

August 27, 2025

**WHEREAS**, the contracts for two Administrative Law Judges (ALJ) will expire on December 31, 2025; and

**WHEREAS**, on Thursday, May 29, 2025, the Judicial Nominating Committee (JNC) recommended the reappointment of Karen R. Washington dba Karen Roberts Washington, Attorney at Law, as Administrative Law Judge, whose current appointment expires December 31, 2025; and

**WHEREAS**, on Thursday, May 29, 2025, the Judicial Nominating Committee (JNC) recommended that Jody Gilzene, Claire Em Motivators, LLC, Chambers Legal PLLC and Nicole N. Walker Owens, be appointed as Administrative Law Judges.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Council reappoints Karen R. Washington dba Karen Roberts Washington, Attorney at Law, as Administrative Law Judge for a term beginning January 1, 2026, and expiring September 30, 2027.

**SECTION 2.** That the City Council appoints Jody Gilzene, Claire Em Motivators, LLC, Chambers Legal PLLC, and Nicole N. Walker Owens, as Administrative Law Judges for a two-year term beginning October 1, 2025, and expiring September 30, 2027.

**SECTION 3.** That the City Manager upon approval as to form by the City Attorney, is hereby authorized to execute a contract of appointment with each of the Administrative Law Judge appointees setting out the terms of appointment and providing compensation at a rate of \$400.00 per day worked, total contract amounts not to exceed \$15,000.00 per judge. Appealing employees will pay up to 50% of all ALJ contracts.

**SECTION 4.** That the Chief Financial Officer is hereby authorized to receive and deposit funds into Fund 0001, Department CVS, Unit 1412, Revenue Code 7456, and all fees collected as a result of appeal hearings before an Administrative Law Judge.

**SECTION 5.** That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$75,000.00 from Fund 0001, Department CVS, Unit 1412, Object Code 3070.

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<u>Amount</u>	<u>Encumbrance/ Contract No.</u>	<u>Vendor</u>	<u>Vendor No.</u>
\$15,000.00	CVS-2025-00028284	Karen R. Washington dba Karen Roberts Washington, Attorney at Law	VS95949
\$15,000.00	CVS-2025-00028285	Jody Gilzene	VC0000034521
\$15,000.00	CVS-2025-00028283	Claire Em Motivators, LLC	VC0000034515
\$15,000.00	CVS-2025-00028282	Chambers Legal PLLC	VC0000034517
\$15,000.00	CVS-2025-00028281	Nicole N. Walker Owens	VC0000034509

For a total not to exceed \$75,000.00 (subject to appropriations)

**SECTION 6.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas and it is accordingly so resolved.

APPROVED AS TO FORM:

TAMMY L. PALOMINO, City Attorney

By\_\_\_\_\_

Assistant City Attorney

Passed\_\_\_\_\_