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CITY SECRETARY

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## **City of Dallas**

*1500 Marilla Street  
City Manager's Office, 4EN  
Dallas, Texas 75201*



### **Judicial Nominating Commission**

**March 4, 2025**

**5:30 PM**

The Board/Commission meeting will be held by videoconference and in the Room Name, Location at City Hall. Individuals who wish to listen to the meeting, may participate by video by joining Cisco Webex Link: <https://dallascityhall.webex.com/dallascityhall/j.php?MTID=m3ff0b65b248f2fb499cf024ea6b6f88e>

## Call to Order

### Minutes

1. [25-840A](#) Approval of the February 13, 2025 Minutes

**Attachments:** [Minutes](#)

### Briefing Item

- A. [25-896A](#) Discuss the recruitment and advertisement process and the consideration of appointments of the Administrative Law Judges (ALJ) [Matthew L. McDougal, Chair, Judicial Nominating Commission]

### Executive Session

- B. [25-841A](#) Interview of candidates for City of Dallas- Administrative Law Judge
  - Pursuant to Section 551.074 of the Texas Open Meetings Act, Texas Government Code, to deliberate the possible appointment and employment of Administrative Law Judges

## Adjournment

## Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon into any open meeting on this property."

"De conformidad con la Sección 46.03, Código Penal (coloca armas prohibidas), una persona no puede llevar un arma de fuego u otra arma a ninguna reunión abierta en esta propiedad."

**EXECUTIVE SESSION NOTICE**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]

# Dallas City Boards and Commissions

## Agenda Meeting Minutes

The Judicial Nominating Commission meetings are recorded. Agenda materials are available online at [www.dallascityhall.com](http://www.dallascityhall.com). Recordings may be reviewed/copied by contacting the Judicial Nominating Commission Coordinator at (214) 671-5265.

**Meeting Date:** Thursday, February 13, 2025    **Convened:** 5:46 P.M.    **Adjourned:** 7:38 P.M.

### **JNC Board Members Present:**

Matthew McDougal, Chair, District 15  
Juan R Olivo, District 2  
Cristina Puga, District 3  
Anthony Lyons, District 5  
Catrina B Johnson, District 8  
Barbara Clay, District 9  
R. Nathan Brin, District 10  
Robert Gray, District 11  
Carrie Chavez, District 12  
Carl Ginsberg, District 14

### **JNC Board Members Absent:**

Lauren Black, District 1  
Craig Alan Carrillo, District 4  
Joe Carreon, District 6  
Sara Martinez, District 7  
Jennifer Balido, District 13

### **Staff Members Present:**

Karen Gonzalez, Management Analyst/ Coordinator  
Preston Robinson, Administrative Judge  
Rodney Patten, Assistant City Attorney V

### **AGENDA:**

**CALL TO ORDER (5:46 P.M.)**

### **MINUTES**

#### **1. Approval of the October 30, 2024, Minutes**

**Motion made by:** Robert Gray, District 11

**Item passed unanimously:**

**Item failed unanimously:**

**Motion Seconded by:** Barbara Clay, District 9

**Item passed on a divided vote:**

**Item failed on a divided vote:**

### **BRIEFINGS ITEMS**

#### **A. Administrative Law Judge Recruitment Process**

**Presenter(s):** Jarred Davis, Director, Civil Service Department

**Information Only:**

#### **Action Taken/Committee Recommendation(s):**

Jarred Davis, Director, Civil Service Department, provided an overview of the Administrative Law Judge Recruitment Process. The JNC requested for recruitment data that denotes the position advertisement and responses. All other questions and concerns were answered.

**Motion made by:**

**Item passed unanimously:**

**Item failed unanimously:**

**Motion Seconded by:**

**Item passed on a divided vote:**

**Item failed on a divided vote:**

**B. Discuss the consideration of appointments of the Administrative Law Judges (ALJ)**

**Presenter(s):** Matthew McDougal, Chair

**Information Only:**

**Action Taken/Committee Recommendation(s):**

A motion was made to interview the following six candidates on March 4, 2025, at 5:30pm for the Administrative Law Judge position. Followed by reposting the position to widen the applicant pool with a goal to have additional candidates.

- Gilzene, Jody-Ann E.
- Jackson, Lynda
- Lopez-Loftis, Christopher D.
- Urmin Sr, James E.
- Voss, Edwin P.
- Washington, Karen R.

**Motion made by:** Carl Ginsberg, District 14

**Item passed unanimously:**

**Item failed unanimously:**

**Motion Seconded by:** R. Nathan Brin, District 10

**Item passed on a divided vote:**

**Item failed on a divided vote:**

**ADJOURNMENT (7:38 P.M)**

**APPROVED BY:**

Matthew McDougal, Chair  
Judicial Nominating Commission

**ATTESTED BY:**

Karen Gonzalez, Coordinator  
Judicial Nominating Commission