA clerk, all provided through HOPWA funding. In addition, the County is the administrative agency for other local area organizations eligible for HIV/AIDS grant funding and, as such, has collaborative relationships with HIV/AIDS service providers across the Dallas Eligible Metropolitan Statistical Area. For these reasons, Dallas County Health and Human Services is recommended for funding to continue providing scattered site housing assistance services to eligible persons residing primarily in Dallas County. To ensure eligible persons across the Dallas Eligible Metropolitan Statistical Area have access to the full continuum of HOPWA eligible activities, the City intends to enter into additional project sponsor agreements with entities that provide additional eligible activities (e.g., facility-based housing, housing information services, housing placement, and support services) or that provide scattered site housing assistance to eligible individuals outside of Dallas County. Dallas County Health and Human Services expects to serve 310 households annually through this agreement.

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Since approximately 1993, through ILAs with the City of Dallas, Dallas County Health and Human Services has provided HOPWA scattered site housing assistance, comprised of Tenant-Based Rental Assistance (“TBRA”), Short-Term Rent/Mortgage/Utility (“STRMU”) Emergency Assistance, supportive services, and administrative costs, to eligible persons primarily residing in Dallas County.

The TBRA Program includes long-term rental assistance (with a utility allowance) that an eligible person may use at a housing unit of his or her choice. This assistance is portable, and moves with the client, similar to the Housing Choice Voucher program, within the Dallas Eligible Metropolitan Statistical Area. STRMU Emergency Assistance is designed to prevent homelessness, and includes short-term rent, mortgage, and utility payments for up to 21 weeks in any 52-week period. HOPWA clients receiving scattered site housing assistance also receive housing support services through case managers, who ensure that clients have access to other services, such as medical care, transportation, legal services, and food pantry.

Should you have any questions or need any additional information, please contact myself or Jessica Galleshaw, Director of Office of Community Care, at 214-670-5113 or [Jessica.Galleshaw@dallas.gov](mailto:Jessica.Galleshaw@dallas.gov).



M. Elizabeth (Liz) Cedillo-Pereira  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Tammy Palomino, City Attorney (I)  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors