

Memorandum



DATE September 8, 2023

CITY OF DALLAS

Honorable Members of the Workforce, Education, and Equity Committee: Jaynie
TO Schultz (Chair), Carolyn King Arnold (Vice Chair), Adam Bazaldua, Paula Blackmon,
Jaime Resendez, Paul Ridley, Gay Donnell Willis

SUBJECT **September 13, 2023 Upcoming Agenda Item - 23-2063 - Interlocal Agreement with
Dallas College for Electric Vehicle Workforce Training**

The purpose of this memorandum is to provide information regarding the following upcoming agenda item #32 on the September 13, 2023 City Council Agenda.

“Authorize an Interlocal Agreement between Dallas College and the City of Dallas to provide workforce training to residents in the City of Dallas for the installation and maintenance of electric vehicle charging station technicians and electric vehicle technicians—Not to exceed \$250,000.00 - Financing: General Fund”

As a part of the City’s on-going focus on workforce development, the Small Business Center seeks to partner with Dallas College to provide training for the installation and maintenance of electric vehicle charging stations and electric vehicle technicians to residents in the City of Dallas. Dallas College has demonstrated a history of successful service delivery to populations that is aligned with best practice models.

Dallas College has agreed to provide 100% in matching funds for this program. They will also provide all instructors, instructional content, and support services, including the training locations, curriculum development, training equipment and supplies. Dallas College will complete and maintain documentation to verify that the services were provided and to whom they were provided.

Programming will provide the below core components:

- **Job readiness**—Dallas College will either directly offer or through partnerships offer appropriate employment preparation training, including but not limited to time management, interview skills and interpersonal communication.
- **Workforce skill training** —Dallas College will provide workforce skill training for electrical vehicle charging station installation and maintenance technician certification and electric vehicle technician certification.
- **Employer partnerships and commitments**—Dallas College will utilize its established relationships with one or more employers in the industry to place participants.

Staff will be available during the Workforce Education & Equity Committee meeting on September 11, 2023, and the City Council meeting on September 13, 2023 to respond to questions or provide additional information. In the meantime, should you have any

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questions or need additional information please feel free to contact me or Joyce Williams, Director, Small Business Center at joyce.williams@dallas.gov.



Kimberly Bizer Tolbert
Deputy City Manager

c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

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