

# Record Summary for Board of Adjustments

## Record

Record #	Status	Opened Date
BOA-25-000107	In Review	12/30/2025

## Application Name

## Detailed Description

BOA-25-000107(KMH) Application of Michael Burtzlaff for (1) a special exception to the fence height regulations at 12364 HALIMA STREET. This property is more fully described as Block D/8418, Lot 1B, and is zoned MF-1(A), which limits the height of a fence in the front-yard to 4-feet. The applicant proposes to construct and/or maintain an 8-foot-high fence in a required front yard along Ferris Creek Lane, which will require (1) a 4-foot special exception to the fence height regulations.

## Assigned To Department

Board of Adjustment

## Assigned to Staff

Diana Barkume

## Record Type

Board of Adjustments

## Custom Fields

### INTERNAL USE ONLY

Source of Request	Self
Fee Waiver Granted	-
Number of Parking Spaces	-
Lot Acreage	0.11

### PDOX INFORMATION

PDox Number	-
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### PROPERTY INFORMATION

Existing Zoning	MF-1(A)
Lot Number	1B
Lot Size (Acres)	0.11
Block Number	D/8418
Lot Size (Sq. Ft)	4784
How many streets abut the property?	1
Land Use	Residential
Is the property platted?	Yes
Status of Project	Proposed
Status of Property	Non-Owner Occupied
Previous Board of Adjustment case filed on this property	Yes
Accommodation for someone with disabilities	No
File Date	2/18/2026
Seleccione si necesitara un interprete	-
Case Number	BOA-25-000107_FW3

Are you applying for a fee waiver?	Yes
Have the standards for variance and or special exception been discussed?	Yes
Has the Notification Sign Acknowledgement Form been discussed?	Yes
Referred by	self

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### Custom Lists

#### Board of Adjustment Meeting

1

Room	6ES
Panel	B
Presiding Officer	Cheri Gambow
BOA Administrator	Kameka Miller-Hoskins
BOA Secretary	Mary Williams
BOA Code Specialist	Diana Barkume
Case Assigned to	Kameka Miller-Hoskins
Notes	fee waiver denied- see documents tab-BOA-25-000107_FW3_Panel B_02.18.26.pdf
Outcome	Deny without Prejudice

2

Room	6ES
Panel	B
Presiding Officer	Cheri Gambow
BOA Administrator	Jason Pool
BOA Secretary	Mary Williams
BOA Code Specialist	Diana Barkume
Case Assigned to	Kameka Miller-Hoskins
Notes	Fence Height request

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#### Board of Adjustment Request

1

Type of Request	Special Exception
Request Description	Fence standards
Application Type	Single Family/Duplex Variance or Special Exception
Affirm that an appeal has been made for	Replacing damaged stone fence with 8 foot board on board fence

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#### Case Information

1

Full Request	The applicant proposes to construct and/or maintain an 8-foot-high fence in a required front yard along Ferris Creek Lane, which will require (1) a 4-foot special exception to the fence height regulations.
Brief Request	(1) a special exception to the maximum height for a fence regulation
Zoning Requirements	A fence cannot exceed 4-feet in height
Relevant History	Fee waiver was denied- BOA-25-000107_FW3_Panel B_02.18.26.pdf
BOA History	No

**GIS Information**

1

Census Tract Number	19.85
Council District	10

**Street Frontage Information**

1

Street Frontage	Rear
Linear Feet (Sq. Ft)	45

2

Street Frontage	Side
Linear Feet (Sq. Ft)	38

**Contact Information**

Name	Organization Name	Contact Type	Phone
Michael James Burtzlaff Email: burtzlaff@yahoo.com	000935098	Applicant	8178749816

Name	Organization Name	Contact Type	Phone
Michael James Burtzlaff Email: burtzlaff@yahoo.com	000935098	Property Owner	8178749816

Name	Organization Name	Contact Type	Phone
Selam Getachew Email: selam.Getachew05@gmail.com		Authorized Agent	4697330259

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**Address**

12364 HALIMA ST, Dallas, TX 75243

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**Parcel Information**

Parcel No:	Land Value	Legal Description	Book	Page	Lot	Block	Subdivision
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**Owner Information**

Primary	Owner Name	Owner Address	Owner Phone
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Y BURTZLAFF MICHAEL 3 WEBB RD, WESTPORT, CONNECTICUT 068803728

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**Status History**

Status	Comment	Assigned Name	Status Date
In Review		Diana Barkume	12/31/2025
Application About to Expire	Updated via: BATCH_BUILDING_ABOUT_TO_EXPIRE	Accela Administrator	01/14/2026
In Review		Diana Barkume	01/21/2026
In Review		Anna Brickey	02/11/2026
In Review		Diana Barkume	02/11/2026
In Review		Kameka Miller-Hoskins	02/19/2026