

April 23, 2025

WHEREAS, on January 26, 2023, the City of Dallas advertised the Request for Qualifications for Engineering, Architectural and Landscape Architecture Consulting Services for multiple Capital Improvements Projects. In response to this advertisement, the Office of Procurement Services received submittals from 26 interested architecture firms on March 03, 2023; and

WHEREAS, in July 2023, the Park & Recreation Department, Planning and Design Selection Committee evaluated and ranked 26 firms based on their qualifications for various bond projects; and

WHEREAS, on August 23, 2024, the Planning and Design Division sent a Request for Proposal for Architectural and Engineering Services for six recreation centers with the intention of awarding two consulting contracts, dividing the recreation center renovations into two groups of three. In response to this request, the Planning and Design Division received seven submittals on September 13, 2024; and

WHEREAS, on October 4, 2024, in accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, AEC Holdco, LLC DBA Grace Herbert Curtis Architects, LLC was selected as the most qualified consultant for the Kiest Park Recreation Center, John C. Phelps Recreation Center, and Tommie M. Allen Recreation Center; and

WHEREAS, it is now desirable to authorize a professional services contract with AEC Holdco, LLC DBA Grace Herbert Curtis Architects, LLC for architectural and engineering services for the discovery /scope-to-budget assessment investigation, schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Kiest Park Recreation Center at 3081 South Hampton Road, John C Phelps Recreation Center at 3030 Tips Boulevard, Tommie M. Allen Recreation Center at 7071 Bonnie View Road, in an amount not to exceed \$537,632.00.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the President of the Park and Recreation Board and City Manager are hereby authorized to execute a professional services contract with AEC Holdco, LLC DBA Grace Herbert Curtis Architects, LLC, approved as to form by the City Attorney, for architectural and engineering services for schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Kiest Park Recreation Center at 3081 South Hampton Road, John C Phelps Recreation Center at 3030 Tips Boulevard, and Tommie M. Allen Recreation Center at 7071 Bonnie View Road, in an amount not to exceed \$537,632.00.

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SECTION 2. That expenditures made pursuant to this Resolution shall be made from lawfully available funds, including the General Obligation Commercial Paper Notes Series A and B (the “Commercial Paper Notes”), as amended, and any expenditures made pursuant to this Resolution from lawfully available funds shall be reimbursed from the proceeds of the Commercial Paper Notes or from the proceeds of general obligation bonds issued by the City up to the amount of expenditures authorized by this Resolution.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$537,632.00 to AEC Holdco, LLC DBA Grace Herbert Curtis Architects, LLC, as follows:

Park and Recreation Facilities (B) Fund Fund 1Y00, Department PKR, Unit YK56, Object 4112 Activity RECC, Program PK24YK56 Encumbrance/Contract No. CX-PKR-2025-00027378 Commodity 90607, Vendor VC30778	\$264,962.20
Park and Recreation Facilities (B) Fund Fund 1Y00, Department PKR, Unit YK54, Object 4112 Activity RECC, Program PK24YK54 Encumbrance/Contract No. CX-PKR-2025-00027378 Commodity 90607, Vendor VC30778	\$158,998.44
Park and Recreation Facilities (B) Fund Fund 1Y00, Department PKR, Unit YK61, Object 4112 Activity RECC, Program PK24YK61 Encumbrance/Contract No. CX-PKR-2025-00027378 Commodity 90607, Vendor VC30778	<u>\$113,671.36</u>
Total amount not to exceed	\$537,632.00

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.