



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, JANUARY 12, 2023  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
214-670-4078**

- 8:30 am: Administration and Finance Committee 6FS –  
Videoconference/ in person**
- 8:45 am: Planning and Design Committee, 6FN –  
Videoconference/ in person**
- 10:00 am: Park and Recreation Board, Room 6FN-  
Videoconference/ in person**

RECEIVED

2023 JAN -5 PM 2:09

CITY SECRETARY  
DALLAS, TEXAS



City of Dallas

DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE

THURSDAY, JANUARY 12, 2023, 8:30 A.M.

Dallas City Hall, 6FS Conference Room and Videoconference

Video Conference: <https://bit.ly/3PRZN0A> Password: MUnpQkQG452

Telephone: (408) 418-9388

Public Notice

230009

POSTED CITY SECRETARY  
DALLAS, TX

### AGENDA

I. **Call to Order**

Robb Stewart, Chair

II. **CONSENT AGENDA**

1. Grant Application (11) – Authorize an application for the Texas Parks and Wildlife Department Outdoor Recreation Legacy Partnership grant program in an amount up to \$10,000,000.00 to help establish a new central park in the City's International District (informally known as the Valley View-Galleria area) in north Dallas - Financing: No cost consideration to the City
2. Kimble Park (7) - Authorize the official name change of Kimble Park to "Irene H. Trigg-Myers Park" – Financing: No cost consideration to the city. (**Committee only**)
3. Betty B. Marcus Park (14) - Authorize the official name change of Betty B. Marcus Park to "Shirley and Bill McIntyre Park" – Financing: No cost consideration to the City. (**Committee only**)

III. **DISCUSSION ITEMS**

- Pushcart Policy – John Lawrence, Assistant Director
- Cedar Ridge Preserve – Contract/Funding Discussion – John Lawrence, Assistant Director
- Sailing Groups – Contract Discussion – John Lawrence, Assistant Director
- Preston Ridge Trail Naming Discussion – M. Renee' Johnson, Assistant Director



**City of Dallas**

**DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE**

**THURSDAY, JANUARY 12, 2023, 8:30 A.M.  
Dallas City Hall, 6FS Conference Room and Videoconference**

**Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

RECEIVED

2023 JAN -5 PM 2:09

CITY SECRETARY  
DALLAS, TEXAS



City of Dallas

Public Notice

230008

**DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE**

THURSDAY, JANUARY 12, 2023, 8:45 A.M.

Dallas City Hall, 6FN Conference Room and Videoconference

POSTED CITY SECRETARY  
DALLAS, TX

**Video Conference:** <https://bit.ly/3hSu2rl> **Password:** tiPuxApW242

**Telephone:** (408) 418-9388

**AGENDA**

**I. Call to Order**

Lane Conner, Chair

**II. CONSENT AGENDA**

1. Cadillac Heights Park (4) - Authorize (1) additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the approximate 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and (2) Supplemental Agreement No. 4 to the professional services contract with Dunaway Associates, LLC dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard – Not to exceed \$747,425.00, from \$378,155.00 to \$1,125,580.00 - Financing: 2017 Bond Funds
2. Bachman Aquatic Center (6) - Authorize an increase in the construction services contract with The Fain Group, Inc. for additional work at the Phase 2 Project at Bachman Regional Aquatic Center located at 2750 Bachman Drive - Not to exceed \$622,654.90, from \$7,454,303.55 to \$8,076,058.45 - Financing: Capital, Gifts and Donations Fund
3. Fair Park (7) - Authorize a construction services contract for the construction of the Fair Park Centennial Building Improvements Project located at 1001 Washington Avenue – Joel Brown & Co., LLC dba J.B. & Co. LLC., lowest responsible bidder of five – Not to exceed \$4,697,000.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)
4. Willie B. Johnson (10) - Authorize an increase in the construction services job order contract work order with METCO Engineering dba METCO to provide additional construction services at Willie B Johnson Recreation Center located at 12225 Willowdell Drive - not to exceed \$416,017.00, from \$441,930.00 to \$857,947.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) - \$416,017.00

**III. BRIEFING:**

- 2024 Bond Program: Scoring Criteria – Christina Turner-Noteware, Assistant Director





**City of Dallas**

**DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE**

**THURSDAY, JANUARY 12, 2023, 8:45 A.M.  
Dallas City Hall, 6FN Conference Room and Videoconference**

**Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

RECEIVED

2023 JAN -5 PM 2: 09

CITY SECRETARY  
DALLAS, TEXAS



City of Dallas

Public Notice

230010

**DALLAS PARK AND RECREATION BOARD  
REGULAR MEETING**

POSTED CITY SECRETARY  
DALLAS, TX

**THURSDAY, JANUARY 12, 2023, 10:00 A.M.**

**Dallas City Hall, 6FN Conference Room and Videoconference**

**Video Conference: <https://bit.ly/3WGoGOY> Password: VeiuQBPv834**

**Telephone: (408) 418-9388**

The City of Dallas will make "Reasonable Accommodations" to programs and/or other related activities to ensure any and all residents have access to services and resources to ensure an equitable and inclusive meeting. Anyone requiring auxiliary aid, service, and/or translation to fully participate in the meeting should notify the Board Coordinator by calling (214) 670-1786 or TTY (800) 735-2989, forty-eight (48) hours prior to the scheduled meeting. A video stream of the meeting will be available two business days after adjournment by visiting <https://dallascityhall.com/government/Pages/Live.aspx>.

La Ciudad de Dallas llevará a cabo "Adaptaciones Razonables" a los programas y/u otras actividades relacionadas para garantizar que todos y cada uno de los residentes tengan acceso a los servicios y recursos para garantizar una reunión equitativa e inclusiva. Cualquier persona que necesite ayuda auxiliar, servicio y/o traducción para participar de forma plena en la reunión, debe notificar al Departamento llamando al (214) 670-1786 o TTY (800) 735-2989, cuarenta y ocho (48) horas antes de la reunión programada. Una transmisión de video de la reunión estará disponible dos días hábiles luego del levantamiento de la reunión visitando <https://dallascityhall.com/government/Pages/Live.aspx>.

Individuals and interested parties wishing to speak must register to speak at  
<https://www.dallasparcs.org/107/Park-and-Recreation-Board> before 12 pm Wednesday, January 11, 2023

**AGENDA**

- I. **Call to Order** Arun Agarwal, Chair
- II. **Public Speakers**
- III. **Approval of Minutes – December 8, 2022**
- IV. **CONSENT AGENDA**

**ADMINISTRATION AND FINANCE**

- 1. Kiest Tennis Center (4) - Authorize a supplemental Agreement to extend by one year the tennis professional/management agreement between the City of Dallas and the Dallas Tennis Association, which manages the Kiest Tennis Center, located at 2324 West Kiest Boulevard – Estimated Revenue: \$9,800.00 (**Committee considered on December 8, 2022**)
- 2. Fretz Tennis Center (11) - Authorize a renewal of the current concessions agreement to allow Matt Hanlin, Impact Activities to continue to operate and manage the Fretz Tennis Center, located at 6998 Belt Line Road through January 24, 2026. – Estimated Revenue: \$108,000.00 (**Committee considered on December 8, 2022**)



## City of Dallas

**DALLAS PARK AND RECREATION BOARD – PAGE 2**  
**DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, JANUARY 12, 2023, 10:00 A.M.**

3. Golf Course Green Fees (1,2,4,5,6) - Authorize the proposed fee changes for golf course green fees that include adjustments to weekday, weekend, and twilight rates at Cedar Crest Golf Course, Luna Vista Golf Course, Stevens Park Golf Course, Tenison Highlands Golf Course, Tenison Glen Golf Course, and Keeton Park Golf Course – Estimated Revenue: \$191,449.00 (General Fund: \$105,296.95 and Multi-year Fund: \$86,152.50) **(Committee considered on December 8, 2022)**
4. Tennis Center Fees (2,3,6,11) - Authorize the proposed fee change schedule for the tennis centers at Kiest Tennis Center, Samuell Grand Tennis Center, Fretz Tennis Center, and L.B. Houston Tennis - Estimated Revenue: \$9,800.00 **(Committee considered on December 8, 2022)**
5. Supplemental Agreement (2,6) - Authorize a Supplemental Agreement for a three-year renewal for tennis center professional/management at L.B. Houston Tennis Center located at 11225 Luna Road and Samuell Grand Tennis Center located at 6220 East Grand Avenue, between the City of Dallas and Impact Activities. – Estimated Revenue: \$176,540.00 **(Committee considered on December 8, 2022)**
6. Grant Application (11) – Authorize an application for the Texas Parks and Wildlife Department Outdoor Recreation Legacy Partnership grant program in an amount up to \$10,000,000.00 to help establish a new central park in the City's International District (informally known as the Valley View-Galleria area) in north Dallas - Financing: No cost consideration to the City **(Committee considered on January 12, 2023)**

### **PLANNING AND DESIGN**

7. Cadillac Heights Park (4) - Authorize (1) additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the approximate 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and (2) Supplemental Agreement No. 4 to the professional services contract with Dunaway Associates, LLC dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard – Not to exceed \$747,425.00, from \$378,155.00 to \$1,125,580.00 - Financing: 2017 Bond Funds **(Committee considered on January 12, 2023)**
8. Bachman Aquatic Center (6) - Authorize an increase in the construction services contract with The Fain Group, Inc. for additional work at the Phase 2 Project at Bachman Regional Aquatic Center located at 2750 Bachman Drive - Not to exceed \$622,654.90, from \$7,454,303.55 to \$8,076,058.45 - Financing: Capital, Gifts and Donations Fund **(Committee considered on January 12, 2023)**





## City of Dallas

**DALLAS PARK AND RECREATION BOARD – PAGE 3**  
**DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, JANUARY 12, 2023, 10:00 A.M.**

9. Fair Park (7) - Authorize a construction services contract for the construction of the Fair Park Centennial Building Improvements Project located at 1001 Washington Avenue – Joel Brown & Co., LLC dba J.B. & Co. LLC., lowest responsible bidder of five – Not to exceed \$4,697,000.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds) **(Committee considered on January 12, 2023)**
10. Willie B. Johnson (10) Authorize an increase in the construction services job order contract work order with METCO Engineering dba METCO to provide additional construction services at Willie B Johnson Recreation Center located at 12225 Willowdell Drive - not to exceed \$416,017.00, from \$441,930.00 to \$857,947.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) - \$416,017.00 **(Committee considered on January 12, 2023)**

### **V. ITEMS FOR INDIVIDUAL CONSIDERATION**

1. Director's Performance Appraisal (All) - Authorize adoption of the 2022 performance appraisal and any salary consideration for the Park and Recreation Director, as determined by the Park and Recreation Board - Financing: Current Funds
2. Annual Report (All) - Authorize adoption of the Park and Recreation Board Annual Report for Fiscal Year 2021-2022 – Financing: No cost consideration to the City
3. Fair Park (7) - Authorize Supplemental Agreement No. 1 to the professional services contract with McCoy Collaborative Preservation Architecture, for architectural and engineering services for the Magnolia Lounge Building Facility Improvements Project located at 1121 1st Avenue - Not to exceed \$156,981.00 from \$93,122.00 to \$250,103.00 - Financing: Fair Park Capital Reserve Fund and Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund) **(Board deferred on December 8, 2022)**

### **VI. BRIEFINGS**

- Athletic and Event Reservation Update – John Lawrence, Assistant Director

### **VII. OTHER/NON-ACTION ITEMS**

- Staff Announcements – Upcoming Park and Recreation Department Events
- Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park

VIII. Next Park Board meeting 10:00 am Thursday, January 26, 2023

### **IX. Adjournment**



## City of Dallas

### Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon into any open meeting on this property."

"De conformidad con la Sección 46.03, Código Penal (coloca armas prohibidas), una persona no puede llevar un arma de fuego u otra arma a ninguna reunión abierta en esta propiedad."

### EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]

Regular Meeting: Arun Agarwal, President, presiding

Present: Arun Agarwal, President; Daniel Wood, Vice-President; Harrison Blair, Calvert Collins-Bratton, Lane Conner, Tim W. Dickey, Maria Hasbany, JR Huerta, Rudy Karimi, Jeff Kitner, Fonya Naomi Mondell, Bo Slaughter, Robb Stewart, Taylor Toynes – 14

Absent: Priscilla Rice – 1

This was a virtual meeting held via Cisco Webex and in person in the 6FN conference room. The public were able to view the Open Session meeting on the internet. The public were also able to attend in person.

**Agenda Item I.** President Agarwal called the meeting to order at 10:15 a.m.

**Agenda Item II.** Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Kevin Pheiffer – William B Dean M. D. Park, specifically Kalita Humphreys Theater.

Madison McNair - Disabled accessibility in parks

Ann Abernathy – Kalita Humphreys Theater Master Plan

**Agenda Item III.** Minutes - A motion by JR Huerta, seconded by Bo Slaughter, to approve the minutes of the November 1, 2022, Park and Recreation Board meeting with the following change: the meeting end time was 11:15 am, not pm., was carried by unanimous vote.

**Agenda Item IV. CONSENT AGENDA**

President Agarwal pulled agenda item 4 from the consent agenda. Therefore, a motion by Robb Stewart, seconded by Fonya Mondell to approve items 1 through 3, and 5 through 6 on consent, and was carried by a unanimous vote.

**Consent Agenda Item 1.** Norbuck Park (9) – A motion by Robb Stewart, seconded by Fonya Mondell, to authorize an alcohol permit to Tanna Woods, to serve alcohol at the Too Cold to Hold an event to be held at Norbuck Park, located at 200 North Buckner Boulevard. The event will be held on Saturday, January 29, 2022, from 6:00 a.m. to 12:00 p.m. Estimated Revenue: \$250 (This is a recurring item) (Committee considered on December 8, 2022), was carried by a unanimous vote.

**Consent Agenda Item 2.** White Rock Lake (9) – A motion by Robb Stewart, seconded by Fonya Mondell, to authorize an alcohol permit to Tanna Woods, to serve alcohol at the Heart and Sole 5K event to be held at White Rock Lake, located at 8300 Garland Road. The event will be held on Saturday, February 18, 2023 from 5:00 a.m. to 11:00 a.m. – Estimated Revenue: \$250 (This is a recurring item) (Committee considered on December 8, 2022), was carried by a unanimous vote.

