

# Memorandum



CITY OF DALLAS

DATE December 10, 2024

TO Honorable Members of the Housing and Homelessness Solutions Committee

SUBJECT **Department of Housing and Community Development Hubsite and Automated Performance Dashboard**

The Office of Data Analytics and Business Intelligence (DBI), in partnership with the Department of Housing and Community Development (HCD), is developing a HCD Hubsite and automated performance dashboard. A preview of the hub site and dashboard will be presented to the Housing and Homelessness Solutions Committee on Tuesday, December 10.

Currently, HCD does not have a centralized reporting system for all activities carried out by the department. Accomplishment data is gathered by individuals that perform the activities to provide to staff that draft the quarterly performance and budget report, a process that is both time consuming and resource intensive. The hubsite and dashboard will automate and streamline this reporting process by collecting the data from HCD's data entry system, Neighborly. The key performance indicators include:

- Program Expenditures
- Program Revenue
- Development Units Completed
- Home Repairs Completed
- Home Buyer Assistance Completed

Please contact Dr. Brita Andercheck, Chief Data Officer if you have any questions.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland  
Chief Financial Officer

c: Kimberly Bizzor Tolbert, City Manager (I)  
Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Dominique Artis, Chief of Public Safety (I)  
Dev Rastogi, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

Alina Ciocan, Assistant City Manager  
Donzell Gipson, Assistant City Manager (I)  
Robin Bentley, Assistant City Manager (I)  
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)  
Directors and Assistant Directors