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CITY SECRETARY
DALLAS, TEXAS

City of Dallas

1500 Marilla Street
Dallas, Texas 75201

Public Notice

210406

POSTED CITY SECRETARY
DALLAS, TX



Ad Hoc Committee on COVID-19 Recovery and Assistance

May 6, 2021
1:30 PM

The Ad Hoc Committee on COVID-19 Recovery and Assistance meeting will be held by videoconference. The meeting will be broadcast live on Spectrum Cable Channel 16 and online at <https://bit.ly/cityofdallastv>.

The public may also listen to the meeting as an attendee at the following videoconference link: <https://dallascityhall.webex.com/dallascityhall/onstage/g.php?MTID=ed4152af44e76ed92d6f8b9ee4984d7eb>

2021 CITY COUNCIL APPOINTMENTS

COUNCIL COMMITTEE	
ECONOMIC DEVELOPMENT Atkins (C), Blewett (VC), Gates, McGough, Narvaez, Resendez, West	ENVIRONMENT AND SUSTAINABILITY Narvaez (C), West (VC), Atkins, Blackmon, Gates
GOVERNMENT PERFORMANCE AND FINANCIAL MANAGEMENT Mendelsohn (C), Gates (VC), Bazaldua, McGough, Thomas	HOUSING AND HOMELESSNESS SOLUTIONS We, Thomas (C), Mendelsohn (VC), Arnold, Blackmon, Kleinman, Resendez, West
PUBLIC SAFETY Gates (C), Kleinman (VC), Arnold, Bazaldua, Blewett, McGough, Medrano, Mendelsohn, Thomas	QUALITY OF LIFE, ARTS, AND CULTURE Medrano (C), Atkins (VC), Arnold, Blewett, Narvaez
TRANSPORTATION AND INFRASTRUCTURE McGough (C), Medrano (VC), Atkins, Bazaldua, Kleinman, Mendelsohn, West	WORKFORCE, EDUCATION, AND EQUITY Thomas (C), Resendez (VC), Blackmon, Kleinman, Medrano
AD HOC JUDICIAL NOMINATING COMMITTEE McGough (C), Blewett, Mendelsohn, Narvaez, West	AD HOC LEGISLATIVE AFFAIRS Kleinman(C), Mendelsohn (VC), Atkins, Gates, McGough
AD HOC COMMITTEE ON COVID-19 RECOVERY AND ASSISTANCE Thomas (C), Atkins, Blewett, Gates, Mendelsohn, Narvaez, Resendez	AD HOC COMMITTEE ON GENERAL INVESTIGATING AND ETHICS Mendelsohn (C), Atkins, Blackmon, Gates, Kleinman, McGough, Resendez

(C) – Chair, (VC) – Vice Chair

Note: A quorum of the Dallas City Council may attend this Council Committee meeting.

Call to Order**MINUTES**

1. [21-838](#) Approval of the April 1, 2021 Ad Hoc Committee on COVID-19 Recovery and Assistance Meeting Minutes

Attachments: [Minutes](#)

BRIEFING ITEMS WITHOUT ACTION

- A. [21-839](#) COVID-19 Testing, Vaccine, and Data Updates
[Dr. Philip Huang, Director, Dallas County Health and Human Services; Dr. Timothy Bray, Director, Institute for Urban Policy Research, University of Texas at Dallas; Rocky Vaz, Director, Office of Emergency Management]
- B. [21-840](#) City of Dallas Return to Work Plan Update
[Kimberly Bizer Tolbert, Chief of Staff to the City Manager, City Manager's Office; Errick Thompson, Director, Building Services Department]

Attachments: [Presentation](#)

- C. [21-841](#) Eviction Assistance Initiative Update and Dallas County Eviction Dashboard
[Liz Cedillo-Pereira, Chief of Equity and Inclusion, City Manager's Office; Dr. Priscylla Bento, Policy Manager, Office of Equity and Inclusion; Trerod Hall, Staff Attorney, Legal Aid of NorthWest Texas; Ashley Flores, Senior Director, Child Poverty Action Lab]

Attachments: [Presentation A](#)
 [Presentation B](#)

BRIEFING MEMORANDA WITHOUT ACTION

- D. [21-842](#) Rental Assistance Programs Update
[Jessica Galleshaw, Director, Office of Community Care]

Attachments: [Memorandum](#)

- E. [21-843](#) Update on City of Dallas Ongoing Efforts to Address COVID-19 Health Access Disparities
[Liz Cedillo-Pereira, Chief of Equity and Inclusion, City Manager's Office]

Attachments: [Memorandum](#)

ADJOURNMENT

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]



City of Dallas

1500 Marilla Street
Dallas, Texas 75201

Agenda Information Sheet

File #: 21-838

Item #: 1.

Approval of the April 1, 2021 Ad Hoc Committee on COVID-19 Recovery and Assistance Meeting Minutes

Ad Hoc Committee on COVID-19 Recovery and Assistance Meeting Record

The Ad Hoc Committee on COVID-19 Recovery and Assistance meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed online at <https://dallastx.swagit.com/ad-hoc-committees>.
Note: This meeting was conducted via videoconference to comply with a social distancing mandate during a declared state of disaster.

Meeting Date: April 1, 2021

Convened: 1:36 p.m.

Adjourned: 2:24 p.m.

Committee Members Present:

Casey Thomas, Chair
Tennell Atkins
Jennifer S. Gates
Cara Mendelsohn

Committee Members Absent:

David Blewett
Omar Narvaez
Jaime Resendez

Other Council Members Present:

N/A

AGENDA

CALL TO ORDER (1:36 p.m.)

1. Approval of the February 25, 2021 Ad Hoc Committee on COVID-19 Recovery and Assistance Meeting Minutes

Action Taken/Committee Recommendation(s): A motion was made to approve the minutes for the February 25, 2021 Ad Hoc Committee on COVID-19 Recovery and Assistance meeting. The motion passed.

Motion made by: CM Cara Mendelsohn

Motion seconded by: CM Jennifer S. Gates

BRIEFING ITEMS WITHOUT ACTION

A. COVID-19 Vaccine, Testing, and Data Update

Presenter(s): Dr. Phil Huang, Director, Dallas County Health and Human Services; Dr. Timothy Bray, Director, Institute for Urban Policy Research, University of Texas at Dallas; Travis Houston, Senior Emergency Management Specialist, Office of Emergency Management

Action Taken/Committee Recommendation(s): The region's health experts gave updates on COVID-19 vaccine, testing, and data efforts in the City of Dallas and Dallas County. Ad Hoc Committee members discussed and asked questions about the demand for testing, plans for various vaccination sites, registration and same-day appointments at vaccination sites, efforts to vaccinate people in targeted zip codes, how effective the vaccines are against new COVID-19 variants, mobility data, the ideal vaccination rate, and more. Information only.

BRIEFING MEMOS WITHOUT ACTION

B. Monitoring and Enforcement of Current City Emergency Regulations and Executive and County Orders

Presenter(s): Lynetta Kidd, Assistant Director, Code Compliance Services

Action Taken/Committee Recommendation(s): CM Mendelsohn asked how many Code Compliance Officers are assigned to COVID enforcement. Assistant Director Kidd responded that currently there are not any Code Compliance Officers on COVID enforcement, and the department has not received requests for enforcement since Governor Abbott's emergency order was rescinded. Information only.

ADJOURN (2:24 p.m.)

APPROVED BY:

ATTESTED BY:

Casey Thomas, Chair
Ad Hoc Committee on COVID-19
Recovery and Assistance

Sommer Iqbal, Coordinator
Ad Hoc Committee on COVID-19
Recovery and Assistance



City of Dallas

1500 Marilla Street
Dallas, Texas 75201

Agenda Information Sheet

File #: 21-839

Item #: A.

COVID-19 Testing, Vaccine, and Data Updates

[Dr. Philip Huang, Director, Dallas County Health and Human Services; Dr. Timothy Bray, Director, Institute for Urban Policy Research, University of Texas at Dallas; Rocky Vaz, Director, Office of Emergency Management]



City of Dallas

1500 Marilla Street
Dallas, Texas 75201

Agenda Information Sheet

File #: 21-840

Item #: B.

City of Dallas Return to Work Plan Update

[Kimberly Bizer Tolbert, Chief of Staff to the City Manager, City Manager's Office; Errick Thompson, Director, Building Services Department]



City of Dallas

Return to Work Update

Including City facilities/place of work

May 6, 2021

**Ad Hoc Committee on COVID-19
Recovery & Assistance**

**Kimberly Bizer Tolbert, Chief of Staff
Errick Thompson, Director, Building Services**

Presentation Overview



- Timeline
- Reopening Guidelines
- Vaccination Update
 - Community
 - City Employees
- Updates: Phase Three
- Update and Summary of Facility Readiness
- Next Steps
- Appendix



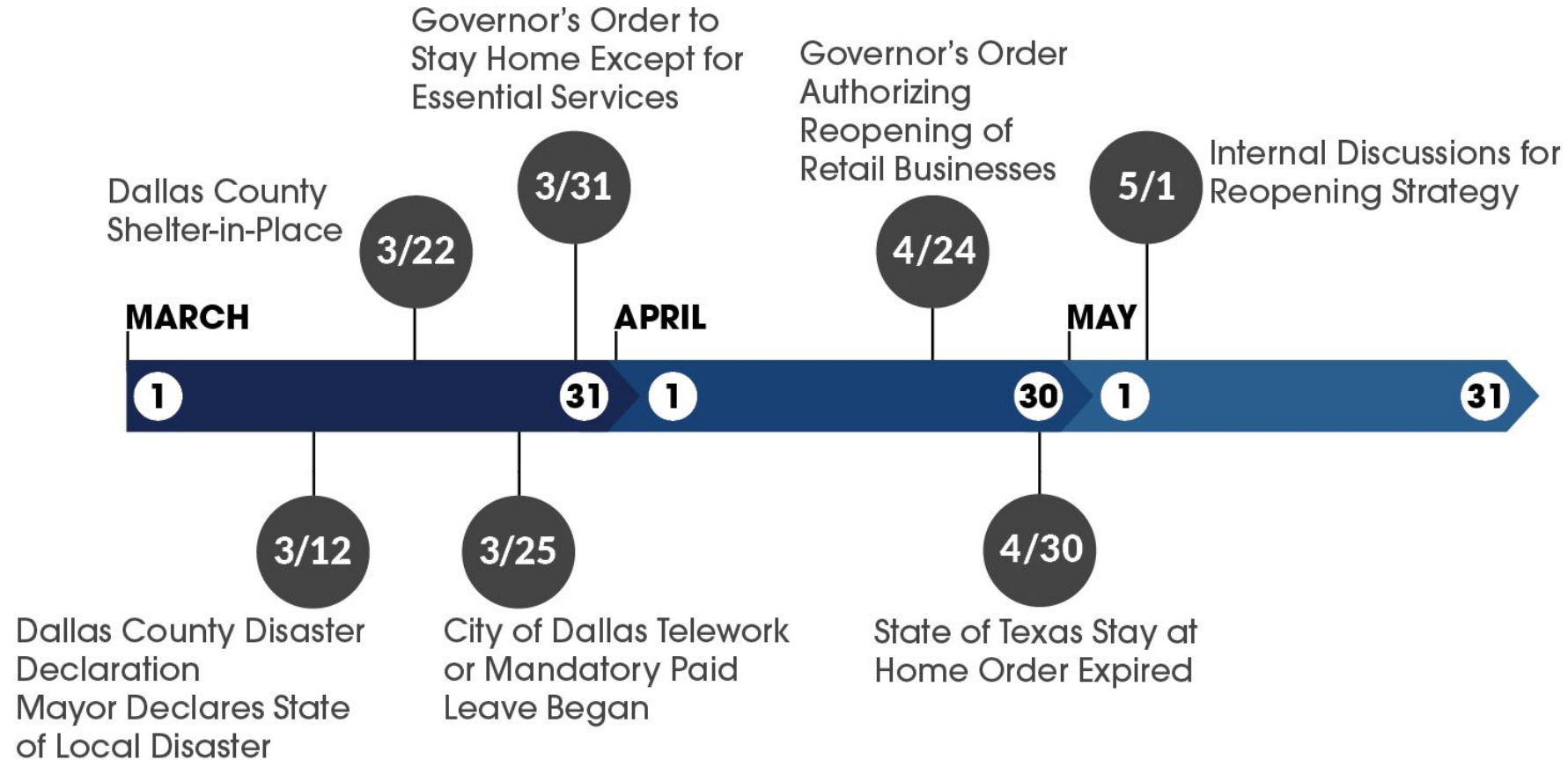
Strategic Approach to Reopening



- Follow guidance from Centers for Disease Control (CDC) and Dallas County, the City's contract health authority
- Monitor COVID-19 data points continuously
- Phased reopening over several months
- Continue essential services and resume key public-facing services
- Communicate equitably to manage public expectations
- Train all employees prior to their return to work, emphasizing personal responsibility
- Support employees through Employee Assistance Program, CareATC, telemedicine, and dedicated microsite (ongoing)
- Provide director/manager flexibility by work location and department
- Utilize multidisciplinary team to mitigate issues (ongoing)



