

# Memorandum



CITY OF DALLAS

DATE August 9, 2024

TO Honorable Chair and Members of the Workforce, Education and Equity Committee

SUBJECT **Upcoming Agenda Item from Office of Community Care for Housing Opportunities for Persons with AIDS (HOPWA) Program Second Renewal**

On August 28, 2024, the following Office of Community Care item will be considered by City Council:

**Item 24-2365:** Authorize the last of two one-year renewal options to the contracts with Housing Opportunities for Persons with AIDS (HOPWA) Programs, with a term beginning on October 1, 2024 through September 30, 2025, with: (a) Health Services of North Texas, Inc. for Emergency/Tenant Based Rental Assistance in the amount of \$848,322.00; (b) Open Arms, Inc. d/b/a Bryan's House for Housing Placement and Other Support Services (childcare services) in the amount of \$106,820.00; (c) Legacy Counseling Center, Inc. for Facility Based Housing Services (Cottage) in the amount of \$240,429.00; (d) Legacy Counseling Center, Inc. for Master Leasing/ Emergency Voucher Services in the amount of \$677,169.00; (e) Legacy Counseling Center, Inc. for Housing Information Services in the amount of \$164,097.00 and (g) PWA Coalition of Dallas, Inc. d/b/a AIDS Services of Dallas (268632) for Emergency/Tenant Based Rental Assistance and Housing Placement and Other Support Services in an amount not to exceed \$215,691.00 & PWA Coalition of Dallas, Inc. d/b/a AIDS Services of Dallas for Facility Based Housing, Master Leasing, and Emergency Voucher Services in the amount of \$1,925,267.00.- Total not to exceed \$4,177,795.00 -Financing: U.S. Department of Housing and Urban Development Housing Opportunities for Persons with AIDS Grant Funds

## **SUMMARY**

The U.S. Department of Housing and Urban Development ("HUD") provides grant funds through the Housing Opportunities for Persons with AIDS ("HOPWA") Program, to assist grantees in meeting the housing needs of low-income persons with HIV/AIDS and HIV-related illness and their families within the grantee's Eligible Metropolitan Statistical Area ("EMSA"). Grant funding under the HOPWA Program ("HOPWA Grant") is part of the City's HUD Consolidated Plan Budget. The Dallas EMSA includes seven counties: Collin, Dallas, Denton, Ellis, Hunt, Kaufman, and Rockwall Counties.

As the local grantee of HOPWA funds, the City of Dallas delivers a comprehensive set of housing support services to eligible residents through a combination of the Fresh Start Housing Program and its Community Centers, as well as through subrecipient agreements with nonprofit organizations selected through a competitive bidding process and an Interlocal Agreement with Dallas County Health & Human Services. Prior to FY2022-23, HOPWA subrecipient agreements were administered through the Office of

Homeless Solutions (“OHS”). Beginning with FY2022-23, HOPWA subrecipient agreements were transitioned to the Office of Community Care (“OCC”) in order to consolidate the HOPWA Program under one department.

This agenda item authorizes the second of two one-year renewal options funded under the FY 2024-25 HOPWA Grant. This renewal option includes a small increase in the amount of \$413,825.00 to enable the agencies to provide additional assistance under the HOPWA Program, consisting of: (1) Emergency/Tenant Based Rental Assistance; (2) Facility Based Housing, Master Leasing, and Emergency Vouchers; (3) Housing Placement and Other Support Services; (4) Housing Facilities Rehabilitation/Repair; and (5) Housing Information Services for persons living with HIV/AIDS (collectively, “Programs”). These Programs are funded under the HOPWA Grant from HUD.

## **BACKGROUND**

In order to identify subrecipients, on March 3, 2022, the City’s Office of Procurement Services (“OPS”) issued a Request for Competitive Sealed Proposals (“RFCSP”) (#BRZ22-00018719) for OHS for HOPWA programs, providing assistance for low-income persons living with HIV/AIDS in the Dallas EMSA. The solicitation closed on April 8, 2022.

In response to the RFCSP, all proposers were recommended for award, but funding was not sufficient, in all cases, to cover the full amount requested by proposers.

On February 22, 2023, the City Council authorized one-year service contracts, with two one-year renewal options contingent on available funding, with a term beginning on October 1, 2022, with multiple providers and OCC took over administration of the FY2022-23 HOPWA contracts once they were executed.

Due to a substantial increase in the national HOPWA Grant appropriation, the City’s HOPWA Grant increased by over \$1 million, which provided additional capacity to fund renewal contracts at levels not available under the initial award. The renewal option includes an increase in the amount of \$413,825.00 to enable the agencies to provide additional assistance under the HOPWA Program as shown below.

Funding increases were applied across all projects to cover increased costs of doing business, including staff salary and benefits, occupancy, utilities, insurance, maintenance, and other costs. Emergency/Tenant Based Rental Assistance, Housing Placement, and Master Leasing activities –are receiving funding increases to sustain housing rent subsidies in the face of higher market rental rates and higher utility assistance needed by eligible residents. For these projects, the funding increases will help expand the number of residents served (within current staffing capacities). Other projects, like Facility Based Housing, are physically not able to expand their number of housing units or persons served, but they have experienced increased operating costs and are therefore also receiving increased funds in the renewal.

