



LANDMARK COMMISSION

Regular Meeting Minutes

May 6, 2024

9am Briefing  
 1:00pm Public Hearing  
 6ES Briefing Room  
[24940247988@dallascityhall.w ebex.com](mailto:24940247988@dallascityhall.w ebex.com), (408) 418-9388  
 Evelyn Montgomery, Chair

**COMMISSIONERS PRESENT: [15]**

Commissioner Sherman, District 1	Commissioner Gay, District 11
Commissioner Montgomery, District 2	Commissioner Rothenberger, District 12
Commissioner Fogleman, District 3	Commissioner Preziosi, District 13
*Commissioner Taylor, District 4	Commissioner Guest, District 14
*Commissioner Offutt, District 5	Commissioner Anderson, Alternate 1
*Commissioner Hinojosa District 6	Commissioner Reaves, Alternate 2
Commissioner Traswell Livingston, III District 7	Commissioner Cummings, Alternate 3
Commissioner Spellicy, District 8	

**COMMISSIONERS ABSENT: [1]**

Commissioner Renaud, District 9	

*\*Note: Members of the Landmark Commission participated in this meeting by video conference.*

**STAFF PRESENT: [7]**

Theresa Carlyle, Asst. City Attorney	Adrian McClendon, Code Enforcement Officer, Historic Preservation
Rhonda Dunn, Sr. Planner, Historic Preservation	Kate Singleton, Preservation Officer
Elaine Hill, Landmark Commissioner Coordinator	Marcus Watson, Sr. Planner, Historic Preservation
Christina Mankowski, Sr. Planner, Office of Historic Preservation	

Chair Montgomery called the briefing meeting to order at 9:01a.m. with a quorum of the Landmark Commission present.

The meeting agenda, posted in accordance with Chapter 551, "OPEN MEETINGS", of the Texas Government Code was presented.

**PUBLIC SPEAKERS**

The Landmark Commission provided "public speaker" opportunities for individuals to comment on matters that were scheduled on the agenda or to present concerns or address issues that were not matters for consideration listed on the posted meeting agenda.

**MEETING ACTIONS**

Chair Montgomery, called the public hearing to order at 1:06p.m., with a quorum of the Landmark Commission present. Elaine Hill, the Landmark Commission Coordinator conducted a roll call.

**Motion was made to approve Consent items C1– C12 following staff recommendations.**

Maker:	Spellicy				
Second:	Rothenberger				
Results:	14/0				
		Ayes:	-	14	Anderson, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
		Against:	-	0	
		Absent:	-	1	Renaud
		Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion approved by the Landmark Commission.

**Motion was made to rearrange the Discussion agenda to hear items D5, CR1 – CR5, D2, D1, D3, and D4.**

Maker:	Spellicy				
Second:	Rothenberger				
Results:	14/0				
		Ayes:	-	14	Anderson, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
		Against:	-	0	
		Absent:	-	1	Renaud
		Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion approved by the Landmark Commission.

**Motion was made to approve the April 1, 2024, Regular Meeting Minutes.**

Maker:	Rothenberger				
Second:	Guest				
Results:	14/0				
		Ayes:	-	14	Anderson, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
		Against:	-	0	
		Absent:	-	1	Renaud

LANDMARK COMMISSION MINUTES

May 6, 2024

		Vacancies:	-	2	Districts 10 & 15
--	--	------------	---	---	-------------------

The Chair declared the motion approved by the Landmark Commission.

**CONSENT ITEMS**

**1. 5635 Tremont St**

Junius Heights Historic District

CE234-004 (CM)

Christina Mankowski

Approval of the Certificate of Eligibility and approval of an estimated \$52,925 in expenditures to be spent on rehabilitation prior to the issuance of the Certificate of Eligibility.

**2. 4811 Swiss Ave**

Peak's Suburban Addition Historic District

CE234-005(CM)

Christina Mankowski

Approval of the Certificate of Eligibility and approval of an estimated \$186,000 in expenditures to be spent on rehabilitation prior to the issuance of the Certificate of Eligibility.

**3. 2712 SWISS AVE**

Saint Joseph's Catholic

Church Historic District

CA234-311(RD)

Rhonda Dunn

That the request for a Certificate of Appropriateness to install eight feet high precast concrete wall (fencing) with a masonry pattern, along rear yard property line be **approved** in accordance with specifications dated 4/4/2024 **with the following conditions:** that masonry pattern match common course brick pattern of existing bricks on rear elevation of main building; and that precast concrete wall be stained to match color of existing bricks on rear elevation of main building. Implementation of the recommended conditions would allow the proposed work to be consistent with preservation criteria Sections 3.10(c) and 3.10(d) under Fences; the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards for Rehabilitation.

**4. 706 HUNTLEY ST**

Junius Heights Historic District

CA234-298(CM)

Christina Mankowski

That the request for a Certificate of Appropriateness to construct a protruding front porch to emulate structure's original front porch be **approved** in accordance with drawings and specifications dated 3/21/2024. The proposed work is consistent with preservation criteria Section 7; the standards in City Code Section 51A-4.501(g)(6)(C)(ii) for noncontributing structures; and the Secretary of the Interior's Standards.

**5. 4940 WORTH ST**

Munger Place Historic District

CA234-299(CM)

Christina Mankowski

That the request for a Certificate of Appropriateness to construct a two-story accessory structure be **approved** in accordance with drawings and specifications dated 3/25/2024. The proposed work is consistent with preservation criteria Section 51P-97.111(c)(1)(A); the standards in City Code Section 51A-4.501(g)(6)(C)(ii) for noncontributing structures; and the Secretary of the Interior's Standards.

LANDMARK COMMISSION MINUTES  
May 6, 2024

**6. 4940 WORTH ST**

Munger Place Historic District  
CD234-008(CM)  
Christina Mankowski

That the request for a Certificate of Demolition to demolish a two-story accessory structure be **approved** with specifications dated 5/6/2024. The proposed work is consistent with the standards in City Code Section 51A-4.501(h)(4)(D).

**7. 1116 N CARROLL AVE**

Peak's Suburban Addition Neighborhood Historic District  
CA234-297(MW)  
Marcus Watson

1. That the request for a Certificate of Appropriateness to paint the gable siding, trim, soffits, fascia, doors, and windows on the main structure (Gable siding: SW7061 "Night Owl"; Trim, soffits, fascia, doors, gutters, and windows: SW6994 "Greenblack") be **approved** in accordance with materials submitted 3/26/24 with the finding that the structure is noncontributing and that the proposed paint colors are appropriate to a brick structure of this style and period. The proposed work is consistent with preservation criteria Section 3.7; the standards in City Code Section 51A-4.501(g)(6)(C)(ii) for noncontributing structures; and the Secretary of the Interior's Standards.
2. That the request for a Certificate of Appropriateness to replace the roof on the main structure with Owens Corning composition shingles in "Onyx Black" color be **approved** in accordance with materials submitted 3/26/24 with the finding that the structure is noncontributing and that the proposed roof color is appropriate to a structure of this style and period. The proposed work is consistent with preservation criteria Sections 3.7 and 3.17; the standards in City Code Section 51A-4.501(g)(6)(C)(ii) for noncontributing structures; and the Secretary of the Interior's Standards.

**8. 110 S MONTCLAIR AVE**

Winnetka Heights Historic District  
CA234-292(MW)  
Marcus Watson

1. That the request for a Certificate of Appropriateness to replace in kind approximately 40 percent of siding as necessary on the main and accessory structures patching with matching #117 novelty siding be **approved** in accordance with materials submitted 4/3/24 **with the condition** that the replacement wood siding is an exact match of the profile, dimensions, and material of the existing wood siding and does not exceed 50 percent of the total siding on either the main structure or the accessory structure. Implementation of these recommended conditions would allow the proposed work to be consistent with preservation criteria Section 51P-87.111(a)(10)(C); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.
2. That the request for a Certificate of Appropriateness to paint the main and accessory structures (Body and Accent: SW 2849 "Westchester Gray"; Trim: SW7014 "Eider White") be **approved** in accordance with materials submitted 4/3/24. The proposed work is consistent with preservation criteria Section 51P-87.111(a)(8); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

**9. 126 N MONTCLAIR AVE**

Winnetka Heights Historic District  
CA234-295(MW)  
Marcus Watson

1. That the request for a Certificate of Appropriateness to replace three (3) non-historic windows on the east (rear) side, one (1) non-historic window on the north side (near the rear) and one (1) non-historic window on the south side (near the rear) of the main structure with wood windows be **approved** in accordance with materials submitted 3/25/24 **with the condition** that windows be all wood, inside and out, with no cladding.

LANDMARK COMMISSION MINUTES  
May 6, 2024

Implementation of this recommended condition would allow the proposed work to be consistent with preservation criteria Section 51P-87.111(a)(17)(F); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

2. That the request for a Certificate of Appropriateness to replace two (2) non-historic front doors with wood doors be **approved** in accordance with materials submitted 3/25/24 **with the condition** that doors be all wood, inside, and out, with no cladding. Implementation of this recommended condition would allow the proposed work to be consistent with preservation criteria Section 51P-87.111(a)(17)(F); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

**10. 205 N WINDOMERE AVE**

Winnetka Heights Historic District

CA234-301(MW)

Marcus Watson

1. That the request for a Certificate of Appropriateness to paint the main and accessory structures (Body: Behr PPU24-11 "Greige"; Trim: Behr PPU18-07 "Falling Snow"; Doors, window sashes and accents: Behr N500-6 "Graphic Charcoal") be **approved** in accordance with materials submitted 3/26/24. The proposed work is consistent with preservation criteria Section 51P-87.111(a)(8); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.
2. That the request for a Certificate of Appropriateness to install gutters and downspouts in white to match fascia board be **approved** in accordance with materials submitted 3/26/24. The proposed work is consistent with preservation criteria Section 51P-87.111(a)(8); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

**11. 214 S WINDOMERE AVE**

Winnetka Heights Historic District

CA234-291(MW)

Marcus Watson

That the request for a Certificate of Appropriateness to remove a door, move an existing window and fill in the former window opening with in-kind siding, painted to match, all on the east side (rear) of the main structure be **approved** in accordance with materials submitted 3/20/24 **with the condition** that any replacement materials exactly match the existing and is painted to match. Implementation of the recommended condition would allow the proposed work to be consistent with preservation criteria Sections 51P-87.111(a)(3) and (a)(10)(C); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

**12. 309 S EDGEFIELD AVE**

Winnetka Heights Historic District

CA234-294(MW)

Marcus Watson

1. That a Certificate of Appropriateness to paint the main structure (Body: SW2847 "Roycroft Bottle Green"; Trim, soffits, columns and railings: SW7566 "Westhighland White"; Sashes, doors and accents: SW6258 "Tricorn Black") be **approved** in accordance with materials submitted 3/31/24. The proposed work is consistent with preservation criteria Section 51P-87.111(a)(8); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.
2. That a Certificate of Appropriateness to replace roof on the main structure with Owens Corning Duration asphalt shingle in "Williamsburg Gray" color be **approved** in accordance with materials submitted 3/31/24. The proposed work is consistent with preservation criteria Section 51P-87.111(a)(8); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.
3. That a Certificate of Appropriateness to add gutters and downspouts in white color to match soffit be **approved** in accordance with materials submitted 3/31/24. The proposed work is consistent with preservation criteria Section 51P-87.111(a)(14)(B); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

**COURTESY REVIEW ITEMS**

**1. 1020 E 9TH ST**

Tenth Street Historic District  
CR223-013(RD)  
Rhonda Dunn

Courtesy review – no action required. That the request to construct a new main residential building (on a vacant lot), a duplex be conceptually approved with the understanding that the final design, as well as any associated site plans, elevations, renderings, and details are to be submitted for Landmark Commission review.

Speakers: For: Shannon Brown Keys  
Against: No Speakers

**2. 1022 E 9TH ST**

Tenth Street Neighborhood Historic District  
CR234-014(RD)  
Rhonda Dunn

Courtesy review – no action required. That the request to construct a new main residential building (on a vacant lot), a duplex be conceptually approved with the understanding that the final design, as well as any associated site plans, elevations, renderings, and details are to be submitted for Landmark Commission review.

Speakers: For: Shannon Brown Keys  
Against: No Speakers

**3. 207 N CLIFF ST**

Tenth Street Neighborhood Historic District  
CR234-012(RD)  
Rhonda Dunn

Courtesy review – no action required. That the request to construct a new main residential building (on a vacant lot), with an attached accessory dwelling unit be conceptually approved with the understanding that the final design, as well as any associated site plans, elevations, renderings, and details are to be submitted for Landmark Commission review.

Speakers: For: Derwin Broughton  
Adam Lamont  
D'Andrala Alexander  
Against: No Speakers

**4. 2801 TWYMAN AVE**

Wheatley Place Historic District  
CR234-016(RD)  
Rhonda Dunn

Courtesy review – no action required. That the request to construct a new main residential building (on a vacant lot) be conceptually approved with the understanding that the final design, as well as any associated site plans, elevations, renderings, and details are to be submitted for Landmark Commission review.

Speakers: For: Paul Baccus

LANDMARK COMMISSION MINUTES  
 May 6, 2024

Against: No Speakers

**5. 3514 DUNBAR ST**

Wheatley Place Historic District  
 CR234-015(RD)  
 Rhonda Dunn

Courtesy review – no action required. That the request to construct a new main residential building (on a vacant lot), with a detached accessory structure (a one car garage) be conceptually approved with the understanding that the final design, as well as any associated site plans, elevations, renderings, and details are to be submitted for Landmark Commission review.

Speakers: For: Cedric Looney  
 Against: No Speakers

**DISCUSSION ITEMS**

**1. 1117 BETTERTON CIR**

Tenth Street  
 Neighborhood Historic District  
 CA234-305(RD)  
 Rhonda Dunn

A Certificate of Appropriateness to prepare and paint exterior of main building. [Body: Valspar "Almost Charcoal", 4008-2b; Trim: Valspar "Tomcat" Black, V114-3; and Accent: Minwax Stain, Color -- "Provincial" (applied as a stripe on right, side elevation)].

Speakers: For: No Speakers  
 Against: No Speakers

**Motion**

That the request for a Certificate of Appropriateness to prepare and paint exterior of main building. [Body: Valspar "Almost Charcoal", 4008-2b; Trim: Valspar "Tomcat" Black, V114-3; and Accent: Minwax Stain, Color -- "Provincial" (applied as a stripe on right, side elevation)] **be denied without prejudice**. The proposed work is inconsistent with preservation criterion Section (g) pertaining to color under Facades; the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards for Rehabilitation.

Maker:	Hinojosa				
Second:	Reaves				
Results:	15/0				
		Ayes:	-	15	Anderson, Cummings, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
		Against:	-	0	
		Absent:	-	1	Renaud
		Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion denied without prejudice by the Landmark Commission.

LANDMARK COMMISSION MINUTES  
 May 6, 2024

**2. 2843 CASEY ST**

Wheatley Place Historic District  
 CA234-306(RD)  
 Rhonda Dunn

A Certificate of Appropriateness to construct new main residential building (on a vacant lot).

Speakers: For: Mario Brown  
 Against: No Speakers

**Motion**

That the request for a Certificate of Appropriateness to construct new main residential building (on a vacant lot) be **approved** in accordance with drawings and specifications dated 4/12/24 **with the following conditions**: that front gable end(s) have two brackets, each centered above the outermost porch column(s); that two part porch columns be tapered with a minimum eight inch diameter, at the top; that roof rafter tails be exposed; that driveway, walkway(s) and steps be of brush finished concrete; and that wood trim be applied to, not flush with the exterior siding. Implementation of the recommended conditions would allow the proposed work to be consistent with Wheatley Place's preservation criteria Section 3.3 under Building Site and Landscaping, and Sections 9.2, 9.3, 9.7, and 9.11(a) pertaining to new construction and additions; the standards in City Code Section 51A-4.501(g)(6)(C)(ii) for noncontributing structures; and the Secretary of the Interior's Guidelines for Setting (District/Neighborhood).

