

Memorandum



CITY OF DALLAS

Date November 6, 2025

To Honorable Mayor and Members of the City Council

Subject Final Dallas County Election Costs (May 3, 2025 General and June 7, 2025 Runoff Elections) and Upcoming Agenda Item for Council Consideration

Earlier this year, you were made aware that in prior elections, the City of Dallas experienced several election-related issues, including software malfunctions that resulted in some Dallas voters receiving incorrect ballots, polling places losing operational hours, and staffing shortages. These challenges emphasized the importance of ensuring that future election contracts include provisions that incentivize Dallas County to prevent such issues from recurring.

To address these concerns, the Dallas County election services contract was strengthened with language that allowed the City to respond to and remedy issues that may arise during an election. In addition, our office developed an internal methodology to calculate an amount for intangible losses—such as voter disenfranchisement—specific to Dallas County, in accordance with Chapter 31 of the Texas Election Code.

During the final review of the May 3, 2025 General Election and the June 7, 2025 Runoff Election, it was determined that none of the previously encountered issues occurred.

Accordingly, on your November 12, 2025 city council agenda*, you will consider approval of a resolution authorizing an increase in the Joint Election Agreement and Election Services Contract between the City of Dallas and Dallas County for the May 3, 2025 General Election, in an amount not to exceed \$109,366.44, increasing the total from \$1,033,010.75 to \$1,142,377.19.

A summary of both elections is provided below:

Election	Estimate	Final (Audit)	Variance
*May 3, 2025 General Election	\$1,033,010.75	\$1,142,377.19	\$109,366.44
June 7, 2025 Runoff Election	\$412,935.50	\$353,639.41	(\$59,296.09)
Total	\$1,445,946.25	\$1,496,016.60	\$50,070.35

Respectfully,

Biliera Johnson

Biliera Johnson
City Secretary

STRATEGIC PRIORITY: Fiscally Sound
AGENDA DATE: November 12, 2025
COUNCIL DISTRICT(S): N/A
DEPARTMENT: City Secretary's Office
EXECUTIVE: Bilierae Johnson

SUBJECT

Authorize **(1)** an increase in the joint election agreement and election services contract between the City of Dallas and Dallas County for the May 3, 2025, general election in an amount not to exceed \$109,366.44, from a total amount of \$1,033,010.75 to \$1,142,377.19, and **(2)** an increase in appropriations in an amount not to exceed \$109,367 - Financing: General Fund

BACKGROUND

Chapter 31, Subchapter D of the Texas Election Code provides the City may contract with the county elections administrator for certain election services. The Elections Administrator must provide a final cost of the election. September 30, 2025, the Dallas County Elections Administrator provided the final cost as follows:

	Estimate	Final (Audit)	Variance
May 3, 2025 General Election	\$1,033,010.75	\$1,142,377.19	\$109,366.44
Total	\$1,445,946.25	\$1,496,016.60	\$50,070.35

An increase for the City Secretary's Elections budget is necessary to cover the actual (after audit) cost for Dallas County.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 26, 2025, the City Council authorized a joint election agreement and election services contract between the City of Dallas and Dallas County, for the conduct of a joint election to be held Saturday, May 3, 2025, by Resolution No. 25-0388.

FISCAL INFORMATION

Fund	FY 2026	FY 2027	Future Years
General Fund	\$109,366.44	\$0.00	\$0.00

November 12, 2025

WHEREAS, the City Council ordered a general election to be held on Saturday, May 3, 2025 (the "Order"); and

WHEREAS, the purpose of the Order was for a general election to be held in the City of Dallas on Saturday, May 3, 2025, for the purpose of electing 14 members to the City Council of the City of Dallas to represent Places 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14 for the term beginning June 16, 2025; and

WHEREAS, Dallas County and other jurisdictions also ordered elections to be held on Saturday, May 3, 2025; and

WHEREAS, on February 26, 2025, the City Council authorized a joint election agreement and election services contract between the City of Dallas and Dallas County, for the conduct of a joint election on May 3, 2025 by Resolution No. 25-0388; and

WHEREAS, on September 30, 2025, the City and the Dallas County Elections Administrator agreed on a final net cost for the election, to be paid by the city, was \$109,366.44.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to increase the joint election agreement and election services contract between the City of Dallas and Dallas County, in an amount not to exceed \$109,366.44, from a total amount of \$1,033,010.75 to \$1,142,377.19.

