

Memorandum



CITY OF DALLAS

DATE April 13, 2026
TO Members of the Committee on Government Efficiency: Council Members Johnson (Chair), Mendelsohn (Vice Chair), Bazaldua, Blackmon, Resendez, Ridley, and Roth
SUBJECT **Fleet Optimization – Process for Identifying Underutilized or Surplus Assets - Updated**

The attached briefing is a follow-up to questions and comments raised during the January 12, 2026, Committee on Government Efficiency (COGE) briefing provided by Equipment and Fleet Management. EFM has engaged departments on the utilization of assets to evaluate opportunities to reduce surplus vehicles within the city fleet and expand options for shared vehicle use through motor pool enhancements. These efforts focus on improving fleet utilization, reducing costs, and enhancing operational efficiency across departments.

If you have any questions, please contact Vincent Olsen at vincent.olsen@dallas.gov or 214-671-9064

Service First, Now!

A handwritten signature in cursive script that reads "Donzell Gipson".

Donzell Gipson
Assistant City Manager
City Manager's Office

c: Kimberly Bizer Tolbert, City Manager
Tammy Palomino, City Attorney
Mamatha Sparks, City Auditor (I)
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Baron Eliason, Inspector General (I)
Dominique Artis, Chief of Public Safety
Dev Rastogi, Assistant City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Alina Ciocan, Assistant City Manager
Robin Bentley, Assistant City Manager
Jack Ireland, Chief Financial Officer
Ahmad Goree, Chief of Staff to the City Manager
Directors and Assistant Directors



Fleet Optimization – Process for Identifying Underutilized or Surplus Assets - Updated

Committee on Government Efficiency Briefing

April 13th, 2026

Vincent C. Olsen CFP®

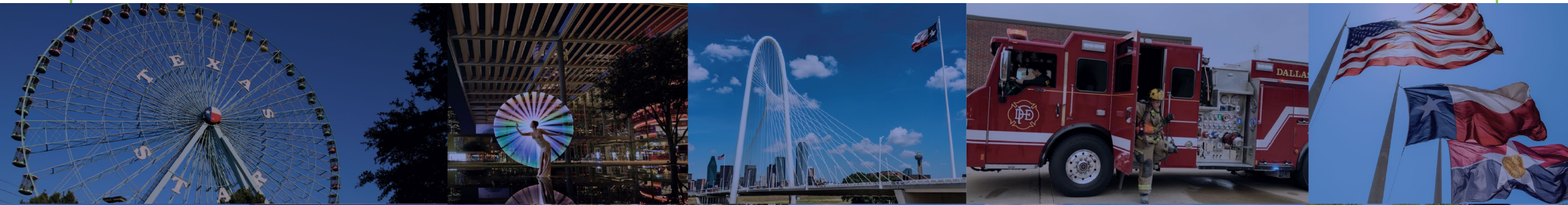
Director

Equipment and Fleet Management

Matthew Amend

Assistant Director

Equipment and Fleet Management





- **The Timeline for Fleet Reduction and Right-Sizing**
- **Fleet Reductions by Department FY 2026**
- **Motor Pool Expansion FY 2026**
- **Next Steps**
- **Appendix**
 - GPS Installations
 - Technology
 - Automated Reporting



The Timeline for Fleet Reduction and Right-Sizing

The Timeline for Fleet Reduction and Right-Sizing



- **January 12th, 2026, Council Committee on Government Efficiencies is briefed by Equipment and Fleet Management**
 - Council drives concerns on vehicle underutilization
- **February 9th, 2026, Updated Briefing speaks more directly about Vehicle Underutilization, identifies 1,470 units as underutilized**
- **April 8th, 2026, Memo and Briefing Updated**
 - Fleet reduction is underway and ongoing
 - Fleet “right-sizing” reduces sustainability expense
 - Fleet GPS and technology is a critical feature of identifying fleet reduction