**Consent Agenda Item 3.** Service Price Agreement (All) – A motion by Robb Stewart, seconded by Fonya Mondell, to authorize a three-year service price agreement for the provision of an annual subscription, maintenance and support service to the CivicPlus CivicEngage system software application for the Park and Recreation Department – CivicPlus, LLC., sole source -Total award not to exceed \$69,939.00 - Financing: Recreation Program (subject to annual appropriations) (Committee considered on December 8, 2022), was carried by a unanimous vote.

**Consent Agenda Item 4.** Fair Park (7) – A motion by Tim Dickey, seconded by Fonya Mondell, to defer this item to the January 12, 2023 agenda, was carried by a majority vote.

Authorize Supplemental Agreement No. 1 to the professional services contract with McCoy Collaborative Preservation Architecture, for architectural and engineering services for the Magnolia Lounge Building Facility Improvements Project located at 1121 1st Avenue - Not to exceed \$156,981.00 from \$93,122.00 to \$250,103.00 - Financing: Fair Park Capital Reserve Fund and Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund) (Committee considered on December 8, 2022).

Voting in **favor** for the motion to defer: JR Huerta, Fonya Mondell, Taylor Toynes, Harrison Blair, Tim Dickey, Bo Slaughter, Maria Hasbany, Robb Stewart, Jeff Kitner, Lane Conner, Rudy Karimi

Voting **against** the motion to defer: Daniel Wood, Calvert Collins-Bratton

Absent when vote taken: Priscilla Rice

**Consent Agenda Item 5.** White Rock Lake (9) – A motion by Robb Stewart, seconded by Fonya Mondell, authorize an engineering services contract with Freese and Nichols, Inc. to provide preliminary engineering design services for the White Rock Lake Dredging project, located at White Rock Lake - Financing: Not to exceed \$952,700.00 – Operating Carryover Fund (Committee considered on December 8, 2022), was carried by a unanimous vote.

Consent Agenda Item 6. Katy Trail (14) – A motion by Robb Stewart, seconded by Fonya Mondell, to authorize a development, operation and maintenance agreement with MQMF Dallas Carlisle Street LLC, a Delaware Limited Liability Company (“MQMF”), for certain landscape, pedestrian sidewalk and other improvements, including drainage, on a portion of the Katy Trail for the purpose of connecting and providing public access to the Katy Trail from an adjacent property located at 3215 Carlisle Street (“Adjacent Property”) to that portion of the Katy Trail, that will bind MQMF, its successors, and assigns for as long as the landscape and other improvements serve the purpose for the benefit of Dallas residents — Financing: This item has no cost consideration to the City (Committee considered on December 8, 2022), was carried by a unanimous vote.

#### **Agenda Item V. Item for Individual Consideration**

Agenda Item 1. Article IV, Chapter 32 (All) A motion by Maria Hasbany, seconded by Bo Slaughter, to Authorize approval of the revised City of Dallas Ordinance, Article IV, Chapter 32 - White Rock Lake and Bachman Lake – Financing: No cost consideration to the City (Committee considered on November 1, 2022), was carried by a unanimous vote.

#### **Agenda Item VII. BRIEFINGS**

- Land Acquisition Opportunities – Ryan O’Connor, Assistant Director  
Mr. O’Connor introduced Mr. Robert Kent – Vice President and Ms. Carrie Kasnicka – Project Manager with Trust for Public Land  
Mr. Kent and Ms. Kasnicka presented and were available for questions and feedback from the Board.
- Five Mile Creek Trail – Ryan O’Connor, Assistant Director  
Mr. O’Connor introduced Mr. Robert Kent – Vice President and Ms. Molly Plummer – Park and Schoolyard Director with the Trust for Public Land.  
Mr. Kent and Ms. Plummer presented and were available for questions and feedback from the Board.

At 12:25pm Chair Agarwal called for a recess until 1:15pm

At 1:15pm Chair Agarwal reconvened the meeting.

- Department Annual Report – Crystal R. Ross, Deputy Director  
Ms. Ross presented and was available for questions and feedback from the Board.
- Partnership & Strategic Initiatives Accomplishments – Ryan O’Connor, Assistant Director  
Mr. O’Connor presented and was available for questions and feedback from the Board.
- 2024 Bond Program - Vacant Land – Christina Turner-Noteware, Assistant Director  
Ms. Turner-Noteware presented and was available for questions and feedback from the Board.
- 2024 Bond Program - Schedule – Christina Turner-Noteware, Assistant Director  
Ms. Turner-Noteware presented and was available for questions and feedback from the Board.
- Budget Update – Rachael Berry, Assistant Director  
Ms. Berry presented and was available for questions and feedback from the Board.

#### **DIRECTOR’S PERFORMANCE REVIEW**

##### **CLOSED SESSION**

- Director’s Performance Review October 1, 2021 – September 30, 2022 – Closed Session to discuss the evaluation and duties of the Director of the Park and Recreation Department – Personnel (Section 551.074) of the Texas Open Meetings Act

The Park and Recreation Board entered a closed session at 2:38 pm.

The Park and Recreation Board entered back into open session at 4:18 pm.

##### **OPEN SESSION**

This item was held until January 12, 2023.

- Director’s Performance Review October 1, 2021 – September 30, 2022 – Authorize adoption of the 2021/22 performance appraisal and any salary consideration for the Park and Recreation Director, as determined by the Park and Recreation Board - Financing: Current Funds

## **Agenda Item VIII. OTHER/NON-ACTION ITEMS**

- Staff Announcements – Upcoming Park and Recreation Department Events.  
Staff announced the following events:  
Best of DFW 2022: Bahama Beach Water Park Award  
Hiawatha Williams Recreation Center Renaming Event on December 9, 2022, at 11:00am.  
Rescheduling of Branching Out event at Timberglen Park from December 10, 2022, to December 17, 2022, at 9:00 am.  
Cancellation of Holiday at the Farm on Saturday December 10, 2022.
- The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:  
Board announcements:  
  
Jeff Kitner announced the annual Northaven Trail “Light The Trail” event at the intersection of Northaven Trail and Edgemere on Sunday, December 11, 2022 at 5:30pm, he also announced on Tuesday, December 13, 2022 the first meeting of the Friends of Hillcrest Village park.  
  
Bo Slaughter invited Board Members to attend the “Home for the Holidays” event on Saturday, December 10, 2022, at 10:30am at the Singing Hills Recreation Center.  
  
Fonya Mondell announced a Neighborhood Block Party at Arlington Park Recreation Center on Saturday, December 10, 2022, from 10:00am to 2:00pm, she also announced a “Breakfast with Santa” event at Old East Dallas Work Yard Park on Saturday, December 10, 2022 from 9:00am to 12:00pm.  
  
Maria Hasbany announced the Arboretum has a Christmas village on display, she also announced Klyde Warren Park erected a large Christmas tree.  
  
JR Huerta invited Board Members to visit the Christmas tree at Kiest Park.
- Next Park Board meeting. Thursday, January 12, 2023, at 10:00 a.m.
- President Agarwal adjourned the Board meeting at 4:24 pm.

Anthony M. Becker, Secretary  
Park and Recreation Board

Arun Agarwal, President  
Park and Recreation Board  
Date: 1/12/2023

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department’s Central File.



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** January 12, 2023

**COUNCIL DISTRICT:** 4

**STAFF:** John Lawrence (214) 670-4073

---

**SUBJECT**

Authorize a Supplemental Agreement to extend by one year the tennis professional/management agreement between the City of Dallas and the Dallas Tennis Association, which manages the Kiest Tennis Center, located at 2324 West Kiest Boulevard – Estimated Revenue: \$9,800.00

**BACKGROUND**

This action will authorize a supplemental agreement to extend by one year the tennis professional/management at Kiest Tennis Center with the Dallas Tennis Association.

The Park & Recreation Department has utilized a public/private partnership to manage and operate the City's tennis centers which operate 364 days per year. The pro shop operations at each facility are managed by certified tennis professionals through a contract with the City of Dallas. The Tennis Professional is responsible for managing, operating, staffing, programming, and marketing the facility at their expense. Programming includes tournaments, leagues, lessons, merchandising, and concessions. The grounds are maintained by Park & Recreation staff.

On January 29, 2017, the current tennis center management agreement at Kiest Tennis Center was approved and will expire on January 24, 2023. As the contract stipulates, the tennis professional has the option to pursue the one three-year renewal option to extend their current contract through January 24, 2026, under the same terms and conditions, by Council Resolution No. 17- 1944.

The Dallas Tennis Association is obligated to pay the City, 50% of gross receipts, less sales taxes, from singles, doubles, leagues, and tournament court fees on a monthly basis, excluding instruction fees, as directed by the director. In addition, DTA agrees to pay the City of Dallas 1.5% of all other revenue generated on the Contract Premises that is not part of the tournament fees, including but not limited to food, beverage, and merchandise. The City of Dallas pays Dallas Tennis Association \$1000.00 per month for consideration of management services provided.

Authorize a supplemental Agreement to the golf-pro concession contract between the City of Dallas and IAMJ Enterprises, Inc., who manages the Cedar Crest Golf Course, located at 1800 Southerland Avenue –Not to exceed \$754,891.00 – Financing: General Funds (subject to annual appropriations)

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On December 13, 2017, City Council authorized a five-year management agreement with one, three-year renewal option for the management and operation of the City's tennis center, by a Tennis Professional, for the period of January 24, 2018, through January 24, 2023, by Resolution No. 17-1944.

### **FISCAL INFORMATION**

Estimated Revenue: \$9,800.00

### **OWNER**

**Dallas Tennis Association**

Bert Cole, Manager

### **COMMITTEE ACTION**

On December 8, 2022, the Park and Recreation Board Administration and Finance Committee considered this request and will present its recommendation to the full Park and Recreation Board on January 12, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** January 12, 2023

**COUNCIL DISTRICTS:** 11

**STAFF:** John Lawrence, 214-670- 4073

---

**SUBJECT**

Authorize a renewal of the current concessions agreement to allow Matt Hanlin, Impact Activities to continue to operate and manage the Fretz Tennis Center, located at 6998 Belt Line Road through January 24, 2026. – Annual Revenue: \$108,000.00

**BACKGROUND**

This action will authorize the renewal of the current concession's agreement, Impact Activities will be able to continue to operate and manage the Fretz Tennis Center for a period of three years.

The Park & Recreation Department has utilized a public/private partnership to manage and operate the City's tennis centers which operate 364 days per year. The pro shop operations at each facility are managed by certified tennis professionals through a contract with the City of Dallas. The Tennis Professional is responsible for managing, operating, staffing, programming, and marketing the facility at their expense. Programming includes tournaments, leagues, lessons, merchandising and concessions. The grounds are maintained by Park & Recreation staff.

On December 13, 2017, the current tennis center management agreement at Fretz Tennis Center was approved by City Council and will expire on January 24, 2023. As the contract stipulates, the tennis professional has the option to pursue the one three-year renewal option to extend their current contract through January 24, 2026, under the same terms and conditions, by Resolution No. 17-1944.

Per the agreement, the City of Dallas notified the Concessionaire in writing of its intent to renew this agreement for three years.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On December 13, 2017, City Council authorized a five-year management agreement with one, three-year renewal option for the management and operation of the City's tennis center, by a Tennis Professional, for the period of January 24, 2018, through January 24, 2023, by Resolution No. 17-1944.

Authorize a renewal of the current concessions agreement to allow Matt Hanlin, Impact Activities to continue to operate and manage the Fretz Tennis Center, 6998 Belt Line Road, Dallas TX 75254 through January 24, 2026. – Annual Revenue: \$108,000.00

### **FISCAL INFORMATION**

The projected annual revenue generated to the City by Matt Hanlin; Impact Activities at Fretz Tennis Center

2023 Rent Payment	\$35,000.00
2024 Rent Payment	\$36,000.00
2025 Rent Payment	\$37,000.00

### **OWNER**

#### **Impact Activities**

Matt Hanlin, President

### **COMMITTEE ACTION**

The Administration and Finance Committee considered this request on December 8, 2022 and will present its recommendation to the full Park and Recreation Board on January 12, 2023.

This item does not require Council action.

### **STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET  
COMMITTEE ONLY**

**DATE:** December 8, 2022

**COUNCIL DISTRICT:** 1, 2, 4, 5, 6

**STAFF:** John Lawrence (214) 670-4073

---

**SUBJECT**

Authorize the proposed fee changes for golf course green fees that include adjustments to weekday, weekend, and twilight rates at Cedar Crest Golf Course, Luna Vista Golf Course, Stevens Park Golf Course, Tenison Highlands Golf Course, Tenison Glen Golf Course, and Keeton Park Golf Course – Estimated Revenue Increase: \$191,449.00 (General Fund:\$105,296.95 and Multi-year Fund: \$86,152.50)

**BACKGROUND**

The City owns six 18-hole golf courses and four driving ranges at five locations.

Cedar Crest Golf Course and Driving Range	1800 Southerland Avenue
Keeton Park Golf Course and Driving Range	2323 Jim Miller Road
Luna Vista Golf Course and Driving Range	11223 Luna Road
Stevens Park Golf Course and Teaching Facility	1005 North Montclair
Tenison Park Golf Courses (2) and Driving Range	3501 Samuell Boulevard

The Park and Recreation Department staff reviews fees annually to ensure that services are priced appropriately to remain competitive with like service providers in the surrounding areas. The annual usage rate for each green fee category was analyzed and used to determine which green fee rates would be adjusted at Cedar Crest Golf Course, Luna Vista Golf Course, Stevens Park Golf Course, Tenison Highlands Golf Course, Tenison Glen Golf Course, and Keeton Park Golf Course. Categories that showed a significant increase were identified and increased incrementally. The categories increased are weekday, weekday sundown, weekend, weekend sundown, and weekend twilight at Keeton Park Golf Course, Luna Vista Golf Course, Tenison Highlands Golf Course, and Tenison Glen Golf Course.

The last time the golf fees were increased was a part of the budget proposal in 2021. The anticipated effective date for these increases is February 1, 2023.

Authorize proposed fee changes for golf course green fees that include adjustments to weekday, weekend, and twilight rates at Cedar Crest Golf Course, Luna Vista Golf Course, Stevens Park Golf Course, Tenison Highlands Golf Course, Tenison Glen Golf Course, and Keeton Park Golf Course – Estimated Revenue Increase: \$191,449.00 (General Fund:\$105,296.95 and Multi-year Fund: \$86,152.50)

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 5, 2008, the Park and Recreation Board authorized five concession contracts for one hundred twenty-six months, or ten and one-half years, each, with one sixty-month extension option each for Golf Pro Shop Management with Bob Smith at Tenison Park Golf Courses, Mickey Ray Piersall at L. B. Houston Golf Course, IAMJ Enterprises, INC. at Cedar Crest Golf Course, and Tony Martinez at Grover C. Keeton Park Golf Course.

On June 11, 2008, City Council authorized five concession contracts for one hundred twenty-six months, or ten and one-half years, each, with one sixty-month extension option each for Golf Pro Shop Management with Bob Smith at Tenison Park Golf Courses, Mickey Ray Piersall at L. B. Houston Golf Course, IAMJ Enterprises, INC. at Cedar Crest Golf Course, and Tony Martinez at Grover C. Keeton Park Golf Course by Resolution No. 08-1654.

On September 14, 2012, by way of Administrative Action No. 12-2445, the parties entered into a supplemental agreement to clarify that the Concessionaire is responsible for the collection and payment of all sales and use taxes associated with the greens fees and all other services and goods provided under the contract.

On September 20, 2018, the Park and Recreation board authorized the sixty (60) month extension option for Golf Pro Shop Management with Bob Smith at Tenison Park Golf Courses, Mickey Ray Piersall at L. B. Houston Golf Course, IAMJ Enterprises, INC. at Cedar Crest Golf Course, and Tony Martinez at Grover C. Keeton Park Golf Course.

On January 28, 2019, City Council authorized the sixty (60) month extension option for Golf Pro Shop Management with Bob Smith at Tenison Park Golf Courses, Mickey Ray Piersall at L. B. Houston Golf Course, IAMJ Enterprises, INC. at Cedar Crest Golf Course, and Tony Martinez at Grover C. Keeton Park Golf Course, by Resolution No. 18-1827

Authorize proposed fee changes for golf course green fees that include adjustments to weekday, weekend, and twilight rates at Cedar Crest Golf Course, Luna Vista Golf Course, Stevens Park Golf Course, Tenison Highlands Golf Course, Tenison Glen Golf Course, and Keeton Park Golf Course – Estimated Revenue Increase: \$191,449.00 (General Fund:\$105,296.95 and Multi-year Fund: \$86,152.50)

## Proposed Fee Increase

### **Cedar Crest**

<b>Rate Type</b>	<b>Old Rate with Tax</b>	<b>New Rate with Tax</b>
Weekday	\$25.50	\$26.00
Weekend	\$29.50	\$30.00
Weekend Sundown	\$14.50	\$15.00
Senior	\$14.50	\$15.00

### **Keeton Park**

<b>Rate Type</b>	<b>Old Rate with Tax</b>	<b>New Rate with Tax</b>
Weekday	\$19.50	\$21.00
Weekend	\$24.50	\$25.00
Weekday Sundown	\$11.00	\$12.00
Weekend Sundown	\$12.50	\$13.00
Senior	\$12.50	\$13.00

### **Luna Vista**

<b>Rate Type</b>	<b>Old Rate with Tax</b>	<b>New Rate with Tax</b>
Weekday	\$26.50	\$29.00
Weekend	\$31.50	\$34.00
Weekend Twilight	\$22.00	\$23.00
Weekday Sundown	\$14.00	\$15.00
Weekend Sundown	\$15.50	\$17.00
Senior	\$15.50	\$16.00

### **Stevens Park**

<b>Rate Type</b>	<b>Old Rate with Tax</b>	<b>New Rate with Tax</b>
Weekday	\$29.50	\$30.00
Weekend	\$41.50	\$42.00
Weekend Sundown	\$21.50	\$22.00
Senior	\$18.50	\$19.00

### **Tenison Glen**

<b>Rate Type</b>	<b>Old Rate with Tax</b>	<b>New Rate with Tax</b>
Weekday	\$13.50	\$16.00
Weekend	\$13.50	\$16.00
Weekend Twilight	\$12.00	\$13.00
Weekend Sundown	\$13.50	\$14.00
Senior	\$13.50	\$14.00

### **Tenison Highlands**

<b>Rate Type</b>	<b>Old Rate with Tax</b>	<b>New Rate with Tax</b>
Weekday	\$39.50	\$41.00
Weekend	\$46.50	\$47.00
Weekend Twilight	\$35.00	\$36.00
Weekday Sundown	\$22.00	\$23.00
Weekend Sundown	\$28.50	\$30.00
Senior	\$23.50	\$24.00

Authorize proposed fee changes for golf course green fees that include adjustments to weekday, weekend, and twilight rates at Cedar Crest Golf Course, Luna Vista Golf Course, Stevens Park Golf Course, Tenison Highlands Golf Course, Tenison Glen Golf Course, and Keeton Park Golf Course – Estimated Revenue Increase: \$191,449.00 (General Fund:\$105,296.95 and Multi-year Fund: \$86,152.50)

### **FISCAL INFORMATION**

Estimated Revenue Increase: \$191,449.00 (General Fund: \$105,296.95 and Multi-year Fund: \$86,152.50)

### **COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on December 8, 2022 and will present a recommendation to the full Park and Recreation Board on January 12, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** January 12, 2023

**COUNCIL DISTRICT:** 2, 3, 6, 11

**STAFF:** John Lawrence (214) 670-4073

---

**SUBJECT**

Authorize the proposed fee change schedule for the tennis centers at Kiest Tennis Center, Samuell Grand Tennis Center, Fretz Tennis Center, and L.B. Houston Tennis - Estimated Revenue: \$9,800.00

**BACKGROUND**

The City owns four tennis centers.

Kiest Tennis Center	2324 West Kiest Boulevard
Samuell Grand Tennis Center	6220 East Grand Avenue
Fretz Tennis Center	6998 Belt Line Road
L.B. Houston Tennis Center	11225 Luna Road

The Park and Recreation Department has utilized a public/private partnership to manage and operate the City's tennis centers which operate 364 days per year. The pro shop operations at each facility are managed by certified tennis professionals through a contract with the City. The Tennis Professional is responsible for managing, operating, staffing, programming, and marketing the facility at their expense. Programming includes tournaments, leagues, lessons, merchandising, and concessions. The grounds are maintained by Park and Recreation staff.

The Park and Recreation Department staff reviews fees annually to ensure that services are priced appropriately to remain competitive with like service providers in the surrounding areas. As part of the review process, the tennis professionals are asked to provide their recommended rates for service at Kiest Tennis Center, Samuell Grand Tennis Center, Fretz Tennis Center, and L.B. Houston Tennis. The contracts for Fretz Tennis Center, Samuell Grand Tennis Center and L.B. Houston Tennis Centers are rent based and these increases would have no effect on the revenue allocated to the City of Dallas.

The rates scale proposal includes changes to the regular tennis reservation rate, the League rates and the tournament rates. The current rates were approved by Park Board in July of 2021. An adjustment was made to Samuell Grands rate to make them the same as L.B. Houston and Fretz Tennis Centers.

Authorize the proposed fee change schedule for the tennis centers at Kiest Tennis Center, 2324 West Kiest Boulevard, Dallas TX 75224, Samuell Grand Tennis Center, 6220 East Grand Avenue, Dallas TX 75223, Fretz Tennis Center, 6998 Belt Line Road, Dallas TX 75254 and L.B. Houston Tennis, 11225 Luna Road, Dallas TX 75229 - Estimated Revenue: \$9,800.00

#### Current Charges

	Fretz	Kiest	Samuell Grand	L.B. Houston
Regular	\$3.50	\$3.25	\$3.50	\$3.50
League	\$4.00	\$4.00	\$4.00	\$4.00
Tournament	\$6.00	\$6.00	\$6.00	\$6.00

#### **FISCAL INFORMATION**

\$9,800.00 – Revenue: General Funds

#### Proposed Tennis Fees

	Current Fee Schedule	Proposed Fee Schedule
<b>Regular and League Play</b>	\$3.00 to \$4.00 per person	\$5.00 to \$6.50 per person
<b>Tournament Fees</b>	\$6.00 to \$7.50 per court	\$7.00 to \$8.50 per court

#### **COMMITTEE ACTION**

The Administration and Finance Committee considered this request on December 8, 2022 and will present a recommendation to the full Park and Recreation Board on January 12, 2023.

#### **STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET  
COMMITTEE ONLY**

**DATE:** December 8, 2022

**COUNCIL DISTRICT:** 2, 6

**STAFF:** John Lawrence (214) 670-4073

---

**SUBJECT**

Authorize a Supplemental Agreement for a three-year renewal for tennis center professional/management at L.B. Houston Tennis Center located at 11225 Luna Road and Samuell Grand Tennis Center located at 6220 East Grand Avenue, between the City of Dallas and Impact Activities. – Estimated Revenue: \$176,540.00

**BACKGROUND**

This action will authorize a supplemental agreement for a three-year renewal for tennis center professional/management at L.B. Houston Tennis center and Samuell Grand Tennis center with Impact Activities.

For the past 42 years, the Park and Recreation Department has utilized a public/private partnership to manage and operate the City's tennis centers operating 364 days per year. The pro shop operations at each facility are managed by a certified tennis professional through his contract. The tennis professional shall be responsible for the management, operation, staff, programs, and marketing at each respective facility at their sole expense.

Activities conducted by the tennis professional shall include tournaments, leagues, lessons, merchandising, and concessions. Park and Recreation Department staff will be responsible for maintaining the facility grounds.

During the three-year renewal period, Impact Activities will pay an annual rent of \$32,000.00 for the first year of the contract at Samuell Grand Tennis Center. If there is an increase in attendance from year one to year two, Impact Activities will pay the base rent of \$32,000 plus five percent of their gross revenues.

At L.B. Houston Tennis Center, Impact Activities will pay \$24,000 for the first year of the renewal period. If there is an increase in attendance from year one to year two, Impact Activities will pay the base rent of \$24,000 plus five percent of their gross revenues.

Authorize a Supplemental Agreement for a three-year renewal for tennis center professional/management at L.B. Houston Tennis Center, 11225 Luna Road, Dallas TX 75229, and Samuell Grand Tennis Center, 6220 East Grand Avenue, Dallas TX 75223, between the City of Dallas and Impact Activities. –Estimated Revenue: \$176,540.00

## **FISCAL INFORMATION**

Estimated Revenue: \$176,540.00

<b>Samuell Grand</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>
	<b>Current</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
Attendance	46,298	49,198	52,998	57,198
Rent	\$15,000	\$32,000	\$32,000	\$32,000
Rent after 5% Increase			\$33,600	\$35,280

<b>L.B. Houston</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>
	<b>Current</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
Attendance	32,283	34,623	37,434	40,747
Rent	\$6,000	\$24,000	\$24,000	\$24,000
Rent after 5% Increase			\$25,200	\$26,460

## **OWNER**

### **Impact Activities**

Matthew Hanlin, President

## **COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on December 8, 2022 and will present a recommendation to the full Park and Recreation Board on January 12, 2023.

This item is tentatively scheduled for City Council approval on January 25, 2023

## **STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** January 12, 2023  
**COUNCIL DISTRICT(S):** 11  
**STAFF:** Christina Turner-Noteware

---

**SUBJECT**

Authorize an application for the Texas Parks and Wildlife Department Outdoor Recreation Legacy Partnership grant program in an amount up to \$10,000,000.00 to help establish a new central park in the City's International District (informally known as the Valley View-Galleria area) in north Dallas - Financing: No cost consideration to the City

**BACKGROUND**

The National Park Service administers the Outdoor Recreation Legacy Partnership (ORLP) grant program in partnership with designated lead agencies in each of the 50 states. The Texas Parks and Wildlife Department (TPWD) is the partner agency for this grant program in the State of Texas. The ORLP grant program seeks projects that will provide outdoor recreation opportunities to the public through the acquisition of lands and waters for parks and other outdoor recreation areas as well as through the development of new (or the renovation of existing) outdoor recreation facilities.

The Dallas Park & Recreation Department is proposing to apply for grant funding through the ORLP grant program to acquire one parcel of land of approximately 4.13 acres in the City's International District (informally known as the Valley View-Galleria area). The subject property is one of the four remaining parcels needed to be acquired by the City in order to fully assemble the approximately 20-acre central park (informally known as "Midtown Park" or "Midtown Commons") as envisioned in the City's Valley View-Galleria Area Plan. The required match is anticipated to be provided by the City's 2017 General Obligation Bond Program (Proposition B) in which \$6 million is authorized for the "Midtown Commons" park. In May 2021, the City purchased a 1.63-acre property at 5580 Peterson Lane which is also planned to be incorporated into the future central park.

There is no legacy land available for development of new parks for residents north of the LBJ Freeway (Interstate 635) within Dallas. The acquisition of this subject property, in combination with 5580 Peterson Lane and future abutting acquisitions, is planned to create a new twenty-acre park with a walkable environment accessible to more than the 12,000 residents in the nearby community.

Authorize an application for the Texas Parks and Wildlife Department Outdoor Recreation Legacy Partnership grant program in an amount up to \$10,000,000.00 to help establish a new central park in the City's International District (informally known as the Valley View-Galleria area) in north Dallas - Financing: No cost consideration to the City – Page 2

### **FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
Park and Recreation Facilities (B) Fund (2017 General Obligation Funds)	\$0.00	\$6,000,000.00	\$0.00

Acquisition of this subject property located within the International District will utilize grant funds received as a result of the application to TPWD and the National Park Service's Outdoor Recreation Legacy Partnership Grant program, and funds from the 2017 Bond program

### **COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on January 12, 2023 and will present its recommendation to the Park Board that same day.

