

Memorandum



CITY OF DALLAS

DATE September 8, 2023

Honorable Members of the Public Safety Committee
TO Cara Mendelsohn (Chair), Kathy Stewart (Vice Chair), Tennell Atkins, Jesse Moreno
Gay Donnell Willis

SUBJECT **September 13, 2023 City Council Agenda Item #29; 23-2081 Consultant Contract
with Del Carmen Consulting**

The following agenda item is scheduled to go before the City Council on September 13, 2023.

AGENDA ITEM #29; 23-2081

Authorize a five-year consultant contract with Del Carmen Consulting, LLC to provide analysis to support the Dallas Police Department with the Department's racial profiling data audit, racial profiling reporting analysis, and preparation of the department's Annual Racial Profiling Report - Not to exceed \$125,000.00 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This agreement would provide the Dallas Police Department (DPD) with an unbiased and transparent review of the DPD's traffic data policies and procedures. Del Carmen Consulting, LLC (Consultant) will complete three quarterly reviews annually to analyze racial profiling data and prepare the annual racial profiling data report. These audits and statistical analysis are required under the Sandra Bland Act on Racial Profiling.

DPD is requesting Special Need/Justification for this award. The complexity of these audits and analysis previously placed a significant strain on the personnel and resources of the Planning Unit. The Consultant compiles racial profiling reports and audits for over one hundred other agencies across Texas. The Consultant provides these organizations with a letter certifying their compliance with the Sandra Bland Act. The founder of the group, Dr. Alex Del Carmen, drafted the legislation himself and is a nationally renowned criminologist and subject matter expert in racial profiling data analysis. Dr. Del Carmen provides an unbiased and transparent review of the DPD's traffic data policies and procedures. The DPD is requesting approval of this contract pursuant to Administrative Directive 4-05, Contracting Paragraph 10.5.6 (A) which states:

Special Need/Justification - This process enables an initiating department with a special need to contract for consulting services with a specific individual or firm without utilizing either of the processes described in subsections 10.5.4 or 10.5.5. A special need exists where (1) experience indicates that only one consultant can best provide the required service, or (2) where an immediate emergency necessitates the immediate hiring of a

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PAGE **2 of 2**

consultant. A memorandum of justification with prior approval of the City Manager is required.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Public Safety Committee will be briefed by memorandum regarding this matter on September 11, 2023

FISCAL INFORMATION

Fund	FY 2024	FY2025	Future Years
General Fund	\$25,000.00	\$25,000.00	\$75,000.00

Should you have any questions regarding this item, please contact me at (214) 670-5299.



Jon Fortune
Deputy City Manager

c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors