

April 12, 2023

**WHEREAS**, in 2020 the North Central Texas Council of Governments (NCTCOG) through its North Texas Share Cooperative Purchasing Program, which conforms to Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperative Act, Chapter 791 of the Texas Government Code issued a Request for Services to procure an approved panel of vendors to provide electronic invoicing and reporting resources to local governments; and

**WHEREAS**, U.S. Intellwake, LLC was selected from the approved panel of vendors from North Texas Share as the most advantageous of three vendors for the City of Dallas to provide electronic invoicing and reporting resources; and

**WHEREAS**, on October 11, 2016, City Council authorized a five-year Master Interlocal Purchasing Agreement with NCTCOG for the North Texas Share Cooperative Purchasing Program by Resolution No. 16-1673; and

**WHEREAS**, on October 28, 2020, City Council authorized (1) an extension of the term of the NCTCOG ILA for an additional two years such that the expiration date will be October 10, 2023; and (2) a two-year service contract with U.S. Intellwake, LLC to provide electronic invoicing and reporting resources to local governments, through the North Texas Share Cooperative Purchasing Program, in an amount not to exceed \$137,500.00, by Resolution No. 20-1682; and

**WHEREAS**, on February 25, 2022, Administrative Action No. 22-5557 authorized Supplemental Agreement No. 1 to the existing Council Resolution No. 20-1682, to provide tailored software enhancements to the existing web-based invoicing system, in an amount not to exceed \$34,300.00 and to extend the term of contract from October 27, 2022 to October 27, 2024; and

**WHEREAS**, it is now necessary to authorize: **(1)** the Supplemental Agreement No. 2 to the Master Interlocal Purchasing Agreement with North Central Texas Council of Governments for the North Texas Share Cooperative Purchasing Program extending the term for two years with an expiration date of October 18, 2028; and **(2)** a two-year service contract with U.S. Intellwake, LLC to provide electronic invoicing and reporting resources to local governments, in an amount not to exceed \$146,613.98, through the North Texas Share Cooperative Purchasing Program to include the software invoicing capabilities for 2023 Improved Alley Maintenance Projects, 2023 Annual Street Maintenance Contract and 2023 Annual Street Resurfacing Contract, in an amount not to exceed \$146,613.98, increasing the contract amount from \$171,800.00 to \$318,413.98.

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**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute: **(1)** Supplemental Agreement No. 2 to the Master Interlocal Purchasing Agreement with North Central Texas Council of Governments for the North Texas Share Cooperative Purchasing Program extending the term for two years with an expiration date of October 18, 2028; and **(2)** a two-year service contract with U.S. Intellwake, LLC to provide electronic invoicing and reporting resources to local governments, through the North Texas Share Cooperative Purchasing Program, in an amount not to exceed \$146,613.98, to include the software invoicing capabilities for 2023 Improved Alley Maintenance Projects, 2023 Annual Street Maintenance Contract and 2023 Annual Street Resurfacing Contract, in an amount not to exceed \$146,613.98, increasing the contract amount from \$171,800.00 to \$318,413.98

**SECTION 2.** That in order to reimburse and finance the authorized disbursements described herein, the City intends to issue one or more commercial paper notes as part of its General Obligation Commercial Paper Notes Series A, and Series B, and use the proceeds thereof to reimburse the disbursements described herein.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$146,613.98 to U.S Intellwake, LLC from the Bond Program Administration Fund, Fund 0294, Department PBW, Unit 8376, Object 3099, Activity BPMG, Encumbrance/Contract No. CX-PBW-2020-00014579, Vendor VC22212.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.