Maker:	Preziosi				
Second:	Livingston				
Results:	15/0				
		Ayes:	-	15	Anderson, Cummings, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
		Against:	-	0	
		Absent:	-	1	Renaud
		Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion approved with conditions by the Landmark Commission.

**3. 3618 DUNBAR ST**

Wheatley Place Historic District  
 CA234-307(RD)  
 Rhonda Dunn

A Certificate of Appropriateness to construct new main residential building (on a vacant lot).

Speaker For: No Speakers  
 Against: No Speakers

**Motion**

That the request for a Certificate of Appropriateness to construct new main residential building (on a vacant lot) be **approved** in accordance with drawings and specifications dated 4/8/24 **with the following conditions**: that front exterior lights be lowered to align with the front door; that bottom of two-part porch columns be extended to grade level; that the steps leading to both porches in the front and the back have a tread of 11



LANDMARK COMMISSION MINUTES  
 May 6, 2024

inches and risers at a maximum of seven inches; that roof rafter tails be exposed; that driveway, walkway(s) and steps be of brush finished concrete; and that wood trim be applied to, not flush with the exterior siding. Implementation of the recommended conditions would allow the proposed work to be consistent with Wheatley Place's preservation criteria Section 3.3 under Building Site and Landscaping, and Sections 9.2, 9.3, 9.7, and 9.11(a) pertaining to new construction and additions; the standards in City Code Section 51A-4.501(g)(6)(C)(ii) for noncontributing structures; and the Secretary of the Interior's Guidelines for Setting (District/Neighborhood).

Maker:	Preziosi			
Second:	Reaves			
Results:	15/0			
	Ayes:	-	15	Anderson, Cummings, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
	Against:	-	0	
	Absent:	-	1	Renaud
	Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion approved with conditions by the Landmark Commission.

**4. 300 S MONTCLAIR AVE**

Winnetka Heights Historic District  
 CA234-293(MW)  
 Marcus Watson

1. A Certificate of Appropriateness to construct an addition to the south side of the accessory (garage) structure.
2. A Certificate of Appropriateness to remove the two (2) existing garage doors on the accessory structure and replace with one (1) 16-foot-wide door.
3. A Certificate of Appropriateness to remove the siding on the accessory building, install a chipboard sheathing, and then reinstall the #117 novelty siding, replacing in kind, as necessary.
4. A Certificate of Appropriateness to repaint the accessory structure to match the house [Lower four (4) feet: Behr UPW "Ultra-Pure White"; Upper portion: Behr M140-7 "Dark Crimson").

Speakers: For: No Speakers

Against: No Speakers

**Motion**

1. That the request for a Certificate of Appropriateness to construct an addition to the south side of the accessory (garage) structure be **denied without prejudice** with the finding that the proposed lot coverage would exceed the established limit of 35% and would have an adverse effect on the historic district. The proposed work, therefore, is not consistent with City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures or the Secretary of the Interior's Standards.
2. That the request for a Certificate of Appropriateness to remove the two (2) existing garage doors on the accessory structure and replace with one (1) 16-foot-wide door be **denied without prejudice** with the finding that the proposed alteration would have an adverse effect on the historic district and would not be consistent with preservation criteria Section 51P-87.111(a)(1); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; or the Secretary of the Interior's Standards.
3. That the request for a Certificate of Appropriateness to remove the siding on the accessory building, install

LANDMARK COMMISSION MINUTES  
 May 6, 2024

a chipboard sheeting, and then reinstall the #117 novelty siding, replacing in kind, as necessary be **approved with the condition** that any replacement siding exactly match the existing #117 novelty siding. Implementation of the recommended condition would allow the proposed work to be consistent with preservation criteria Section 51P-87.111(a)(1); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