Fleet Reduction Progress by Department FY 2026 YTD

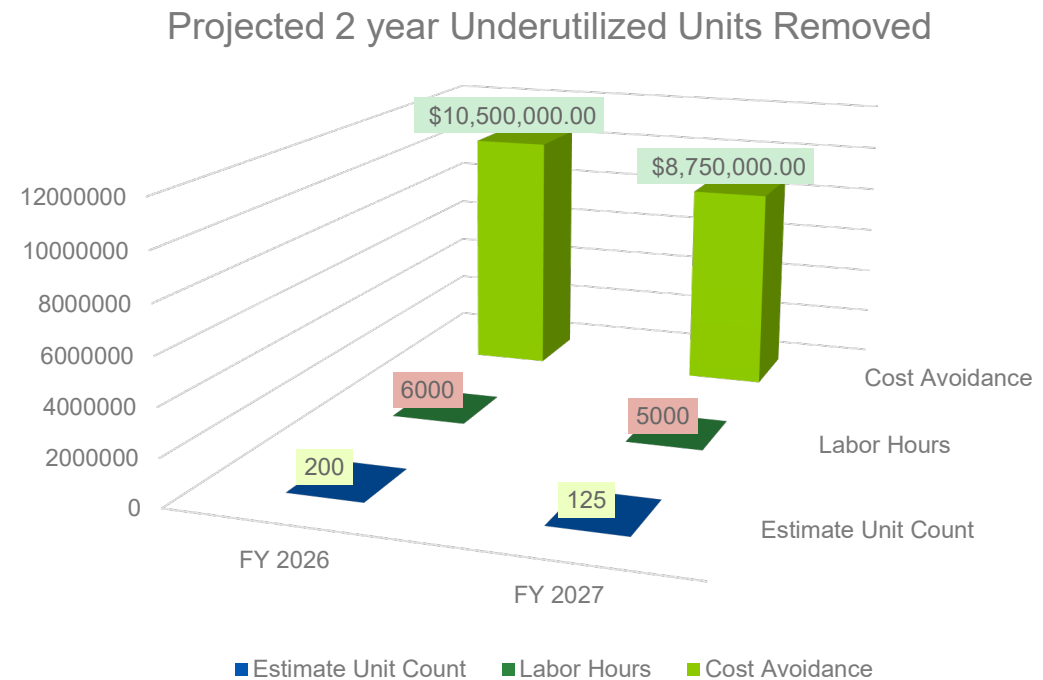
Reduction Highlights, General Fund

- ❑ 114 Units removed from service since 2/1/2026 (beyond lifecycle and low utilization)
- ❑ “Special Use” units identified, 185 underutilized, counted in fleet but not part of replacement ie. Bait Cars, ENP, Training, Tow Trucks, Tugs, Motor Pool
- ❑ Reducing 4500 labor hours annually
- ❑ 177 Units identified as “Special Use”
- ❑ Marks an 8% reduction in Fleet Count, Active Inventory
- ❑ Marks \$5,700,000.00 in Fleet Replacement Cost Avoidance

Dept	0-1000	1000-2500	2500-5000	Total under 5 K	Total Light Duty fleet	Turn in / De Fleet	Special Use	% under 5,000	Cost Avoidance
ATT	1	1	3	5	5			100%	
AVI	24	16	15	55	73	3		71% \$	150,000.00
BMS	0	1	1	2	2			100% \$	-
CCS	12	39	124	175	344	21		45% \$	1,050,000.00
CCX	1	0	2	3	5			60% \$	-
DAS	4	1	2	7	45	2		11% \$	100,000.00
DFD	13	16	39	68	148	1		45% \$	50,000.00
DPD	136	3	235	374	1600	14	177	11% \$	700,000.00
DSV	2	3	2	7	13			54% \$	-
DWU	54	84	128	266	528	19		47% \$	950,000.00
EFM	19	17	9	45	50	9	8	56% \$	450,000.00
ECR	3	9	6	18	43			42% \$	-
FHO	1	0	0	1	1			100% \$	-
FRM	20	18	19	57	75	10		63% \$	500,000.00
HOU	3	5	1	9	12			75% \$	-
MGT	1	0	0	1	1	1		0% \$	50,000.00
MSH	7	9	8	24	47			51% \$	-
OCC	5	1	3	9	11			82% \$	-
OEM	1	1	3	5	6			83% \$	-
OEQ	8	6	11	25	40			63% \$	-
OHS	0	3	2	5	7			71% \$	-
OPO	0	1	0	1	1			100% \$	-
ORM	0	0	1	1	7			14% \$	-
PBW	18	36	45	99	255	16		33% \$	800,000.00
PDV	26	19	22	67	103			65% \$	-
PKR	18	46	57	121	192	14		56% \$	700,000.00
POM	0	1	1	2	3			67% \$	-
SAN	6	6	6	18	50	4		28% \$	200,000.00
	383	342	745	1470	3626	114	185	32% \$	5,700,000.00