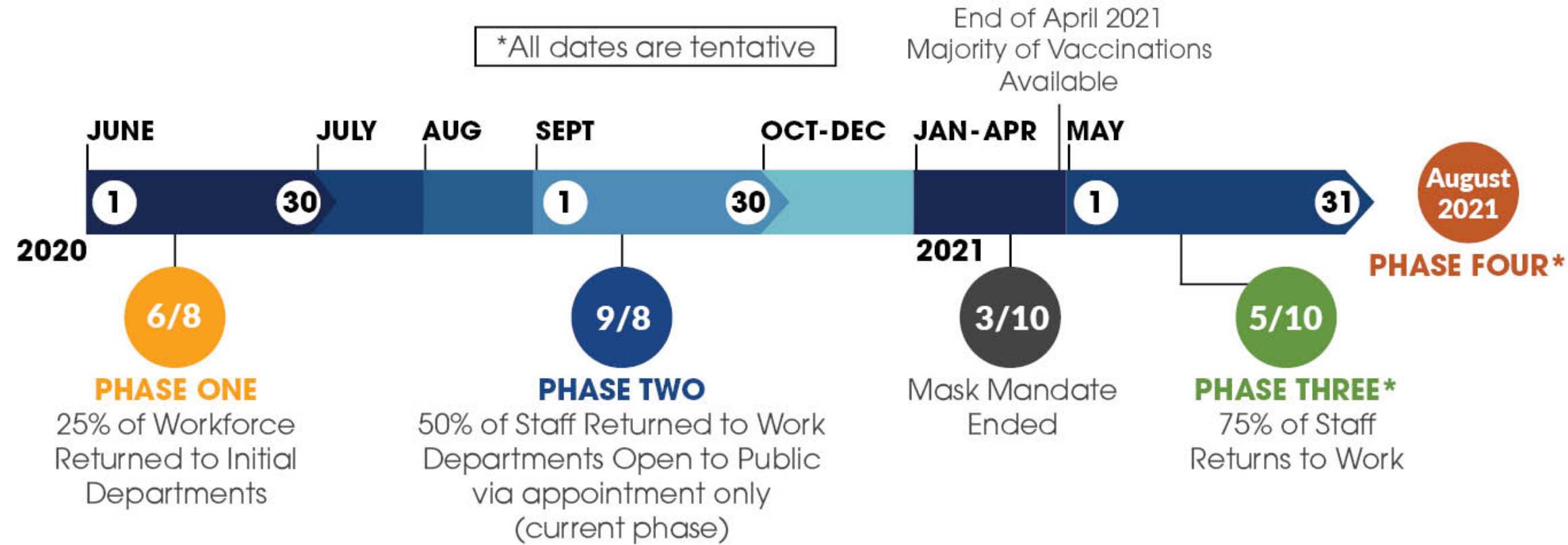
Timeline Background: March – May 2020



Timeline Phases



*All dates are tentative



Reopening Guidelines



- No change in operations for indoor public facilities due to the Governor's April 24, 2021 action. Staff is maintaining all safety precautions, including closures and limited operations.

Today's Risk Level



Dallas County COVID-19 Health Guidance for the Public

Nivel de riesgo de hoy



Orientación de salud para el público en el Condado Dallas en torno al COVID-19

- Staff is planning for expanded operations with restrictions for public health in the coming weeks, if Dallas County's COVID-19 Risk Level is improving
- For outdoor events that require a special event permit, event planners and applicants are being notified to submit applications with details about measures to protect public health and safety
- Residents, guests, and visitors to City facilities will need to continue to wear face masks



Community Vaccination Update



Dallas County Health & Human Services (DCHHS)

- City of Dallas employees were offered priority appointments for vaccines starting April 6
- Dallas County is distributing Pfizer, Moderna and Johnson & Johnson vaccines
- DCHHS is partnering with several vaccine providers to administer COVID-19 vaccinations; employees may receive a vaccination at a location other than Fair Park
- Same-day or next-day appointments are available but not required to receive the vaccine
- City Employees are **strongly encouraged** but vaccinations *are not mandatory*



City of Dallas Employee Vaccination Status



Human Resources & OEM Data Findings

- No mandatory vaccines for employees (currently reviewing potential incentives)
- Public safety employees offered vaccine in December 2020:
 - Dallas Fire-Rescue: 738
 - Dallas Police Department: 1,221
 - City Marshal's Office: 45
 - Total: 2016
- City employees (327) over the age of 65 were offered vaccines in January 2021
- Beginning April 14th, all city employees were invited to receive the vaccine at The Potter's House without pre-registration or appointment.
- Blue Cross Blue Shield (BCBS)
 - 538 employees have received their first vaccine through BCBS
 - 205 Fully vaccinated (this figure does not include first responders)



Retention, Reinvention & Resilience



Retention

- Continue with staggered schedules and flexible work schedules
- Reduce cost for employees – daycare, caregiving, mileage
- Set guidelines for Telework and have flexibility during transition period

Reinvention

- Continue to use virtual tools
- Constant evolving
- Private vs public sector
- Voluntary remote work environments

Resilience

- Uphold employee morale
- Be empathetic
- Continue to provide employee resources and employee assistance programs



Phased Reopening - Update



Employees and visitors are required to wear face coverings.

Phase Two: **Implemented** September 8, 2020

- Maximum 50% on-site staffing
- Public-facing departments increase capacity for in-person meetings by appointment only
- If in-person meetings are required, limit conference room capacity and attendance to maximum 4 people with social distancing, and schedule buffers in-between meetings for appropriate cleaning
- Telework for qualified employees in compliance with ADA & HIPAA
- Open fitness centers for uniformed personnel by appointment only. Civilian employee fitness centers remain closed.
- Implement or retrofit touchless features



Current Phase

Phase Three: ~May 10, 2021

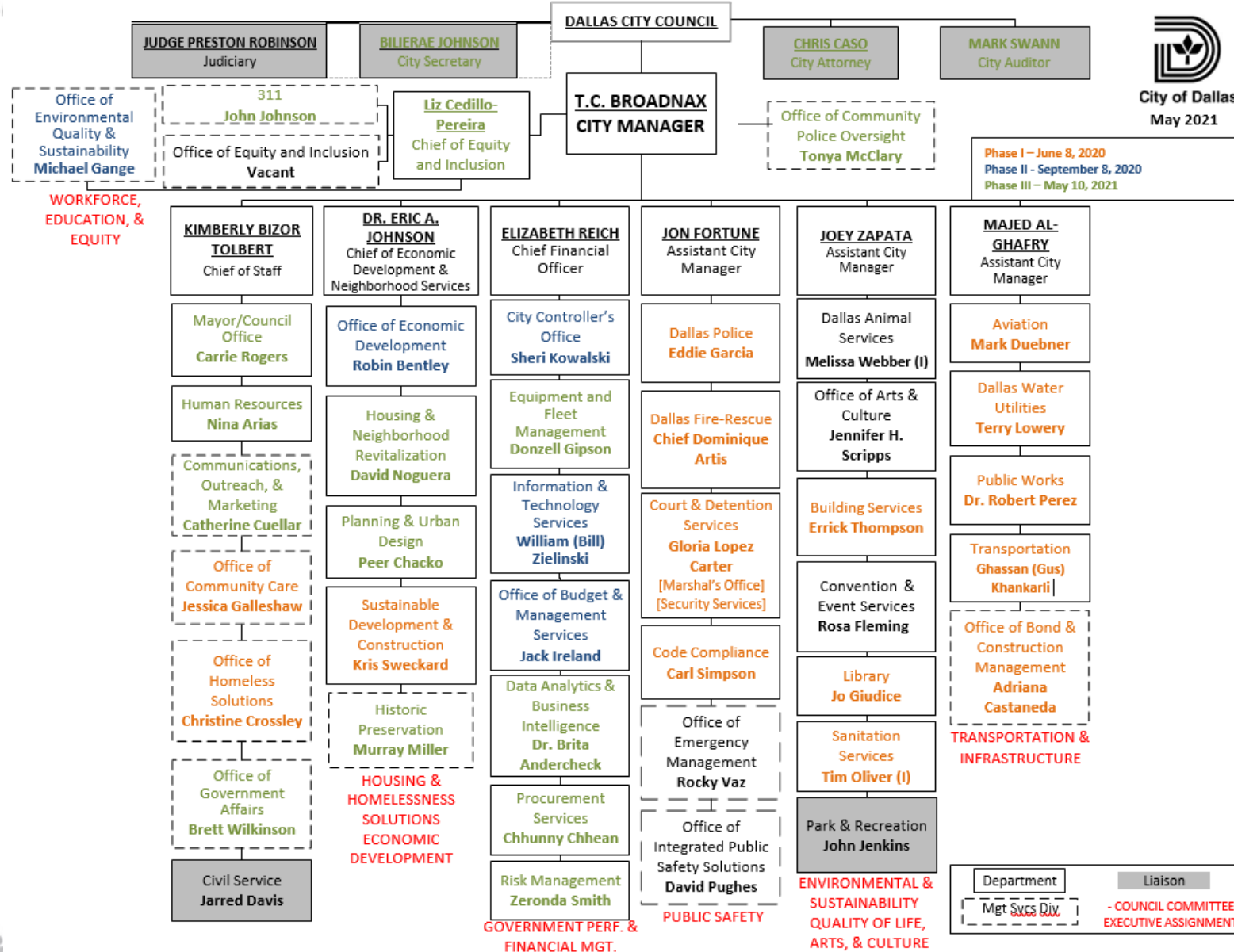
- 75% of employees able to work combining on-site and remote to include
 - Abbreviated schedules
 - Alternating workdays
 - Staggered shifts
 - Hybrid working arrangements
- Public facing departments increase capacity for in-person meetings from 4 to 8 people
- If in-person meetings are needed for internal purposes, continue to offer virtual options for staff. Attendance is a maximum of 8 people with social distancing
- For all meetings scheduled in city facilities ensure a buffer of 1-2 hours for appropriate cleaning
- Continue telework for qualified employees in compliance with ADA & HIPAA
- Fitness centers to remain closed
- Official City meetings will continue with video conferencing until further notice

Phase Four: August 2021

- 100% of employees able to work combining on-site and remote to include
 - Abbreviated schedules
 - Alternating workdays
 - Staggered shifts
 - Hybrid working arrangements
- Implement cashless & contactless payment
- Limit in-person meetings & services
- Continue to utilize technology alternatives to in-person meetings, i.e. town halls
- Assess and reimagine employee fitness offerings
- Codify enhanced remote work capabilities
 - Job requirements
 - Family caregiving
 - Health risks



Departments by Phases



Pre-Phase III Openings



Park & Recreation

The department has continued with modified operations throughout the pandemic.

- **Indoor Facilities**
 - Masks are required while visiting any indoor recreation facility
- **Outdoor Athletics/Parks & Trails**
 - Masks are not required when actively engaged in a sport outdoors
 - Social distancing is encouraged
- **Department Sponsored Special Events**
 - Will continue with “contactless” events (drive thru or virtual)
 - Reservations @ specialty rental facilities (Big Thicket, Winfrey Point)
 - 100% occupancy is permissible



Pre-Phase III Openings



Library

- Limited access to 29 DPL locations (Excluding Bookmarks in NorthPark Center - curbside pick-up only here)
- All locations will offer computer use by appointment (One, 90-minute session each day, per person) and free print outs
- Browsing of the collection (limited number inside at a time) for materials check out using self-check machines
- Research by appointment for our Genealogy, History & Archives and Business divisions of the Central Library (floors 5,7,8)
- Continued Library to Go curbside service at all locations
- No in-person programs inside with limited outdoor programs possibly during the summer
- No meeting room use



Updates: Phase Three (May 10)



Phase III Departments

1. Office of Human Resources
2. Office of Historic Preservation
3. Mayor & City Council Office
4. Office of Equity & Inclusion
5. 311
6. Communications, Outreach, & Marketing
7. Office of Government Affairs
8. Housing & Neighborhood Revitalization
9. Planning & Urban Design
10. Historic Preservation
11. Equipment & Fleet Management
12. Data Analytics & Business Intelligence
13. Procurement Services
14. Risk Management
15. Office of Emergency Management
16. Office of Integrated Public Safety Solutions
17. Office of Community Police Oversight
18. Office of Arts & Culture
19. Convention & Event Services



Updates: Phase Three (May 10)



Phase III Departments:

- 75% of employees able to work combining on-site and remote to include:
 - Abbreviated schedules
 - Alternating workdays
 - Staggered shifts
 - Hybrid working arrangements
- Public facing departments increase capacity for in-person meetings from 4 to 8 people
- These departments mostly consist of administrative type positions that can complete work remotely
- Staff will continue to conduct meetings, trainings, debriefs, contract negotiations, and supplier performance meetings virtually
- The City's mail and reprographics center at City Hall, L2, has maintained in-person operations through the pandemic and continues to remain open for business
- Fitness Centers will remain closed until Phase IV
- Effective Monday, May 10 travel restrictions for domestic travel will be lifted



Council Transition Meetings



- Provide hybrid City Council chambers and virtual options for the City Council Meetings starting May 19
 - Pending council feedback
- No public in person attendance
- Dallas City Council Inauguration on June 14 will include hybrid activities throughout the day, pending further CDC guidance
- Staff recommends the resuming of in-person City Council meetings August 2021





Facility Readiness



Facility Readiness



\$20.5m in federal Coronavirus Relief Funds dedicated to facility readiness was expended through December 2020 in two key areas:

1. \$20m for facility retrofits (HVAC systems, plumbing fixtures, door openers, plexiglass dividers, water fountains, etc.)
2. \$500k for enhanced cleaning and cleaning supplies/equipment

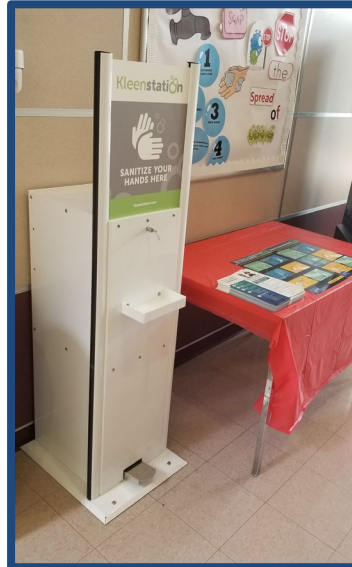


Facility Readiness: Actions Follow Guidance



Early months (Mar – July 2020) focused on cleaning, disinfecting, and reducing contact

- ✓ Distributed over 400 sanitizing station kits to departments / offices
- ✓ Implemented monthly fogging/spraying through December 2020
- ✓ Deployed over 100 high-capacity hand sanitizer dispensers



Example Retrofits - Restrooms



Beckley-Saner Recreation Center



Kidd Springs Recreation Center



Harry Stone Recreation Center

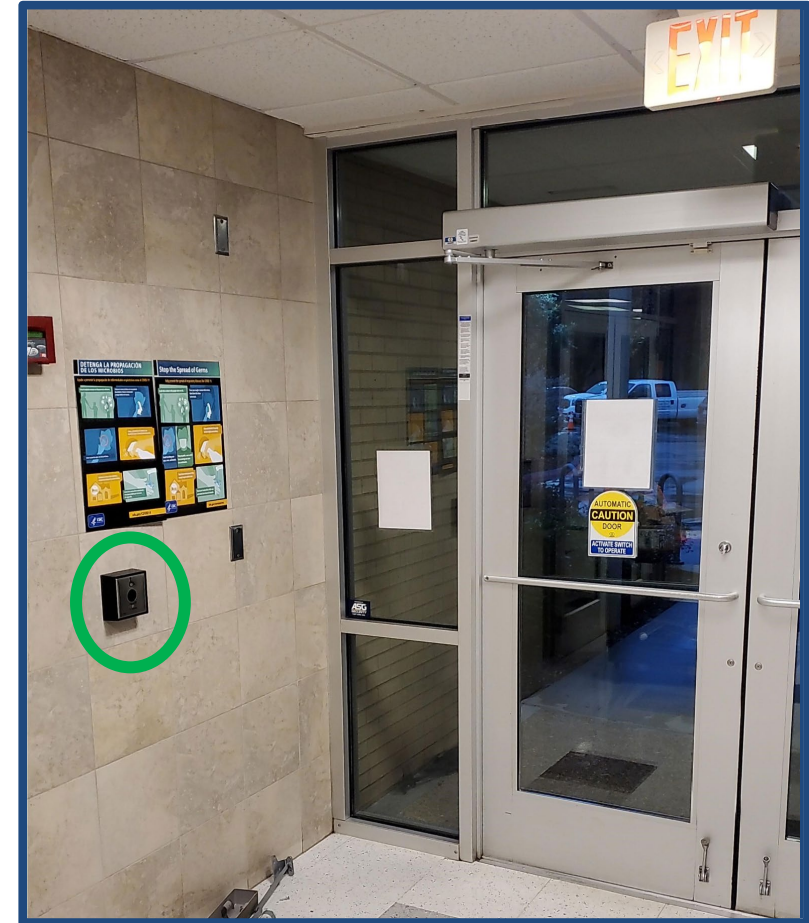


Jaycee Zaragoza Recreation Center

- Approaching 900 faucets
- Over 400 urinals
- More than 1,100 toilets
- Nearly 800 paper towel dispensers
- Over 1,000 soap dispensers



Example Retrofits – Fountains, Ice Machines, Doors



Facility Readiness: Actions Follow Guidance



Summer/fall 2020, shifted focus to indoor air quality and mechanical system retrofits as science and data evolved

- HVAC duct cleaning and ultraviolet lamp retrofits
- Some facilities required upgrading old air handling systems and equipment to install enhanced filtration (MERV-13)
- 400 air purification devices being installed



Facility Retrofits for Better Air



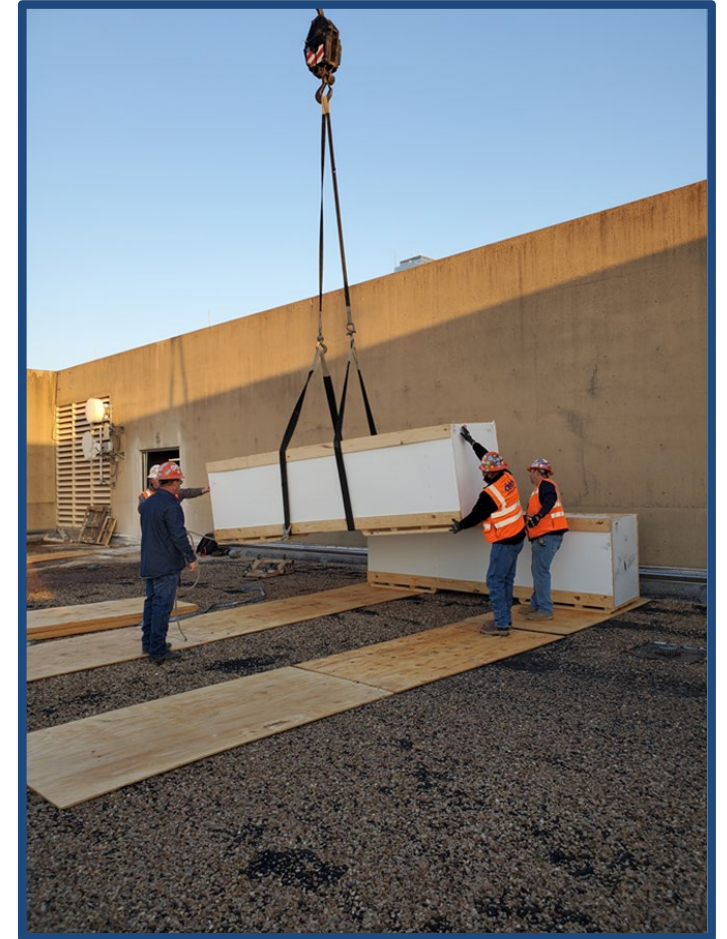
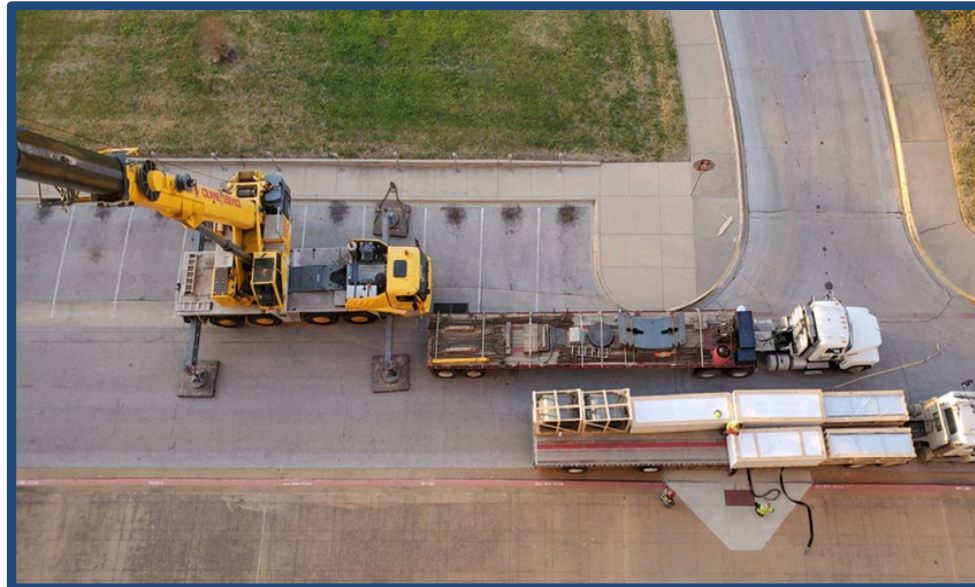
Indoor air quality assessments completed on larger buildings such as Central Library, City Hall, Jack Evans, and the Oak Cliff Municipal Center as well as

- 24 libraries
- 41 recreation centers
- 7 police stations
- 55 fire stations
- 32 service and multi-purpose facilities

Additional CO₂, humidity and temperature sensors, and differential pressure switches were added to increase indoor air quality monitoring capabilities



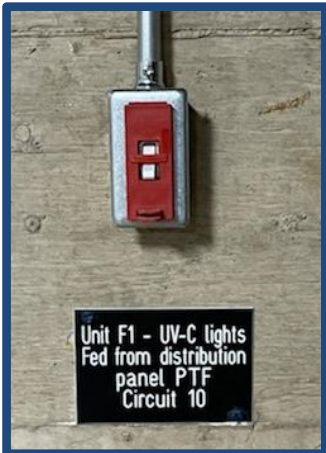
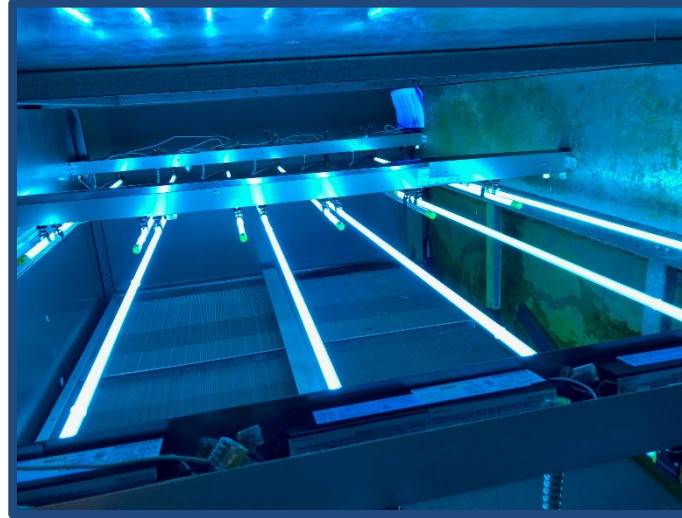
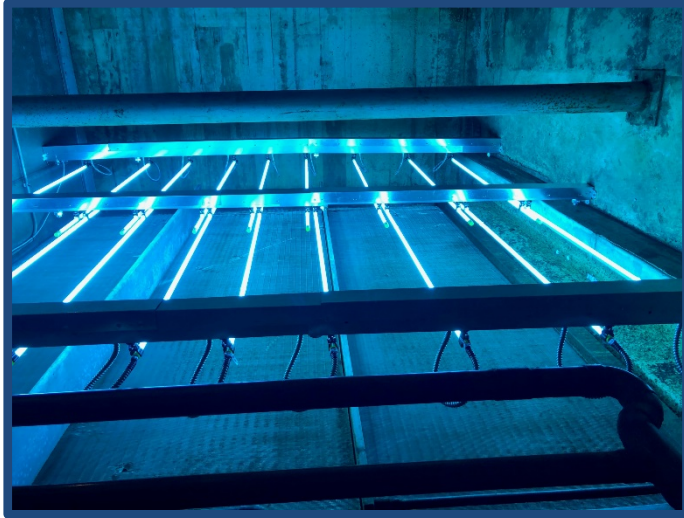
Example: City Hall – Air Handling Unit Replacement



City Hall – Air Handling Unit Replacement



Example: UV-c Lighting Installations and Safety



Example Retrofits



Facility Readiness



Significant progress made retrofitting City facilities is an important complement to City staff and visitors

- Getting vaccinated
- Exercising personal responsibility
- Adhering to guidance from CDC and local health authorities



Next Steps



Phase IV:

- 100% of employees able to work combining on-site and remote. Continue to provide:
 - Abbreviated schedules
 - Alternating workdays
 - Staggered shifts
 - Hybrid working arrangements
- Continue to implement cashless & contactless payment
- Limit in-person meetings & services where feasible
- Continue to utilize technology alternatives to in-person meetings, i.e. town halls
- Assess and reimagine employee fitness offerings
- Codify enhanced remote work capabilities





City of Dallas

Return to Work Update

May 6, 2021

**Ad Hoc Committee on COVID-19
Recovery & Assistance**

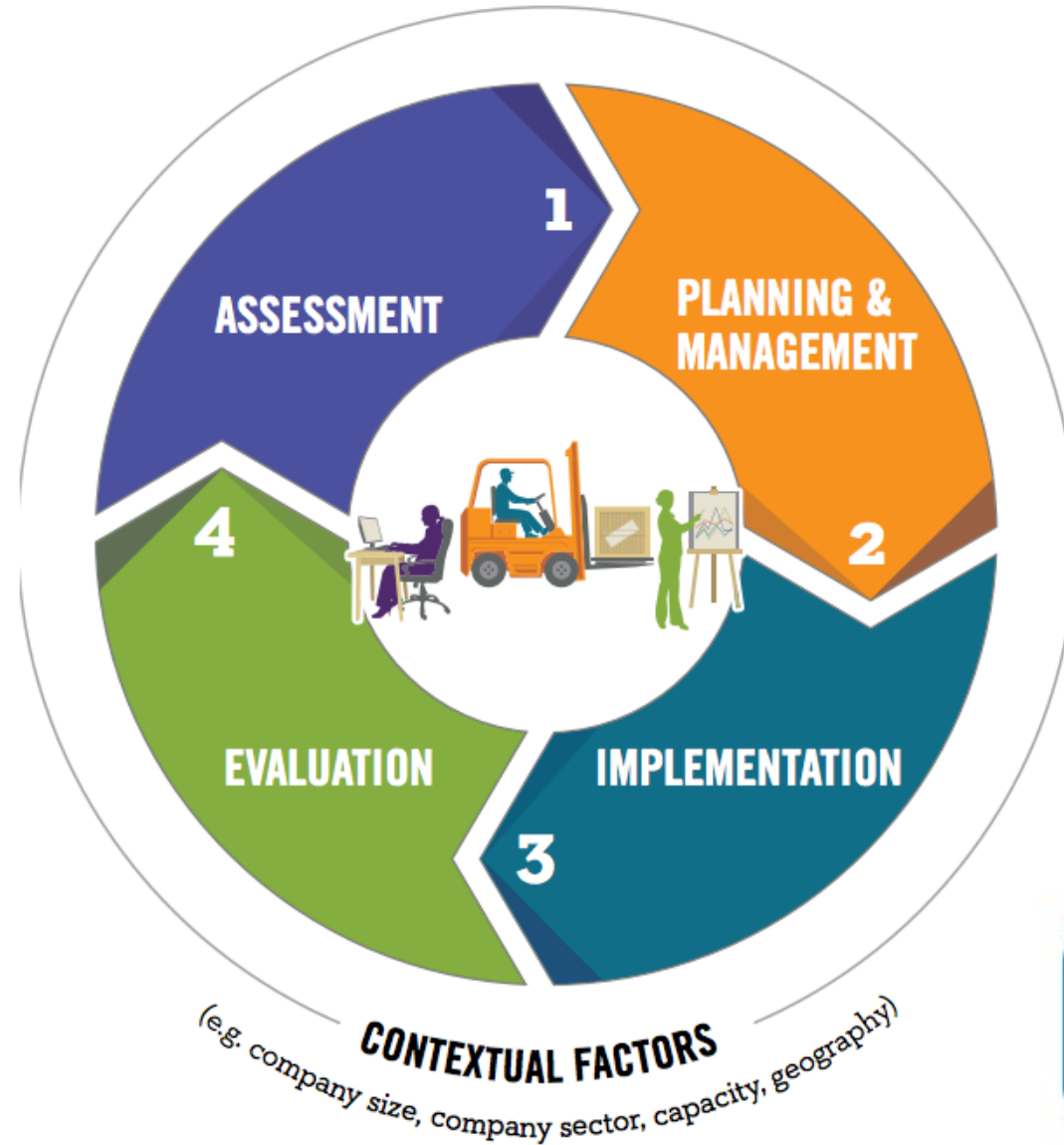
**Kimberly Bizer Tolbert, Chief of Staff
Erick Thompson, Director, Building Services**