Provider	Program	Initial Award FY2022-23	FY 2023 Funding Increase	Renewal Award FY2023-24
HSNT	Emergency/Tenant Based Rental Assistance	\$620,731.00	\$77,591.00	\$698,322.00
ASD	Emergency Assistance & Housing Placement	\$173,299.00	\$42,392.00	\$215,691.00
Legacy	Facility-Based Housing	\$224,700.00	\$15,729.00	\$240,429.00
Legacy	Master Leasing & Emergency Vouchers	\$604,550.00	\$72,619.00	\$677,169.00
ASD	Facility-Based Housing, Master Leasing & Emergency Vouchers	\$1,730,190.00	\$195,077.00	\$1,925,267.00
Open Arms	Supportive Services (Child Care)	\$100,000.00	\$6,820.00	\$106,820.00
Legacy	Housing Information Services	\$160,500.00	\$3,597.00	\$164,097.00
<b>Total</b>		<b>\$3,613,970.00</b>	<b>\$413,825.00</b>	<b>\$4,027,795.00</b>

On February 5, 2024, HSNT notified our office that: (1) the agency's Tenant Based Rental Assistance (TBRA) project is projected to be overbudget by \$150,000 by the end of the contract term, and (2) the agency's Short-Term Rent, Mortgage, and Utility (STRMU) Assistance project is currently out of funds and unable to assist new clients. For FY2023-24 due to substantial need, the City's HOPWA Grant for Health Services of North Texas increased by \$150,000.00 which provided additional capacity to fund contract at levels not available under the initial award. The renewal option includes an increase in the amount of \$150,000.00 to enable the agencies to provide additional assistance under the HOPWA Program as shown below.

Provider	Program	FY 2023 Totals	FY 2023 Funding Increase	Renewal Award FY2023-24
HSNT	Emergency/Tenant Based Rental Assistance	\$698,322.00	\$150,000.00	\$848,322.00
ASD	Emergency Assistance & Housing Placement	\$215,691.00	\$0.000.00	\$215,691.00
Legacy	Facility-Based Housing	\$240,429.00	\$0,000.00	\$240,429.00
Legacy	Master Leasing & Emergency Vouchers	\$677,169.00	\$0,000.00	\$677,169.00
ASD	Facility-Based Housing, Master Leasing & Emergency Vouchers	\$1,925,267.00	\$0,000.00	\$1,925,267.00
Open Arms	Supportive Services (Child Care)	\$106,820.00	\$0,000.00	\$106,820.00
Legacy	Housing Information Services	\$164,097.00	\$0,000.00	\$164,097.00

	<b>Total</b>	<b>\$4,177,795.00</b>	<b>\$150,000.00</b>	<b>\$4,177,795.00</b>
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Under the HOPWA grant, the key performance indicator is based on households served, although all projects also report on housing stability and access to care outcomes. Performance year-to-date for the FY2023-24 HOPWA contract is shown below.

Provider	Program	Activity	Households Served		Progress %	Target %
			23-24 Goal	23-24 Actual		
HSNT	Emergency/Tenant Based Rental Assistance	STRMU	20	14	75%	70%
		TBRA	45	41	75%	91%
ASD	Emergency Assistance & Housing Placement	STRMU	11	15	60%	127%
		Placement	28	14	60%	54%
Legacy	Facility-Based Housing	Facility	26	14	75%	54%
Legacy	Master Leasing & Emergency Vouchers	Master Lsg	50	30	75%	60%
		EV	10	2	75%	20%
ASD	Facility-Based Housing, Master Leasing & Emergency Vouchers	Facility	142	142	60%	100%
		Master Lsg	18	18	60%	100%
		EV	9	7	60%	78%
Open Arms	Supportive Services	Child Care	8	4	50%	50%
Legacy	Housing Information Svcs	Hsg Info	175	122	75%	70%

The FY 24-25 Budget and Households to be Served are listed below. Goals were contingent upon the increase of rental rate cost.

Provider	Program	Activity	Households Served	
			24-25 Goal	FY24-25 Funds
HSNT	Emergency/Tenant Based Rental Assistance	STRMU	16	\$848,322.00
		TBRA	42	
ASD	Emergency Assistance & Housing Placement	STRMU	20	\$215,691.00
		Placement	10	
Legacy	Facility-Based Housing	Facility	20	\$240,429.00
Legacy	Master Leasing & Emergency Vouchers	Master Lsg	40	\$677,169.00
		EV	5	
ASD	Facility-Based Housing, Master Leasing & Emergency Vouchers	Facility	158	\$1,925,267.00
		Master Lsg	18	
		EV	9	
Open Arms	Supportive Services	Child Care	8	\$106,820.00

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Legacy	Housing Information Svcs	Hsg Info	170	\$164,097.00
Total				\$4,177,795.00

Should you have any questions or need any additional information, please contact myself or Jessica Galleshaw, Director of Office of Community Care, at 214-670-5113 or [Jessica.Galleshaw@dallas.gov](mailto:Jessica.Galleshaw@dallas.gov).



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