



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, MAY 16, 2024
DALLAS ZOO – THE FLAMINGO ROOM
650 S R.L. THORNTON FWY, DALLAS, TEXAS
75203**

214-670-4078

- 9:00 am: Administration & Finance Committee – The Flamingo Room
in person**
- 9:00 am: Planning and Design Committee – Auditorium
in person**
- 10:00 am: Park and Recreation Board – THE FLAMINGO ROOM
Videoconference/in person**

Committee/AD Hoc Committee Assignments

Administration & Finance Committee (Standing Committee)

Maria Hasbany – Chair
Scott Goldstein – Vice Chair
Calvert Collins-Bratton
Tim Dickey
Bo Slaughter
Jeff Kitner
Priscilla Rice

Marketing and Sponsorship Committee (Ad Hoc):

Calvert Collins-Bratton – Chair
Harrison Blair – Vice Chair
Lane Conner
Maria Hasbany
Jeff Kitner
Daniel Wood

Safety and Security (Ad Hoc):

Tim Dickey – Chair
JR Huerta – Vice Chair
Bo Slaughter
Rudy Karimi
Priscilla Rice

Samuell Farm Advisory

JR Huerta - Chair
Lane Conner
Daniel Wood

Planning and Design Committee (Standing Committee)

Lane Conner - Chair
Fonya Mondell – Vice Chair
Harrison Blair
JR Huerta
Rudy Karimi
Daniel Wood
Vana Hammond

Trail Expansion Standards (Ad Hoc):

Jeff Kitner – Chair
Rudy Karimi – Vice Chair
Maria Hasbany
Daniel Wood

Golf and Tennis (Ad Hoc):

Bo Slaughter – Chair
Maria Hasbany – Vice Chair
Fonya Mondell
Tim Dickey
Scott Goldstein

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**CITY SECRETARY
DALLAS, TEXAS**



**City of Dallas
DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE
THURSDAY, May 16, 2024, 9:00 A.M.
Dallas Zoo – The Flamingo Room
650 S. R.L. Thornton Fwy, Dallas TX 75203**

Public Notice

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**POSTED CITY SECRETARY
DALLAS, TX**

AGENDA

I. Call to Order

Maria Hasbany, Chair

II. ITEMS FOR INDIVIDUAL CONSIDERATION

- 1. Old City Park – (2) Authorize fee structure for reservable spaces at Old City Park – Estimated Revenue \$60,000.**



City of Dallas

DALLAS PARK AND RECREATION BOARD ADMINISTRATION AND FINANCE COMMITTEE

THURSDAY, May 16, 2024, 9:00 A.M.
Dallas Zoo – The Flamingo Room
650 S. R.L. Thornton Fwy, Dallas TX 75203

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt . Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]

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CITY SECRETARY
DALLAS, TEXAS



City of Dallas

**DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE**

THURSDAY, May 16, 2024, 9:00 A.M.

Dallas Zoo – Auditorium

650 S. R.L. Thornton Fwy, Dallas TX 75203

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

I. Call to Order

Lane Conner, Chair

II. ITEM FOR INDIVIDUAL COSIDERATION

1. **Land Acquisition (5)** - Authorize acquisition from A+ Charter Schools, Inc., of approximately 473,497 square feet of land (10.87 acres) located at 404 South Masters Drive for a proposed new park – Not to exceed \$932,500.00 (\$912,500.00 plus closing cost and title expenses not to exceed \$20,000.00) – Financing: 2017 Bond Funds **(Committee only)**
2. **Cotton Belt Trail – (12)** Authorize acquisition of three easements of approximately 4,859 square feet of land (0.11 acres) from Fairhill School, located at 16150 Preston Rd for the Cotton Belt Trail Project — Not to exceed \$45,545.00 (\$41,545.00 plus closing costs and title expenses not to exceed \$4,000.00) — Financing: Capital Gifts Donation & Development Fund – **(Committee only)**

III. DISCUSSION ITEM

3. **White Rock Lake Master Plan Update** – Christina Turner-Noteware, Assistant Director
4. **Construction Incentive Program** – Christina Turner-Noteware, Assistant Director

IV. WORKSHOP

5. **Change Order Process** – Christina Turner-Noteware, Assistant Director



City of Dallas
DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
THURSDAY, May 16, 2024, 9:00 A.M.
Dallas Zoo – Auditorium
650 S. R.L. Thornton Fwy, Dallas TX 75203

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CITY SECRETARY
DALLAS, TEXAS



City of Dallas

DALLAS PARK AND RECREATION BOARD
REGULAR MEETING

THURSDAY, May 16, 2024, 10:00 A.M.

Dallas Zoo – The Flamingo Room

650 S. R.L. Thornton Fwy, Dallas TX 75203

Video Conference: <https://bit.ly/4bq0ebS> Password: Pkrboard1

Telephone: 469-210-7159 Access Code: 2484 151 6095

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

The City of Dallas will make Reasonable Accommodations/Modifications to programs and/or other related activities to ensure any and all residents have access to services and resources to ensure an equitable and inclusive meeting. Anyone requiring auxiliary aid, service, and/or translation to fully participate in the meeting should notify the Park & Recreation Department by calling (214) 670-4078, three (3) business days prior to the scheduled meeting. A video stream of the meeting will be available twenty-four (24) hours after adjournment by visiting <https://dallastx.new.swagit.com/views/113>.

La Ciudad de Dallas llevará a cabo Adecuaciones/Modificaciones Razonables a los programas y/u otras actividades relacionadas para asegurar que todos y cada uno de los residentes tengan acceso a los servicios y recursos para asegurar una reunión equitativa e inclusiva. Cualquier persona que requiera asistencia adicional, servicio y/o interpretación para poder participar de forma íntegra en la reunión debe notificar a Park & Recreation Departamento llamando al (214) 670-4078, tres (3) días hábiles antes de la reunión programada. Una transmisión en video de la reunión estará disponible dos días hábiles luego de la finalización de la reunión en <https://dallastx.new.swagit.com/views/113>.

Individuals and interested parties wishing to speak must register to speak at <https://www.dallasparcs.org/107/Park-and-Recreation-Board> before 12 pm Wednesday, May 15, 2024

AGENDA

I. **Call to Order**

Arun Agarwal, Chair

II. **Public Speakers**

III. **Approval of Minutes** – May 2, 2024

IV. **CONSENT AGENDA**

1. **Golf Course Greens Fees – (2,3,4,6,7)** Authorize (1) an increase to the specified golf course green fees at all 6 City of Dallas golf courses and (2) the creation of a Capital Improvement Fund for golf. Estimated Revenue: \$256,700.00 (**Committee considered on May 2, 2024**)
2. **Cypress Waters Trail – (6)** Authorize a hike and bike trail encroachment agreement with Oncor for use of a portion of the Oncor easement for the construction, operation, and maintenance of the Cypress Waters Trail located at ~3601 Olympus Blvd – Financing: No cost consideration to the City. (**Committee considered on May 2, 2024**)
3. **Cypress Waters Trail – (6)** Authorize an Interlocal Agreement with Dallas County for designing, constructing, and maintaining a portion of the Cypress Waters Trail which contributes to a comprehensive trail system in the City of Dallas, Dallas County, and the over 1,800 mile, ten-county Regional Veloweb - Financing: No cost consideration to the City) (**Committee considered on May 2, 2024**)
4. **Cypress Water Trail – (6)** Authorize acquisition of three easements of approximately 885,529 square feet of land (20.33 acres) from Cypress Waters Land A, Ltd, Cypress Waters Land B, Ltd, and Cypress Waters Land C, Ltd, located at Olympus Boulevard to Copenhagen Avenue for the Cypress Waters Trail project – Financing: No cost consideration to the City (**Committee considered on May 2, 2024**)
5. **Rosemeade Park – (12)** Authorize an application for the United States Fish and Wildlife Service (USFWS) Invasive Species Eradication Funding Program in an amount of \$250,000.00 for Rosemeade Park located at 1874 Marsh Lane - Financing: No cost consideration to the City. (**Committee considered on May 2, 2024**)