Adopted the CDC Recommended Model



WORKPLACE HEALTH MODEL

The CoD
Total Well-Being
Plan
follows the
Workplace Health
model
recommended by
the CDC



Appendix: Other Cities



Laredo, Texas

- Services open to public: tennis courts, hike and bike trails, playgrounds and gardens, practice fields, police and fire departments, Animal Care Services, El Metro, airport
- City Manager Eads presented the reopening plan to council which aligns department and facility reopening with the number of vaccinated employees - 20-25% of Laredo employees are currently vaccinated

El Paso, Texas

- Reopening strategy is responsive to the community's needs for services and programs and prioritizes the health and safety of all residents and City staff
- Select libraries open for in-person browsing and continued curbside services starting April 5
- Parks & Recreation open, Senior Centers remain closed, youth sports resumed, aquatic facilities will reopen May 31

Coppell, Texas

- City Council meetings will remain remote for the foreseeable future

San Antonio, Texas

- Starting April 12th, community centers, reserve park pavilions, and public libraries open for in-person services
- Social distancing and face coverings required



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

6. Office of Emergency Management

- Hybrid return of staff to office environment to build up to 75% (9 of 12 employees). Staff will rotate days and off set shifts to cover non-emergency duties on a Monday to Friday schedule.
- Emergency Operations Center will operate virtually as much as possible. Notifications, situation reports, resource requests, and several other EOC functions can be accomplished virtually for smaller incidents.
- If an in-person EOC activation is required, no more than one representative from each organization will be allowed to be present in the EOC. All briefings will be conducted virtually or via conference call to ensure all stakeholders have access to the most up to date information.

7. Office of Integrated Public Safety Solutions

- Hybrid return of staff to office environment to build up to 75%. Staff will rotate days and off set shifts to cover duties in the office at City Hall on a Monday to Friday schedule.
- Staff will operate meetings and administrative duties virtually as much as possible. Field duties will continue for the following work groups.
- The RIGHT Care program now operates 5 teams from 7AM-11PM in two shifts covering the entirety of the City.
 - Each team operates with three staff (1 DPD Officer, 1 DFR Paramedic, and 1 Licensed Social Worker)
- Mobile Crisis Response Teams are expected to launch in June 2021



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

8. Office of Arts & Culture

- Office of Arts and Culture (OAC) employees will return to office environments beginning May 3rd and will combine on-site and remote work.
- OAC venues including Moody Performance Hall (MPH) and Majestic Theater (MAJ), in addition to current private streaming/recording work, will begin availability for approved event rental activity including audience operations with capacity limits under 30% allowing for social/physical distancing.
- OAC cultural centers will continue to operate with streamed/recorded programming and gallery/exhibition activities open to the public by appointment only.

9. Office of Housing & Neighborhood Revitalization

- Housing will offer in person services to the public on the 2nd floor @ 2CN. Staff will operate at 50% capacity daily on a rotational basis, adjusting to 75% on an as needed basis.
- The 2nd floor window will be open 5 days a week from 9am-6pm.
- Staff will be on-hand answering questions and receiving applications for home repair, release of lien requests and other housing related activities.
- Staff will have iPads on hand to assist residents in completing applications, submitting emails and exploring the Department's website.
- Developers and other constituents can schedule virtual or in person meetings with staff on the 6th floor.



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

10. Data Analytics & Business Intelligence

- DBI is operating remotely. Office space is still being prepared. Employees can come to City Hall if there is a need for an in person visit.

11. Office of Planning & Urban Design

- One staff member is present at the office during the work week will be instituted to handle walk-in customer service as needed. A camera/microphone has been installed at the front door to facilitate safe interaction.
- The department has been hosting regular project-related virtual community task force and public engagement meetings using a combination of MS Teams and WebEx.
- PUD is working with ITS to acquire a subscription to Social Pinpoint – a tool to facilitate better interactive engagement at virtual meetings and online as part of our ongoing long range planning projects.

12. Equipment & Fleet Management

- Majority of department currently reports to work each day. Some staff work remotely on a primary basis with intermittent trips to office or at least (1) day a week in the office.
- Department will include a staggered approach to get them back to work in the office 100% of the time with a few exceptions for medical or other pre-approved reasons.



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

10. Convention & Event Services

○ **Kay Bailey Hutchison Convention Center Dallas**

- The facility will continue to operate under its GBAC protocols and Reopening Expectations.
- Any event leasing the facility will be required to submit an infectious disease mitigation plan that is aligned with the facility GBAC protocols.
- Anyone entering the facility will be required to wear facial coverings at any time that social distancing cannot be maintained and excepting athletic competitors and individuals who are consuming food and beverage.
- The facility will continue to conduct medical screenings for employees, facility contractors, and visitors as a precondition for entering. Customers will be strongly encouraged to screen their employees, event contractors, exhibitors, attendees and guests.
- For Meeting Rooms and Ballrooms, capacities will be limited to 50% of the maximum published occupancy for each space. Exhibit Hall occupancy will be limited to 50% of occupancy as calculated based upon the type of room set.

○ **Eddie Bernice Johnson Union Station (EBJUS)**

- Currently Amtrak is running at 50% capacity, with required social distancing and masks.
- Amtrak (The Texas Eagle) will restore daily service beginning May 24, 2021.
- Minimal seating will remain in the transportation lobby to increase social distancing.
- All DART/TRE transit center waiting areas will remain closed until further notice.



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

4. 311

- Staff will continue to work remotely and on staggered schedules. 311 will continue with its weekday Manager on Duty program until on site staffing fully returns to normal.
- 311's Technology Analyst will begin working in the office full time, in order to most efficiently provide 311's call and dispatch centers with 1st line technology and help desk support.
- City Hall On-the-Go staff will continue to remain assigned to call center operations until the moratorium on City events, public meetings, and townhall meetings has been lifted

5. Office of Procurement Services

- Staff will continue to conduct pre-bid meetings, trainings, debriefs, contract negotiations, and supplier performance meetings virtually.
- Certain procurements maintained in-person site visits with all Covid-19 precautions in place. Bid openings continue to take place in-person at the Express Business Center and are streamed on the City website every Friday afternoon.
- The City's mail and reprographics center at City Hall, L2, has maintained in-person operations through the pandemic and continues to be open for business.
- The City Store now serves as a PPE distribution hub for City staff and is open for in-person pick-up while still selling City surplus inventory, but mostly through an online auction site.



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

11. Office of Risk Management

- Many staff will continue to telework until Phase IV, internal meetings, incident review committee, and appeal board meetings will continue virtually.
- Workers' Compensation Coordinators will continue to facilitate the employee return to work program via telephone and ORIGAMI
- Liability adjusters will continue to administer claims handling via telephone and ORIGAMI
- Risk, COI and Bond reviews will continue to be prepared and documented through ORIGAMI

12. Office of Government Affairs

- Staff will continue to work from home until Phase IV.

13. Office of Communications, Outreach, & Marketing

- Staff will remain in remote online telework status until Phase IV.

14. Office of Community Police Oversight

- OCPO has 3 full-time staff that will be working on a 3 days in the office and 2 days at home. This will ensure that the office will be open to the public Monday – Friday.
- OCPO will continue to take complaints via phone, internet and walk-in
- Two more full time staff will be added to the office in May and June. Once the office is up to 5 people the work schedule in reverse and become 2 days in the office and three days at home for some staff. This will ensure adequate coverage to handle any walk-ins from the community Monday-Friday.



Update: Phase Three (May 10)



AVAILABLE SERVICES Continued :

15. Human Resources

- 100% of employees are available to work on-site or remote
- Staff will continue to conduct internal and external meetings virtually and work hybrid/staggered shifts.
- If in-person meetings are needed , the Department will continue to offer virtual options for staff and abide by the social distancing guidelines.
- Overall HR has around 20%-25% of all employees on site on any given day.

16. Office of Equity & Inclusion

- OEI continuing to offer virtual options for all staff. Attendance is a maximum of 8 people with social distancing
- Alternating workdays to maintain social distance
- For all meetings scheduled in city facilities, we are ensuring a buffer of 1-2 hours for appropriate cleaning
- Continuing telework for qualified employees in compliance with ADA & HIPAA



Appendix: Phases One-Two



AVAILABLE SERVICES Continued :

1. Office of Economic Development

- The department will continue with scheduled meetings and continue to require residents to schedule meetings before visiting city facilities
- Staff will continue the use of virtual and phone services
- Program information and forms are available online
- Staff are available to assist residents in finding online resources and helping them navigate specific programs

2. Library:

- Limited access to 29 DPL locations (Excluding Bookmarks in NorthPark Center - curbside pick-up only here)
- All locations will offer computer use by appointment (One, 90-minute session each day, per person) and free print outs
- Browsing of the collection (limited number inside at a time)for materials check out using self-check machines
- Research by appointment for our Genealogy, History & Archives and Business divisions of the Central Library (floors 5,7,8)
- Continued Library to Go curbside service at all locations
- No in-person programs inside with limited outdoor programs possibly during the summer
- No meeting room use



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

3. Aviation

- Lost & Found / Badging Offices at Love Field
 - Operations continuing from Monday – Friday 8am-5pm
 - Two locations where employees are splitting operations for social distancing
 - Office Personnel continuing with abbreviated schedules and staggered shifts

4. Information & Technology Services

- ITS has approximately 40% of its workforce coming into a City facility.
- While the department does not perform public-facing functions, ITS performs several support functions requiring staff to be onsite:
 - The Mobile Technology Center (MTC) and Radio Network Group (RNG) install and maintain the technology used by the Public Safety mission areas in police cruisers, ambulances and other City vehicles.
 - Network engineers are onsite to monitor the City's telecommunications infrastructure and ensure smooth business operations.
 - Information Technology Security engineers monitor traffic across the City's networks to protect against cyber attacks and other threats to the City's technology infrastructure, systems and data.
 - Personnel within our technical support group maintain the IT equipment on a day-to-day basis and troubleshoot hardware issues and deploy new devices as necessary.
 - Maintain They plan on moderately increasing that percentage to 35% with staggered shifts based upon business functions.



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

5. Office of Community Care

○ WIC

- Service via phone continues and WIC is also providing benefits to clients via walk-up/drive-up at 14 clinics
- The waiver on in person appointments for WIC services is in place through April 20, 2021, unless extended by the State agency. Upon the termination of the waiver, WIC will be expected to resume in person operations within 30 days.

○ Community Centers

- Continue with limited outdoor events, including curbside and walk-up distribution activities.
- On April 1, 2021, MLKJCC hosted a Spring Extravaganza with ChildCareGroup students on campus.
- Interior construction at WDMC is nearing completion, which will enable the increased staffing levels. On April 24, 2021, WDMC will host the Garden Refresh event as well as a produce distribution on site outdoors.
- Both centers will begin to allow increased on-site employees from Center partners and will begin scheduled client appointments.

○ Vital Statistics

- Staff will continue to provide key vital statistics services via VitalChek online, via telephone and via mail. Scheduled appointments will be allowed through a new online scheduling portal, for curbside service
- Funeral Home directors, DFPS staff, law enforcement, and military requests will be handled via drive up curbside service



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

6. Office of Homeless Solutions

- The public-facing entity is the Street Outreach Team. No changes need to be made since they have been at 100% in the field since the pandemic began. Street outreach work Service Requests Monday-Friday from 8am-5pm.
- Staggered shifts for staff to return to work at 75%. This applies to the Operations and Contracts Solutions staff, who have been 100% at home. They are now on staggered schedules and coming into work 2-3 days per week each.

7. Office of Bond & Construction Management

- Staff will continue to conduct internal and external meetings virtually and work hybrid/staggered shifts.
- If in-person meetings are needed for internal purposes, BCM will continue to offer virtual options for staff and abide by the social distancing guidelines.
- Off-site project visits will continue following social distancing protocols and limited numbers.

