

Memorandum



CITY OF DALLAS

DATE October 25, 2024

TO Ms. Dev Rastogi, Assistant City Manager

SUBJECT **Contract Amendment for the Replacement of Airport Security Identity Management System (IDMS)**


The Department of Aviation's Security Badge Office currently uses HID SAFE as its Identity Management System (IDMS). Recently, HID informed Aviation that after April 2025, they will no longer support our version of the SAFE application. This prompted Aviation to look for a replacement system. After thorough research, it was determined that Intellisoft's IDMS best meets the needs of the Badge Office.

Intellisoft's IDMS software licenses, integrations, professional services, and hardware for badging equipment will be purchased through a technology-based re-seller, Converjint. The price of that solution was quoted at just under \$1.6 million. The City Attorney's Office proposed contract permits no payment until "full acceptance" of the system, including installation, integration with the federal government, and local background check systems. Both Converjint and Intellisoft have expressed concerns about the terms of the contract that do not allow for milestone payments.

If agreed upon by the City of Dallas, Converjint has offered to assume some financial risk by limiting payment milestones to only two: 1) delivery and installation of the software and 2) completion and acceptance of the final product. Allowing for this amendment of the contractual terms will ensure for a smoother and more efficient process for Aviation to upgrade its IDMS.

Aviation understands the City Attorney's perspective on mitigating risk for the City of Dallas, which would require us to withhold payment until final acceptance. However, due to project's costs and extensive timeline, the vendor has advised that they will need milestone payments to cover labor and materials during this six-to-seven-month long project. We were advised by the City Attorney's Office that payment terms may be amended with the approval of the Assistant City Manager. Aviation proposes amending the contract to permit two (2) milestone payments, one upon software installation and another upon system acceptance.

Aviation requests your approval to amend the contract based on the reseller's request and allow for two milestone payments.


Patrick Carreno (Oct 29, 2024 13:52 CDT)

Patrick Carreno
Director of Aviation


Dev Rastogi (Oct 31, 2024 19:56 CDT)

Dev Rastogi
Assistant City Manager