This item is scheduled for City Council approval on January 25, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **MAPS**

Attached

# Subject Property for the National Park Service's Outdoor Recreation Legacy Partnership Grant Program

## Request to Apply



**International District – City Council District 11**

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** 4

**STAFF:** Chris Turner-Noteware, (214) 671-7966

---

**SUBJECT**

Authorize **(1)** additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the approximate 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and **(2)** Supplemental Agreement No. 4 to the professional services contract with Dunaway Associates, LLC dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard – Not to exceed \$747,425.00, from \$378,155.00 to \$1,125,580.00 - Financing: 2017 Bond Funds

**BACKGROUND**

This action will authorize **(1)** additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the approximate 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and **(2)** Supplemental Agreement No. 4 to the professional services contract Dunaway Associates, LLC dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard. The professional services will include design development of the conceptual site plan (see Exhibit A), construction documentation of park amenities, and cost estimation services. Conceptual park amenities include a loop trail, running track, football field, playground, basketball courts, pavilion, and parking. The project site for Cadillac Heights Park is approximately 26.3 acres and currently consists of approximately 109 parcels and 5 streets.

On November 7, 2006, the Dallas voters approved the 2006 Bond Program in the amount of \$1,353,520,000.00 authorizing general obligation bonds for funding permanent public improvements. The 2006 Bond Program included Proposition 10 for Land Acquisition in the Cadillac Heights Area in an amount of \$22,550,000.00. Land was to be used for police academy related facilities and/or city service and maintenance facilities.

Cadillac Heights has a land area of approximately 70-acres and it is sub-divided into 233 individual lots. As of today, the City has acquired 220 individual lots or 94% of the identified individual lots.



Authorize (1) additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and (2) Supplemental Agreement No. 4 to the professional services contract with Dunaway Associates, L. P. dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard – Not to exceed \$747,425.00, from \$378,15500 to \$1,125,580.00 - Financing: 2017 Bond Funds– page 2

While the City was acquiring the land, the need for police academy related facilities was met through the Dallas Police Department's partnership with University of North Texas at Dallas.

A new park and other city facilities will improve the quality of life and serve as a destination for the community and visitors to the City. The proposed park will use approximately 26 acres of the acquired land.

On April 8, 2021, the Park and Recreation Board authorized a professional services contract with Dunaway Associates.

On April 28, 2021, City Council authorized a professional services contract with Dunaway Associates for the conceptual design and surveying services for the park development plan for Cadillac Heights Park, located near the 2900 block of Cedar Crest Boulevard, by Resolution No. 21-0712.

On May 12, 2021, Administrative Action No. 21-5723 authorized Supplemental Agreement No. 1 to the professional services contract with Dunaway Associates for platting services for Cadillac Heights Park in an amount not to exceed \$49,850.00, increasing the contract from \$169,945.00 to \$219,795.00.

On December 20, 2021, Administrative Action No. 22-5164 authorized Supplemental Agreement No. 2 to the professional services contract with Dunaway Associates, for a drainage study, 3D modeling and additional platting services for Cadillac Heights Park in an amount not to exceed \$58,500.00, increasing the contract from \$219,795.00 to \$278,295.00.

On July 12, 2022, Administrative Action No. 22-5164 authorized Supplemental Agreement No. 3 to the professional services contract with Dunaway Associates, for additional design services with demolition, grading, erosion control and planting drawings for Cadillac Heights Park in an amount not to exceed \$99,860.00, increasing the contract from \$278,295.00 to \$378,155.00.

### **ESTIMATED SCHEDULE OF PROJECT**

Began Design	May 2021
Complete Design	September 2023
Begin Demolition	April 2023
Begin Construction	December 2023
Complete Construction	December 2024

Authorize (1) additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and (2) Supplemental Agreement No. 4 to the professional services contract with Dunaway Associates, L. P. dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard – Not to exceed \$747,425.00, from \$378,15500 to \$1,125,580.00 - Financing: 2017 Bond Funds– page 3

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 8, 2021, the Park and Recreation Board authorized a professional services contract with Dunaway Associates.

On April 28, 2021, City Council authorized a professional services contract with Dunaway Associates for the conceptual design and surveying services for the park development plan for Cadillac Heights Park, located near the 2900 block of Cedar Crest Boulevard, by Resolution No. 21-0712.

## **FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
2017 Bond Funds	\$747,425,000	N/A	N/A

Original Consulting Contract	\$169,945.00
Supplemental Agreements No.'s 1, 2 & 3	\$208,210.00
<u>Supplemental Agreement No. 4 (this action)</u>	<u>\$747,425.00</u>
Total	\$1,125,580.00

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$747,425	Consulting Services	34.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
32.78%	34.27%	\$245,000
<ul style="list-style-type: none"> <li>Dunaway Associates, L.P.</li> </ul>		

## **PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, Dunaway Associates, LLC. dba Dunaway Associates was selected as the most qualified consultant for this project.

Authorize (1) additional land use classifications for the area known as Cadillac Heights, located near the 2900 block of Cedar Crest Boulevard, including the development of a future park and/or other city facilities for the purpose of providing permanent public improvements as additional uses for the land acquired in the 70-acre area known as Cadillac Heights utilizing 2006 Bond Program funds; and (2) Supplemental Agreement No. 4 to the professional services contract with Dunaway Associates, L. P. dba Dunaway Associates for design services for the Cadillac Heights Park near the 2900 block of Cedar Crest Boulevard – Not to exceed \$747,425.00, from \$378,15500 to \$1,125,580.00 - Financing: 2017 Bond Funds– page 4

## **OWNER**

**Dunaway Associates, L. P. dba Dunaway Associates**  
6060 North Central Expressway, Suite 650  
Dallas, Texas

Thomas Galbreath, President

## **PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, Dunaway Associates, LLC. dba Dunaway Associates was selected as the most qualified consultant for this project.

## **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on January 12, 2023 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 25, 2023.

## **STAFF RECOMMENDATION**

Staff recommends approval.

## **MAP(s)**

Attached  
Exhibit A – Conceptual Site Plan



# EXHIBIT A



Dallas Park & Recreation



BID Agenda Approval Cover Sheet for Change Orders and Supplemental Agreements

Project Meets BID Requirements		Total M/WBE		32.78%	
Prime:	PKR-2022-00019574	Agenda Date:	1/25/2023		
Project:	Dunaway Associates, LLC	Prime Vendor #:	VS00000591494		
Total Local:	Fair Park Centennial Building Improvement	Review Date:	11/18/2022		
Local			\$225,000.00	Total Non-Local:	\$522,425.00
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent	
	Lim & Associates	PMDB90825Y0818	\$ 175,000.00	23.4137%	
	K Strategies	BFMB60672N0724	\$20,000.00	2.6759%	
	Gojer & Associates	HMMB1863N0720	\$30,000.00	4.0138%	
				0.0000%	
				0.0000%	
				0.0000%	
				0.0000%	
			\$225,000.00	30.1034%	
Total M/WBE			\$225,000.00	30.1034%	
Non-M/WBE				0.0000%	
Total Local			\$225,000.00	30.1034%	
Non-Local					
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent	
	D&S Engineering Labs, LLC	WFWBC296050723	\$20,000.00	2.6759%	
				0.0000%	
				0.0000%	
				0.0000%	
				0.0000%	
				0.0000%	
			\$20,000.00	2.6759%	
Total M/WBE			\$20,000.00	2.6759%	
Non-M/WBE			\$502,425.00	67.2208%	
Total Non-Local			\$522,425.00	69.8966%	
Total Action			\$747,425.00	100.0000%	

BID Agenda Approval Cover Sheet for Change Orders and Supplemental Agreements

Total Contract (including CO/SA)		\$1,125,580.00			
TOTAL M/WBE PARTICIPATION		This Action	Participation to Date		
		\$	%	\$	%
African American		\$0.00	0.00%	\$0.00	0.00%
Hispanic		\$30,000.00	4.01%	\$30,000.00	2.67%
Asian American		\$175,000.00	23.41%	\$315,730.00	28.05%
Native American		\$0.00	0.00%	\$0.00	0.00%
WBE		\$40,000.00	5.35%	\$40,000.00	3.55%
Total		\$245,000.00	32.78%	\$385,730.00	34.27%



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Ethnic Workforce Composition Report (BID-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

**Company name:** Dunaway Associates, LLC

**Address:** 550 Bailey Avenue, Suite 400

**Bid #:**

**Telephone Number:** 817 - 335 - 1121 Ext. 4830

**Email Address:**

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	18	5	16	4	2	0	0	0	0	1
Professional	50	19	43	13	1	0	4	4	2	2
Technical	13	3	9	3	1	0	1	0	2	0
Office/Clerical	0	9	0	8	0	0	0	1	0	0
Skilled	4	0	2	0	1	0	1	0	0	0
Semiskilled	0	0	0	0	0	0	0	0	0	0
Unskilled	0	0	0	0	0	0	0	0	0	0
Seasonal	0	0	0	0	0	0	0	0	0	0
<b>Totals:</b>	85	36	70	28	5	0	6	5	4	3
<b># of employees living in Dallas:</b>		2		2						
<b>Total % of employees living in Dallas</b>			.02%							

*Paula Shivers*

Officer's Signature

**Paula Shivers**

Typed or Printed Name

**Senior HR  
Generalist**

Title

**11/14/2022**

Date



**CITY OF DALLAS**  
**Small Business Center - Business Inclusion and Development**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BID-FRM-213)**

Project Name: Cadillac Heights Master Plan      [-total contract](#)      Bid/Contract #: \_\_\_\_\_

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

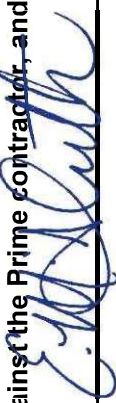
Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
VS00000591494									
Notes:									
	514273	Lim & Associates PMD848565N0523	Philip Neeley 550 Bailey Avenue, Suite 400 817-335-1121	Non	N	\$ 721,850.00	64.13%		
Notes:									
		Lim & Associates PMD848565N0523	Daniel Lim 1112 N. Zang Blvd, Dallas, Texas 75203	P	L	\$ 315,730.00	28.05%		
Notes:									
		K Strategies BFSB20771N0724	Katrina Keyes 2777 N. Stemmons Fwy #1540, Dallas, Texas 75207	W	L	\$ 20,000.00	1.78%		
Notes:									
	90748	Gojer & Associates HMMB1863N0720	Bertha Gojer 11615 Forest Central Dr. Suite 303 Dallas, Texas 75243	H	L	\$ 30,000.00	2.67%		



Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
		D&S Engineering Labs, LLC 2005129605	Saurav Sinha 14805 Trinity Boulevard Fort Worth, Texas 76155	W	N	\$ 20,000.00	1.78%		
Notes:									
		Texas Lighting Non MWBE Member	Jim Weathers P.O. Box 97 Emory, Texas 75440	N/A	N	\$ 18,000.00	1.60%		
Notes:									
Total Bid Amount:						\$ 1,125,580.00	100.00%	\$ -	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of MWBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

**Officer's Signature:**  \_\_\_\_\_ Title: P+LA Executive | Principal  
**Printed Name:** Elizabeth McIlrath, PLA, ASLA Date: November 15, 2022  
**Company Name:** Dunaway Associates, LLC



**CITY OF DALLAS**  
**Small Business Center - Business Inclusion and Development**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BID-FRM-213)**

Project Name: Cadillac Heights Master Plan Supplemental 4

Bid/Contract #:

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

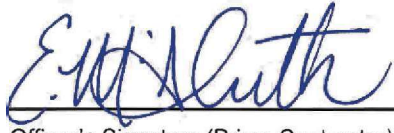
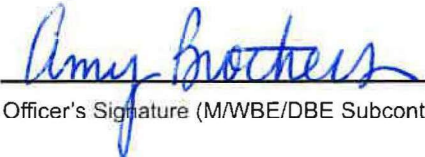
Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Notes:									
	VS00000591494		Philip Neeley 550 Bailey Avenue, Suite 400 817-335-1121	Non	N	\$ 484,425.00	64.81%		
Notes:									
	514273	Lim & Associates PMD848565N0523	Daniel Lim 1112 N. Zang Blvd, Dallas, Texas 75203	P	L	\$ 175,000.00	23.41%		
Notes:									
		K Strategies BFSB20771N0724	Katrina Keyes 2777 N. Stemmons Fwy #1540, Dallas, Texas 75207	W	L	\$ 20,000.00	2.68%		
Notes:									
	90748	Gojer & Associates HMMB1863N0720	Bertha Gojer 11615 Forest Central Dr. Suite 303 Dallas, Texas 75243	H	L	\$ 30,000.00	4.01%		





**The undersigned intends to enter into a formal agreement**

with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

   
 Officer's Signature (Prime Contractor) Officer's Signature (M/WBE/DBE Subcontractor)

Elizabeth McIlrath Amy Brothers, P.E.  
 Printed Name (Prime Contractor) Printed Name (M/WBE/DBE Subcontractor)

P+LA Executive | Principal President  
 Title (Prime Contractor) Title (M/WBE/DBE Subcontractor)

11-15-2022  
 Date

11-15-2022  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:	
Prime	Sub
Greater Dallas Asian American Chamber of Commerce	Asian Contractors Association
Greater Dallas Black Chamber of Commerce	Regional Black Contractors Association
Greater Dallas Hispanic Chamber of Commerce	Regional Hispanic Contractors Association
U.S. Pan Asian American Chamber of Commerce	
Other	



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: November 15, 2022  
 Small Business Center - Business Inclusion and Development

Project Name: Cadillac Heights Master Plan Supplemental 4 Bid # \_\_\_\_\_

Lim & Associates, Inc will provide the following  
 M/WBE Subcontractor on the project

good(s)/service(s): Survey and Civil Engineering Services

Lim & Associates, Inc.

to Dunaway Associates, LLC  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA


M/WBE Certification Number: # PMDB90825Y0818

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$747,425.00</u>		X NCTRCA
			<u>DFWMSDC</u>
MWBE/DBE Sub Participation Amount	<u>\$175,000</u>	<u>22.95%</u>	<u>WBCSW</u>

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

  
 Officer's Signature (Prime Contractor)

Elizabeth McIlrath, PLA, ASLA  
 Printed Name (Prime Contractor)

P+LA Executive | Principal  
 Title (Prime Contractor)

11-15-2022  
 Date

\_\_\_\_\_  
 Officer's Signature (M/WBE/DBE Subcontractor)

Siang "Daniel" Lim, PE, RPLS  
 Printed Name (M/WBE/DBE Subcontractor)

Principal  
 Title (M/WBE/DBE Subcontractor)

\_\_\_\_\_  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

	Prime	Sub		Prime	Sub
Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Asian Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Black Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Hispanic Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>			

Other \_\_\_\_\_





# CITY OF DALLAS SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas

DATE: November 10, 2022

Business Development & Procurement Services

Project Name: Cadillac Heights Master Plan Supplemental 4 Bid # \_\_\_\_\_

Charles Gojer & Associates, Inc.

