

# Memorandum



CITY OF DALLAS

DATE April 9, 2024

Honorable Members of the Public Safety Committee  
TO Cara Mendelsohn (Chair), Kathy Stewart (Vice Chair), Tennell Atkins, Jesse Moreno  
Gay Donnell Willis

SUBJECT **April 24, 2024, City Council DRAFT Agenda Item 24-1001 Master Agreement for Battery Powered Intraosseous Needle Driver Systems for the Fire-Rescue Department**

The following agenda item is scheduled to go before the City Council on April 24, 2024.

## **DRAFT AGENDA ITEM 24-1001**

Authorize a three-year master agreement for battery powered intraosseous needle driver systems for the Fire-Rescue Department - Teleflex LLC, sole source - Estimated amount of \$1,697,373.75 - Financing: General Fund

## **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for the purchase of battery powered intraosseous needle driver systems for the Fire-Rescue Department. The EZ-IO battery powered intraosseous needle driver system allows paramedics to deliver fluids and medication when intravenous (IV) access is not available.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Business Diversity sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

## **FISCAL INFORMATION**

Fund	FY 2024	FY 2025	Future Years
Name of fund	\$425,000.00	\$636,186.87	\$636,186.88

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Additional information and details will be provided prior to the March presentation. Should you have questions, or need additional information, please contact Executive Assistant Fire Chief Tameji Berry at [tameji.berry@dallafire.gov](mailto:tameji.berry@dallafire.gov) or Executive Assistant Fire Chief Justin Ball at [justin.ball@dallasfire.gov](mailto:justin.ball@dallasfire.gov).



**Jon Fortune**  
**Deputy City Manager**

c: T.C. Broadnax, City Manager  
Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors