

# Memorandum



CITY OF DALLAS

DATE September 9, 2024

Honorable Members of the Public Safety Committee  
TO Cara Mendelsohn (Chair), Kathy Stewart (Vice Chair), Tennell Atkins, Jesse Moreno  
Gay Donnell Willis

SUBJECT **September 25, 2024, City Council Draft Agenda Item #24-2675 Desk Officer Reporting System (DORs), for the Police Department - LexisNexis Risk Solutions FL Inc**

The following agenda item is scheduled to go before Council on September 25, 2024.

## **DRAFT AGENDA ITEM #24-2675**

Authorize a three-year sole source services agreement for an online community member incident reporting portal and management system, Desk Officer Reporting System (DORs), for the Police Department - LexisNexis Risk Solutions FL Inc., sole source - Not to exceed \$320,909.64 - Financing: General Fund (subject to annual appropriations)

## **BACKGROUND**

This action does not encumber funds; the purpose of a services agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This sole source services agreement will provide for a online community member incident reporting portal and management system, Desk Officer Reporting System (DORs), from LexisNexis. This agreement includes unlimited users, incident types, and report intake; unlimited customer support; unlimited maintenance; and system hosting in the LexisNexis secure hosting environment.

The vendor's platform is designed for law enforcement, DORS automates the reporting process for incidents occurring within a law enforcement agency's jurisdiction. DORS collects and gathers information from a wide variety of report types - such as minor vehicle accidents and other incident reports - from members of the public. All reports filed using DORS can be automatically imported into the records management systems, with accurate and appropriate UCR and NIBRS compliant coding. Additionally, the DORS system actively monitors inbound reports for possible duplicates or supplements and enables the agency reviewer to either merge the report as a supplement, mark as a duplicate or continue as an original.

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The online resident incident reporting portal provides residents and businesses the ability to enter incident reports on routines matters that do not require Police assistance. These services provide a more customer-friendly experience by providing the ability to enter and retrieve incident and crash incident reports without having to visit a police station to fill out a report. Additionally, the portal provides efficiencies by allowing police officers to deal with more urgent matters.

**FISCAL INFORMATION**

Fund	FY 2024	FY 2025	Future Years
General Fund	\$34,608.00	\$106,160.04	\$180,141.60

Should you have any questions or concerns please contact me at (214) 670-5299.

Service First, Now!



Dominique Artis  
Chief of Public Safety (I)

- c: Kimberly Bizer Tolbert, City Manager (I)
- Tammy Palomino, City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Dev Rastogi, Assistant City Manager
- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Alina Ciocan, Assistant City Manager
- Donzell Gipson, Assistant City Manager (I)
- Robin Bentley, Assistant City Manager (I)
- Jack Ireland, Chief Financial Officer
- Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I) Directors and Assistant Directors