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): Structural and Civil Engineering

to Dunaway Associates, LLC  
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # HMMB1863N0720

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime \$747,425.00

☒ NCTRCA  
☐ DFWMSDC  
☐ WBCSW

MWBE/DBE Sub Participation Amount \$30,000.00

4.01 %

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Elizabeth McIlrath  
Officer's Signature (Prime Contractor)

Elizabeth McIlrath, PLA, ASLA

Printed Name (Prime Contractor)

P+LA Executive | Principal

Title (Prime Contractor)

11-10-2022

Date

Charles Gojer  
Officer's Signature (M/WBE/DBE Subcontractor)

Charles Gojer, P.E.

Printed Name (M/WBE/DBE Subcontractor)

President

Title (M/WBE/DBE Subcontractor)

11-11-2022

Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce  
Greater Dallas Black Chamber of Commerce  
Greater Dallas Hispanic Chamber of Commerce  
U.S. Pan Asian American Chamber of Commerce

Prime Sub  
☐ ☐  
☐ ☐  
☐ ☐  
☐ ☐

Asian Contractors Association  
Regional Black Contractors Association  
Regional Hispanic Contractors Association

Prime Sub  
☐ ☐  
☐ ☐  
☐ ☐

Other \_\_\_\_\_



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: November 10, 2022  
 Small Business Center - Business Inclusion and Development

Project Name: Cadillac Heights Master Plan Supplemental 4 Bid # \_\_\_\_\_  
K STRATEGIES will provide the following  
 M/WBE Subcontractor on the project

good(s)/service(s): Community Input / Meetings

to Dunaway Associates, LLC .  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: WBCSW

M/WBE Certification Number: # BFMB60672N0724  
*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$747,425.00</u>	<input checked="" type="checkbox"/> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$20,000.00</u>	<input checked="" type="checkbox"/> DFWMSDC
		<u>2.68%</u> <input checked="" type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Officer's Signature (Prime Contractor)

Elizabeth McIlrath, PLA, ASLA  
 Printed Name (Prime Contractor)

P+LA Executive | Principal  
 Title (Prime Contractor)

11-10-2022  
 Date

Officer's Signature (M/WBE/DBE Subcontractor)

Katrina Keyes  
 Printed Name (M/WBE/DBE Subcontractor)

CEO - President  
 Title (M/WBE/DBE Subcontractor)

11/14/22  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

	Prime	Sub		Prime	Sub
Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Asian Contractors Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Regional Black Contractors Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Hispanic Contractors Association	<input type="checkbox"/>	<input checked="" type="checkbox"/>
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>			

Other \_\_\_\_\_



## Certification: View

### Certification List

This record is from **North Central Texas Regional Certification Agency**. It is not managed by City of Dallas.

### Vendor Information

BUSINESS NAME	<b>Charles Gojer &amp; Associates, Inc.</b>
SYSTEM VENDOR NUMBER	<b>20010720</b>
PRIMARY OWNER'S NAME	<b>Charles Gojer</b>
COMPANY TYPE	<b>Corporation</b>
ETHNIC GROUP	<b>Hispanic American</b>
GENDER	<b>Male</b>

### Certification Information

CERTIFYING AGENCY	<b>North Central Texas Regional Certification Agency</b>
CERTIFICATION TYPE	<b>MBE - Minority Business Enterprise</b>
EFFECTIVE DATE	<b>6/24/2022</b>
RENEWAL DATE	<b>6/30/2024</b>

### Contact Information

MAIN COMPANY EMAIL	<b>bgojer@cgojer.com</b>
MAIN PHONE	<b>214-340-1199</b>
MAIN FAX	<b>214-348-8053</b>
MAIN COMPANY WEBSITE	<a href="http://www.cgojer.com">http://www.cgojer.com</a>

### Addresses

PHYSICAL ADDRESS	<b>11615 Forest Central Drive, Suite 303 Dallas, TX 75243</b> <a href="#">[map]</a>
------------------	---

## MAILING ADDRESS

**11615 Forest Central Drive, Suite 303**  
**Dallas, TX 75243** [\[map\]](#)

## Business Capabilities

## BUSINESS CERTIFIED FOR

**Civil and Structural Engineering Services**

FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS

**Civil and Structural Engineering Services**

## COMMODITY CODES

**NAICS 541330**

**Engineering services** [\(More\)](#)

## Owner Ethnicity and Gender

## ETHNIC GROUP

**Hispanic American**

## GENDER

**Male**

## Location and Work Districts/Regions

## COUNTY

**Dallas (TX)**

## STATEWIDE WORK AREA

**N/A**

## WORK DISTRICTS/REGIONS

**Dallas**  
**Fort Worth**

Certification List

[Customer Support](#)

Copyright © 2022 B2Gnow. All rights reserved.

[Home](#) | [Print This Page](#) | [Print To PDF](#) | [Translate](#)

## Certification: View

### Certification List

This record is from **North Central Texas Regional Certification Agency**. It is not managed by City of Dallas.

#### Vendor Information

BUSINESS NAME	<b>K Strategies Group LLC</b>
SYSTEM VENDOR NUMBER	<b>20010116</b>
PRIMARY OWNER'S NAME	<b>Katrina Keyes</b>
COMPANY TYPE	<b>LLC</b>
ETHNIC GROUP	<b>African-American (Black)</b>
GENDER	<b>Female</b>

#### Certification Information

CERTIFYING AGENCY	<b>North Central Texas Regional Certification Agency</b>
CERTIFICATION TYPE	<b>MBE - Minority Business Enterprise</b>
EFFECTIVE DATE	<b>7/5/2022</b>
RENEWAL DATE	<b>7/31/2024</b>

#### Contact Information

MAIN COMPANY EMAIL	<b>kkeyes@kstrategies.com</b>
MAIN PHONE	<b>214-599-9766</b>
MAIN FAX	<b>214-965-0985</b>
MAIN COMPANY WEBSITE	<b><a href="http://www.kstrategies.com">http://www.kstrategies.com</a></b>

#### Addresses

PHYSICAL ADDRESS	<b>2777 N. Stemmons Freeway Suite 1540 Dallas, TX 75207 <a href="#">[map]</a></b>
------------------	---

## MAILING ADDRESS

**3839 MCKINNEY AVE SUITE 155-204**  
**DALLAS, TX 75204** [\[map\]](#)

## Business Capabilities

## BUSINESS CERTIFIED FOR

**Consulting Services, Administrative Management and General Management Consulting Services; Marketing Consulting Services; Other Management Consulting Services; Public Relations Agencies; Professional and Management Development Training.**

## FULL DESCRIPTION OF CAPABILITIES/PRODUCTS

**Consulting Services, Administrative Management and General Management Consulting Services; Marketing Consulting Services; Other Management Consulting Services; Public Relations Agencies; Professional and Management Development Training.**

## COMMODITY CODES

<b>NAICS 541611</b>	<b>Administrative Management and General Management Consulting Services</b> ( <a href="#">More</a> )
<b>NAICS 541613</b>	<b>Marketing consulting services</b> ( <a href="#">More</a> )
<b>NAICS 541618</b>	<b>Other Management Consulting Services</b> ( <a href="#">More</a> )
<b>NAICS 541820</b>	<b>Public relations consulting services</b> ( <a href="#">More</a> )
<b>NAICS 611430</b>	<b>Professional and Management Development Training</b> ( <a href="#">More</a> )

## Owner Ethnicity and Gender

## ETHNIC GROUP

**African-American (Black)**

## GENDER

**Female**

## Location and Work Districts/Regions

## COUNTY

**Dallas (TX)**

## STATEWIDE WORK AREA

**N/A**

## WORK DISTRICTS/REGIONS

**Dallas**  
**Fort Worth**

Certification List

**Certification: View****Help & Tools** **Certification List**

This record is from **North Central Texas Regional Certification Agency**. It is not managed by City of Dallas.

**Vendor Information**

BUSINESS NAME	<b>Lim &amp; Associates, Inc.</b>
SYSTEM VENDOR NUMBER	<b>20010091</b>
PRIMARY OWNER'S NAME	<b>Siang Daniel Lim</b>
COMPANY TYPE	<b>Corporation</b>
ETHNIC GROUP	<b>Asian-Pacific American</b>
GENDER	<b>Male</b>

**Certification Information**

CERTIFYING AGENCY	<b>North Central Texas Regional Certification Agency</b>
CERTIFICATION TYPE	<b>DBE - Disadvantaged Business Enterprise</b>
EFFECTIVE DATE	<b>5/3/2022</b>
RENEWAL DATE	<b>5/31/2023</b>

**Contact Information**

MAIN COMPANY EMAIL	<b>limassoc@aol.com</b>
MAIN PHONE	<b>214-942-1888</b>
MAIN FAX	<b>214-942-9881</b>

**Addresses**

PHYSICAL ADDRESS	<b>1112 N.Zang Boulevard Suite 200 Dallas, TX 75203-1310 <a href="#">[map]</a></b>
MAILING ADDRESS	<b>1112 N.Zang Boulevard Suite 200 Dallas, TX 75203-1310 <a href="#">[map]</a></b>

## Business Capabilities

BUSINESS CERTIFIED FOR	Engineering Services; Geophysical Surveying & Mapping Services	
FULL DESCRIPTION OF CAPABILITIES/PRODUCTS	Engineering Services; Geophysical Surveying & Mapping Services	
COMMODITY CODES	NAICS 541330	Engineering services ( <a href="#">More</a> )
	NAICS 541360	Geophysical Surveying and Mapping Services ( <a href="#">More</a> )
	NAICS 541512	Computer Systems Design Services ( <a href="#">More</a> )

## Owner Ethnicity and Gender

ETHNIC GROUP	Asian-Pacific American
GENDER	Male

## Location and Work Districts/Regions

COUNTY	Dallas (TX)
STATEWIDE WORK AREA	Yes
WORK DISTRICTS/REGIONS	

[Certification List](#)[Customer Support](#)

Copyright © 2022 B2Gnow. All rights reserved.

[Home](#) | [Print This Page](#) | [Print To PDF](#) | [Translate](#)



hereby grants

# National Women's Business Enterprise Certification

to

D&S Engineering Labs, LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: September 7, 2016  
Expiration Date: September 7, 2023  
WBENC National Certification Number: 2005129605

NAICS: 541330  
UNSPSC: 81101500

WBENC National WBE Certification was processed and validated by Women's Business Council - Southwest, a WBENC Regional Partner Organization.

Authorized by Bliss Coulter, President & CEO  
Women's Business Center



WOMEN'S  
BUSINESS  
COUNCIL  
—  
SOUTHWEST





**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Project Information Sheet (BID-FRM-211)**

**Date:** 11/17/2022

**Proposed Agenda Date:** 1/25/2023

☐ **Construction**  
**Amount:**

☐ **Architecture and Engineering**  
**Amount:**

☒ **Supplemental Agreement # 4**  
**Overall Amount:** \$747,425.00

☐ **Change Order #**  
**Overall Amount:**

☐ **Professional Services**  
**Amount:**

**Department:** Park and Recreation  
**Project Name:** Fair Park Centennial Building Improvements  
**Contract Number:** PKR-2022-00019574

**Project Description/Scope of Work:** Construction documents, Bidding and Permitting Services, Construction Administration Services

**Subcontracting Opportunities:** landscape architecture, community engagement, civil engineering, surveying, playground design, sports field design

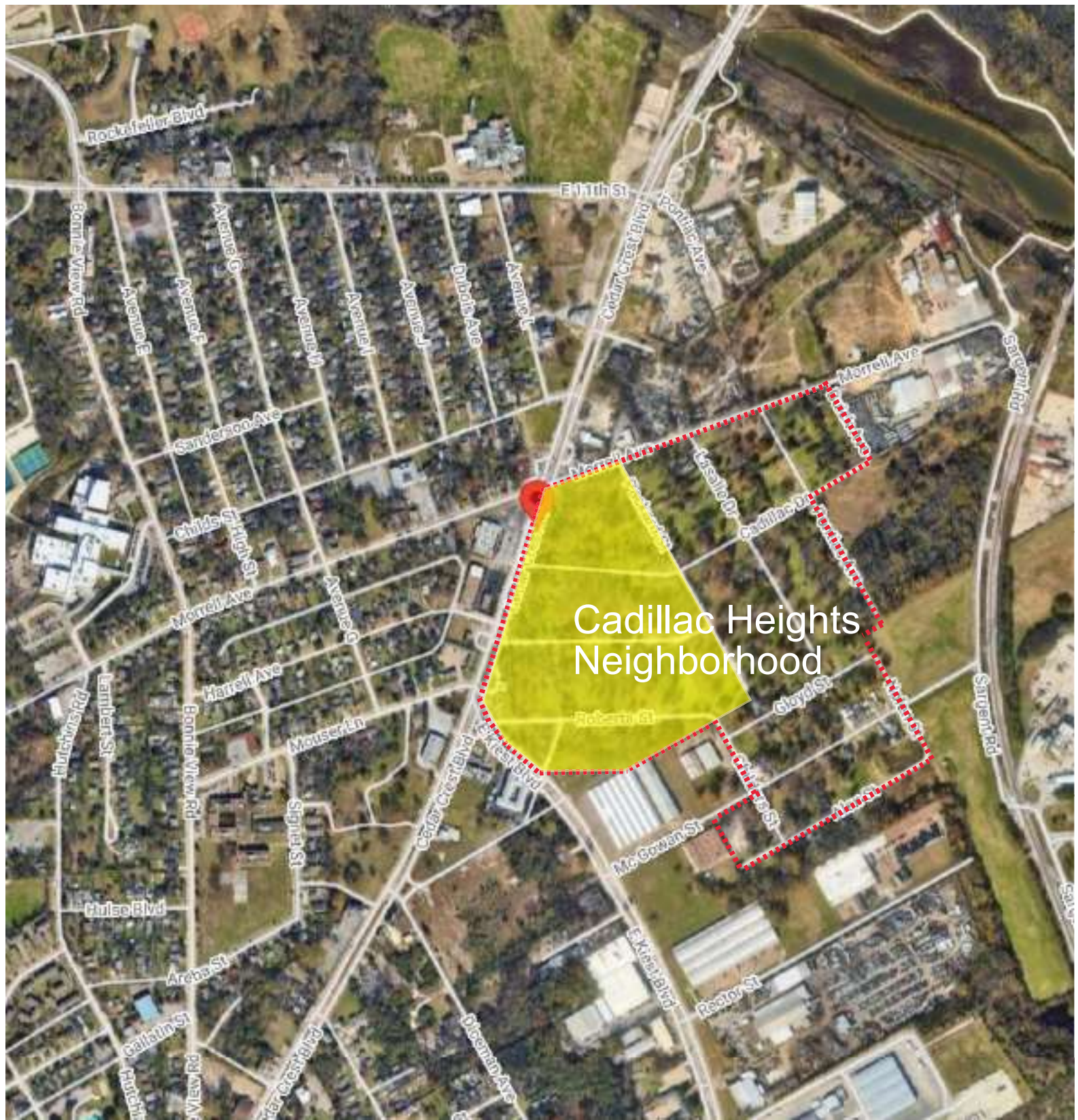
**Project Manager:** Stefan Kesler  
**Phone:** 214-670-4109  
**Email:** stefan.kesler@dallas.gov