8. Office of Budget & Management Services

- Staff continue to work remotely and, in the office, as necessary to fulfill the responsibilities of the department. During Phase III, staff will continue a hybrid working arrangement.

9. Court & Detention Services

- Municipal Court: Limited occupancy in Courtrooms and lobby areas
 - Virtual Hearings encouraged versus appearing in-person, staff will continue to resolve citations online, use the Visitor Management System for contact tracing and the use of people counters to limit occupancy and require masks to be worn inside city facilities



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

10. Dallas Animal Services

- Tele-adoptions & tele-fostering continues with curbside pet pick up and foster telemedicine as appropriate
- Animal Services Officers will continue to respond to calls in the field while limiting contact with the public as they have throughout the COVID crisis
- To maintain capacity limits, building will remain closed to the public, except for owners looking for their lost pets
- Adoption events onsite in the outdoor pavilion, with social distancing, face covering, and capacity enforcement
- Re-opening the PetSmart Everyday Adoption Center four days a week with social distancing, face covering, and capacity enforcement
- Pet surrenders by appointment; emergency intakes through Pet Support desk

11. Office of Public Works

- All field staff will continue reporting full-time to their assigned office or service center. Staggered shifts will continue where possible.
- Staff who can telecommute will report to the office two days per week on alternating days (half the team will report at a time).
- Permitting and Survey Vault customers will continue online requests for services, but in-person appointments will continue being available.



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

12. Sanitation Services

- Collection of garbage, recycling, and brush and bulky trash operations remain at full capacity
- Staggered reporting times at district offices to avoid large crowds
- Supervisors distribute route sheets and keys outside whenever possible to avoid congregation indoors
- Meter field staff entry into office areas in the mornings and evenings for clocking in/out to avoid congregation indoors
- Landfill and transfer station operations remain at full capacity
- Shuttles between landfill office and working face at reduced capacity to avoid close contact
- Social distancing and mask requirements remain in place for the public when on site
- Meetings will continue to be done virtually

13. Dallas Water Utilities

- For essential work functions, DWU will continue providing in-person staffing for operations and maintenance of water, wastewater and stormwater infrastructure while following appropriate City, State and Federal COVID-19 guidelines.
- Employees that can work from home, alternate work and work-from-home schedules will be modified to bring in-person attendance up to the 75% in-person staffing level while following appropriate safety guidelines.
- A new queuing system for the DWU Lobby and Credit Services will allow customers to get in line, online. The system will notify our customers when they should make their way to City Hall to perform their transaction. The goal is to reduce long lines and promote COVID-19 safety precautions to keep citizens and staff safe. The Lobby lines will now be skill based so that we can assist our customers more efficiently.



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

14. Sustainable Development & Construction

- Operations for Sustainable Development & Construction will remain largely the same in Phase III as they have since the onset of the pandemic since we are an essential department.
- The only change will be staff who have been on a hybrid home/office schedule will spend one or two more days in the office each week, while maintaining social distancing.
- City Plan Commission, Zoning Ordinance Advisory Committee, Board of Adjustment, Sign Committees, etc. will all continue to meet virtually.



Appendix: Phase One-Two



AVAILABLE SERVICES Continued :

16. City Comptroller's Office

- 100% of employees can work on-site or remote
- Payroll working on site on alternating weeks with civilian payroll on site working one week and uniform payroll team working the other week
- Accounts Payable 80% working remotely and 20% in the office
- Financial Reporting team working 50% on site full time remaining 50% are hybrid.
- Overall CCO has around 20%-25% of all employees on site on any given day.

17. Office of Environmental Quality & Sustainability

- OEQS continues to work in a combination of remote and in-person work.
- Field staff (inspectors/monitors) work from their vehicles with little to know office impact.
- Non-field staff work flexible schedules to stagger the number of people in the office at any given time.





City of Dallas

1500 Marilla Street
Dallas, Texas 75201

Agenda Information Sheet

File #: 21-841

Item #: C.

Eviction Assistance Initiative Update and Dallas County Eviction Dashboard

[Liz Cedillo-Pereira, Chief of Equity and Inclusion, City Manager's Office; Dr. Priscylla Bento, Policy Manager, Office of Equity and Inclusion; Trerod Hall, Staff Attorney, Legal Aid of NorthWest Texas; Ashley Flores, Senior Director, Child Poverty Action Lab]



City of Dallas

COVID-19 Evictions Mitigation

**Ad Hoc Committee on COVID-19
Recovery and Assistance
May 6, 2021**

Liz Cedillo-Pereira, Chief of Equity and Inclusion
Dr. Priscylla Bento, Policy Manager
Office of Equity and Inclusion

Trerod Hall, Staff Attorney, Legal Aid of NorthWest Texas
Ashley Flores, Senior Director, Child Poverty Action Lab

Presentation Overview



COVID Notice of Possible Eviction Ordinance

- Purpose
- Requirements
- Expiration

Eviction Regulations in Texas

- CDC Moratorium
- Texas Courts
- Concerns

Eviction Assistance Initiative

- Purpose
- Services
- Application
- 2021 Results: Legal Services and Community Outreach

Dallas County Eviction Dashboard





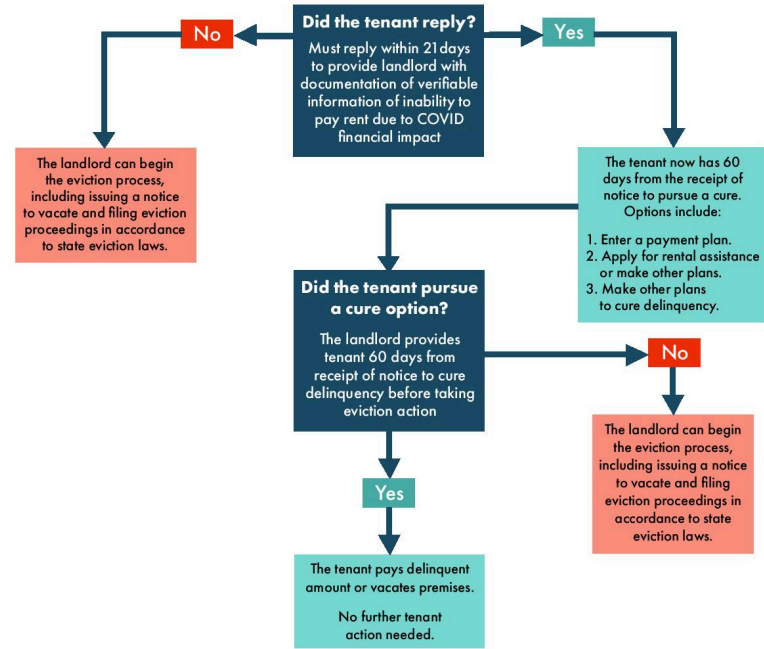
COVID Notice of Possible Eviction Ordinance



COVID Notice of Possible Eviction Ordinance



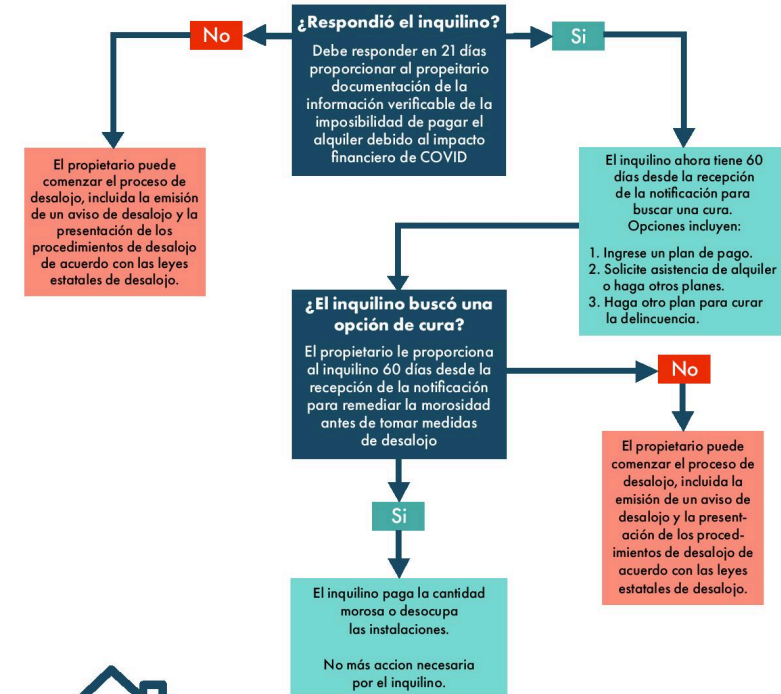
What happens when a tenant receives a COVID notice of possible eviction by their landlord?



For more information, visit dallasfairhousing.com or call 214-670-FAIR (3247).



¿Qué pasa cuando un inquilino recibe un aviso de COVID de posible desalojo por su propietario?



Para obtener más información, visite dallasfairhousing.com o llame al 214-670-FAIR (3247).



Purpose of the Ordinance



- Enable residential property owners/landlords and tenants to work collaboratively allowing tenants negatively impacted by COVID-19 and unable to pay their rent to remain in their homes.
- This ensures property owners/landlords will maintain a level of revenue that will permit them to continue to provide housing to impacted tenants.



Ordinance Requirements



Before a property owner/landlord sends a statutory notice to vacate (Texas Property Code 24.005) to any residential tenant that fails to pay rent, the landlord must:

- Send tenant a COVID Notice of Possible Eviction (Notice)

Tenants who provide documentary proof of their COVID-19 financial impact within 21 days of receipt of the Notice, have 60 days from the date of the Notice to work with their property owners/landlord to either:

- Enter a payment plan,
- Apply for rental assistance, or
- Make other plans to cure the delinquent rent.



Ordinance Expiration



- “This ordinance expires on the later of the termination of the Governor's declared state of disaster due to the COVID-19 Pandemic or the Mayor's declared state of local disaster due to the COVID-19 Pandemic.”
- Governor Abbott renewed the Declared State of Disaster on April 13, 2021 and extends for the next 30 days.





Eviction Regulations in Texas



Evictions in Texas



CDC Moratorium

- The CDC extended the Eviction Moratorium to June 30, 2021

Texas Courts

- The Texas Supreme Court did not extend Emergency Order 34 requiring Texas Courts incorporate the CDC moratorium.
- Due to the lack of an emergency order extension, the Texas Justice Court Training Center has issued guidance to Texas Justice Courts stating Texas Courts are under no obligation to enforce the CDC order

Concerns

- Evictions may rapidly increase in Texas with the lack of incorporation of the CDC Eviction Moratorium in Texas Courts





Eviction Assistance Initiative



Eviction Assistance Initiative



OUTREACH & COMMUNITY EDUCATION · LEGAL REPRESENTATION

SERVICES

- Community Outreach and Education
- Legal Representation



TO APPLY

- Call 1-888-529-5277
- Visit www.lanwt.org



ELIGIBILITY

- Must live in Dallas
- Must be at or below 200% of federal poverty guidelines
- Must be negatively impacted by COVID-19



For additional information on rental and mortgage assistance resources, visit dallascityhall.com/covid19 or call 214-670-INFO (4636).



DIVULGACIÓN Y EDUCACIÓN COMUNITARIA · REPRESENTACIÓN LEGAL

SERVICIOS

- Divulgación y educación comunitaria
- Representación legal



PARA APLICAR

- Llame 1-888-529-5277
- Visite www.lanwt.org



ELEGIBILIDAD

- Debe vivir en Dallas
- Debe de estar en o por debajo del 200% de los Estándares Federales de Nivel de Pobreza
- Debe haber sido afectado negativamente por COVID-19



Para más información acerca de recursos de asistencia en el alquiler o la hipoteca, visite dallascityhall.com/covid19 o llame al 214-670-INFO (4636).



Visit www.dallascityhall.com/eai for more information.



Eviction Assistance Initiative



- Eviction assistance in the form of legal services to individuals and families who are negatively impacted by COVID-19 and unable to pay their rent to remain in their homes.
- Community outreach in the form of education and training regarding tenant rights and landlord responsibilities.
- The initiative seeks to address the eviction crisis with the goal of keeping families housed and educating tenants and landlords on their rights and responsibilities.



How to Apply for Assistance



The application for evictions assistance is currently open to Dallas tenants.

To apply, contact Legal Aid of NorthWest Texas:

- By phone at the Legal Aid Line at 1-888-529-5277; or
- Online by visiting Legal Aid's website www.lanwt.org.

Eligibility guidelines:

- Must live in Dallas; and
- Must be at or below 200% of federal poverty guidelines; and
- Must be negatively impacted by COVID-19.



2021 Results: Legal Services



January to March 2021:

- A total of 88 households/200 persons have applied for legal assistance
 - 71 have been female headed households
- Services have included counseling, briefing, and full legal representation



2021 Results: Community Outreach



Outreach to JP Courts

- Legal Aid has remained in contact with Justice Courts providing information and updates regarding the various moratoriums and rental assistance programs to the individual courts and to the courts as a group.
- Attorneys also monitor how individual courts are handling evictions, the CDC Order and rental assistance while attending individual hearings.

Webinars

- An Eviction Assistance Initiative Landlord Training was held March 23rd in partnership with the Apartment Association of Greater Dallas
 - 101 members, including owners/managers of rental properties, attended.



Legal Aid of NorthWest Texas



Legal Aid of NorthWest Texas will now provide a presentation detailing the groundwork being completed for the Eviction Assistance Initiative.





Dallas County Eviction Data Dashboard



Dallas County Eviction Data Dashboard



The Child Poverty Action Lab will provide a walkthrough of their eviction dashboard for Dallas County:

<https://childpovertyactionlab.org/eviction-dashboard>



Questions?



