

May 22, 2024

**WHEREAS**, the City desires to implement a special event permitting platform in an effort to process permit applications through its Office of Special Events (OSE); and

**WHEREAS**, it was determined that Event Approvals, Inc can best provide the required service; and

**WHEREAS**, on August 4, 2021, Administrative Action No. 21-6680 authorized a service agreement to provide permitting software to the Office of Special Events with Event Approvals, Inc, in an amount not to exceed \$49,500.00; and

**WHEREAS**, on February 10, 2022, Administrative Action No. 22-5324 authorized Supplemental Agreement No. 1 was authorized for a web-based permit management system, software use and hosting agreement with Event Approvals, Inc to include a payment structure to the agreement, with zero costs, having no effect on the contract amount; and

**WHEREAS**, on September 28, 2022, Administrative Action No. 22-6688 authorized Supplemental Agreement No. 2 was authorized to extend the agreement for a web-based permit management system, software use and hosting agreement with Event Approvals, Inc by six months, with zero costs, having no effect on the contract amount; and

**WHEREAS**, on March 30, 2023, Administrative Action No. 23-5617 authorized Supplemental Agreement No. 3 was authorized to extend the agreement for a web-based permit management system, software use and hosting agreement with Event Approvals, Inc by six months, with zero costs, having no effect on the contract amount; and

**WHEREAS**, on September 27, 2023, Administrative Action No. 23-6286 authorized Supplemental Agreement No. 4 was authorized for a web-based permit management system, software use and hosting agreement with Event Approvals, Inc to extend the agreement three months in an amount not to exceed \$11,250.00; and

**WHEREAS**, on January 9, 2024, Supplemental Agreement No. 5 was authorized for a web-based permit management system, software use and hosting agreement with Event Approvals, Inc to extend the agreement 91 days. No cost consideration, by Administrative Action No. 24-5120.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute a service contract with Event Approvals, Inc, approved as to form by the City Attorney, for permitting software licenses and services for the Convention and Event Services Department's Office of Special Events for a term of three years, with two one-year renewal options, in

an amount not to exceed \$142,500.00.

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**SECTION 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount of \$142,500.00 (subject to annual appropriations) to Event Approvals, Inc from Fund 0080, Department CCT, Unit 7815, Object 3099, Service Contract No. CCT-2024-00024892, Vendor VC23482.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.