City of Dallas

DALLAS PARK AND RECREATION BOARD – PAGE 2

Dallas Zoo – The Flamingo Room

650 S. R.L. Thornton Fwy, Dallas TX 75203

THURSDAY, May 16, 2024, 10:00 A.M

V. **ITEM FOR INDIVIDUAL CONSIDERATION**

6. **Old City Park – (2)** Authorize fee structure for reservable spaces at Old City Park – Estimated Revenue \$60,000. (**Committee only**)

VI. **BRIEFINGS**

7. **Dallas Zoo Annual Report** – Rachael Berry, Assistant Director
8. **Downtown Parks Collaboration Initiative** – M. Renee Johnson, Assistant Director

VII. **UPDATE**

9. **Budget Update** – Rachael Berry, Assistant Director

VIII. **WORKSHOP**

10. **2024 Bond Program: Implementation Plan** – Christina Turner-Noteware, Assistant Director

IX. **OTHER/NON-ACTION ITEMS**

- Staff Announcements – Upcoming Park and Recreation Department Events
- Park and Recreation Board Members, Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park

- X. Next Park Board meeting 10:00 am Thursday, June 6, 2024

XI. **Adjournment**



City of Dallas

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"Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon into any open meeting on this property."

"De conformidad con la Sección 46.03, Código Penal (coloca armas prohibidas), una persona no puede llevar un arma de fuego u otra arma a ninguna reunión abierta en esta propiedad."

EXECUTIVE SESSION NOTICE

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Regular Meeting: Priscilla Rice, Vice President, presiding

Present: Arun Agarwal, President, Priscilla Rice, Vice-President; Calvert Collins-Bratton, Harrison Blair, Lane Conner, Tim W. Dickey, Scott Goldstein, Vana Hammond, Maria Hasbany, JR Huerta, Rudy Karimi, Jeff Kitner, Fonya Naomi Mondell, Ernest “Bo” Slaughter, Daniel Wood – 15

Absent:

Agenda Item I. Vice President Rice called the meeting to order at 10:00 a.m.

Agenda Item II. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Barrett Nash – Summer Camp .

Agenda Item III. Minutes - A motion by Bo Slaughter, seconded by JR Huerta, to approve the minutes of the April 18, 2024, Park and Recreation Board meeting, was carried by a unanimous vote.

Agenda Item IV. Items for individual consideration

Agenda Item 1. Service Price Agreement– (All) A motion by Harrison Blair, seconded by Maria Hasbany to authorize a three-year service price agreement for the provision of a cloud-based Enterprise Asset Management Software System for the Park and Recreation Department from Vertosoft, LLC. in the amount of \$632,512 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$632,512 - Financing: Current Funds (subject to annual appropriations), was carried by a unanimous vote.

Agenda Item 2. Samuell Grand Park – (2) A motion by Fonya Mondell, seconded by Bo Slaughter, to approve this item with the following change Authorize a ~~two-year the first five-year renewal of the current~~ management agreement with Shakespeare Dallas with a three-year renewal option, to manage, operate, maintain, and provide public theatrical performances and events at the Samuell-Grand Park Amphitheater, located at 1500 Tenison Parkway, through May 14, 2029. Financing: No cost consideration to the city, was carried by a majority vote.

Agenda item 3. Samuell Grand Park – (2) A motion by Fonya Mondell, seconded by Bo Slaughter, to a Authorize Shakespeare Dallas, located at Samuell-Grand Park Amphitheater located at 1500 Tenison Parkway, to remove their No Admission Fee days beginning in 2024 effective upon approval by the Park and Recreation Board - Financing: No cost consideration to the City, was carried by a unanimous vote.

Agenda item VII. Briefings

4. Dallas Afterschool, Crystal R. Ross, Deputy Director

Ms. Ross introduced Yanela Montoya, Kiersten Rodd, Olga Gonzalez – Dallas Afterschool

Ms. Montoya and Ms. Gonzalez presented and were available for questions and feedback from the Board.

5. 2024 Summer Camp Preview – Crystal R. Ross, Deputy Director

Ms. Ross introduced Lisa McClendon – Manager

Ms. McClendon presented and was available for questions and feedback from the Board.

6. Urban Forest Master Plan Update – M. Renee Johnson, Assistant Director

Ms. Johnson introduced Brett Johnson – Manager & Chris McMaster – Manager

Mr. Johnson and Mr. McMaster presented and were available for questions and feedback from the Board.

Vice President Rice called for a recess at 12:06 p.m.

Vice President Rice reconvened the meeting at 12:31 p.m.

Agenda Item VIII. Update

Budget Update– Rachael Berry

Ms. Berry provided an update and was available for questions and feedback from the Board.

Agenda Item IX. Workshop

2024 Bond Program: Update on Priority Project Lists – Christina Turner-Noteware, Assistant Director

None.

Agenda Item X. Other/Non-action Items

- Staff Announcements – Upcoming Park and Recreation Department Events:

Ms. Turner-Noteware introduced Stefan Kesler as the interim senior program manager.

- Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park

- Trinity River Audubon Center annual Scissor Tails & Cocktails fundraiser on May 16, 2024.

Agenda Item XI. Next Park and Recreation Board Meeting 10:00 a.m. – Thursday, May 16, 2024, at the Dallas Zoo.

Agenda Item XII. Vice President Rice Adjourned the Board meeting at 1:44 p.m.

Yesenia Valdez, Secretary –
Interim

Park and Recreation Board

Arun Agarwal, President
Park and Recreation Board
Date: 5/16/2024

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: May 16, 2024

COUNCIL DISTRICT: 2, 3, 4, 6, 7

STAFF: John Lawrence – 670-4073

SUBJECT

Authorize (1) an increase to the specified golf course green fees at all 6 City of Dallas golf courses and (2) the creation of a Capital Improvement Fund for golf. Estimated Revenue: \$256,700.00

BACKGROUND

The City of Dallas owns 6 golf courses at 5 locations throughout the city. For the past 28 years, the Park and Recreation Department has utilized a public/private partnership to maintain and manage the City's golf courses. The golf course grounds are maintained by City staff, providing high quality turf conditions and the ultimate responsibility to protect and maintain these city assets. The pro shop operations are managed by a "Class A" PGA Golf Professional via a contract with the City. Golf Professionals manage and program all golf services including pro shop staffing, merchandising, food and drink, golf cart rental, equipment rental, lessons and clinics. Pro shop management also includes marketing, scheduling daily play and organizing leagues and tournaments 364 days per year, sun-up to sun-down.

The six 18-hole golf courses and driving ranges are located as follows:

Cedar Crest Golf Course and Driving Range	1800 Southerland
Keeton Park Golf Course and Driving Range	2323 Jim Miller Road
Luna Vista Golf Course and Driving Range	11223 Luna Road
Stevens Park Golf Course and Teaching Facility	1005 N. Montclair
Tenison Park Golf Courses (2) and Driving Range	3501 Samuell Blvd

The Park and Recreation Department staff annually reviews fees and charges to ensure that our services are priced appropriately to remain competitive with like service providers in the metroplex.

The green fees at the City's six golf courses are priced in four tier groups. Tenison Highlands re-opened in 2000 after renovation, and the green fees are the highest of the six courses. With the rebirth of Stevens in 2011, the green fees are the second highest of the six courses. Luna Vista was renovated in 2012, the green fees are the third highest. Cedar Crest re-opened in 2004, after renovation, and the green fees are the fourth highest of the six courses. Keeton Park was partially renovated in 2009, and the green fees are the fifth highest of all City courses. Tenison Glen has not been renovated and their green fees are the lowest.

Per the contract with the golf professionals, 100% of the revenue collected from green fees is remitted to the City. The revenue generated from golf cart fees and all other sales and services provided at the golf course are part of the revenue sharing between the City and the golf professional. The golf professional pays the city a percentage of all gross revenue collected, before sales tax. The percentages were competitively proposed as part of the contracts which began on July 2008, and range from 9% to 1.5%. The green fees were last increased across all courses in 2012. There have been other increases at individual courses, or for specific rates, going back to 2015 and as recent as 2023.

Forty-five percent (45%) of the green fee revenue is deposited in the general fund while fifty-five (55%) is deposited into the golf improvement fund. The golf improvement fund pays the debt service for the golf course improvements that were funded with loans from Dallas Water Utilities and pays for services such as security at all of the courses, additional materials for large projects, and equipment to maintain the courses.

A fee increases across all green fee rates, excluding junior fees, senior cards, and junior cards is being proposed. A variable rate increases across all courses incorporating a \$3 to \$10 increase is proposed which will bring the average city rate closer to the average fee study rate. The attached table outlines the current fees and the proposed fee increase per course.

The fee schedule changes are recommended to be implemented June 1, 2024, for all City of Dallas courses.

FISCAL INFORMATION

Estimated revenue: \$256,700.00

Revenue generated from this increase will continue to be split between the General Fund and Multi-Year Fund while also creating a Capital Improvement Fund where in fees is proposed to be deposited into a Capital Improvement Fund that will be used for future large capital improvement projects for golf pro shops, maintenance barns and major course renovation projects. Golf operations will continue to meet its general fund revenue commitment, while the 55% of revenue will be split between the Golf Multi-Year Fund and the Capital Improvement Fund. The creation of the Capital Improvement Fund will allow for the department to fund future large scale capital projects for golf by accessing revenue bonds.

The cumulative effect of this green fee increase will be approximately \$256,700 in additional revenue generated this FY and approximately \$550,500 during the next full FY.

COMMITTEE ACTION

The Administration and Finance Committee considered this request on May 2, 2024 and will present its recommendation to the full Park and Recreation Board on May 16, 2024.

STAFF RECOMMENDATION

Staff recommends approval of the golf course fee increase and the creation of a capital improvement fund for golf.

ATTACHMENTS

Exhibit A

EXHIBIT A

The attached green fee chart reflects all of the different green fees charged at a golf course. The industry standard allows for a lower green fee for weekday play and a higher green fee on weekends and holidays. Likewise, rates are reduced for afternoon green fees that begin at designated “twilight” or “sundown” times.

The following table identifies the current rate and the proposed rate:

	<u>Current</u>	<u>Proposed</u>
Weekday – Tenison Highlands	\$41	\$43
Weekday – Stevens	\$30	\$35
Weekday – Cedar Crest	\$26	\$31
Weekday – Luna Vista	\$29	\$35
Weekday – Tenison Glen	\$16	\$19
Weekday - Keeton	\$21	\$26
Weekend – Tenison Highlands	\$47	\$50
Weekend – Stevens	\$42	\$48
Weekend – Cedar Crest	\$30	\$35
Weekend – Luna Vista	\$34	\$38
Weekend – Tenison Glen	\$16	\$19
Weekend - Keeton	\$25	\$28
Weekday Twilight – Tenison Highlands	\$30	\$32
Weekday Twilight – Stevens	\$23	\$28
Weekday Twilight – Cedar Crest	\$18	\$23
Weekday Twilight – Luna Vista	\$19	\$24
Weekday Twilight –Tenison Glen	\$13	\$16
Weekday Twilight – Keeton	\$14	\$20
Weekday Sundown– Tenison Highlands	\$23	\$25
Weekday Sundown–Stevens	\$17	\$22
Weekday Sundown–Cedar Crest	\$13	\$20
Weekday Sundown–Luna Vista	\$15	\$20
Weekday Sundown–Tenison Glen	\$12	\$15
Weekday Sundown – Keeton	\$12	\$18
Weekend Twilight– Tenison Highlands	\$36	\$39
Weekend Twilight– Stevens	\$28	\$35
Weekend Twilight– Cedar Crest	\$21	\$26
Weekend Twilight– Luna Vista	\$23	\$28
Weekend Twilight– Tenison Glen	\$13	\$16
Weekend Twilight - Keeton	\$16	\$23
Weekend Sundown– Tenison Highlands	\$30	\$33
Weekend Sundown– Stevens	\$22	\$28
Weekend Sundown– Cedar Crest	\$15	\$25
Weekend Sundown– Luna Vista	\$17	\$27
Weekend Sundown– Tenison Glen	\$14	\$15
Weekend Sundown – Keeton	\$13	\$22

Junior – Tenison Highlands	\$20	No change
Junior – Stevens	\$12	No change
Junior – Cedar Crest	\$10	No change
Junior – Luna Vista	\$11	No change
Junior -- Tenison Glen	\$9	No change
Junior – Keeton	\$8	No change
Senior – Tenison Highlands	\$24	\$26
Senior – Stevens	\$19	\$21
Senior – Cedar Crest	\$15	\$17
Senior – Luna Vista	\$16	\$18
Senior -- Tenison Glen	\$14	\$15
Senior – Keeton	\$13	\$15

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: May 16, 2024
COUNCIL DISTRICT: 6
STAFF: Christina Turner Noteware, (214) 671-7966

SUBJECT

Authorize a hike and bike trail encroachment agreement with Oncor for use of a portion of the Oncor easement for the construction, operation, and maintenance of the Cypress Waters Trail located at ~3601 Olympus Blvd – Financing: No cost consideration to the City

BACKGROUND

This item authorizes a hike and bike trail encroachment agreement with Oncor for use of Oncor easement for the construction, operation, and maintenance of the Cypress Waters Trail located at ~3601 Olympus Blvd. The Cypress Waters Trail Project was designed and is being constructed by Dallas County. By separate agreement, the City is responsible for acquisitions for the Project. The trail alignment crosses the existing Oncor transmission line easement area.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee considered this item on May 2, 2024 and will provide a recommendation to the full Park and Recreation Board on May 16, 2024.

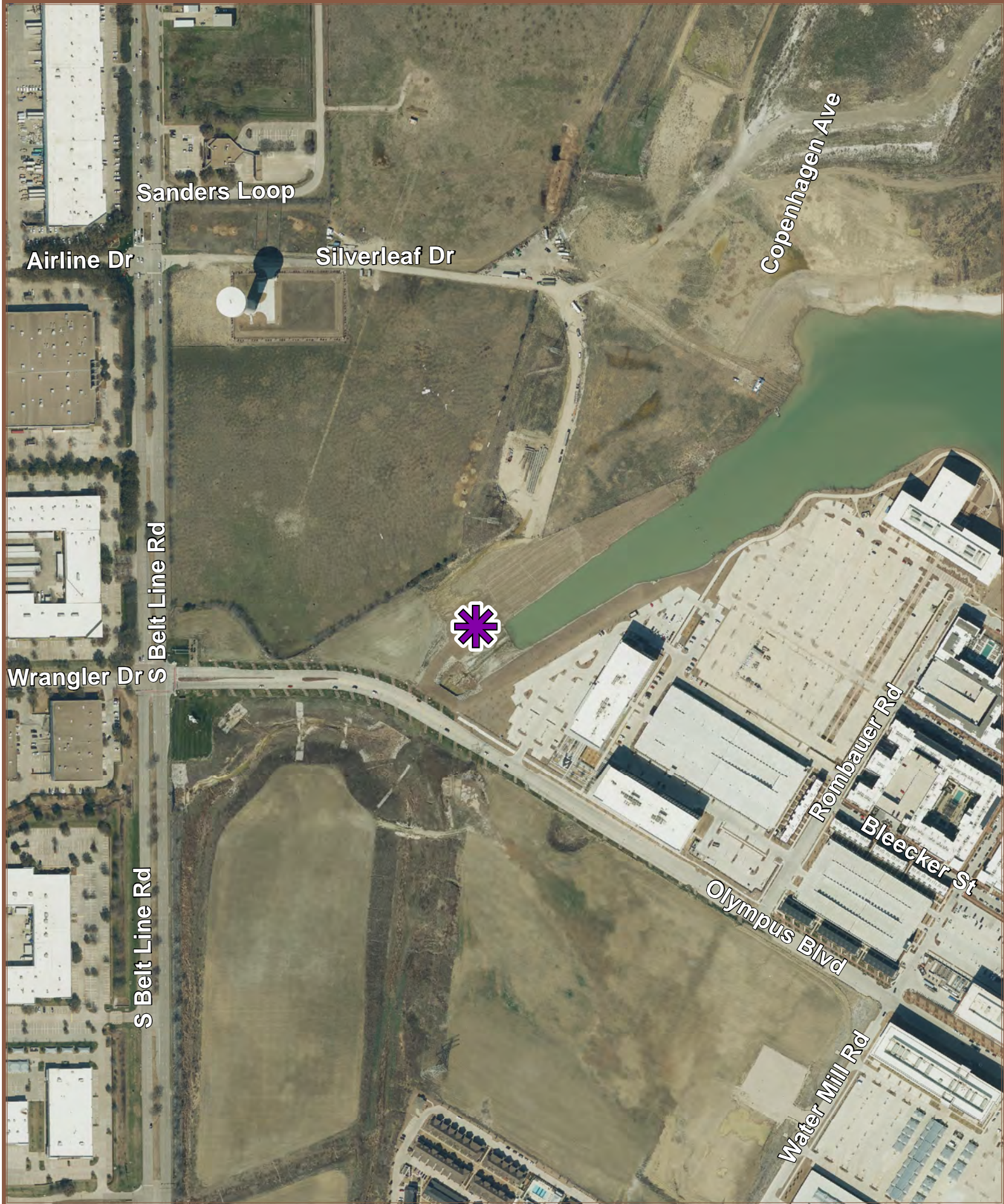
This item will be processed by short-form resolution by the Real Estate Division.

STAFF RECOMMENDATION

Staff recommends approval of this acquisition.

MAP(S)

Attached



Cypress Waters Trail ILA
(~3601 Olympus Blvd)

District
6



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

AGENDA DATE: May 16, 2024

COUNCIL DISTRICT(S): 6

STAFF: Christina Turner Noteware, (214) 671-7966

SUBJECT

Authorize an Interlocal Agreement with Dallas County for designing, constructing, and maintaining a portion of the Cypress Waters Trail which contributes to a comprehensive trail system in the City of Dallas, Dallas County, and the over 1,800 mile, ten-county Regional Veloweb - Financing: No cost consideration to the City

BACKGROUND

This action will approve an Interlocal Agreement (ILA) between Dallas County (County) and the City of Dallas. The City of Dallas and the County are partnering to develop the 3.5-mile portion of Cypress Waters Trail on the northern side of North Lake in northwest Dallas. The ILA consists of design, construction and maintenance of a hike and bike trail. The project may be executed in several phases depending upon the final design and bid results.

The City and the County executed an ILA on March 20, 2018 and Amendment #1 on July 11, 2021 for the design and construction of the Cypress Waters Trail (the Project). The original ILA terminated on March 19, 2023 on its own terms, i.e. funds had not been obligated for construction within five years of execution of the ILA.

This ILA is under the same terms as the original ILA and Amendment #1, namely:

- 1) County is project lead with responsibilities to design and construct the trail and provide *Field Notes* to the City for acquisition of trail easements. County to provide funding in the amount of \$6,834,068;
- 2) City is responsible for acquisitions. City to provide \$159,833 for surveying services for the preparation of *Field Notes* by the County's surveyor. City is responsible for trail operation and maintenance for a minimum of twenty-five years after completion of construction of the Project.

The \$159,833 of funds were authorized and obligated by Amendment #1 Resolution No. 22-0990—this action does not obligate additional funds by the City.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 19, 2017 the Park and Recreation Board authorized an Interlocal Agreement with Dallas County for designing, constructing, and maintaining a portion of the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road.

On December 13, 2017 City Council authorized an Interlocal Agreement with Dallas County for designing, constructing, and maintaining a portion of the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road by Resolution No. 17-1888.

On June 2, 2022 the Park and Recreation Board authorized Amendment #1 to the Interlocal Agreement with Dallas County for funding survey work for trail easement descriptions for the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road.

On June 22, 2022 City Council authorized Amendment #1 to the Interlocal Agreement with Dallas County for funding survey work for trail easement descriptions for the Cypress Waters Trail located at South Belt Line Road heading east to South North Lake Road by Resolution No. 22-0990.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee considered this item on May 2, 2024 and will provide a recommendation to the full Park and Recreation Board on May 16, 2024.