SECTION 2. That the City Manager is hereby authorized to increase appropriations in an amount not to exceed \$109,367.00 in the General Fund, Fund 0001, Department SEC, Unit 1190, Object 3070.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse a total amount not to exceed \$109,366.44 to Dallas County from General Fund, Fund 0001, Department SEC, Unit 1190, Object 3070, Fiscal Year 2025-26, Encumbrance/Contract No. SEC-2025-00026994, Vendor 014003 for deposit in the election services contract fund as the City's estimated share of the net costs of the general and runoff elections.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Dallas County Elections Department

1520 Round Table Drive
Dallas, Texas 75247

May 3, 2025 Joint & Special Election

FINAL COST INVOICE

Invoice Date: September 30, 2025

Invoice #: 91492-02

ATTACHMENT - A

- 35 Entities
- 61 EV Locations
- 422 ED Vote Centers

Registered Voter Split	Total
Total Number of Units per Entity	2,323,109
Cost Per Unit (w/o GSF)	\$1.71
Total Cost	\$3,975,628.39
% of Units	100%

City of Dallas
606,849
\$1.71
\$1,038,524.72
26.12%

	Total
Election Total	\$3,975,628.39
Special Request Fee	
General Supervisory Fee (GSF)	\$397,562.84
Total Cost	\$4,373,191.23
Cost Per Unit (w. GSF)	\$1.88
Amount of Deposit	\$ 3,892,686.17
(Overpaid)/Underpaid	\$480,505.06

City of Dallas
\$1,038,524.72
\$103,852.47
\$1,142,377.19
\$1.88
\$1,033,010.75
\$109,366.44

