

September 11, 2024

WHEREAS, on September 27, 2017, the City Council authorized a five-year service contract, with two one-year renewal options, for the printing, insertion, mailing, and document composition services of invoices for the Dallas Water Utilities Department and Court and Detention Services with FormMaker Software, Inc. dba Kubra Data Transfer LTd., in an amount not to exceed \$10,084,075.85, by Resolution No. 17-1526; and

WHEREAS, on June 8, 2022, the City Council authorized Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options with FormMaker Software, Inc. dba Kubra Data Transfer Ltd. for printing, insertion, mailing and document composition services of invoices for the Water Utilities Department, in an amount not to exceed \$637,860.00, by Resolution No. 22-0873.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to execute a cooperative purchasing agreement with Formmaker Software, Inc. dba Kubra Data Transfer Ltd. (VS95749) through an interlocal agreement with the City of Arlington, approved as to form by the City Attorney, for printing, insertion, mailing, and document composition services of invoices for the Water Utilities Department and Court and Detention Services for a term of five years, in an amount not to exceed \$15,616,510.64. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Formmaker Software, Inc. dba Kubra Data Transfer Ltd. shall be based only on the amount of the services directed to be performed by the City and properly performed by Formmaker Software, Inc. dba Kubra Data Transfer Ltd. under the cooperative purchasing agreement.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$15,616,510.64 (subject to annual appropriations) to Formmaker Software, Inc. dba Kubra Data Transfer Ltd. from Cooperative Purchasing Agreement Contract No. POM-2024-000250259.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.