

Exhibit A

City of Dallas Childcare Providers Micro-Grant Program Program Statement

Program Purpose: To provide financial support to City of Dallas (the “City”) area childcare providers who have been adversely affected by the COVID-19 pandemic. This support is in an effort to support childcare providers who have lost substantial revenue and seen increased expenses as a result of COVID-19. Childcare providers have provided services to children of essential workers throughout this pandemic within the City of Dallas. Some had to close their doors temporarily due to the effects of COVID-19, and others experienced added expenses due to extra cleaning requirements, hiring extra staff, and a decline in the number of children they serve.

Eligible Participants: Childcare providers who have experienced loss of income, decreased enrollment and/or increased costs due to COVID-19. Participants must meet the following qualifications:

- Be officially registered with the State, physically located, and operating in the City of Dallas
- Provider must have been in existence since October 1, 2019
- Must be current on their City taxes
- Currently providing childcare services to children
- Have experienced a loss of at least 25%, an increase of expenses of at least 25% or a combination of decreased revenue and increased expenses in an amount representing a 25% net impact on overall revenue versus expenditures AND/OR seen a decrease in enrollment of at least 25% as of March 1, 2020
- Cannot be a franchise
- Cannot have received a Personal Protection Loan
- Cannot have received assistance from the City of Dallas’s Small Business Assistance Program in an amount exceeding \$5,000.00. Assistance received from the City’s Small Business Assistance Program, if less than \$5,000.00, will be deducted from the total award amount so that the provider does not receive more than \$5,000.00 total from both programs

Note – Participants will be required to complete an application on-line or by phone for assistance and provide proof of the following:

1. Being in existence since October 1, 2019
2. Proof of loss income

Meeting this eligibility does not obligate the City to provide assistance to any childcare provider.

Ineligible Participants:

- Childcare providers who have ceased operations or are closed, excluding short-term or temporary closures resulting from an exposure or need for facility cleaning due to a diagnosis of COVID-19

Assistance to be Provided: Grants in the amount of \$5,000.00 will be provided to childcare providers under this program. Assistance will be provided with the expectation that the provider will continue to be in operation for at least another three months after receiving assistance. Assistance will be administered via an online application process during one or more established application periods. If the number of applications received exceeds funding available, funding will be administered using a lottery system. If the number of applications received is less than the total amount of funding available, the City may choose to do another application period in an attempt to reach more providers.

Eligible Uses of Funds: Any operational expenses, including but not limited to expenses such as rent, utilities, staff salaries and benefits, cleaning supplies, and programs supplies.

Reporting Requirements: The selected third-party administrator shall provide biweekly reports to the City of Dallas through a designated staff that includes, total childcare providers awards, address of childcare provider, total expenditures, and number of children being served by awarded providers.

Program Budget: \$680,000.00