**Recommended Vendor:** Dunaway Associates, LLC  
**Intent to Award On:** 11/7/2022  
**Contact Person:** Arron Law  
**Phone:** 817.258.5118  
**Email:** ALaw@dunaway.com

**Does this project have federal funds?** no

**If applicable what is the DBE goal?** n/a





**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** 6

**EXECUTIVE:** Chris Turner-Noteware, P.E. (214) 671-7966

---

**SUBJECT**

Authorize an increase in the construction services contract with The Fain Group, Inc. for additional work at the Phase 2 Project at Bachman Regional Aquatic Center located at 2750 Bachman Drive - Not to exceed \$622,654.90, from \$7,454,303.55 to \$8,076,058.45 - Financing: Capital, Gifts and Donations Fund

**BACKGROUND**

This action will authorize Change Order No. 4 to the construction services contract with The Fain Group, Inc. The original scope of work included the construction of a regional aquatic facility including a bathhouse, four lane lap pool, kids play pool, lazy river, two slides, shade structures and landscaping. The changes addressed with this change order are necessary due to increases in material costs, the requirement to bore for utilities under trees, additional tree protection, tree root air spading, additional plumbing for aquatic chair lifts, ornamental security fencing at the recreation center and additional structural steel required for constructability.

This change order scope includes: added material costs for ornamental fencing, masonry, insulation, stainless steel fabrications, concrete, steel stud framing, and wood framing; rerouting and boring of a storm water line under post oak trees; boring for a water supply line, pool deck drainage and electrical line; additional tree protection fencing for post oak trees, post oak tree root air spading for root pruning at excavations and SWPPP fencing, expanded SWPPP fencing around the construction site, additional plumbing for two hydraulically powered chair lifts at the lap pool and lazy river, replacement of 484 linear feet of ornamental fencing to address security issues at the recreation center, and additional structural steel for the roof structure on the bathhouse.

Change Order No. 4 adds 315 days to the contract time. This change results in an increase for additional work scope of \$622,654.90, increasing the contract amount from \$7,454,303.55 to \$8,076,958.45.

## **ESTIMATED SCHEDULE OF PROJECT**

Began Construction            May 2021  
Complete Construction        January 2023

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 18, 2020, the Park and Recreation Board authorized a contract with The Fain Group, Inc. for the construction of the Phase 2 Project at Bachman Regional Aquatic Center located at 2750 Bachman Drive.

On June 24, 2020, the City Council authorized a contract with The Fain Group, Inc. by Resolution No. 20-1021 in an amount not to exceed \$7,158,650.00.

On December 20, 2021, Administrative Action No. 22-0071 authorized Change Order No. 1 in an amount not to exceed \$99,981.00 from \$7,158,650.00 to \$7,258,631.00.

On December 20, 2021, Administrative Action No. 22-0065 authorized Change Order No. 2 in an amount not to exceed \$98,322.55 from \$7,258,631.00 to \$7,356,953.55.

On April 6, 2022, Administrative Action No. 22-0345 authorized Change Order No. 3 in an amount not to exceed \$97,350.00 from \$7,356,953.55 to \$7,454,303.55.

## **FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
Capital, Gifts and Donations Fund	\$622,654.90	\$0.00	\$0.00

Construction Contract	\$7,158,650.00
Change Order No. 1	\$ 99,981.00
Change Order No. 2	\$ 98,322.55
Change Order No. 3	\$ 97,350.00

<u>Change Order No. 4 (this action)</u>	<u>\$ 622,654.90</u>
---	----------------------

Total amount	\$8,076,958.45
--------------	----------------



### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Procurement Category</b>	<b>M/WBE Goal</b>
<b>\$622,654.90</b>	Construction	<b>32.00%</b>
<b>M/WBE Subcontracting %</b>	<b>M/WME Overall %</b>	<b>M/WBE Overall Participation \$</b>
<b>11.80%</b>	<b>45.07%</b>	<b>\$3,640,251.50</b>
<ul style="list-style-type: none"><li>• This contract does not meet the M/WBE goal, but complies with good faith efforts.</li></ul>		
<ul style="list-style-type: none"><li>• The Fain Group, Inc. - Non-local; 28.00% Local</li></ul>		

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on January 12, 2023 and will present a recommendation to the Park and Recreation Board on the same day.

This item is scheduled for City Council approval on January 25, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **OWNER**

**The Fain Group, Inc.**  
2500 Great Southwest Parkway  
Fort Worth, Texas 76106

Larry Frazier, President

### **MAP**

Attached

# BID Agenda Approval Cover Sheet for Change Orders and Supplemental Agreements

Project Meets BID Requirements				
Total M/WBE		11.80%		
Prime:	PKR-2020-00013756	Agenda Date:	11/9/2022	
Project:	The Fain Group	Prime Vendor #:		
	CO 4 Phase 2 Aquatics - Bachman Aqa	Review Date:	9/29/2022	
Total Local:	\$577,873.81	Total Non-Local:	\$11,780.24	
Local				
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	R&A Masoney, Inc.	HFWB77323N0423	\$ 29,900.00	4.8020%
	Assured Comfort Services	HMMB75748N0923	\$26,996.00	4.3356%
	Aquatic Resources	WFWB62161N0724	\$16,602.50	2.6664%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
Total M/WBE			\$73,498.50	11.8041%
Non-M/WBE			\$504,375.31	81.0041%
Total Local			\$577,873.81	92.8082%
Non-Local				
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
Total M/WBE			\$0.00	0.0000%
Non-M/WBE			\$44,780.24	7.1918%
Total Non-Local			\$44,780.24	7.1918%
Total Action			\$622,654.05	100.0000%

## BID Agenda Approval Cover Sheet for Change Orders and Supplemental Agreements

**Total Contract (including CO/SA)** \$8,076,958.45

<b>TOTAL M/WBE PARTICIPATION</b>	<b>This Action</b>		<b>Participation to Date</b>	
	<b>\$</b>	<b>%</b>	<b>\$</b>	<b>%</b>
African American	\$0.00	0.00%	\$5,000.00	0.06%
Hispanic	\$56,896.00	9.14%	\$754,208.00	9.34%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$96,969.50	15.57%	\$2,881,043.50	35.67%
<b>Total</b>	<b>\$153,865.50</b>	<b>24.71%</b>	<b>\$3,640,251.50</b>	<b>45.07%</b>

Prime is M.WBE certified and included in total WBE



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Ethnic Workforce Composition Report (BID-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. *Please DO NOT use the "Enter" key.*)

**Company name:** The Fain Group, Inc.

**Address:** 2500 Great Southwest Pkwy, Fort Worth, TX 76106

**Bid #:** CIZ1898

**Telephone Number:** 817 - 927 - 4388 Ext.

**Email Address:** csymank@faingp.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	19	1	13	1			6			
Professional										
Technical										
Office/Clerical		2		1				1		
Skilled	12						12			
Semiskilled	12						12			
Unskilled	4						4			
Seasonal										
<b>Totals:</b>	47	3	13	2			34	1		
<b># of employees living in Dallas:</b>	14									
<b>Total % of employees living in Dallas</b>			28%							

  
 Officer's Signature

**Clint Sybank**

Typed or Printed Name

**PM**

Title

**9/27/22**

Date





**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Bachman Regional Aquatic Center

Bid/Contract #: CIZ1898

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 6: Indicate firm's location as L=local (within Dallas county limits);  
N=Non-local (Outside Dallas county limits).

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 3: List name of firm; MWBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

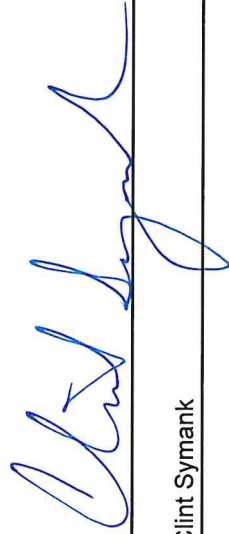
Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-977-4388	Non	N	\$167,995.18	26.98%		
Notes: CO#4									
Masonry		R&A Masonry, Inc.	Andrea Alaniz 1611 Dowdy Ferry Rd. Dallas, Texas 75217 214-398-5703	H	L	\$29,900.00	4.80%		
Notes: CO#4									
Roofing		Castro Roofing	4854 Olson Dr, Dallas, TX 75227	Non	N	\$ 17,800.00	2.86%		
Notes: CO#4									
Countertops		Goodall	11221 Gemini Ln, Dallas, TX 75229	Non	L	\$ 659.57	0.11%		
Notes: CO#4									
Utilities		FM Utilities	Francisco Mata Redbird Trail, Midlothian, TX 76065 4911	Non	N	\$ 93,996.00	15.10%		
Notes: CO#4									
Plumbing/HVAC		Assured Comfort Services	9726 Brockbank Dr, Dallas, TX 75220	H	L	\$26,996.00	4.34%		

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes: CO#4									
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 76140 817-581-7400	Non	N	\$57,528.81	9.24%		
Notes: CO#4									
Framing & Drywall		Norvelle Construction	5536 FM 3136, Alvarado, TX 76009	Non	N	\$53,484	8.59%		
Notes: CO#4									
Site Furnishings		Playground Solutions of Texas	PO Box 92458, Southlake, TX 76092	Non	N	\$ 8,794.32	1.41%		
Notes: CO#4									
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$16,602.50	2.67%		
Notes: CO#4									
Doors & Specialties		Chas F Williams	328 Lipscomb St. Ft Worth, TX 76104	Non	N	\$5,638.67	0.91%		
Notes: CO#4									
Signage		Casteel Sign	1106 Morrison Ln. Dallas, TX 75229	Non	L	\$ 3,934.00	0.63%		
Notes: CO#4									
Flooring		Johnson & Sons	1501 Summit Ave. Ste 10, Plano, TX 75074	Non	N	\$732.00	0.12%		
Notes: CO#4									
Millwork		Cherubim	4307 Shilling Way. Dallas, TX 75237	Non	L	\$5,850.00	0.94%		
Notes: CO#4									
Tree Contractor		Arbor Masters	PO Box 875149, Kansas City, MO 64187	Non	N	\$ 600.00	0.10%		
Notes: CO#4									
Demolition		The Demo Company	2303 Shorecrest Dr. Dallas, TX 75235	Non	L	\$ 28,698.00	4.61%		
Notes: CO#4									
Steel Contractor		GST Manufacturing	4201 Janada St. Haltom City, TX 76117	Non	N	\$23,078.58	3.71%		

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes: CO#4									
Fence		PDQ Fence	Nita Robertson	W	N	\$80,367.00	12.91%		
Notes: CO#4									
[Note: Totals and Percentages will automatically calculate.]									
Total Bid Amount:						\$622,654.90	100.00%	\$	-

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.



Officer's Signature:

Title: PM

Printed Name:

Clint Symank

Date: August 25, 2022

Company Name:

The Fain Group, Inc.



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Bachman Regional Aquatic Center

Bid/Contract #: CIZ1898

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; MWBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits);

N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4388	Non	N	\$3,201,147.00	39.63%		
Notes:									
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$2,552,707.00	31.60%		
Notes:									
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 76140 817-561-7400	Non	N	\$343,965.00	4.26%		
Notes:									
Glass		Terrell Glass	Rita Lyness 14750 Hwy 64, Ben Wheeler, TX 75754	W	N	\$44,817.00	0.55%		
Notes:									
Roofing		Castro Roofing	4854 Olson Dr, Dallas, TX 75227	Non	L	\$ 196,752.00	2.44%		
Notes:									
Shade Structures		USA Shade	Jennie Macek 8505 Chancellor Row Dallas, TX 75247 214-304-5152	Non	L	\$72,790.00	0.90%		



Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:									
Plumbing/HVAC		Assured Comfort Services	9726 Brockbank Dr. Dallas, TX 75220	H	L	\$326,472.00	4.04%		
Notes:									
Masonry		R&A Masonry, Inc.	Andrea Alaniz 1611 Dowdy Ferry Rd. Dallas, Texas 75217 214-398-5703	H	L	\$350,000.00	4.33%		
Notes:									
Trucking		E. McDaniel Trucking	9725 Slalom Dr. Crowley, TX 76036	B	N	\$5,000.00	0.06%		
Notes:									
Fence		PDQ Fence	Nita Robertson	W	N	\$65,000.00	0.80%		
Notes:									
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4388	Non	N	\$13,041.00	0.16%		
Notes: CO#1									
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$24,200.00	0.30%		
Notes: CO#1									
Plumbing/HVAC		Assured Comfort Services	9726 Brockbank Dr. Dallas, TX 75220	H	L	\$20,840.00	0.26%		
Notes: CO#1									
Utilities		FM Utilities	Francisco Mata Redbird Trail, Midlothian, TX 76065 4911	Non	N	\$ 41,900.00	0.52%		
Notes: CO#1									
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4388	Non	N	\$11,276.09	0.14%		
Notes: CO#2									
Steel Contractor		GST Manufacturing	4201 Janada St. Haltom City, TX 76117	Non	N	\$75,173.96	0.93%		
Notes: CO#2									
Tree Contractor		Arbor Masters	PO Box 875149, Kansas City, MO 64187	Non	N	\$ 11,872.50	0.15%		
Notes: CO#2									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$97,350.00	1.21%		
Notes: CO#3									
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvania, Fort Worth, Texas 76111 817-927-4388	Non	N	\$167,995.18	2.08%		
Notes: CO#4									
Masonry		R&A Masonry, Inc.	Andrea Alaniz 1611 Dowdy Ferry Rd. Dallas, Texas 75217 214-398-5703	H	L	\$29,900.00	0.37%		
Notes: CO#4									
Roofing		Castro Roofing	4854 Olson Dr. Dallas, TX 75227	Non	N	\$ 17,800.00	0.22%		
Notes: CO#4									
Countertops		Goodall	11221 Gemini Ln. Dallas, TX 75229	Non	L	\$ 659.57	0.01%		
Notes: CO#4									
Utilities		FM Utilities	Francisco Mata Redbird Trail, Midlothian, TX 76065 4911	Non	N	\$ 93,996.00	1.16%		
Notes: CO#4									
Plumbing/HVAC		Assured Comfort Services	9726 Brockbank Dr. Dallas, TX 75220	H	L	\$26,996.00	0.33%		
Notes: CO#4									
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 76140 817-561-7400	Non	N	\$57,528.81	0.71%		
Notes: CO#4									
Framing & Drywall		Norvelle Construction	6636 FM 3136, Alvarado, TX 76009	Non	N	\$53,484	0.66%		
Notes: CO#4									
Site Furnishings		Playground Solutions of Texas	PQ Box 92458, Southlake, TX 76092	Non	N	\$ 8,794.32	0.11%		
Notes: CO#4									
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$16,602.50	0.21%		
Notes: CO#4									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Doors & Specialties		Chas F Williams	328 Lipscomb St, Ft Worth, TX 76104	Non	N	\$5,638.67	0.07%		
Notes: CO#4									
Signage		Casteel Sign	11106 Morrison Ln, Dallas, TX 75229	Non	L	\$ 3,934.00	0.05%		
Notes: CO#4									
Flooring		Johnson & Sons	1501 Summit Ave, Ste 10, Plano, TX 75074	Non	N	\$732.00	0.01%		
Notes: CO#4									
Millwork		Cherubim	4307 Shilling Way, Dallas, TX 75237	Non	L	\$5,850.00	0.07%		
Notes: CO#4									
Tree Contractor		Arbor Masters	P.O. Box 875149, Kansas City, MO 64187	Non	N	\$ 600.00	0.01%		
Notes: CO#4									
Demolition		The Demo Company	2303 Shorecrest Dr, Dallas, TX 75235	Non	L	\$ 28,698.00	0.36%		
Notes: CO#4									
Steel Contractor		GST Manufacturing	4201 Janada St, Haltom City, TX 76117	Non	N	\$23,078.58	0.29%		
Notes: CO#4									
Fence		PDQ Fence	Nita Robertson	W	N	\$80,367.00	1.00%		
Notes: CO#4									
[Note: Totals and Percentages will automatically calculate.]									
Total Bid Amount:							\$8,076,958.45	100.00%	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.



Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
--------------	------------------------------------	---	---	-----------------	--------------	--------------------	----------------	-----------------------	--------------------------

**Officer's Signature:**

Title: PM

**Printed Name:**

Clint Symank

Date: August 25, 2022

**Company Name:**

The Fain Group, Inc.



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas

DATE: 9/27/22

Small Business Center - Business Inclusion and Development

Project Name: Bachman Regional Aquatic Center

Bid # CIZ1898

R&A Masonry

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): Masonry Contractor

to The Fain Group, Inc.  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # HFDB57721Y0817

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

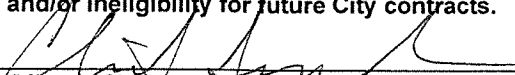
Total Contract Amount for prime \$622,654.90

☒ x NCTRCA  
☐ DFWMSDC  
☐ WBCSW

MWBE/DBE Sub Participation Amount \$29,900.00

4.80%

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

  
 Officer's Signature (Prime Contractor)

Clint Symank

Printed Name (Prime Contractor)

Project Manager

Title (Prime Contractor)

9/27/22

Date

  
 Officer's Signature (M/WBE/DBE Subcontractor)

Andrea Alaniz

Printed Name (M/WBE/DBE Subcontractor)

President

Title (M/WBE/DBE Subcontractor)

9/27/22

Date

Please select or list all Chambers or Advocacy groups you are a member of:

	Prime	Sub		Prime	Sub
Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Asian Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Black Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Hispanic Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>			

Other \_\_\_\_\_





**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas

DATE: 9/27/22

Small Business Center - Business Inclusion and Development

Project Name: Bachman Regional Aquatic Center

Bid # CIZ1898

Aquatic Resources

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): Pool Contractor

to The Fain Group, Inc.

Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # WFWB87703Y0618

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime \$622,654.90

☐ x NCTRCA  
☐ DFWMSDC  
☐ WBCSW

MWBE/DBE Sub Participation Amount \$16,602.5

2.67%

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Clint Symank  
 Officer's Signature (Prime Contractor)

Clint Symank

Printed Name (Prime Contractor)

Project Manager

Title (Prime Contractor)

9/27/22

Date

Susan Morgan  
 Officer's Signature (M/WBE/DBE Subcontractor)

Susan Morgan

Printed Name (M/WBE/DBE Subcontractor)

President

Title (M/WBE/DBE Subcontractor)

9/27/22

Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce  
 Greater Dallas Black Chamber of Commerce  
 Greater Dallas Hispanic Chamber of Commerce  
 U.S. Pan Asian American Chamber of Commerce

Prime Sub  
☐ ☐  
☐ ☐  
☐ ☐  
☐ ☐

Asian Contractors Association  
 Regional Black Contractors Association  
 Regional Hispanic Contractors Association

Prime Sub  
☐ ☐  
☐ ☐  
☐ ☐

Other \_\_\_\_\_



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**

*(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)*

TO: City of Dallas DATE: 9/27/22  
 Small Business Center - Business Inclusion and Development

Project Name: Bachman Regional Aquatic Center Bid # CIZ1898

PDQ Fence

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): Fence Contractor

to The Fain Group, Inc.  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: HUB

M/WBE Certification Number: # 1752847272700  
*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$622,654.90</u>	<input type="checkbox"/> NCTRCA
		<input type="checkbox"/> DFWMSDC
MWBE/DBE Sub Participation Amount	<u>\$80,367.00</u>	<u>12.91%</u> <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Clint Symank  
 Officer's Signature (Prime Contractor)

Clint Symank

Printed Name (Prime Contractor)

Project Manager

Title (Prime Contractor)

9/27/22

Date

Nita Robertson  
 Officer's Signature (M/WBE/DBE Subcontractor)

Nita Robertson

Printed Name (M/WBE/DBE Subcontractor)

President

Title (M/WBE/DBE Subcontractor)

9/27/22

Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce  
 Greater Dallas Black Chamber of Commerce  
 Greater Dallas Hispanic Chamber of Commerce  
 U.S. Pan Asian American Chamber of Commerce

Prime	Sub
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Asian Contractors Association  
 Regional Black Contractors Association  
 Regional Hispanic Contractors Association

Prime	Sub
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Other \_\_\_\_\_



FAIN

Building Relationships  
Constructing Futures

P.O. Box 164308  
Fort Worth, TX 76161

817-927-4388  
817-927-4389 Fax  
[www.faingp.com](http://www.faingp.com)

Oct 3, 2022

Robert Hall  
Senior Contract Compliance Administrator  
City of Dallas  
1515 Young St.  
Dallas, TX 75201

Mr. Hall,

With regards to the new Bachman Aquatic Center Change Order #4, MWDBE compliance, we have made a good faith effort at roughly 12% while maintaining over 43% total MWDBE participation over the entire project. Please accept this letter as our good faith effort for CO#4.

Sincerely,

  
Clint Symank



Women Business Enterprise (WBE)  
Aquatic Resources, Inc.

## **Aquatic Resources, Inc.**

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 238990: ALL OTHER SPECIALTY TRADE CONTRACTORS**  
**NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES**

This Certification commences July 26, 2022 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: July 31, 2024  
Issued Date: July 26, 2022  
CERTIFICATION NO. WFWB62161N0724

---

Certification Administrator



# Texas Historically Underutilized Business (HUB) Certificate



Statewide Historically Underutilized Business Program

Certificate/VID Number: 1752847272700  
Approval Date: September 10, 2021  
Scheduled Expiration Date: September 10, 2025

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

## PDQ FENCE COMPANY, INC.

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **September 10, 2021**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day to day management, operational control, business location) provided in the submission of the business; application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program  
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.



# Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1464303433400  
Approval Date: January 7, 2022  
Scheduled Expiration Date: January 7, 2026

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

## Innovation HVAC Services, LLC dba Assured Comfort Services DBA Assured Comfort Services

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **January 7, 2022**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day to day management, operational control, business location) provided in the submission of the business; application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

---

*Statewide HUB Program  
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycoast.state.tx.us/coastsearch/index.cfm>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.



Minority Business Enterprise (MBE)  
Innovation HVAC Services, LLC DBA  
Assured Comfort Services

## Innovation HVAC Services, LLC DBA Assured Comfort Services

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 238220: PLUMBING, HEATING, AND AIR-CONDITIONING CONTRACTORS**

This Certification commences September 26, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: September 30, 2023  
Issued Date: September 26, 2021  
CERTIFICATION NO. HMMB75748N0923

---

Certification Administrator



Women Business Enterprise (WBE)  
R & A Masonry, Inc

## R & A Masonry, Inc

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 238140: MASONRY CONTRACTORS**

This Certification commences April 7, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: April 30, 2023  
Issued Date: April 7, 2021  
CERTIFICATION NO. HFWB77323N0423

*Ericia Mitchell*

---

Certification Administrator



April 7, 2021

Andrea Alaniz  
R & A Masonry, Inc  
1601 S. Main  
Hutchins, TX 75141

RE: Women Business Enterprise (WBE) Certification Affidavit No. 12398

Dear Alaniz:

Congratulations! Your firm has been certified by the North Central Texas Regional Certification Agency ("NCTRCA") as a Women Business Enterprise (WBE) in accordance with NCTRCA MBE/WBE/SBE certification eligibility program requirements. Your Certification Identification Number is **HFWB77323N0423**. Your firm is certified as a MBE/WBE/SBE in the following areas listed on page 2.

This certification is valid for two years from the date of this letter or, unless and until it has been removed in accordance with NCTRCA MBE/WBE/SBE certification eligibility procedures. In order to remain certified, you must submit every two years, on the anniversary of your certification, a "No Change Affidavit".

A No Change Affidavit is a sworn affidavit affirming that there have been no changes in the firm's circumstances affecting its ownership or control, or any material change in the information provided in its application for MBE/WBE/SBE certification, including the support documentation. Any changes to contact information, ownership, and/or expansion of services must be communicated to the NCTRCA within thirty (30) days of the change. Failure to provide these changes could result in your firm being removed from the certified vendor database. The NCTRCA reserves the right to re-evaluate a firm's certification status at anytime that it determines such re-evaluation is warranted.

Thank you for your participation in the NCTRCA MBE/WBE/SBE Certification Program. Please contact me at 817-640-0606 if you have any questions or if I can be of assistance to you.

Sincerely,

Elicia Mitchell, MPA, MCA, ADR  
Director of Operations



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Project Information Sheet (BID-FRM-211)**

**Date:** 9/13/2022

**Proposed Agenda Date:** 10/20/2022

☐ **Construction**  
**Amount:**

☐ **Architecture and Engineering**  
**Amount:**

☐ **Supplemental Agreement #**  
**Overall Amount:**

☒ **Change Order # 4**  
**Overall Amount:** \$622,654.90

☐ **Professional Services**  
**Amount:**

☐ **Supplemental Agreement #**  
**Overall Amount:**

**Department:** PKR  
**Project Name:** Phase 2 Aquatics - Bachman Aquatic Center  
**Contract Number:** PKR-2020-00013756

**Project Description/Scope of Work:** Construction of outdoor aquatic center

**Subcontracting Opportunities:**

**Project Manager:** David Mills  
**Phone:** 214-670-1805 or 214-794-3916  
**Email:** david.mills@dallas.gov

**Recommended Vendor:** The Fain Group, Inc.  
**Intent to Award On:** 10/26/2022  
**Contact Person:** Clint Symank  
**Phone:** 214-578-1818  
**Email:** csymank@faingp.com

**Does this project have federal funds?** No

**If applicable what is the DBE goal?** NA





**Bachman Park Aquatic Center**  
(2750 Bachman Dr)

District  
6

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**AGENDA DATE:** January 12, 2023  
**COUNCIL DISTRICT(S):** 7  
**STAFF:** Chris Turner-Noteware

---

**SUBJECT**

Authorize a construction services contract for the construction of the Fair Park Centennial Building Improvements Project located at 1001 Washington Avenue – Joel Brown & Co., LLC dba J.B. & Co. LLC., lowest responsible bidder of five – Not to exceed \$4,697,000.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)

**BACKGROUND**

On October 28, 2022, five bids were received for the Fair Park Centennial Building Improvements. This action will authorize a construction contract with Joel Brown & Co., LLC dba J.B. & Co. LLC., for the construction of the Fair Park Centennial Building Improvements Project for a total contract amount not to exceed \$4,697,000.00.

The following chart illustrates Joel Brown & Co., LLC dba J.B. & Co. LLC. contractual activities with the City of Dallas for the past three years:

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TRN</u>
Projects Completed	1	0	1	0
Change Orders	1	0	1	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

**ESTIMATED SCHEDULE OF PROJECT**

Begin Construction	February 2023
Complete Construction	February 2024

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior action.

## **FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
Fair Park Improvements (C) Fund (2017 Bond Funds)	\$4,697,000.00	\$0.00	\$0.00
Total	\$4,697,000.00	\$0.00	\$0.00

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$4,697,000.00	Construction Services	32.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
83.33%	83.33%	\$3,913,993.30
<ul style="list-style-type: none"> <li>J.B &amp; Co., LLC</li> </ul>		

## **PROCUREMENT INFORMATION**

The following five bids were received and opened on October 28, 2022:

\*Denotes the successful bidder

\*\*No Alternate Bids were accepted. The contract is for just the Base Bid.