4. That the request for a Certificate of Appropriateness to repaint the accessory structure to match the house [Lower four (4) feet: Behr UPW "Ultra-Pure White"; Upper portion: Behr M140-7 "Dark Crimson") be **approved with the condition** the body of the accessory building be painted Behr M140-7 "Dark Crimson" and the trim and garage doors be painted Behr UPW "Ultra-Pure White" with the finding of fact there is no horizontal demarcation building line on the exterior of the structure. Implementation of the condition allows the proposed work to be consistent with preservation criteria Section 51P-87.111(a)(1); the standards in City Code Section 51A-4.501(g)(6)(C)(i) for contributing structures; and the Secretary of the Interior's Standards.

Maker:	Sherman				
Second:	Preziosi				
Results:	15/0				
		Ayes:	-	15	Anderson, Cummings, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger
		Against:	-	0	
		Absent:	-	1	Renaud
		Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion partially approved by the Landmark Commission.

### 5. QUEEN CITY NEIGHBORHOOD

Rhonda Dunn

A Landmark Commission **approval** for an authorized hearing to consider initiating the historic designation procedure to establish a historic overlay district, on property constituting a subdistrict within Planned Development District No. 595, an area known as the Queen City Neighborhood, generally bounded by State Highway 310 (aka S.M. Wright Freeway), Warren Avenue, Malcolm X Boulevard, and Eugene Street.

Speakers: For: Jason Brown  
 Eva Nally-Jones

Against: No Speakers

#### Motion

Maker:	Livingston				
Second:	Guest				
Results:	14/0				
		Ayes:	-	14	Cummings, Fogleman, Gay, Guest, Hinojosa, Livingston, Montgomery, Offutt, Preziosi, Sherman, Spellicy, Taylor, Reaves, Rothenberger

LANDMARK COMMISSION MINUTES  
 May 6, 2024

	Against:	-	0	
	Absent:	-	1	Renaud
	Vacancies:	-	2	Districts 10 & 15

The Chair declared the motion approved by the Landmark Commission.

**6. Recognition of May as Historic Preservation Month**

Chief Preservation Planner Kate Singleton stated that May is Historic Preservation Month and that she would be posting information to the Preservation Division's Facebook page. She also noted that the Preservation Dallas Preservation Achievement Awards will be May 21<sup>st</sup> at the Frank Lloyd Wright designed Kalita Humphreys Theater.

**7. Discussion and action on the Ad Hoc Code Amendment Committee Recommendations**

**Request:** The LMC approve the recommendations of the Ad Hoc Code Amendment Committee to amend certain sections of 51A-4.501

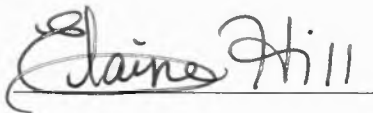
The LMC approved the recommendations of the Ad Hoc Code Amendment Committee with two changes to the recommendations. The changes include: after a certificate of appropriateness is approved, if ownership changes the new owner must meet with staff within 90 days instead of 60 days and made a change to the "minor change to plans" section if plans need to be adjusted due to zoning and/or development services requirements or material, height or other minor adjustments requirements.

**8. Resignation of Kate Singleton, Chief Preservation Planner**

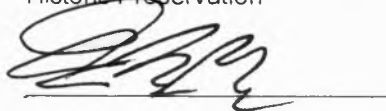
Presentation of resignation letter from Kate Singleton, Chief Preservation Planner.

ADJOURNMENT

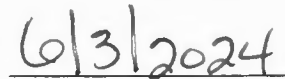
After all business of the Landmark Commission had been considered, the Chair adjourned the meeting at 3:14 p.m.



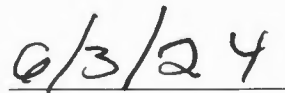
Drafted by:  
 Elaine Hill, Landmark Commission Coordinator Office of  
 Historic Preservation



Approved by:  
 Evelyn Montgomery, Chair  
 Landmark Commission



Date



Date