

## **EXHIBIT A**

### **Septic to Sewer Assistance Program November 12, 2025**

The goal of the Septic to Sewer Assistance Program (Program) is to make necessary investments in water and wastewater (sanitary sewer) infrastructure to extend livability in existing affordable housing and connect owner-occupied properties to necessary City managed water/wastewater (sanitary sewer) services being installed by Dallas Water Utilities Department (DWU).

#### **Program Overview**

The Septic to Sewer Assistance Program will provide for the cost of single-family residential homes to convert from on-site sewer facilities (OSSF) or septic systems to City water/wastewater (sanitary sewer) utilities being installed by DWU. To implement the Program, qualifying homeowners will utilize city contracted licensed plumbers to decommission OSSF or septic systems and install the plumbing required to connect to DWU's water/wastewater (sanitary sewer) system. Assistance of up to \$25,000.00 per qualified property may be provided. The program will also include assessment by the Water Conservation division's Minor Plumbing Repair team to provide a holistic approach and opportunities for water conservation and to ensure safe, reliable water resources.

#### **Property Eligibility and Applicant Eligibility**

To be eligible for the Program, properties must be "qualified properties." A "qualified property" must be **(1)** a detached single-family dwelling; **(2)** owner occupied; **(3)** located in geographic areas previously authorized; and **(4)** in need of eligible home repair activities as described in this Program Statement.

To be eligible for the Program, applicants must **(1)** own the eligible property to be repaired; and **(2)** occupy and reside in the eligible property to be repaired.

#### **Funding Source**

The Septic to Sewer Assistance Program is funded using the Unserved Septic to Sewer Program Fund.

#### **Program Administration and Terms of Assistance**

This Program may **(1)** utilize subrecipients or contractors to administer the Program; and **(2)** be directly administered by DWU in coordination with other departments as necessary.

Assistance up to \$25,000.00 per property may be provided. The City or subrecipient/contractor administering the Program, contractor performing the work, and

property owner(s) will enter into a tri-party agreement, and the City or subrecipient/contractor administering the Program will pay the contractor performing the work directly for the work performed on a reimbursable basis.

No work shall begin prior to the full execution of the tri-party agreement. The City will use qualified contractors/licensed plumbers to conduct the work, subject to compliance with applicable local, state and federal laws.

### **Eligible Repairs**

Eligible home repair activities include repairs the City deems necessary, including:

- Repairs necessary to decommission/deconstruct existing OSSF (septic tanks).
- Repairs necessary to allow residences to connect to City water/wastewater (sanitary sewer) utilities being installed by DWU.
- Installation of water efficient faucets and fixtures, high-efficiency toilets, faucet aerators and low-flow shower heads, if needed.
- Repairs necessary to repair or replace items needed to make the project whole.

Eligible home repair activities must be related to the decommissioning of the OSSF and connection to the City water/wastewater (sanitary sewer) utilities and include but are not limited to:

- Correcting related code violations
- Plumbing and wastewater (sanitary sewer) pipes
- Electrical
- Plaster, siding and stucco
- Painting (inside and outside)
- Structural repairs/modifications
- Restore landscaping
- Repair fences
- Repair sidewalks
- Tree trimming and removal
- Any items determined eligible by the Director that comply with local/state/federal regulations and guidance

### **Ineligible Repairs**

Ineligible home repair activities include but are not limited to:

- Repairs that are not related to the decommissioning of the OSSF and connection to the City water/wastewater (sanitary sewer) utilities

## **Eligible Geographic Areas**

SEE ATTACHED MAP

In 2020, DWU identified 61 areas City-wide, which are unserved by existing water and/or wastewater (sanitary sewer) infrastructure. The identified geographies can be seen in Map 1, attached. Properties that are eligible for the program must be located within the geographical areas identified by DWU.

## **Ineligible Participants**

- Property owners who have or will receive funds for the same repairs/replacement, including but not limited to insurance proceeds
- City Council members and any employee, official or agent of the City who exercises any decision-making policy or program function in connection with the program are ineligible for assistance under the program

## **Assistance and Application Requirements**

Assistance for home repairs will be provided on behalf of the property owner and shall not exceed \$25,000.00 per property. All funds will be paid directly to the contractor on a reimbursable basis.

Applicants must provide documentation to determine eligibility, which includes but is not limited to the following:

- Application
- Proof of identity
- Proof of homeownership
- Proof of primary homeowner occupancy

## **Program Review and Modifications**

The Program will be reviewed when and if more funding becomes available. The City Manager may make modifications to funding applicability and timelines as funding becomes available. This program statement may be amended by the City Manager or designee to include amendments as appropriate to meet funding requirements.