

December 13, 2023

**WHEREAS**, on January 26, 2022, City Council authorized the acquisition of approximately 533,739 square feet of commercially improved land located near the intersection of South Hampton Road and Perryton Drive - 2929 South Hampton Road, Dallas, Texas 75233 (the Property) - to be developed for affordable and supportive housing, homeless services, and medical facilities (the Project), by Resolution No. 22-0235; and

**WHEREAS**, City's Office of Homeless Solutions desires to formulate a plan for the Property consistent with the City's public purpose.

**WHEREAS**, City informally solicited proposals for project facilitation services from consultants to assist in the creation of a plan for the Property consistent with the City's public purpose, including providing design and facilitation services for both internal and public meetings to gather input, ideas, and support, and recommendations on how to implement goals for the Property (the Services); and

**WHEREAS**, Wright Choice Group, LLC submitted a proposal to provide such services in response to the City's informal solicitation and was selected through an evaluation process conducted on the basis of the best value to City; and

**WHEREAS**, on April 21, 2023, the City of Dallas entered into a contract with Wright Choice Group LLC for the Services from April 1, 2023 through September 30, 2023, by Administrative Action No. 23-5583; and

**WHEREAS**, on October 18, 2023, the Office of Homeless Solutions submitted a memorandum to the City Manager requesting permission to contract with Wright Choice Group LLC to continue to provide the Services under the Special Need/Justification for Consultant Contracts exception, Section 10.5.6 of Administrative Directive (AD) 4-05. The request was approved by City Manager; and

**WHEREAS**, it is in the best interest of City to enter into a contract with Wright Choice Group LLC for the continued provision of the Services to prevent any gap, delay, or disruption in the process for the City to receive community input and plan development guidance for the City's plans for using the Property to assist persons experiencing housing instability or homelessness.

**WHEREAS**, pursuant to Resolution No. 22-0235, the City Council determined that using the Property for affordable and supportive housing, homeless services, and medical facilities is a public purpose; and

**WHEREAS**, the City desires to prevent time delay and disruption in finalizing the City's plans by contracting with the Wright Choice Group LLC for continued consultant services that will help the City with plan creation for the Property consistent with the City's public

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purpose in assisting households or individuals experiencing housing instability or homelessness.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute (1) the ratification of the City Manager's purchase of consulting services provided by Wright Choice Group, LLC for from October 1, 2023 through December 12, 2023 relating to the city-owned property located at 2929 South Hampton Road, Dallas, Texas 75233 for the Office of Homeless Solutions, in amount not to exceed \$34,200.00 and (2) a contract with Wright Choice Group, LLC for the term of fourteen (14) months for consultant services to include meeting design and facilitation services, plan development, and project recommendations, starting on December 13, 2023, for city-owned property located at 2929 South Hampton Road, Dallas, Texas 75233 for persons experiencing housing instability or homelessness, in an amount not to exceed \$110,133.00. The total amount not to exceed \$144,333.00.

**SECTION 2.** That the Chief Financial Officer is hereby authorized to disburse the funds in an amount not to exceed \$144,333.00 (subject to appropriation), to Wright Choice Group, LLC, in accordance with the terms and conditions of the contract, as follows:

General Fund	\$144,333.00
Fund 0001, Department MGT, Unit 4311, Object 3070	
Encumbrance/Contract No. OHS-2024-00023449	
Vendor Wright Choice Group, LLC (VC23485)	

**SECTION 3.** That this resolution does not constitute a binding agreement upon the City or subject the City to any liability or obligation with respect to this transaction until such a time as the documents are duly approved by all parties and executed.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.