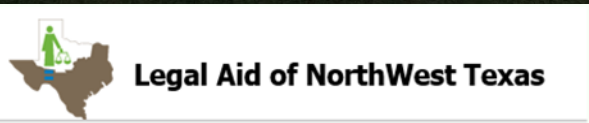
City of Dallas

COVID-19 Evictions Mitigation

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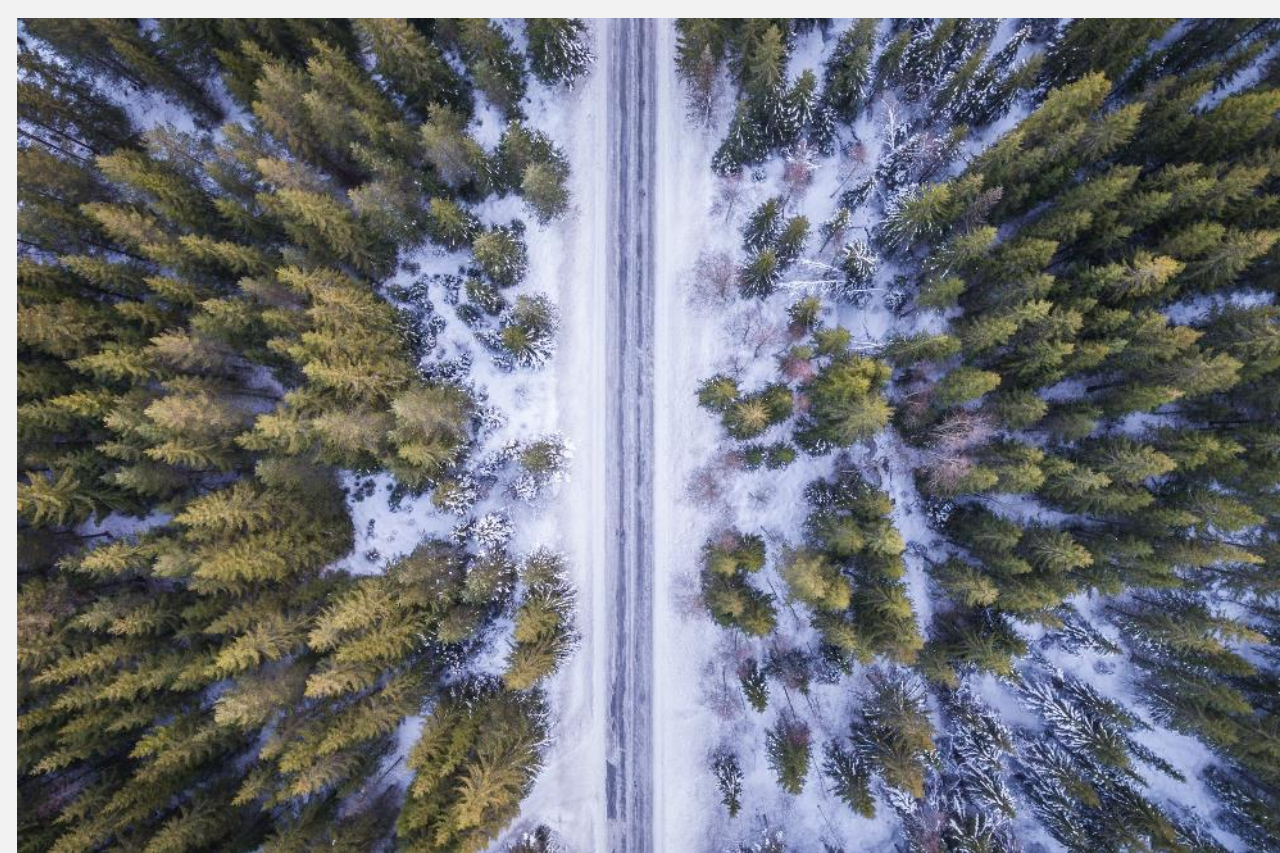
Trerod Hall, Staff Attorney, Legal Aid of NorthWest Texas
Ashley Flores, Senior Director, Child Poverty Action Lab



Legal Aid of NorthWest Texas

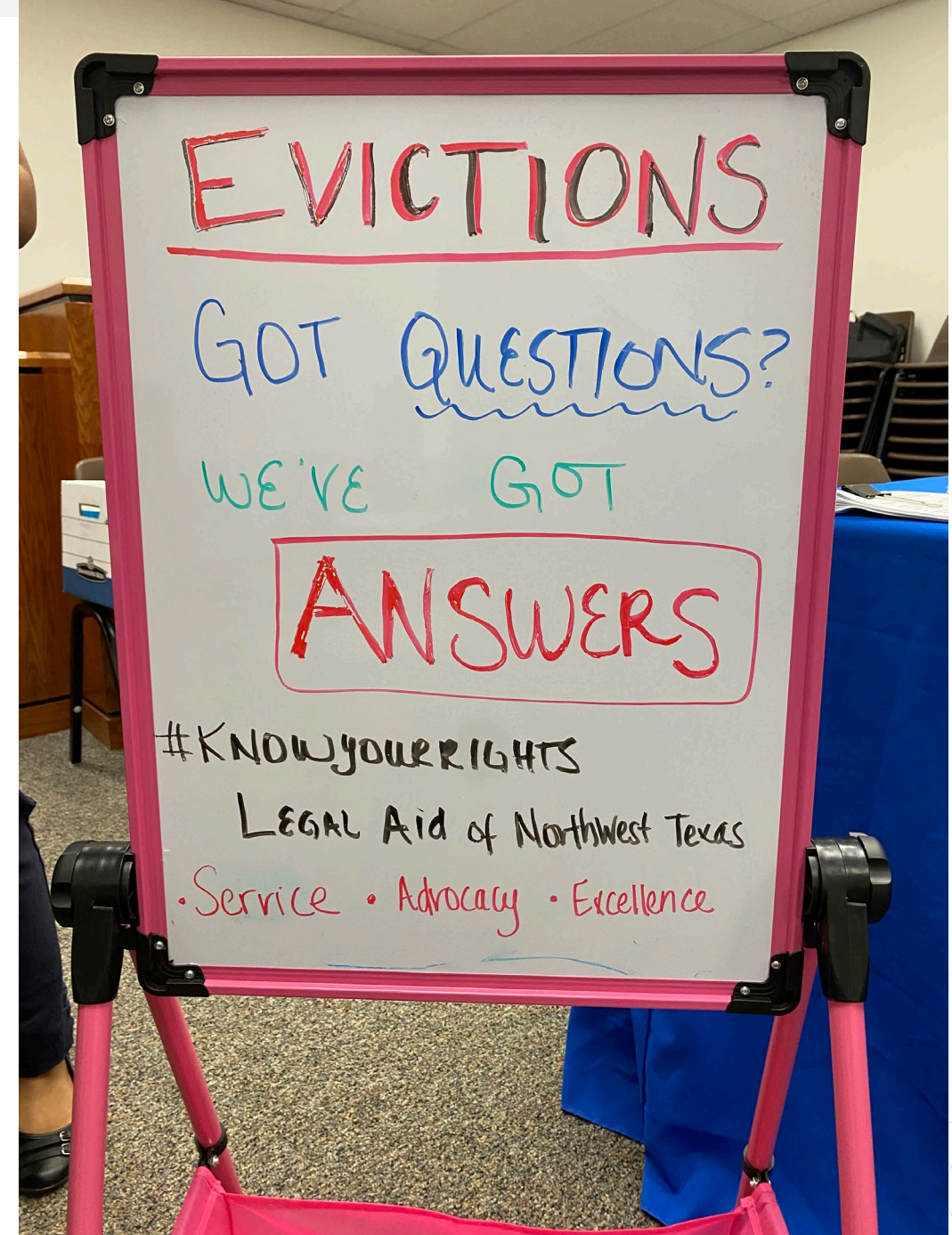
Eviction Defense Project

Helping Tenants Remained
Housed



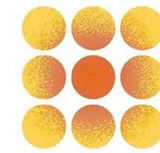
About Us

The Eviction Defense Project started around early Fall 2020 in JP 1-1.





Eviction Defense Team

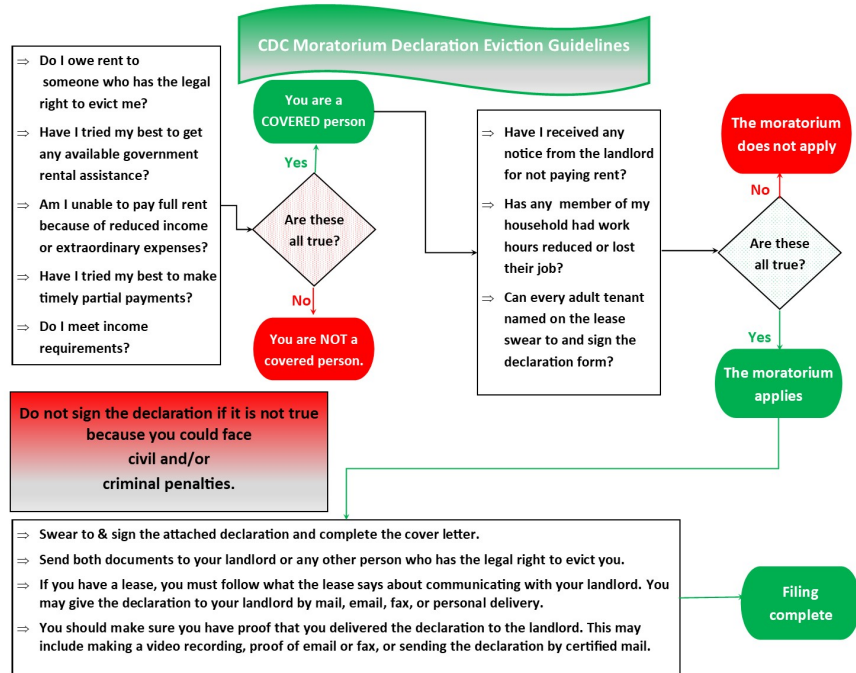


CitySquare



Legal Aid of NorthWest Texas

Outreach



CARES Act COVID-19 Tenant Protections

Tenants in federally-subsidized housing & federally-backed properties are covered.

These protections may apply to more than half of Austinites! We don't have all the data yet but here's how to find out what we know:

START HERE

Do you live in subsidized housing like Section 8, tax credit, or public housing?

Yes!! → **COVERED!!** CHECK YOUR PROTECTIONS BELOW!!

No → How many units are in the property where you live?

1 to 4 units → **COVERED!!** There is no information about mortgages on properties. If you can ask the property manager, you can find out. BASTA! Resource Guide # 15

5+ units → **Likely COVERED!!** If you are on the list, you are covered! If you are not on the list, you may not be covered. But since this list is not complete, you can still ask your landlord to be sure. Find a template letter: BASTA! Resource Guide # 15

Go to <https://rebrand.ly/74d2f> to see if your property is on the list.

On the list → **Likely COVERED!!**

Not on the list → **May NOT be COVERED!!**

So what are the protections?
Until July 25, 2020, landlords may not:

- Give notices to vacate in nonpayment cases
- File nonpayment eviction cases
- Charge late fees

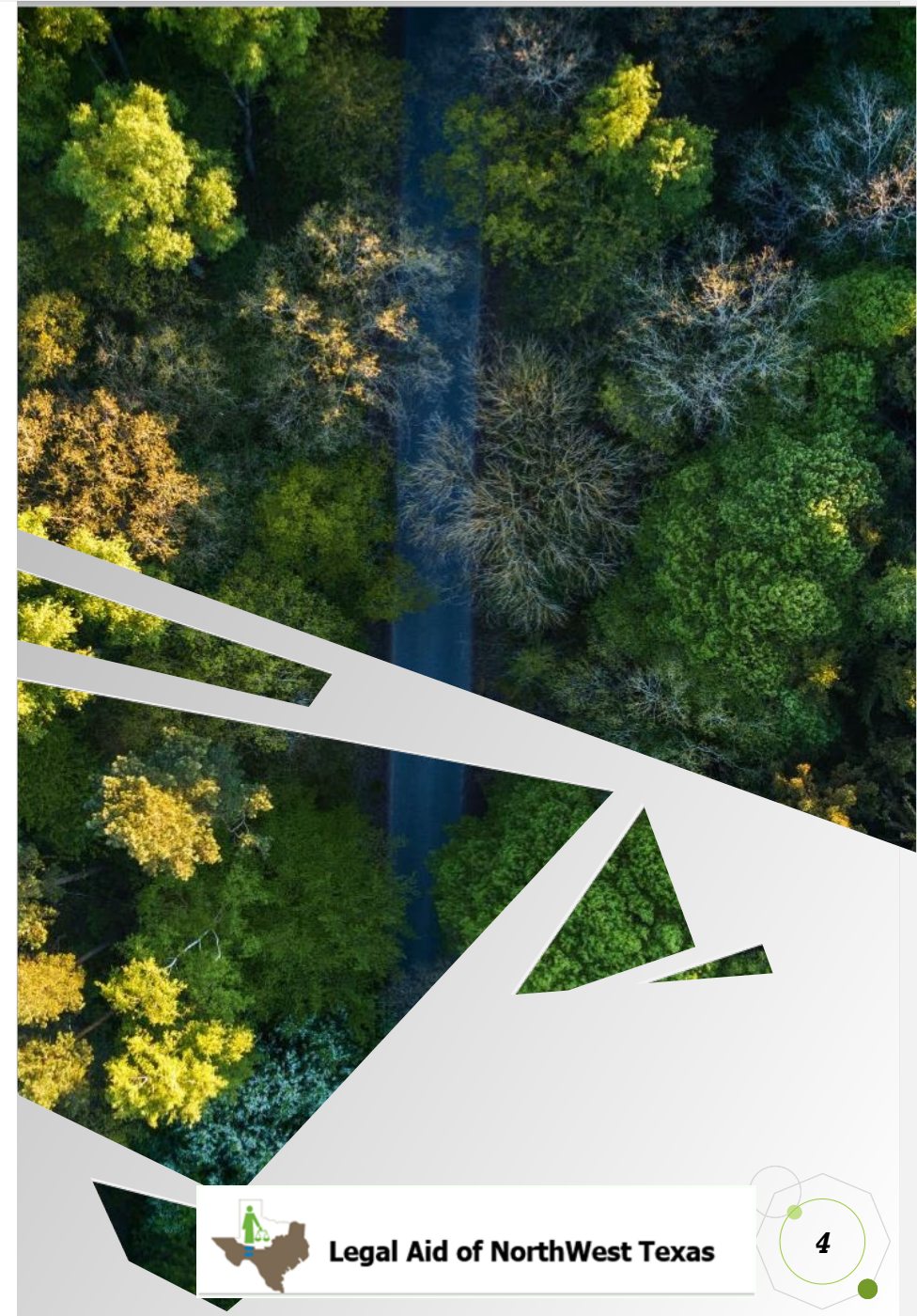
After July 25th, landlords must give an additional 30-day notice to vacate.