Exp. Code	Early Voting	Units	Unit Cost	Estimated	ACTUAL	City of Dallas
POSTAGE						
62175	Mail Ballot Kits	2,762	\$2.62	\$39,300.00	\$7,236.44	\$1,890.32
62175	Undeliverable / Resent Mail Kits	40	\$3.20	\$2,400.00	\$128.00	\$33.44
62170	Postage for Ballots Mailed	2,762	\$0.63	\$9,450.00	\$1,740.06	\$454.54
62170	Postage for Undeliverable / Resent Mails	40	\$0.63	\$472.50	\$25.20	\$6.58
EQUIPMENT RENTAL						
62024	EV Furniture Rental (Table)	143	\$8.50	\$1,215.50	\$1,215.50	\$317.52
62024	EV Furniture Rental (Chair)	129	\$1.25	\$161.25	\$161.25	\$42.12
62025	EV Model DS200 (Tabulator/Scanner)	61	\$464.10	\$28,310.10	\$28,310.10	\$7,395.24
62025	EV ExpressVote Ballot Marking Device (BMD)	507	\$295.00	\$149,565.00	\$149,565.00	\$39,069.79
62025	EV Printer	256	\$62.00	\$15,872.00	\$15,872.00	\$4,146.13
62025	EV Election Supply Cart	126	\$295.00	\$35,990.00	\$37,170.00	\$9,709.65
62021	EV Mini-Van Rental	10	\$1,500.00	\$10,710.00	\$9,150.72	\$2,390.38
62021	EV Truck Rental	14	\$1,900.00	\$4,680.00	\$9,393.09	\$2,453.69
RENTAL BUILDINGS						
62023	EV Location Rental	Various Locations		\$110,000.00	\$88,820.42	\$23,201.92
PERSONNEL						
61050	EV Election Department (OT)	43	Various	\$43,680.00	\$52,171.86	\$13,628.48
61050	EV Clerks (OT)	553	\$27.36	\$75,021.12	\$70,286.44	\$18,360.42
61050	EV Judges (OT)	64	\$30.33	\$11,100.78	\$22,899.17	\$5,981.78
61050	EV Inspectors (OT)	9	\$30.33	\$1,273.86	\$10,310.73	\$2,693.40
61050	EV Training Trainers (OT)	3	\$30.33	\$1,819.80	\$2,381.47	\$622.09
61050	EV Sheriff Deputies (OT)	0	\$75.00	\$30,000.00	\$0.00	\$0.00
61050	EV Ballot Board Committee (OT)	25	\$36.33	\$3,378.69	\$0.00	\$0.00
61050	EV Ballot Board Judge (OT)	1	\$36.33	\$108.99	\$192.55	\$50.30
61060	EV Clerks (ST)	553	\$18.24	\$666,854.40	\$592,387.74	\$154,745.17
61060	EV Judges (ST)	64	\$20.22	\$98,673.60	\$113,839.68	\$29,737.52
61060	EV Judges Delivery (Can Money)	52	\$25.00	\$0.00	\$1,188.54	\$310.47
61060	EV Phone Bank (ST)	6	\$25.00	\$0.00	\$80.93	\$21.14
61060	EV Inspectors (ST)	9	\$20.22	\$11,323.20	\$14,401.60	\$3,762.03
61060	EV Training Trainers (ST)	3	\$20.22	\$16,176.00	\$6,547.89	\$1,710.46
61060	EV Ballot Board Committee (ST)	25	\$24.22	\$33,786.90	\$23,486.14	\$6,135.11
61060	EV Ballot Board Judge (ST)	1	\$24.22	\$1,089.90	\$2,906.40	\$759.22
61111	EV FICA	6.2%		\$2,708.16	\$3,786.85	\$989.21
61112	EV Medicare	1.45%		\$14,417.16	\$14,435.87	\$3,770.98
61113	EV PARS	1.3%		\$12,357.89	\$843.28	\$220.28
61150	EV Retirement Chargeback	13.05%		\$5,778.86	\$5,480.20	\$1,431.55
62225	EV Temp. Employees	91	\$26.60	\$143,640.00	\$299,373.06	\$78,203.06
SUPPLY EXPENSE						
62175	EV Official ExpressVote Ballots	68,701	\$0.14	\$9,100.00	\$9,618.14	\$2,512.48
62175	EV Judges Kits	61	\$80.00	\$4,880.00	\$4,880.00	\$1,274.77
SERVICE EXPENSE						
62013	Legal Notice			\$4,794.50	\$19,357.92	\$5,056.73
62225	EV GTS IT Services	6	\$35.00	\$33,600.00	55,738.53	\$14,560.17
62225	EV ES&S Project Management		\$1,975.00	\$3,950.00	\$0.00	\$0.00
62225	EV ES&S BOD Election Setup			\$2,000.00	\$1,836.00	\$479.61
62212	EV Cellular Phones			\$0.00	\$6,880.41	\$1,797.32
PREPARATION AND TRANSPORTATION OF VOTING EQUIPMENT						
62910	EV Atlantic Delivery and Pick-up	122	\$109.01	\$12,200.00	\$13,298.76	\$3,473.94
62910	EV Warehouse Delivery and Pick-up (Special)	3	\$45.00	\$270.00	\$135.00	\$35.27
MILEAGE / FUEL						
62285	EV Fuel	Vans and Trucks		\$1,200.00	\$1,862.99	\$486.66
	EARLY VOTING TOTAL			\$1,653,310.17	\$1,699,395.92	\$443,920.93

