

November 12, 2025

**WHEREAS**, the City currently participates in the State of Texas Commercial Charge Card Services program with CitiBank, N.A. through a cooperative agreement for procurement cards and travel cards; and

**WHEREAS**, the purpose of the procurement card is to allow for payment of expenses up to a single transaction limit of \$3,000.00 provided the expense is not covered by a master agreement, and the purpose of the travel card is to pay for business related travel by City employees and officials; and

**WHEREAS**, the State of Texas issued a Request for Proposals for a new Commercial Charge Card Services program and awarded contract 946M4-3292 to U.S. Bank, N.A in May 2025, as a result of this change, the City will transition to U.S. Bank, N.A. for procurement cards and travel cards by December 31, 2025; and

**WHEREAS**, the contract between the State of Texas and U.S. Bank, N.A. expires on March 31, 2027; and

**WHEREAS**, in accordance with Chapter 791 of the Texas Government Code, the City wishes to enter into a Cooperative Purchasing Program with the State of Texas for procurement and travel card services with U.S. Bank, N.A.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute a cooperative purchasing agreement for procurement and travel card services for the City with U.S. Bank, N.A. (VS97179) through the State of Texas Commercial Charge Card Services, for a term of sixteen-months.

**SECTION 2.** That the contract with U.S. Bank, N.A. is designated as Service Contract No. CCO-2026-00029249.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to receive and deposit rebate funds in an amount not to exceed \$300,000.00 in the General Fund, Fund 0001, Department CCO, Unit 1275, Revenue Code 7894.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.