

# Memorandum



CITY OF DALLAS

DATE December 9, 2022

Honorable Members of the Public Safety Committee

TO Adam McGough (Chair), Cara Mendelsohn (Vice Chair), Tennell Atkins, Jesse Moreno, Jaime Resendez, Casey Thomas, Gay Donnell Willis

SUBJECT **December 14, 2022, City Council Agenda Item #33; 22-2685 Austin Street Shelter Contract**

The Office of Homeless Solutions requires space for logistics and other activities related to storage, training, and sheltering in coordination with the Office of Emergency Management. This agenda item, on behalf of the Office of Homeless Solutions and Office of Emergency Management, authorizes a one-year lease agreement, with two, one-year renewal options to extend the Term of the Lease, with Austin Street Center. This lease will provide approximately 20,000 square feet of office, storage, training, and shelter space located at 2929 Hickory Street. The lease term will begin on January 1, 2023, through December 31, 2023, with two one-year renewal options. The annual cost is not to exceed \$744,907.68.

The total cost of \$2,234,723.04 encompasses the base rent of \$10,000.00 per month and expenses for the sheltering services for the lease term and renewal periods, if applicable.

We request your approval of this lease agreement which will be placed on the council agenda on December 14, 2022, for full council approval.

Please contact me if you have any questions or need additional information.

Jon Fortune  
Deputy City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors