

April 23, 2025

WHEREAS, on August 10, 2021, Administrative Action No. 21-6073 authorized a 12-month service contract for printed utility bill inserts for the Water Utilities Department with Midway Press in an amount not to exceed \$50,000.00; and

WHEREAS, on May 11, 2022, the City Council authorized a three-year master agreement for the purchase of printed utility bill inserts for the Water Utilities Department with AC Printing, LLC, in an estimated amount of \$765,245.40, by Resolution No. 22-0735.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That a master agreement for the purchase of printed utility bill inserts and accessories for the Dallas Water Utilities Department is authorized with AC Printing, LLC (VS89505), approved as to form by the City Attorney, for a term of three years, in the estimated amount of \$746,553.00. The amount payable pursuant to this master agreement may exceed the estimated amount, but may not exceed the amount of budgetary appropriations for this master agreement during its term. The City Manager is further authorized, in the City Manager's sole discretion, to exercise an option to extend the agreement for six months by filing a notice of extension with the City Secretary's Office.

SECTION 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for the printed utility bill inserts and accessories for the Dallas Water Utilities Department. If a written contract is required or requested for any or all purchases of the printed utility bill inserts and accessories for the Dallas Water Utilities Department under the master agreement instead of individual purchase orders, the City Manager is hereby authorized to execute a contract, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an estimated amount of at least \$746,553.00, but not more than the amount of budgetary appropriations for this master agreement during its term to AC Printing, LLC from Master Agreement Contract No. DWU-2025-00026554.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.