

# Ad Hoc Committee on General Investigating and Ethics Meeting Record

The Ad Hoc Committee on General Investigating and Ethics meetings are recorded. Agenda materials are available online at [www.dallascityhall.com](http://www.dallascityhall.com).

**Meeting Date:** May 11, 2021

**Convened:** 10:30 a.m.

**Adjourned:** 10:54 a.m.

**Committee Members Present:**

Cara Mendelsohn, Chair  
Tennell Atkins  
Paula Blackmon  
Jennifer S. Gates  
Adam McGough  
Jaime Resendez

**Committee Members Absent:**

Lee Kleinman

**Other Council Members Present:**

**Presenters:**

Doug O'Rourke, Investigative Services Unit Manager, Office of the City Auditor  
Jennifer Huggard, Executive Assistant City Attorney, City Attorney's Office

## AGENDA

Call to Order (10:30 a.m.)

### A. Overview of Committee Purpose and Procedure

**Presenter(s):** Cara Mendelsohn, Chair

**Action Taken/Committee Recommendation(s):** CM Mendelsohn provided an overview and purpose of the Ad Hoc Committee on General Investigating and Ethics formed by Mayor Johnson on March 8, 2021. The specific purpose for the meeting is to investigate and conduct public hearings related to circumstances surrounding the decision to allow DPD Officer Brian Riser to remain on active duty after an investigation identified him as a person of interest in connection with two murders in 2017. CM Mendelsohn asked each committee member to provide their list of questions and materials to be examined to her by Friday, May 14, 2021, at 5:00 p.m. CM Mendelsohn intends to combine any duplicate questions and request the Office of the City Auditor to conduct an administrative investigation to answer the questions and provide a final report to the Committee. The report to the Committee should include answers to the questions only if they do not interfere with any ongoing civil or criminal legal matter.

CM Mendelsohn confirmed with the City Secretary, Ms. Bilierae Johnson, the meeting notice posting included the opportunity for public comment, and no individual signed up to comment at this meeting.

CM Paula Blackmon asked a question about the process in general and clarification if the City Attorney needs to review the questions submitted. CM Jennifer Gates asked additional follow-up questions regarding the process and whether the City Attorney should review the questions submitted. CM Mendelsohn stated the list of questions would be forwarded to the Office of the City Auditor, and they will work with the City Attorney to determine if the question can be answered. CM Mendelsohn also clarified she requested all City Councilmembers to contribute to the list of questions to be reviewed.

### B. Overview of the City Auditor's Investigative Services

**Presenter(s):** Doug O'Rourke, Investigative Services Unit Manager, Office of the City Auditor

**Action Taken/Committee Recommendation(s):** Doug O'Rourke gave a brief, general overview of the purpose of the Investigative Services Unit within the Office of the City Auditor. CM Tennell Atkins asked what an "administrative action" entails and where this information may be found in City documentation accessible to the public. Mr. O'Rourke advised that Administrative Directive 2-14 defines fraud, waste, and abuse policies and procedures for the City and further defines the duties and responsibilities for the Office of the City Auditor. CM Atkins wanted to know where Administrative Directive 2-14 is published so citizens can reference the policies and procedures. CM Mendelsohn advised that her office would provide the link to the administrative directive.

**C. Procedures for Placing Employees on Administrative Leave**

**Presenter(s):** Jennifer Huggard, Executive Assistant City Attorney, City Attorney's Office

**Action Taken/Committee Recommendation(s):** Jennifer Huggard provided a brief and broad overview of rules and procedures to place individuals on administrative leave. An overview of policies and procedures were referenced, including the Dallas City Code, Chapter 12 specific to Dallas Police Department; Personnel Rules, Chapter 34-29 Article 3 (Leave Policies); and Chapter 34-37 Article 6 (Discipline, Grievance, and Appeal Procedures). Additionally, DPD General Orders 206 and 513 were also referenced. Once the overview concluded, no questions were asked by the Committee.

Adjourn (10:54 a.m.)

**APPROVED BY:**

**ATTESTED BY:**



**Cara Mendelsohn, Chair  
Ad Hoc Committee on General Investigating  
and Ethics**

**Monica Anderson, Coordinator  
Ad Hoc Committee on General Investigating  
and Ethics**