

# Memorandum



CITY OF DALLAS

DATE March 25, 2025

Honorable Members of the Public Safety Committee  
TO Cara Mendelsohn (Chair), Kathy Stewart (Vice Chair), Tennell Atkins, Jesse Moreno,  
Gay Donnell Willis

SUBJECT **March 26, 2025, City Council Agenda Item #9; 25-812A five-year sole source services agreement for asset tracking system equipment, maintenance, and support for the Dallas Police Department**

The following agenda item is scheduled to go before Council on March 26, 2025.

## **AGENDA ITEM #9; 25-812A**

Authorize a five-year sole source services agreement for asset tracking system equipment, maintenance, and support for the Dallas Police Department - CovertTrack Group, Inc. - Not to exceed \$1,071,846.75 - Financing: General Funds (subject to annual appropriations)

## **BACKGROUND**

This action does not encumber funds; the purpose of a services agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This sole source services agreement will provide for the maintenance and support for asset tracking systems for Dallas Police Department (DPD) enforcement. This agreement includes all hardware, software, and installation services necessary to maintain DPD's asset tracking devices. Maintenance includes warranty on all hardware, batteries, system maintenance, support, patches, and updates for functionality improvements. Support includes installation and customization of asset tracking devices as needed by DPD.

Asset tracking technology is a key component of DPD crime fighting and crime reduction initiatives to reduce auto theft and other theft crimes. Asset tracking devices are small covert devices that can be installed or attached to property which enables officers to track varying sizes of assets such as laptops, vehicles, appliances and computers.

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**FISCAL INFORMATION**

Fund	FY 2025	FY 2026	Future Years
General Funds	\$107,184.68	\$214,369.35	\$750,292.73

Service First, Now!



Dominique Artis  
Chief of Public Safety

- c: Kimberly Bizer Tolbert, City Manager  
Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Dev Rastogi, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Alina Ciocan, Assistant City Manager  
Donzell Gipson, Assistant City Manager  
Robin Bentley, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)  
Directors and Assistant Directors