18 month - 2-year Forecast , Additional Fleet Removals

- Adds for DPD growth will impact fleet reductions and labor hours needed
- As units are removed, we will monitor fleet use to see increase in existing units
- Motor pool usage is also monitored and evaluated to meet customer needs
- Motor pool locations can be added as needed with minimal expense as demand arises





Motor Pool Expansion FY 2026

Motor Pool Upgrades (to be completed in 90 days)

- Expanded Hours of Service 24/7
 - Fully automated can be made via cell phone, desktop or traditional call for reservations
 - Unit's reservations guaranteed
 - Equal distribution of usage for MP assets
- Expanded Locations
 - City Hall
 - Central Service Center
 - 3202 Canton Street
- Expanded Equipment and Vehicle Selection
 - Bucket Trucks
 - Hook Loft Trucks
 - Flatbed
 - Arborist
 - Dump Body
 - Container Body
 - Sedans
 - Pick up Trucks
 - Vans
 - SUV



Next Steps

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- Evaluate off road equipment for utilization / hours
- Monitor and remove underutilized assets
- Motor Pool hardware installation for Key Valet equipment
- Software upgrades to fleet management software for Key Valet
- Driver training for Hook Lift Trucks and body systems
- Meeting with departments for training on software upgrades including
 - GPS
 - Fleet APPS
 - Pre and Post Trip Automation
- Update, document and record all processes and policies in a movement towards Accreditation through the American Public Works Association



SERVICE
FIRST,
NOW!