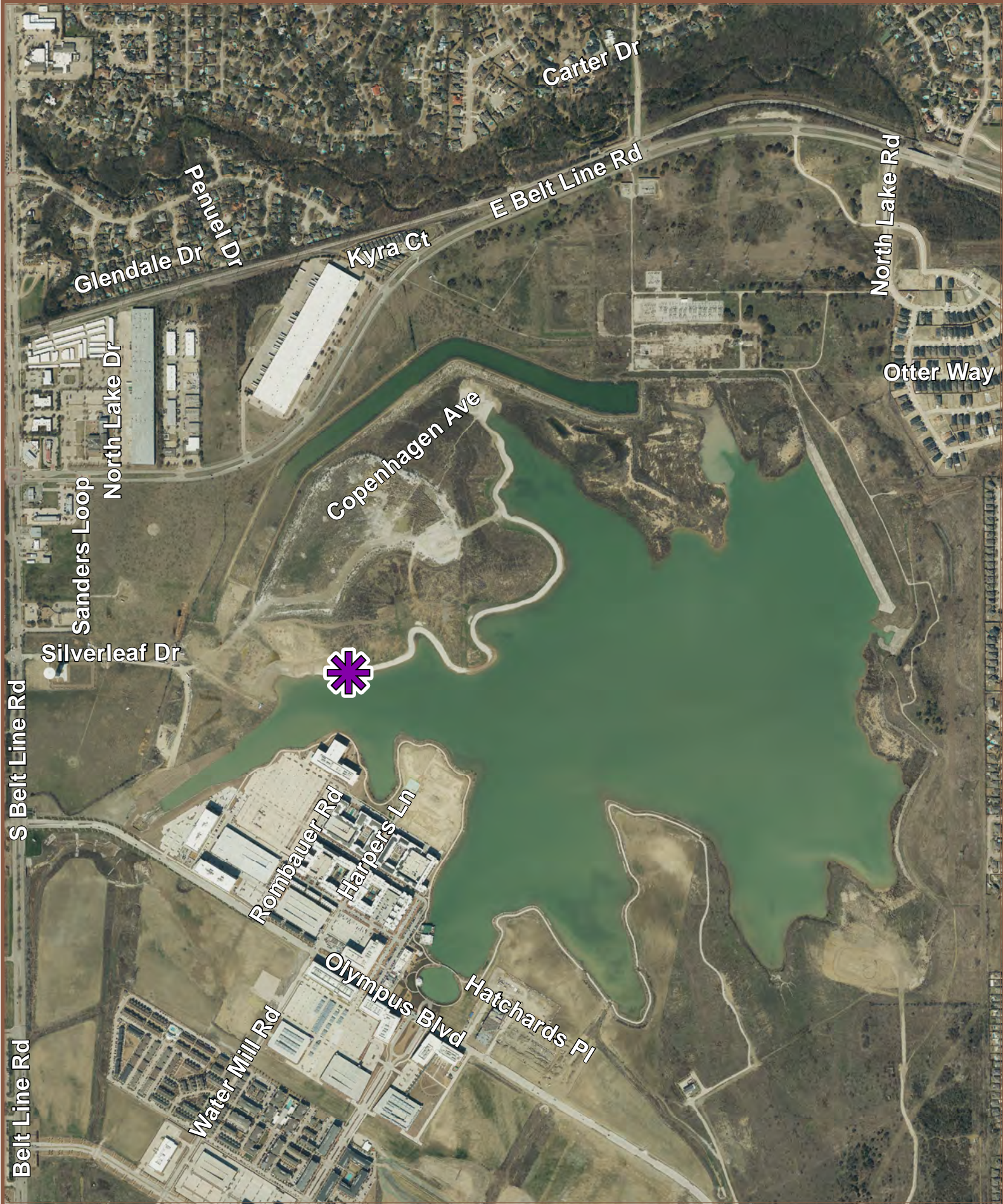
This item will be scheduled for City Council approval on June 12, 2024.

STAFF RECOMMENDATION

Staff recommends approval of this acquisition.

MAP(S)

Attached



Cypress Waters Trail ILA
(Olympus Blvd to Copenhagen Ave)

District
6



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: May 16, 2024
COUNCIL DISTRICT: 6
STAFF: Christina Turner Noteware, (214) 671-7966

SUBJECT

Authorize acquisition of three easements of approximately 885,529 square feet of land (20.33 acres) from Cypress Waters Land A, Ltd, Cypress Waters Land B, Ltd, and Cypress Waters Land C, Ltd, located at Olympus Blvd to Copenhagen Ave for the Cypress Waters Trail project – Financing: No cost consideration to the City

BACKGROUND

This item authorizes acquisition of three easements of approximately 885,529 square feet total of land (20.33 acres) from Cypress Waters Land A, Ltd, Cypress Waters Land B, Ltd and Cypress Waters Land C, Ltd (Cypress Waters Ltd), being more particularly described in Exhibit A attached hereto, for development of the Cypress Waters Trail. Cypress Waters Ltd is providing the easements at no cost to the City. The three easements consist of: 1) 140,955 square feet of Trail Easement, 2) 240,123 square feet of Slope Easement; and 3) 504,451 square feet of Drainage Easement for a total of 885,529 square feet of land (20.33 acres).

All three easements are needed for the Cypress Waters Trail Project. This project is a collaboration between the City of Dallas and Dallas County with Dallas County as the project lead. Dallas County is responsible for design and construction of the trail. The City is responsible for land acquisitions. The Trail Easement is needed for construction and operation of a hike and bike trail. The Slope and Drainage Easements are required for support of construction of the trail and as a condition of using federal funds for construction of the project.

The easements require that Cypress Waters Ltd shall be responsible for the maintenance of the easement areas. The City will be responsible for the maintenance, repair, and replacement of the concrete trail as needed.

Cypress Waters Ltd will be permitted use and improve the easement areas after receiving prior approval by the City for proposed improvements. Any approved Cypress Waters Ltd improvements shall be at Cypress Waters Ltd's expense.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee considered this item on May 2, 2024 and will provide a recommendation to the full Park and Recreation Board on May 16, 2024.

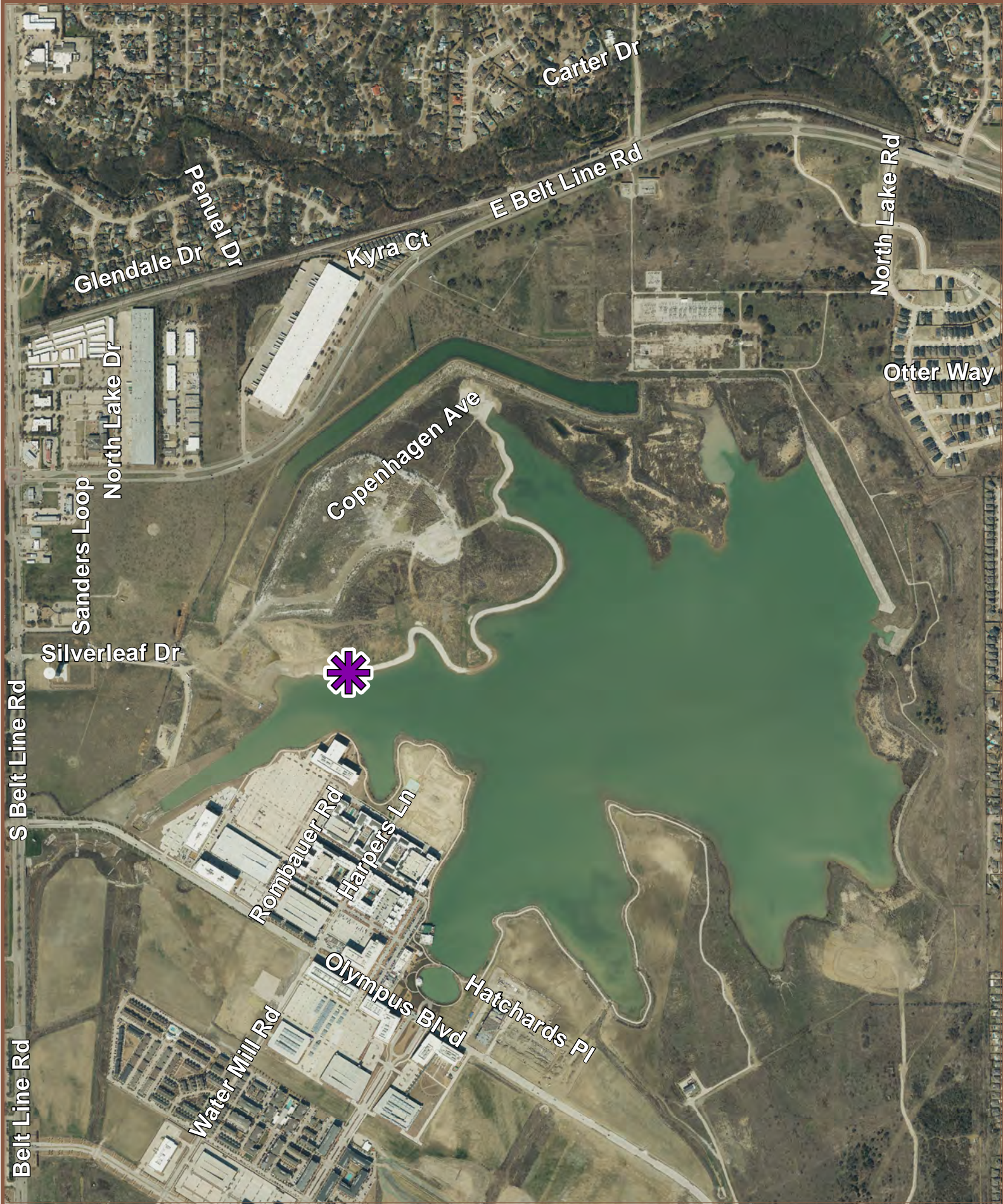
This item will be processed by short-form resolution by the Real Estate Division.

STAFF RECOMMENDATION

Staff recommends approval of this acquisition.

MAP(S)

Attached



Cypress Waters Trail Easements
(Olympus Blvd to Copenhagen Ave)

District
6

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: May 16, 2024
COUNCIL DISTRICT(S): 12
STAFF: Renee Johnson, (214) 670-8871

SUBJECT

Authorize an application for the United States Fish and Wildlife Service (USFWS) Invasive Species Eradication Funding Program in an amount of \$250,000.00 for Rosemeade Park located at 1874 Marsh Lane - Financing: No cost consideration to the City

BACKGROUND

The USFWS administers the Invasive Species Eradication Funding program within the existing authorities of the Department of the Interior (DOI). Accordingly, the DOI bureaus, through the USFWS, invite proposals to support the eradication of a newly introduced or established species in terrestrial or aquatic habitats of the United States, including U.S. territories.

The Dallas Park & Recreation Department is proposing to apply for grant funding through the USFWS Invasive Species Eradication Program. No matching funds are required. The Dallas Conservation Team in cooperation with the Dallas Forestry Team, is looking to create an Invasive Plant Management Program for the 39-acre property, Rosemeade Park, in Northwest Dallas. Using power equipment, hand tools, and herbicide treatments, the team will work to eradicate the following species from the property; Privets (*Ligustrum japonicum*, *Ligustrum quihoui*, *Ligustrum sinense*, *Ligustrum vulgare*) Chinaberry (*Melia azedarach*), and Siberian Crabapple (*Malus baccata*). The site was chosen for its manageable size and ability to provide eradication research and development as part of a broader effort for future project locations within the Dallas Park System. The project will be a phased, three-year effort. The application is due on May 27, 2024.

FISCAL INFORMATION

This item has no cost consideration to the City.

COMMITTEE ACTION

The Administration & Finance Committee considered this item on May 2, 2024 and will present its recommendation to the Park Board on May 16, 2024.

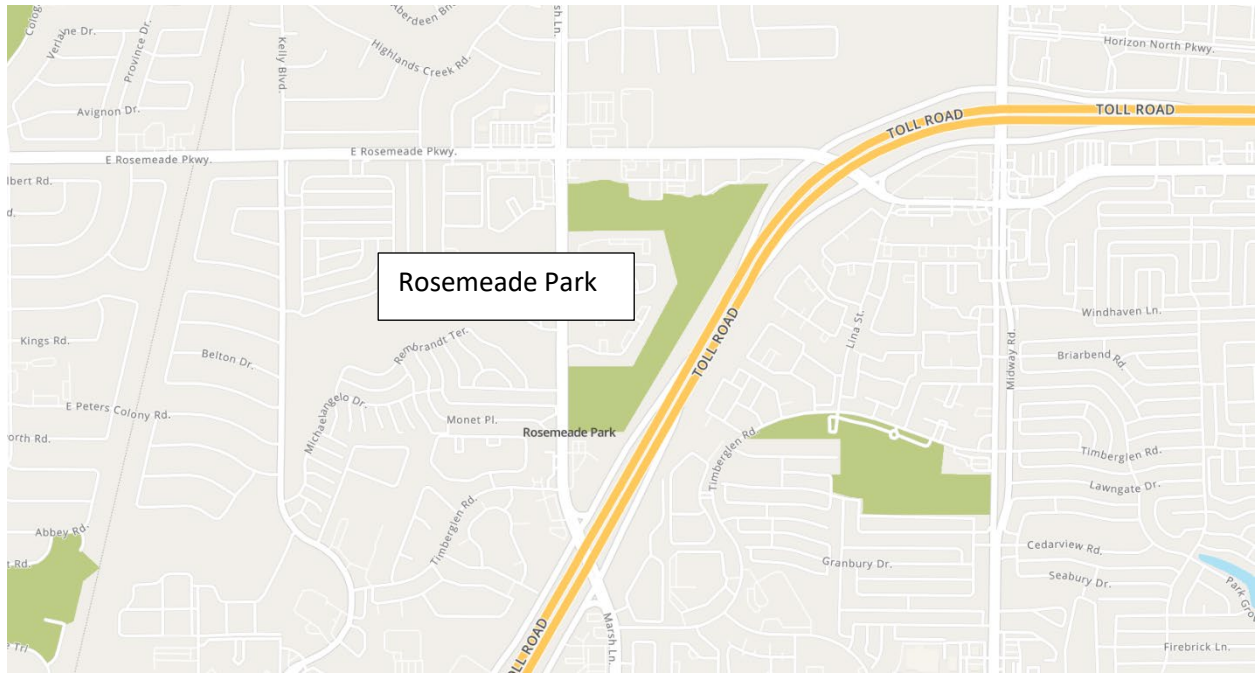
This item is not required to go before the City Council.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached



Site of the US Fish and Wildlife Services Invasive Species
Eradication Program Application

Rosemeade Park

18740 Marsh Lane, Dallas

Council District 12

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: May 16, 2024

COUNCIL DISTRICT(S): 2

STAFF: Crystal R. Ross, (214) 670-8847

SUBJECT

Authorize fee structure for reservable spaces at Old City Park – Estimated Revenue \$60,000

BACKGROUND

On May 27, 2024 the department will assume management and operation of Old City Park including providing reservable spaces to the public. The department is prepared to adopt existing fee schedule utilized by the previous park operator. Fees are competitive with other reservable municipal venues in the area.

Building	Capacity	Weekday*	Weekends & Holiday*	Weekend**
Browder Springs Hall	60	\$2,000	\$2,500	\$1,500
Chautauqua Pavilion	250	\$4,000	\$5,000	\$3,000
Law Office (Parlor)	30	\$300	\$300	N/A
Main Street	300	\$4,000	\$5,000	\$3,000
Pilot Grove Church	100	\$1,000	\$1,000	\$1,000
Renner School House	50	\$1,500	\$1,500	\$1,000
Van Cleava Bandstand	20	\$500	\$1,000	\$1,000
Bandstand and Village Green	300	\$1,500	\$2,500	\$2,000
Additional Spaces				
Fountain	250	\$1,000	\$1,000	\$1,000
Oak Tree	200	\$500	\$750	\$750
Saloon	20	\$2,000	\$2,500	\$1,500
Village Green	300	\$1,000	\$2,000	\$1,500
Additional Hour		\$1,000	\$1,000	N/A

* 10 Hour Blocks

** 5 Hour Blocks

FISCAL INFORMATION

Estimated Revenue: \$60,000

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on May 16, 2024 and will present a recommendation to the full Park and Recreation Board on May 16, 2024.

The item does not require City Council consideration

STAFF RECOMMENDATION

Staff recommends approval of the proposed fees

ATTACHMENTS

Dallas County Heritage Society Internal Fee Schedules

Wedding Rental Pricing- Internal Info

Default Rental Time: 2:00pm – 12:00am (extra time is \$1000 per hour)

Venue	Number of Guests	Weekend Rental 2:00pm-12:00am	Weekend Rental (5 hour block)	Weekday Rental Monday-Wednesday 2:00pm-12:00am
Bandstand only	20	\$1,000	\$1,000	\$500
Village Green only	300	\$2,000	\$1,500	\$1,000
Bandstand and Village Green	300	\$2,500	\$2,000	\$1,500
Oak Tree	200	\$750	\$750	\$500
Main Street Saloon, Browder Springs Hall, Stage, Street, Fountain	300	\$5,000	\$3,000	\$4,000
Browder Springs Hall	50	\$2,500	\$1,500	\$2,000
Saloon	25	\$2,500	\$1,500	\$2,000
Fountain	250	\$1,000	\$1,000	\$1,000
Church	100 (*50 for Covid)	\$1,000	\$1,000	\$1,000
Pavilion	250	\$5,000	\$3,000	\$4,000

*each package includes bridal and groom suites, 1 EM, and 1 security guard

*Thursday events will be charge an extra \$7500 (\$2500/hour) to close park

Rain Policy

Venue	Number of Guests	Paid prior to event (refundable)	Paid day of event with <1 week notice
Browder Springs Hall	50	\$500	\$1,000
Pavilion	250	\$500	\$1,000

Additional Rentals

Item	Dimension	Number Available	Price Per Item
Chair	N/A	196	\$2
Round Table	60 in	29	\$10
Banquet Table	6 ft	10	\$5
Banquet Table	8 ft	15	\$5
Popcorn Cart	Not functional- can be used for serving		\$500
Heaters		6	\$115/heater
Bridal/Groom Suite	Inside Brent	Back of Millermore	

Wedding Rental Pricing- Internal Info

Additional Services			
Item	We Pay	Cost to Client	Extra
Porter Service (2 porters)	\$250 per day	\$100 per hour/5 hour minimum	*needed for more than 1k attendees
Security		*need pricing for blackstone	*need extra for more than 300 attendees
Extra Event Manager		\$250 per EM	*need extra for more than 500 attendees

*Cleaning fees: \$500 for 2pm-12am rentals & \$1,000 for corporate rentals

Birthday Party		
Venue	Number of Guests	Cost
Oak Tree	25/50/75	\$200/\$250/\$300
Browder	25/50/75	\$300/\$350/\$400
Parlor	20	\$300

Pricing from Astounding Lighting		
Location	Item	Pricing
Pavilion	Draperly	\$700
Pavilion	Café' Lights	
Pavilion	Twinkle Lights	\$700
Pavilion	Chandelier	\$600
Pavilion	Draperly with Twinkle Lights and Chandelier	\$1,800
Pavilion	Draperly with Twinkle Lights	\$1,300
Pavilion	Draperly with Café' Lights	
Pavilion	Draperly with Chandelier	\$1,200
Pavilion	Chandelier with Twinkle Lights	
Pavilion	Chandelier with Café' Lights	

*price is subject to change

Contact: Colby Logan at Astounding Sounds & Lighting

214.810.4455

<http://www.astoundingsounds.com>

Building Pricing and Capacity

Bandstand	\$1,000	20
School House	\$1,500	50?
Pavilion	\$5,000	250
Main Street	\$5,000	300
Browder	\$2,500	60
Church	\$1,000	75
Parlor	\$300*	30

(Pricing above is for 10-hour rental block on weekend days)

*Priced for informal events

Other Venues

Fountain	\$1,000	250
Village Green	\$2,000	300
Oak Tree	\$750	200
Saloon	\$2,500	20

Memorandum



CITY OF DALLAS

DATE May 9, 2024

TO Arun Agrawal, President and Members of the Park and Recreation Board

SUBJECT **Old City Park Rental Fees**

On May 16, 2024, the Administration and Finance Committee and Full Board will be presented with an item for Board consideration and approval. This item calls for the approval of rental fees for Old City Park (OCP). The approval of fees is necessary as Dallas Park and Recreation assumes park management and operation responsibility effective May 27, 2024.

Staff has requested to take this item to the Administration and Finance Committee and Full Board on the same day. This approval will allow for a continuum of reservation services at OCP reducing potential for disruption of services.

If you have any additional questions, please contact Steve Baker, Superintendent at steven.baker@dallas.gov.

Thank you,

A handwritten signature in black ink, appearing to read 'Crystal R. Ross'.

Crystal R. Ross, Deputy Director
Park and Recreation Department

c: John D. Jenkins, Director
Steve Baker, Superintendent
Shenequa Crockett, Manager (I)

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET
COMMITTEE ONLY**

DATE: May 16, 2024
COUNCIL DISTRICT: 5
STAFF: Christina Turner Noteware, (214) 671-7966

SUBJECT

Authorize acquisition from A+ Charter Schools, Inc., of approximately 473,497 square feet of land (10.87 acres) located at 404 South Masters Drive for a proposed new park – Not to exceed \$932,500.00 (\$912,500.00 plus closing cost and title expenses not to exceed \$20,000.00) – Financing: 2017 Bond Funds Park & Recreation facilities (B)

BACKGROUND

This item authorizes the acquisition from A+ Charter Schools, Inc., of approximately 473,497 square feet of land (10.87 acres) for a proposed new park located at 404 South Masters Drive (Exhibit A). The total consideration for this acquisition is \$932,500.00 based on an independent appraisal and further negotiations (\$912,500.00 plus closing cost and title expenses not to exceed \$20,000.00).

