

September 27, 2023

**WHEREAS**, on September 27, 2017, the City Council authorized a five-year service contract, with two one-year renewal options, for the printing, insertion, mailing, and document composition services of invoices for the Dallas Water Utilities Department and Court and Detention Services with FormMaker Software Inc. dba Kubra, in an amount not to exceed \$10,084,075.85, by Resolution No. 17-1526; and

**WHEREAS**, on June 8, 2022, the City Council authorized Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options with FormMaker Software, Inc. dba Kubra for printing, insertion, mailing and document composition services of invoices for the Water Utilities Department, in an amount not to exceed \$637,860.00, by Resolution No. 22-0873.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute Supplemental Agreement No. 2 to exercise the second of two, one-year renewal options, to the service contract with FormMaker Software, Inc. dba Kubra (VS95749), approved as to form by the City Attorney, for continued printing, insertion, mailing, and document composition services of invoices for the Water Utilities Department, in an amount not to exceed \$1,733,273.75.

**SECTION 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,733,273.75 (subject to annual appropriations) to FormMaker Software, Inc. dba Kubra from Service Contract No. DWU-2017-00003740.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.