Fleet Optimization – Process for Identifying Underutilized or Surplus Assets

Committee on Government Efficiency Briefing

February 9th, 2026

Vincent C. Olsen CFP®

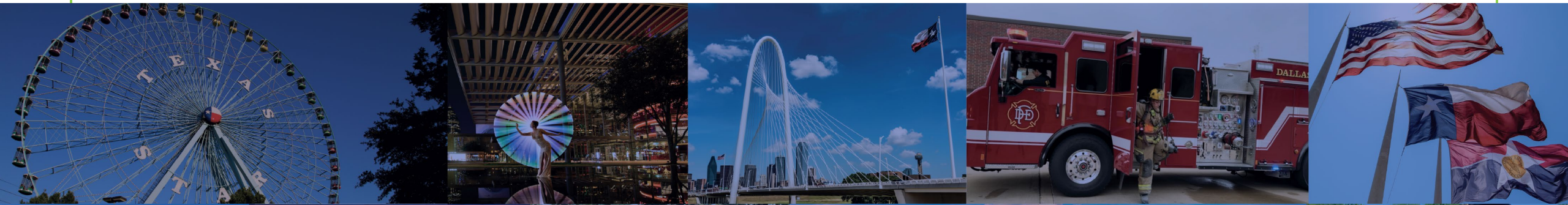
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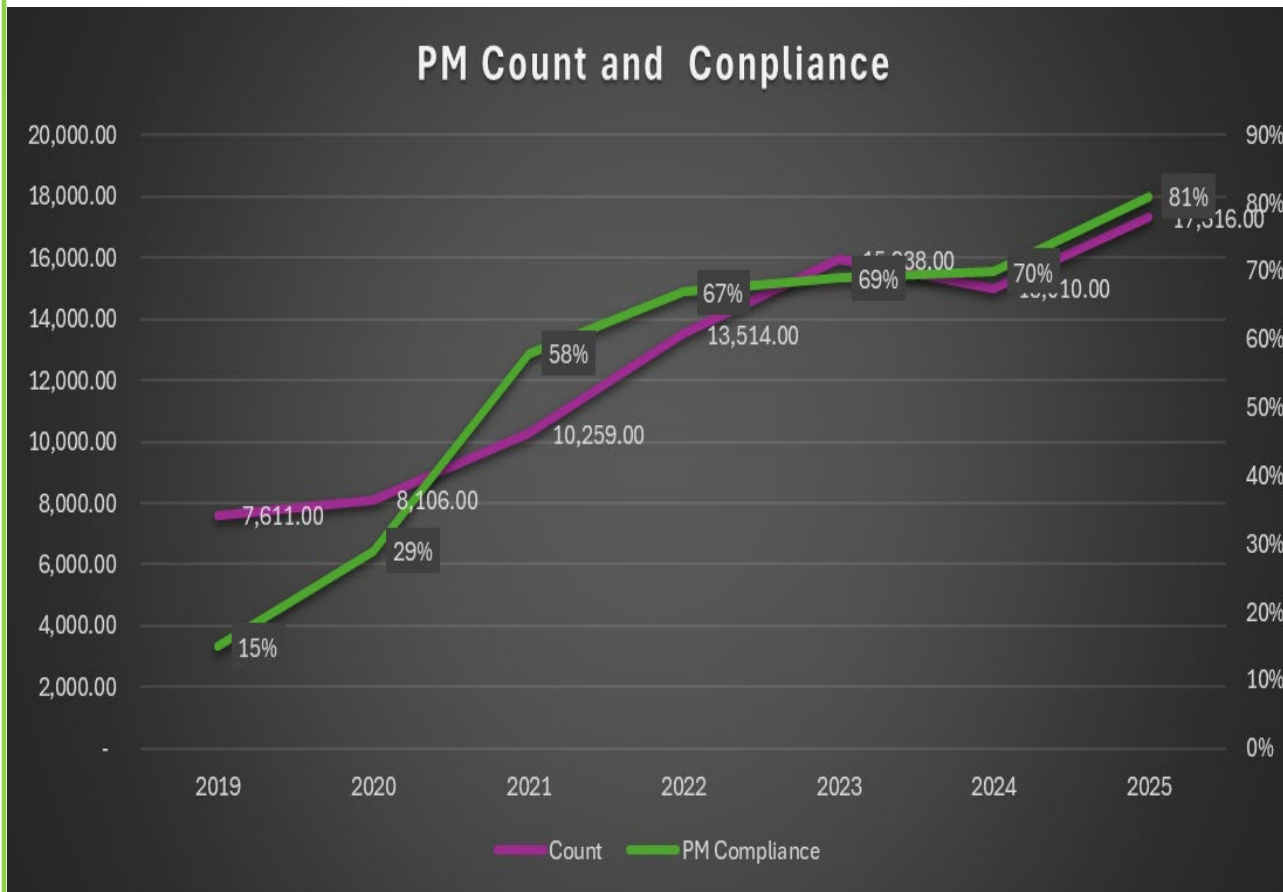
Equipment and Fleet Management



Appendix

PM Compliance and Technology

EFM PM Performance



- Industry average for PM compliance is 84.3% (source Fleetio Benchmark Report 2025)
- In 2018 Alvarez & Marsal study 2017 PM compliance was reported, in the study at 22%
- In fiscal year 2025 EFM finished the year at 81.5%
- Current PM compliance is 85.0% **Updated**

GPS Installation & Fleet Apps

- 83% of EFM Maintained Fleet Assets are upfitted with GPS components (over 4450 units are reporting)
- 8 Departments have 100% coverage for GPS
- Multiple Citywide Trainings have been held
- Code Compliance is using automated and paper less pre and post trip vehicle inspections
- Driver performance being used to monitor driver behavior.
 - Code Compliance
 - DWU

Reports Automated

- Monthly Automated Active Inventory sent to Department Fleet Liaisons – Provides details of assigned units and count of inventory
- Weekly Automated PM Reports Sent to Department Fleet Liaisons – Advised of units needing PM service
- Weekly “X” Report for internal use Advising of units De-Fleeted without replacements (Fleet Reductions)