Council District 5 allocated discretionary funds in the 2017 Bond Program for acquisition and development of a new park in District 5. This acquisition of an undeveloped site would fill a parkland gap in the district. The park site identified is favorable for development of a variety of park amenities and improvements.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
2017 Bond Funds	\$932,500.00	\$0.00	\$0.00

COMMITTEE ACTION

The Planning and Design Committee will consider this item on May 16, 2024 and will present a recommendation to the Park and Recreation Board on June 6, 2024.

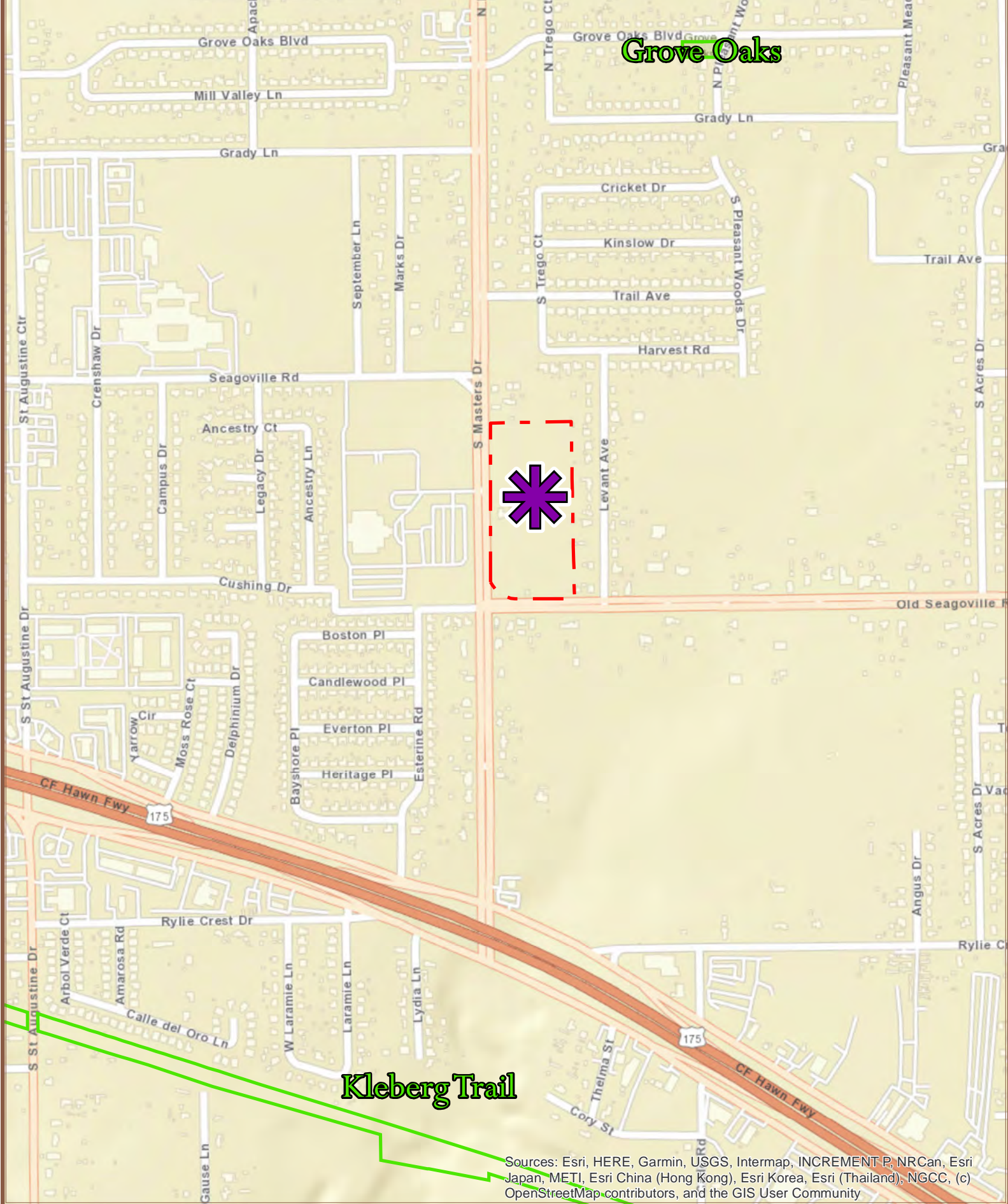
This item will be scheduled for City Council consideration on June 26, 2024 by the Real Estate Division.

STAFF RECOMMENDATION

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is fully developed for its intended use.

ATTACHMENT

Map



Grove Oaks

Kleberg Trail

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



404 S Masters Dr

District
5



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET
COMMITTEE ONLY**

AGENDA DATE: May 16, 2024
COUNCIL DISTRICT: 12
STAFF: Christina Turner Noteware, (214) 671-7966

SUBJECT

Authorize acquisition of three easements of approximately 4,859 square feet of land (0.11 acres) from Fairhill School, located at 16150 Preston Rd for the Cotton Belt Trail Project — Not to exceed \$45,545.00 (\$41,545.00 plus closing costs and title expenses not to exceed \$4,000.00) — Financing: Capital Gifts Donation & Development Fund

BACKGROUND

This item authorizes acquisition of three easements of approximately 4,859 square feet of land (0.11 acres) from Fairhill School, located at 16150 Preston Rd, being more particularly described in Exhibit A attached hereto, for development of the Cotton Belt Trail (Project). The three easements consist of: 1) 1,252 square feet of Trail Easement, 2) 2,849 square feet of Drainage Easement, and 3) 758 square feet of Drainage Easement for a total of 4,859 square feet of land (0.11 acres). The total purchase price for the acquisition of the three easements is \$45,545.00 based on an independent appraisal (\$41,545.00 plus closing costs and title expenses not to exceed \$4,000.00).

The hike and bike trail easement will be used for the Cotton Belt Trail Project. The Project is a collaboration between the North Central Texas Council of Governments (NCTCOG), DART, and local governments, namely Grapevine, Coppell, Carrollton, Addison, Dallas, Richardson, and Plano. When completed the Cotton Belt Trail will extend over twenty-four miles providing connections into many local governments' trail networks across the DFW area including the extensive Dallas Trail Network.

The Project has been designed and is being constructed concurrent with DART's Silver Line project. The construction of critical project construction areas is nearing completion for Phase 1. Phase 2 requires acquisition of the easement area at 16150 Preston Rd.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
Capital Gifts Donation & Development Fund	\$45,545	\$0	\$0

COMMITTEE ACTION

The Planning and Design Committee will consider this item on May 16, 2024 and will provide a recommendation to the full Park and Recreation Board on June 6, 2024.

This item will be scheduled for City Council consideration by the Real Estate Division.

STAFF RECOMMENDATION

Staff recommends approval.

MAP(S)

Attached



Sources: Esri, HERE, Garmin, USGS, Intr Japan, METI, Esri China (Hong Kong), F OpenStreetMap contributors, and the C



Cotton Belt Trail Easement
(16150 Preston Rd)

District
12