Exp. Code	Election Day	Units	Unit Cost	Estimated	ACTUAL	City of Dallas
EQUIPMENT RENTAL						
62024	ED Furniture Rental (Table)	1,112	\$8.50	\$9,418.00	\$9,452.00	\$2,469.08
62024	ED Furniture Rental (Chair)	1,020	\$1.25	\$1,270.00	\$1,275.00	\$333.06
62025	ED Model DS200 (Tabulator/Scanner)	422	\$464.10	\$196,778.40	\$195,850.20	\$51,160.53
62025	ED ExpressVote Ballot Marking Device (BMD)	1,500	\$295.00	\$481,735.00	\$442,500.00	\$115,591.08
62025	ED Printer	1,340	\$62.00	\$83,452.00	\$83,080.00	\$21,702.39
62025	ED Election Supply Carts	487	\$295.00	\$125,080.00	\$143,665.00	\$37,528.57
62021	ED Mini-Van Rental	10	\$1,500.00	\$10,710.00	\$9,150.72	\$2,390.38
62021	ED Truck Rental	14	\$1,900.00	\$4,680.00	\$9,393.09	\$2,453.69
RENTAL BUILDINGS						
62023	ED Location Rental	Various Locations		\$112,000.00	\$173,422.34	\$45,301.87
PERSONNEL						
61020	ED Clerks (ST)	1,541	\$18.24	\$395,899.20	\$460,149.30	\$120,201.48
61020	ED Judges (ST)	426	\$24.22	\$154,039.20	\$245,013.61	\$64,003.14
61020	ED Judges Delivery (Can Money)	839	\$12.50	\$10,600.00	\$10,487.50	\$2,739.57
61020	ED County Employees (ST)	39	\$25.00	\$0.00	\$3,226.84	\$842.92
61020	ED Phone Bank (ST)	34	\$25.00	\$13,125.00	\$33,708.50	\$8,805.43
61020	ED Regional Site Support (ST)	79	\$20.00	\$5,300.00	\$20,804.00	\$5,434.48
61020	ED Inspectors (ST)	46	\$25.00	\$16,875.00	\$20,982.50	\$5,481.11
61020	ED Techs (ST)	24	\$25.00	\$9,375.00	\$11,470.00	\$2,996.23
61020	ED Regional Site Security (ST)	23	\$50.00	\$21,375.00	\$13,683.00	\$3,574.31
61020	ED Sheriff Deputies (ST)	28	\$50.00	\$0.00	\$3,401.74	\$888.61
61050	ED Sheriff Deputies (OT)	28	\$75.00	\$40,500.00	\$26,424.48	\$6,902.68
61050	ED Election Department (OT)	40	Various	\$21,216.00	\$23,478.96	\$6,133.24
61111	ED FICA	6.2%		\$3,826.39	\$3,329.75	\$869.81
61112	ED Medicare	1.45%		\$307.63	\$819.28	\$214.01
61113	ED PARS	1.3%		\$275.81	\$38.10	\$9.95
61150	ED Retirement Chargeback	13.05%		\$8,165.03	\$6,532.10	\$1,706.33
62225	ED Temp. Employees	99	\$26.60	\$143,640.00	\$149,788.25	\$39,128.10
SUPPLY EXPENSE						
62175	ED Official ExpressVote Ballots	47,387	\$0.140	\$6,300.00	\$6,634.18	\$1,733.00
62175	ED Judge Kit	422	\$80.00	\$33,920.00	\$33,760.00	\$8,818.88
SERVICE EXPENSE						
62212	ED Cellular Phones			\$0.00	\$1,536.10	\$401.26
62225	ED ES&S Site Support	1	\$4,975.00	\$4,975.00	\$4,975.00	\$1,299.58
62225	ED GTS IT Services	6	\$35.00	\$16,275.00	26,605.43	\$6,949.94
PREPARATION & TRANSPORTATION OF VOTING EQUIPMENT						
62910	ED Atlantic Delivery and Pick-up	844	\$109.01	\$84,800.00	\$92,001.24	\$24,032.82
62910	ED Warehouse Delivery and Pick-up (Special)	125	\$45.00	\$1,890.00	\$5,625.00	\$1,469.38
MILEAGE / FUEL						
61080	Mileage for Deputies	5,162	\$0.700	\$1,637.50	\$3,613.40	\$943.90
62285	ED Fuel	Vans and Trucks		\$1,000.00	\$355.86	\$92.96
	ELECTION DAY TOTAL			\$2,020,440.16	\$2,276,232.47	\$594,603.78