Tenants who do not pay rent during this 120-day period may still face financial and legal liabilities, including eviction, after the moratorium ends, so pay your rent if you can.

For latest updates check our social media @bastaustin

BASTA! BUILDING AUSTIN'S TENANT ACTION

Disclaimer: Flyer is for educational purposes and should not be substituted for legal advice.



Summary

Eviction Defense Project

Are You Getting Evicted?
¿Estás siendo desalojada?
Do You Need Legal Advice?
¿Necesita
asesoramiento legal?

EVICTIION DEFENSE



**LEGAL AID
OF
NORTHWEST
TEXAS**

Free legal help for low-income people
Ayuda legal gratuita para personas de bajos ingresos

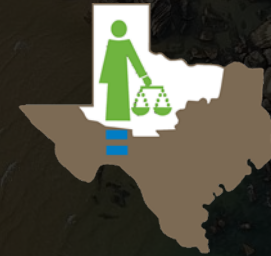
855-548-8457 or 817-339-5391

www.lanwt.org





Legal Aid of NorthWest Texas


Thank You



Trerod Hall 

+1 214 243 2223 

hallt@lanwt.org 

www.lanwt.org 



City of Dallas

1500 Marilla Street
Dallas, Texas 75201

Agenda Information Sheet

File #: 21-842

Item #: D.

Rental Assistance Programs Update
[Jessica Galleshaw, Director, Office of Community Care]

Memorandum



CITY OF DALLAS

DATE May 4, 2021

TO Honorable Members of the Ad Hoc Committee on COVID-19 Recovery and Assistance

SUBJECT **Update on Rental Assistance Programs**

This memo is to provide an update on the status of rental assistance being administered by the Office of Community Care (OCC). OCC has been administering multiple rental assistance programs throughout the last year in response to the urgent need arising from the impacts of the COVID-19 pandemic. OCC is currently administering four rental assistance programs – the Emergency Rental Assistance Program (ERAP), the Texas Emergency Rental Assistance Program (TERAP), CARES Emergency Solutions Grant – Homelessness Prevention (ESG) and CARES CV-COVID-19 Community Development Block Grant – Emergency Assistance Program.

EMERGENCY RENTAL ASSISTANCE PROGRAM

A total of \$40,700,000.00 was made available via the Consolidated Appropriations Act to support rental and utility assistance and housing assistance. ERAP provides up to 12 months of rental and utility assistance to low-income clients, defined at 80% Area Median Income (AMI) and below, who have been directly and indirectly impacted by COVID-19, and clients who are at 50% AMI or below and/or unemployed for 90 or more days at the time of application.

OCC has executed subrecipient agreements with five partner organizations, each of which provided rental assistance through Coronavirus Relief Funds in 2020. These organizations include Abounding Prosperity, Inc., Dallas Leadership Foundation, International Rescue Committee, First Presbyterian Church of Dallas dba the Stewpot, and United Way of Metropolitan Dallas with its Dallas Rental Assistance Collaborative (DRAC).

Most ERAP programming partners launched service delivery during the month of March, 2021. Members of United Way's (DRAC) have been delivering rental assistance services continuously since May 2020, most recently using Community Development Block Grant Funds. The data below reflects reported clients served through March 2021, however initial data shows that the numbers of clients served via ERAP has increased significantly during the month of April.

Partnering with Dallas Housing Authority

As of the date of the memorandum, OCC is in the final stages of executing an agreement with Dallas Housing Authority to administer \$20M in rental assistance by the end of the year. This will build upon DHA's successful rental assistance program administered in 2020 under the Coronavirus Relief Funds. As part of the agreement, the City will lead outreach and promote the availability of the program. The DHA program is scheduled to launch on June 1, 2021.

DATE May 4, 2021

SUBJECT **Update on the CARES Act Coronavirus Relief Fund Nonprofit Assistance Program**

Program	Emergency Rental Assistance Program
Funding Level	\$40,700,000.00
Implementation Partners	Abounding Prosperity (\$1,080,000) Dallas Leadership Foundation (\$537,000) International Rescue Committee (\$324,000) First Presbyterian Church dba the Stewpot (\$268,500) United Way of Metropolitan Dallas (\$10,000,000)
Implementation Period	Through December 31, 2021 (recently extended via American Recovery Plan Act to September 30, 2022)
Obligation/Priority Deadline	65% of award obligated by September 30, 2021
Clients Served (as of March 31, 2021)	Approx. 215 Average: ~\$3,500 assistance

EMERGENCY SOLUTIONS GRANT – HOMELESSNESS PREVENTION

The Office of Community Care has been administering CARES Act Emergency Solutions Grant – Homelessness Prevention programming since May 2020 in accordance with the CARES Emergency Solutions Grant (ESG) Program Statement (Attachment A). CARES ESG funds can support clients earning 50% Area Median Income (AMI) or less who are housed and at risk of homelessness. In July 2020, the City received an additional allocation, increasing available funding from \$600,000.00 to \$1,800,000.00. OCC has administered \$363,022 of this initial allocation as of March 31, 2021.

OCC released a Request for Proposals (RFP) in December 2020 to identify one or more subrecipients to administer ESG Homelessness Prevention Short Term Rental Assistance Program. This represents the first time that the City has administered ESG Homelessness Prevention programming via subcontractors and there are a limited number of local organizations with experience administering these specific grant dollars. OCC and Budget & Management Services (BMS) view this as an opportunity to build capacity for ESG service delivery. A total of 7 proposals received, among which four nonprofit organizations met the criteria set forth in the RFP were deemed to be most advantageous. Three organizations accepted the award and one, Abounding Prosperity, Inc., declined the award. The subrecipient agreements for ESG Homelessness Prevention were authorized by City Council on February 24, 2021. Each subrecipient has received training and technical assistance from OCC and BMS on ESG criteria, reporting and data entry to support their efforts. OCC will receive monthly reports for clients served from these subrecipients beginning with April 2021. The clients served data below reflects clients served by OCC social services staff since. As these ESG funds are available through September 30, 2022, ERAP funding administration will be prioritized in the coming months.

DATE May 4, 2021

SUBJECT **Update on the CARES Act Coronavirus Relief Fund Nonprofit Assistance Program**

Program	Emergency Solutions Grant – Homelessness Prevention
Funding Level	\$1,800,000.00
Implementation Partners	Dallas Leadership Foundation (\$225,000) First Presbyterian Church dba the Stewpot (\$172,000) Harmony Community Development Corporation (\$362,000) COD OCC (\$600,000)
Implementation Period	Through September 30, 2022
Obligation/Priority Deadline	Obligated by March 2021; 20% spent by 9/30/2021 (deadline met); 80% by 3/31/2022; 100% by 9/30/2022
Clients Served (as of March 31, 2021)	104 households; Subrecipient programming launched in April. Reports are forthcoming.

TEXAS EMERGENCY RENTAL ASSISTANCE PROGRAM (TERAP)

On February 10, 2021, City Council authorized the acceptance of \$3,382,585.24 in CARES Act Community Development Block Grant (CDBG) funding from Texas Department of Housing and Community Affairs for the Texas Emergency Rental Assistance Funds. CDBG funds can support low-income individuals earning 80% AMI or less.

The Program was initially developed to serve as both a rental assistance and eviction diversion program when the application was released by TDHCA in December; however, the availability of ERAP funding and subsequent launch of TDHCA's Texas Rent Relief Program caused the agency to amend the program parameters. This slightly delayed implementation and service delivery as the City worked to align subrecipient agreements and reporting with agency directions. TDHCA also put into place an obligation deadline of July 15, 2021 for all grantees and subrecipients to commit client services.

OCC released a Request for Proposals (RFP) on January 29, 2021 to identify subrecipients to administer TERAP. There were 6 proposals received, among which 5 were determined to have met the requirements set forth in RFP. One proposal scored below 70% and did not submit required Audited Financials and was not awarded funds. A total amount of \$2,457,644 has been awarded to the five subrecipients. Service delivery for the TERAP program launched during April 2021 and April 2021 reports should be available soon.

Program	Texas Emergency Rental Assistance Program
Funding Level	\$3,382,585.24
Implementation Partners	Bridge Steps dba The Bridge (\$283,475)

DATE May 4, 2021
SUBJECT **Update on the CARES Act Coronavirus Relief Fund Nonprofit Assistance Program**

	First Presbyterian Church dba the Stewpot (\$684,022) Jubilee Park and Community Center (\$132,000) Open Arms Inc. dba Bryan's House (\$287,500) Services of Hope Entities, Inc. (\$1,070,647)
Implementation Period	Through September 30, 2022
Clients Served (as of March 31, 2021)	Programming launched in April. Reports are forthcoming.

CV-COVID-19 CDBG EMERGENCY ASSISTANCE PROGRAM

A total of \$2,750,000.00 of funding from the third-round of allocations of CARES Act Community Development Block Grant (CDBG) funding was allocated for the COVID-19 Emergency Assistance Program. CDBG funds can support low-income individuals earning 80% AMI or less. The EAP will provide assistance to Dallas residents who have been impacted by the COVID-19 pandemic in the form of rental assistance, mortgage assistance, and utility assistance, including internet and phone service assistance. On February 24, 2021, City Council authorized the Emergency Assistance Program and the execution of all documents and agreements necessary to implement the program. OCC has received proposals via an RFP process and scoring is underway to determine awardees and anticipates notifying awardees and entering the contract negotiations stage by May 15, 2021.

PARTNERSHIPS AND OUTREACH

Coordinating Outreach

OCC is working with Communications, Outreach and Marketing to develop outreach materials and an educational campaign related to rental assistance availability. Additionally, the OCC and the Office of Equity and Inclusion are partnering with the Eviction Prevention Task Force, and a group led by CitySquare, United Way and Child Poverty Action Lab (CPAL), to develop educational materials about evictions, tenants' rights, and appeals processes for the general public.

Additionally, through the Eviction Prevention Task Force, providers are encouraged to use the data published by CPAL to identify communities for outreach and service delivery targeting. Similarly, the new online application system will flag applicants who state that they have had an eviction filed against them so that the application can be expedited.

With multiple programs and multiple providers, OCC staff is maintaining a webpage, www.dallascityhall.com/rentrelief, that serves as an information hub for available rental assistance programming. This page will have current rental assistance programs, application information and links, and other information and will be updated as new programs launch. Residents in need of rental assistance can visit www.dallascityhall.com/rentrelief for information on available assistance.

DATE May 4, 2021
SUBJECT **Update on the CARES Act Coronavirus Relief Fund Nonprofit Assistance Program**

Working with Landlords

In April 2021, the OCC social services team hosted its first on-site rental assistance workshop in partnership with the Dallas Apartment Association. The workshop identified local landlords with which to pilot the project and coordinated closely with the landlord and leasing office to host a pop-up event on site. This first event was successful due to the support of the landlord in outreach and targeting of residents who were past due on rent as well as their ability to provide tenant lease agreements other necessary documentation to facilitate client application completion prior to the appointments. Because of this success, the team will be continuing to implement service delivery using this model. OCC has 4 additional similar events scheduled and will continue to work with local landlords where possible to reach residents in need of rent help.

Managing Multiple Programs

Among the most difficult aspects of programming is the management of multiple programs with overlapping timelines and the prevention of duplication. Early this year, OCC launched a rental assistance call center, staffed by intake specialist caseworkers. Calls to the City's social services lines are routed to this call center and staff support clients in seeking services, applying for rental assistance, or other needs. Call center staff are able to route clients to social services staff and/or implementation partners.

The OCC team is also working closely with Information Technology Services Department to launch a new web-based application system that will also serve as a duplication management system for various program subrecipients. Subrecipients and staff can search the system based on a client address to ensure that the client they are serving has not previously been served by another partner or program for the same services and time period. Subrecipients will also be able to opt in to receiving applications through the system to supplement their own client application processes and/or refer rental assistance clients to other agency partners based on capacity, expertise, or other criteria on a case-by-case basis.

OCC will continue to provide updates at future Ad Hoc Committee meetings on the status of the rental assistance programs. If you have any questions regarding any of the above programs, please contact me or Office of Community Care Director, Jessica Galleshaw



Kimberly Bizer Tolbert
Chief of Staff to the City Manager

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City of Dallas

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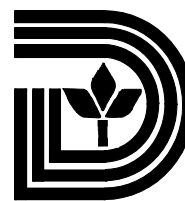
Agenda Information Sheet

File #: 21-843

Item #: E.

