

# Memorandum



CITY OF DALLAS

DATE November 3, 2025

TO Honorable Chair Stewart and Members of the Parks, Trails, and the Environment Committee

SUBJECT **2024 Bond CECAP Resolution Annual Status Update for 2025**

This memorandum provides an update on the formation of the Interdepartmental Working Group (IWG), which is a requirement of the 2024 Bond Comprehensive Environmental and Climate Action Plan (CECAP) Resolution, for the last quarter of Fiscal Year (YR) 2024-2025. The resolution called for the operationalization of an interdepartmental working group to better integrate the resolution's recommendations and environmental sustainability concepts into bond projects, with the Office of Environmental Quality and Sustainability (OEQS) responsible for providing technical expertise on matters relating to environmental sustainability. Additionally, the Parks, Trails, and Environment Committee (PTE), or other designated committee, is to be updated with at least one annual update.

## Background

On February 11, 2025, department executives were invited by OEQS and City Manager Bizzor Tolbert to participate in the Interdepartmental Working Group (IWG) Kickoff Meeting. The purpose of this meeting was to explain the group's relevancy, goals, and how departments can participate.

The IWG is a requirement of the 2024 Bond CECAP Resolution. The purpose of the IWG is to better integrate environmental sustainability concepts into bond projects. The 2024 Bond Program has 838 projects, 10 propositions, and totals 1.25 billion dollars. This opportunity allows departments to offer their input and expertise in the 2024 Bond CECAP Resolution's implementation with the goal to further advance sustainability. The expectation of this working group is for full collaboration and advancement of the CECAP priorities.

## Progress

Since the kickoff meeting in February 2025, eleven departments and twenty-four members have agreed to participate. The departments include: Aviation, Facilities and Real Estate Management, Dallas Fire, Dallas Public Library, Office of Arts and Culture, Office of Bond and Construction Management, Office of Environmental Quality and

Sustainability, Office of Care & Community Empowerment, Park and Recreation, Transportation and Public Works, and Water Utilities.

The IWG decided on a total of 8 objectives to be completed within the bond cycle's timeline of five years. The 8 objectives include:

1. Developing a charter,
2. Developing a work plan,
3. Developing a sustainability checklist,
4. Updating model language for the project requests and quotes,
5. Standardizing the green building policy for bond-funded major and minor renovations and repairs,
6. Standardizing interdepartmental documentation to track and monitor the sustainability recommendations or goals,
7. Updating project manual specifications, and
8. Conducting additional department training.

The IWG also set a goal that first four objectives should be completed by the first annual review for the PTE Committee. The timeline for the remaining objectives would be determined by the progress of the first four objectives. So far, two objectives have been completed. These objectives are the charter and the work plan. The IWG is currently working on sustainability checklist, which is one of the largest tasks among the objectives.

The goal of the sustainability checklist is to integrate sustainability concepts that align with the CECAP and the recommendations outlined with the 2024 Bond CECAP Resolution. The checklist provides a standardized way for departments to collect metrics and conduct analysis on how the majority of the bond projects are adhering to sustainability efforts. The success and functionality of the checklist will be determined by how well the checklist collects this information and how well departments are able to apply the tool into normal practice. Factors that need to be considered are the variety and number of projects as well as the data management and oversight of such information once it's collected. Additional time will also be set aside during a trial phase to evaluate for any necessary revisions. The IWG is currently working on these solutions in a way that does not conflict with additional department responsibilities and achieves the best product outcomes.

## **Next Steps**

The IWG is continuing to hold group breakout sessions and make progress on the objectives, deliverables, and determining achievable timelines for the remaining

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objectives. An update will be provided when completion deadlines are set for the remaining Year 1 deliverables. If you have questions or need additional information, please contact Angela Hodges Gott, Director of the Office of Environmental Quality and Sustainability, at 214-670-1642 or [angela.hodgesgott@dallas.gov](mailto:angela.hodgesgott@dallas.gov).

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