Update on City of Dallas Ongoing Efforts to Address COVID-19 Health Access Disparities
[Liz Cedillo-Pereira, Chief of Equity and Inclusion, City Manager's Office]

Memorandum



CITY OF DALLAS

DATE May 4, 2021

TO Honorable Members of the Ad Hoc Committee on COVID-19 Recovery and Assistance

SUBJECT **Update on City of Dallas Ongoing Efforts to Address COVID-19 Health Access Disparities**

On Thursday May 28, 2020, Chair Thomas requested a special-called meeting as a follow-up from the Monday, May 11, 2020, Workforce, Education, and Equity Committee briefing where the Office of Equity and Office of Resilience addressed COVID-19 critical needs and equitable health access. During this meeting, it was requested that a monthly briefing memo with updates on the City of Dallas' continuous efforts be provided. The following information highlights the ongoing efforts to address COVID-19 health access disparities:

COVID-19 Vaccinations Data by Race/Ethnicity:

Vaccinations as of May 3, 2021:

Race/Ethnicity	Total Vaccinations	%
	N = 390,779	
White	123,911	31.71%
Hispanic	160,390	41.04%
Black	60,204	15.41%
Asian	37,342	9.59%
American Indian	742	0.19%
Other	6445	1.65%
Native Hawaiian or Pacific Islander	469	0.12%

COVID-19 Data by Race/Ethnicity:

COVID-19 reported cases as of May 3, 2021:

Race/Ethnicity	Patient Count
African American*	34,422
Asian	8,885
Hispanic**	77,916
White	61,539
Other***	14,979
Unknown	58,962

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This data can be found at <https://www.dallascounty.org/covid-19/>.

Race/Ethnicity as reported by individuals via data provided by DCHHS and is for Dallas County only.

*African American includes African American; Black; Black, Non-Hispanic.

**Hispanic includes Hispanic; White, Hispanic; Black, Hispanic; Pacific-Islander, Hispanic.

***Other includes Non-Hispanic; Two or more races reported; American Indian, Non-Hispanic.

Characteristics of cumulative hospitalized confirmed COVID-19 cases, Dallas County, March 10, 2020 – May 3, 2021:

Race/Ethnicity	Hospitalized Cases
	N = 19,749
White	4,984
Hispanic	7,578
Black	4,985
Asian	567
Other	552
Not Reported/Unknown	1,083

Male	10,196
Female	9,519

This data can be found at <https://www.dallascounty.org/covid-19/>.

*Percentages can also be calculated to exclude cases for which race/ethnicity was not reported.

Characteristics of cumulative confirmed COVID-19 deaths, Dallas County, March 10, 2020 – April 30, 2021.

Race/Ethnicity	Confirmed Deaths	%
	N = 3377	
White	1,075	32.13%
Hispanic	1,370	40.94%
Black	748	22.36%
Asian	147	4.39%
American Indian	6	0.18%

Male	2,034	60.23%
Female	1,334	39.77%

Death classified as confirmed if decedent was a Dallas County resident with a positive molecular test. Data are obtained from ME office, hospitals, and vital statistics.

*Percentages calculated among those with known underlying health conditions or race/ethnicity as reported by medical provider.

**2019 U.S. Census population estimates for Dallas County.

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The Collin/Denton County maps are no longer available on the PCCI website.

Testing:

- The Office of Emergency Management continues to coordinate both community testing sites as well as in-home testing options. MCI Diagnostics continues to help us serve City of Dallas residents who do not have transportation to community testing sites and have a maximum capacity of 60 tests per day. We have a cumulative testing number of about 330,000 as of March 31, 2021. MCI Diagnostics has performed nearly 1,060 in-home tests through March. Parkland has closed the walk-up testing sites due to low demand, but the drive-thru sites remain open.

Vaccinations:

- The Office of Emergency Management (OEM) continues to coordinate our vaccination efforts with Dallas County. The City of Dallas has ceased vaccine operations at the Kay Bailey Hutchinson Convention Center. During that operation, the City administered 15,204 first doses and 13,671 second doses to residents. The City has contracted with American Medical Response (AMR) to conduct turnkey vaccination operations at The Potter's House Church overflow parking lot. Since they began operations on March 4, 2021, they have administered over 23,000 first doses. The Potter's House site began administering second doses last week. The site is open Wednesday through Saturday, 9 a.m. to 6 p.m. AMR now has a call center up and running for resident questions.
- We are following State vaccination guidelines for residents which are also prioritized by Dallas County and the Parkland Center for Clinical Innovation (PCCI) through their Vulnerability Index. We continue to work toward equitable vaccination distribution by also concentrating on the 17 zip codes identified for the Community Vaccination Center (CVC).
- The Federal Emergency Management Agency (FEMA), in partnership with the City of Dallas and Dallas County, has concluded its first dose operations with the City of Dallas and Dallas County. They are in the process of conducting second dose operations and closing the CVC. Dallas County has asked for an extension of this site to continue to focus on economically disadvantaged populations. OEM and DFR have also partnered with the Visiting Nurses Association of Texas (VNA)/Meals on Wheels to provide in-home vaccinations to those residents who cannot get to a vaccination hub or pharmacy by distributing the single dose Johnson & Johnson vaccine as it is available.
- The in-home vaccination program provides vaccinations to City of Dallas residents who are considered homebound or shut-in (defined as a person who is confined to home, a room, or bed because of illness or incapacity) and not for persons that may not have transportation to get to a vaccination site. The program is a partnership with VNA, Dallas Fire Rescue (DFR), and OEM. We are first vaccinating Meals on Wheels/VNA clients wishing to be vaccinated and then adding in residents who reached out to OEM. To date, DFR has provided about 200 first dose vaccinations to our in-home residents.
- Vaccinations are done Monday through Friday, 9 a.m. to 6 p.m. as needed. The teams go to the resident's homes, administer the vaccine, and observe the resident for reaction. The City of Dallas has established an email address, mobilevaccine@dallascityhall.com, for residents in need of in-home vaccinations.

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- OEM hosted five “pop-up” community vaccination clinics on Friday, April 30, 2021 and Saturday, May 5, 2021. The Parkland Center for Clinical Innovation (PCCI) provided OEM with 25 census blocks that had the lowest vaccination rates. This data was used to identify apartment communities that made up most of the population in those blocks.
- To ensure the residents in these communities were aware of this opportunity, OEM worked directly with the property management to utilize their communications tools, created informational flyers, and published the sites on social media.
- The teams, staffed by vaccination vendor AMR, were prepared to give 200 vaccinations per day at each location. The results of this weekend’s clinics are as follows:

Location	April 30 th Vaccinations	May 1 st Vaccinations
6500 S Apartments	22	20
Los Lomas Apartments	16	11
Carousel Court Apartments	17	7
Veranda @ Midtown	50	24
The Emerson	34	22
Total	139	84

- Overall, turnout was far lower than anticipated by both OEM and the apartment management. When speaking with the vaccination teams, who were actively engaging with residents throughout both days, they said that they received significant feedback regarding vaccine hesitancy. OEM plans to continue holding vaccination clinics but is identifying locations that may have higher overall foot traffic. This includes malls, outdoor events, farmer’s markets, as well as some additional apartment complexes near very dense, low-vaccinated areas. As we confirm these dates and locations, we will share that information with you.

Community Outreach:

- Communications, Outreach & Marketing (COM) worked with the Office of Emergency Management and Visiting Nurses Association of Texas to issue a press release in English and Spanish about the availability of in-home vaccinations, and the Office of Equity and Inclusion and Mayor & City Council participated in multicultural media interviews to discuss vaccine options for the mobility impaired. With the Office of Homeless Solutions and Dallas Public Library in partnership with community nonprofits, COM shared resources available to individuals experiencing homelessness including single dose Johnson & Johnson COVID-19 vaccines allocated to Parkland and administered at The Stewpot and The Bridge, as well as assistance registering to receive stimulus checks with DPL volunteer librarians working daily to register clients at The Stewpot. With the Bloomberg Philanthropies-funded Behavioral Insights Team, COM tested different messages via social media to encourage continued mask wearing after the Governor lifted mask requirements and capacity limits indoors. With the Office of Emergency Management, contract vendor AMR, and contract health authority Dallas County, COM continues to

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update the City's COVID-19 website and bilingual self-service COVID-19 information hotline with updated information including expanded eligibility for vaccine recipients; new vaccination locations including The Potter's House; the closure of walk-up testing sites; and community events to register for the vaccine wait list.

- Since December 2020, the Office of Equity and Inclusion – Welcoming Communities and Immigrant Affairs Division (WCIA) has been working with ImmSchools and the Concilio to host monthly “Learning Circles” to provide information about the safety of the vaccine among Spanish speaking immigrant communities. In these learning circles, immigrant neighborhood leaders have a chance to speak with subject matter experts to answer their questions about the vaccine and community resources.
- WCIA has attended weekly social distanced outdoor community outreach events with Dallas Police Department UNIDOS since March 7, 2021 to share personal protective equipment and flyers on how to register for the vaccine. Approximately 200 families have been served in zip codes with low vaccination rates through WCIA partnership with UNIDOS. Additionally, WCIA partnered with The Concilio, Southeast Dallas Chamber of Commerce, and Dallas County to host a vaccination registration and food give away on April 24 in 75217. 709 individuals in the Pleasant Grove area were served.
- WCIA has participated in Spanish radio interviews every two weeks to share information about the Dallas County vaccine registration information as it becomes available. Additionally, WCIA participated in a live interview on Univision with Parkland Clinical Director Dr. Roberto de la Cruz. The Univision interview focused on the news about the Johnson & Johnson vaccine, sharing that residents do not need insurance and that undocumented residents should have access to the vaccine. The interview has [received 9.5K views](#).
- The Office of Equity and Inclusion – Human Rights Division worked with Office of Community Care to deliver Spanish/English text message reminder and link to Dallas County website to WIC clients. Additionally, WIC Centers have begun distributing vaccine registration flyers with every curbside delivery.
- WCIA has worked with Resilience Division to identify languages spoken in Dallas. This data was provided to the Dallas County to assist with identifying ways to increase access to language diverse communities.
- Dallas Park & Recreation staff began accepting phone calls late January to help Dallas' senior population with COVID-19 Vaccination Registration. Residents could contact five recreation centers to sign up for the shot and Dallas Park & Recreation partnered with Dallas County to provide rides for seniors from the recreation centers to the Fair Park site. A special bus lane was created to quickly administer shots to these populations. During the 14 registration events, 524 residents were transported to Fair Park. Several other residents registered through the recreation centers and chose to drive themselves for additional vaccinations. Bus rides were coordinated from the following recreation centers: Zaragoza, Weiss, Cummings, MLK, Pleasant Oaks, Fireside, Johnson, Harry Stone, Beckley-Saner, Singing Hills, Kiest, and Bachman. Links to media coverage on the events are linked below:

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- “Lack of Transportation No Longer Excuse for Many Wanting COVID-19 Vaccine in Dallas” (CBS):
<https://dfw.cbslocal.com/2021/03/16/transportation-covid-19-vaccine-dallas/>
- “Comienza vacunación en el norte de Texas para personas de 50 años o más” (Telemundo):
<https://www.telemundodallas.com/noticias/texas/comienza-vacunacion-en-el-norte-de-texas-para-personas-de-50-anos-o-mas/2150302/>

Eviction Assistance Initiative:

- The eviction assistance initiative was approved by City Council on January 13, 2021. Since that time Legal Aid of NorthWest Texas has provided legal services to tenants facing eviction due to negative impact caused by the COVID-19 pandemic. Legal services include advice, brief services, and full legal representation. The number of households assisted in January and February 2021 combined include 134 households. We are currently awaiting reporting for March 2021.
- Community outreach has been facilitated by both Legal Aid of NorthWest Texas and The Concilio. Their combined efforts have provided Dallas communities information regarding tenant protections and landlord responsibilities during the COVID-19 pandemic. Outreach has been conducted through various means, including social media, promotoras, and workshops. On March 23, 2021, the Eviction Assistance Initiative Landlord Training was successfully completed in partnership with the Apartment Association of Greater Dallas and included over 100 members in attendance.
- On March 28th, 2021, the CDC extended its Eviction Moratorium to June 30, 2021. However, the Texas Supreme Court did not extend Emergency Order 34 that required Texas Courts adhere to the CDC Moratorium. Upon the expiration of Emergency Order 34 on March 31, 2021, the Texas Justice Court Training Center issued guidance to Texas Justice Courts stating Texas Courts are under no obligation to enforce the CDC order. Due to this update, the number of eviction cases in the State of Texas are expected to increase substantially should Texas Judges decide to not enforce the CDC Eviction Moratorium. The services provided by the Eviction Assistance Initiative will be of utmost importance to Dallas tenants should eviction cases increase in light of the most recent moratorium updates.

Internet Access:

The Dallas Public Library currently has 100 Chromebook/Hotspot paired bundles that have been available for check-out since early March. Each bundle is available for a 30-day check-out period, but many have returned them earlier. The 100 Chromebook bundles have checked out 178 times since circulation began in early March. We anticipate having the 1125 laptop/hotspot bundles ready for customer check-out in mid-May. The Microsoft license has been acquired, the computer image completed, and final user acceptance testing is taking place. The Library is also creating a

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short introductory video that will be imbedded on the screen to help customers get started with using the laptop.

Please do not hesitate to reach out to me at liz.cedillopereira@dallascityhall.com if you have any questions about these efforts.



M. Elizabeth (Liz) Cedillo-Pereira
Chief of Equity and Inclusion

c: Honorable Mayor and City Council Members
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