Bidders	Base Bid	Alt Nos. 1, 2, 3**	Total Bid	Rank
* Joel Brown & Co., LLC dba J.B. & Co. LLC.. 2626 Cole Ave., Suite 300 Dallas, TX 75204	<b>\$4,697,000.00</b>	\$657,000.00	\$5,354,000.00	1
Gadberry Construction Company, Inc.	\$5,015,000.00	\$655,000.00	\$5,670,000.00	2
Big Sky Construction	\$5,377,000.00	\$681,000.00	\$6,058,000.00	3
Phoenix I Restoration and Construction Ltd.	\$5,430,000.00	\$1,155,400.00	\$6,585,400.00	4
Gilbert May, Inc.	\$5,805,333.00	\$1,080,000.00	\$6,885,333.00	5

**OWNER**

**J.B. & Co., LLC**

2626 Cole Avenue, Suite 300  
Dallas, Texas 75204

Joel Brown, President/CEO

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on January 12, 2023 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 25, 2023.

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

Attached

# BID Agenda Approval Cover Sheet

## Project Meets BID Requirements

**Total M/WBE**

**83.33%**

	PKR-2022-00019574	Agenda Date:	1/25/2023	
Prime:	J.B. & Co., LLC	Prime Vendor #:	VS98529	
Project:	Fair Park Centennial Building Improvements	Review Date:	11/18/2022	
<b>Total Local:</b>	\$2,820,497.00	<b>Total Non-Local:</b>	\$1,876,500.00	
<b>Local</b>				
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Cowboys Roofing, LLC	HMDFW775710423	\$ 2,037,493.30	43.3786%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
<b>Total M/WBE</b>			<b>\$2,037,493.30</b>	<b>43.3786%</b>
Non-M/WBE			\$783,003.70	16.6703%
Total Local			\$2,820,497.00	60.0489%
<b>Non-Local</b>				
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Madden Electric Service, Inc.	WFWB67196N0623	\$260,500.00	5.5461%
	Lassiter, Inc.	WFWBC096251222	\$1,616,000.00	34.4050%
				0.0000%
				0.0000%
				0.0000%
<b>Total Non Local M/WBE</b>			<b>\$1,876,500.00</b>	<b>39.9511%</b>
Non-M/WBE			\$0.00	0.0000%
Total Non-Local			\$1,876,500.00	39.9511%
<b>Total Action</b>			<b>\$4,696,997.00</b>	<b>100.0000%</b>



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. *Please DO NOT use the “Enter” key.*)

**Company name:** J.B. & Co. LLC

**Address:** 2626 Cole Ave. Ste #300

**Bid #:** CIZ22-PKR-2078

**Telephone Number:** 972 - 515 - 3646 Ext. 1

**Email Address:** joel@joelbrownco.com

**Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.**

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	2		2							
Professional										
Technical										
Office/Clerical	2		2							
Skilled	4	2	2				2	2		
Semiskilled	4						4			
Unskilled	2						2			
Seasonal	15		3		2		10			
<b>Totals:</b>	29	2	9		2		18	2		
<b># of employees living in Dallas:</b>	6		4				2			
<b>Total % of employees living in Dallas</b>			20%							

**Officer's Signature**

**Joel Brown**

**Typed or Printed Name**

**Manager**

**Title**

**10/04/2022**

**Date**





**CITY OF DALLAS**  
**Small Business Center - Business Inclusion and Development**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BID-FRM-213)**

Project Name: Centennial Building Renovations Bid/Contract #: CJZ22-PKR-2078

**Instructions:**

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s), contact name, address, telephone number.
- Column 5: List ethnicity of firm(s) owner as B=Black American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Electrical		Madden Electric WFWB67196N0623	Kim Madden 214-221-0151	W	L	\$ 260,500.00	5.55%		
Notes:									
HVAC		Lassiter Inc 2005109625	Angela Brand 4426 State Highway 276 Rockwall, TX 75032	W	N	\$ 1,616,000.00	34.40%		
Notes:									
Roofing		Cowboys Roofing	Chuck Ehiobu 469-449-3901 2500 Texas Drive Suite 101 Irving TX 75062	M	L	\$ 2,037,493.30	43.38%		
Notes:									
G.C	VS98529	J.B. & Co. LLC	Joel Brown 2626 Cole Ave. Ste #300, Dallas, TX 75204	NON	L	\$ 783,006.70	16.67%		
Notes:									
[Note: Totals and Percentages will automatically calculate.]						Total Bid Amount:	\$ 4,697,000.00	100.00% \$	- \$

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of MWBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: Joel Brown Title: Manager

Printed Name: Joel Brown Date: 11/14/22

Company Name: J.B. & Co. LLC



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 11/08/22

Small Business Center - Business Inclusion and Development

Project Name: Centennial Building Renovations Bid # CIZ22-PKR-2078

Madden Electric Services Inc. will provide the following  
 M/WBE Subcontractor on the project

good(s)/service(s): Electrical

to J.B. & Co. LLC  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # WFWB67196N0623

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$ 4,697,000.00</u>		<input type="checkbox"/> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$260,500.00</u>	<u>6%</u>	<input type="checkbox"/> DFWMSDC <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business Inclusion and Development division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Joel Brown  
 Officer's Signature (Prime Contractor)

Joel Brown  
 Printed Name (Prime Contractor)

Manager  
 Title (Prime Contractor)

11/08/22  
 Date

Kim Madden  
 Officer's Signature (M/WBE/DBE Subcontractor)

KIM MADDEN  
 Printed Name (M/WBE/DBE Subcontractor)

PRESIDENT  
 Title (M/WBE/DBE Subcontractor)

11/8/2022  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

	Prime	Sub		Prime	Sub
Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Asian Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Black Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Regional Hispanic Contractors Association	<input type="checkbox"/>	<input type="checkbox"/>
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/>	<input type="checkbox"/>			

Other



TO: City of Dallas DATE: 11/14/22  
Small Business Center - Business Inclusion and Development

Cowboys Roofing Inc. will provide the following

good(s)/service(s): Roofing Demo and Replacement

MWBE subcontractor is currently certified by the following agency: DFW Minority Supplier Development Council

***Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.***

Total Contract Amount for prime	\$ _____		NCTRCA
			DFWMSDC
MWBE/DBE Sub Participation Amount	\$ 2,037,493.30	% _____	WBCSW

Other Dallas-Fort Worth Monitory Supplier Development Council



Minority Business Enterprise (MBE)  
COWBOYS ROOFING, LLC

## COWBOYS ROOFING, LLC

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 238160: ROOFING CONTRACTORS**

This Certification commences April 6, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: April 30, 2023  
Issued Date: April 6, 2021  
CERTIFICATION NO. BMMB77571N0423

---

Certification Administrator

**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Subcontractor Intent Form (BID-FRM-214)**



hereby grants

# National Women's Business Enterprise Certification

to

Lassiter, Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: December 17, 2007  
Expiration Date: December 31, 2022  
WBENC National Certification Number: 2005109625

NAICS: 238220  
UNSPSC: 72151204

WBENC National WBE Certification was processed and validated by Women's Business Council - Southwest, a WBENC Regional Partner Organization.

Authorized by Debbie Hurst, President Women's Business Center



WOMEN'S  
BUSINESS  
COUNCIL  
—  
SOUTHWEST







**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Pre-Bid/Pre-Proposal Form – Cover Memo (BWI-FRM-622)**

Solicitation Number: **CIZ22-PKR-2078**

Project Name: **Centennial Building Improvements**

Company Name: **J.B. & Co. LLC**

The Office of Economic Development Business and Workforce Inclusion Pre-Bid/Pre-Proposal Form is turned in with all bid documents and proposal packages and certifies that the bidder/proposer agrees to comply with the City of Dallas Business Inclusion and Development Policy (BID Policy).

**Section I: Business Inclusion Affidavit**

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. The BID Policy establishes subcontracting goals and requirements for all prospective bidder/proposer to ensure a reasonable degree of M/WBE business inclusion and participation in City contracts. By signing this section, the bidder/proposer agrees to comply with the City of Dallas BID Policy.

**Section II: Historical Utilization**

The purpose of this section is to show the bidder/proposer's recent history of utilizing M/WBE companies to complete contracts with municipalities. Historical Utilization is not limited to City of Dallas contracts, but should only include the last three projects performed with municipalities. If you have not done business with the City of Dallas or any other municipalities as a prime contractor, leave this section blank.

**Section III: Team Make-up/Schedule of Work**

The purpose of this section is to confirm the M/WBE participation percentage for the sub-contracting team that will be utilized for the anticipated project. In this section, the prime contractor will show their proposal to meet the established M/WBE subcontracting goal. This section should include all subcontractors, both M/WBEs and non-M/WBEs, and should also include the prime contractor's percentage. Contact the project manager if you require additional lists of M/WBE certified companies to perform scopes of work.

Once the contract has been awarded to the low bidder/most advantageous proposer, the prime contractor is expected to utilize the M/WBEs listed in this section.

*Joel Brown*

## Certification: View

### Certification List

This record is from **Dallas/Fort Worth Minority Supplier Development Council**. It is not managed by City of Dallas.

### Vendor Information

BUSINESS NAME	<b>Cowboys Roofing, LLC</b>
SYSTEM VENDOR NUMBER	<b>20590846</b>
PRIMARY OWNER'S NAME	<b>CHUKIE EHIOBU</b>
COMPANY TYPE	<b>LLC</b>
ETHNIC GROUP	<b>Black</b>
GENDER	<b>Male</b>

### Certification Information

CERTIFYING AGENCY	<b>Dallas/Fort Worth Minority Supplier Development Council</b>
CERTIFICATION TYPE	<b>MBE - Minority Business Enterprise</b>
EFFECTIVE DATE	<b>8/31/2022</b>
RENEWAL DATE	<b>8/31/2023</b>

### Contact Information

MAIN COMPANY EMAIL	<b>chuck@cowboysroofing.net</b>
MAIN PHONE	<b>469-449-3901</b>
MAIN FAX	<b>261-0166</b>
MAIN COMPANY WEBSITE	<b><a href="http://www.cowboysroofingllc.net">http://www.cowboysroofingllc.net</a></b>

### Addresses

PHYSICAL ADDRESS	<b>2500 Texas Dr Ste 101 Irving, TX 75062</b> <a href="#">[map]</a>
------------------	---

## MAILING ADDRESS

**2500 Texas Dr  
Ste 101  
Irving, TX 75062** [\[map\]](#)

## Business Capabilities

## BUSINESS CERTIFIED FOR

**We provide roof maintenance, repairs and, new construction to commercial and industrial buildings.**

FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS

## COMMODITY CODES

**NAICS 236210****Industrial Building Construction** ([More](#))**NAICS 236220****Commercial and Institutional Building Construction** ([More](#))**NAICS 238160****Roofing Contractors** ([More](#))**NAICS 238190****Other Foundation, Structure, and Building Exterior  
Contractors** ([More](#))**NAICS 238990****All Other Specialty Trade Contractors** ([More](#))

## Owner Ethnicity and Gender

## ETHNIC GROUP

**Black**

## GENDER

**Male**

## Location

## COUNTY

**Dallas (TX)**[Certification List](#)[Customer Support](#)[Home](#) | [Print This Page](#) | [Print To PDF](#) | [Translate](#)

Copyright © 2022 B2Gnow. All rights reserved.

## Certification: View

### Certification List

This record is from **Women's Business Council - Southwest**. It is not managed by City of Dallas.

### Vendor Information

BUSINESS NAME	<b>Lassiter, Inc.</b>
SYSTEM VENDOR NUMBER	<b>20026670</b>
PRIMARY OWNER'S NAME	<b>Mrs Sue Lassiter</b>
COMPANY TYPE	<b>Corporation</b>
ETHNIC GROUP	
GENDER	

### Certification Information

CERTIFYING AGENCY	<b>Women's Business Council - Southwest</b>
CERTIFICATION TYPE	<b>WBE - Women Business Enterprise</b>
EFFECTIVE DATE	<b>10/6/2022</b>
RENEWAL DATE	

### Contact Information

MAIN COMPANY EMAIL	<b>sue@lassiterinc.com</b>
MAIN PHONE	<b>962-7805</b>
MAIN FAX	<b>214-537-6333</b>
MAIN COMPANY WEBSITE	<a href="http://972-962-7905">http://972-962-7905</a>

### Addresses

PHYSICAL ADDRESS	<b>8601 Mill Creek Road</b> <b>Irving, TX 75160</b> <a href="#">[map]</a>
------------------	--

MAILING ADDRESS

**8601 Mill Creek Road**  
**Irving, TX 75160** [\[map\]](#)

## Business Capabilities

BUSINESS CERTIFIED FOR

**752402575**FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS

COMMODITY CODES

**NAICS 238220****Plumbing, Heating, and Air-Conditioning Contractors** [\(More\)](#)

## Owner Ethnicity and Gender

ETHNIC GROUP

GENDER

## Location

COUNTY

[Certification List](#)[Customer Support](#)

Copyright © 2022 B2Gnow. All rights reserved.

[Home](#) | [Print This Page](#) | [Print To PDF](#) | [Translate](#)

## Certification: View

### Certification List

This record is from **North Central Texas Regional Certification Agency**. It is not managed by City of Dallas.

### Vendor Information

BUSINESS NAME	<b>Madden Electric Service, Inc.</b>
SYSTEM VENDOR NUMBER	<b>20152608</b>
PRIMARY OWNER'S NAME	<b>Kimberly Madden</b>
COMPANY TYPE	<b>Corporation</b>
ETHNIC GROUP	<b>Caucasian (White)</b>
GENDER	<b>Female</b>

### Certification Information

CERTIFYING AGENCY	<b>North Central Texas Regional Certification Agency</b>
CERTIFICATION TYPE	<b>WBE - Women Business Enterprise</b>
EFFECTIVE DATE	<b>6/18/2021</b>
RENEWAL DATE	<b>6/30/2023</b>

### Contact Information

MAIN COMPANY EMAIL	<b>kim@maddenelectric.com</b>
MAIN PHONE	<b>972-563-4456</b>
MAIN FAX	<b>214-717-1221</b>
MAIN COMPANY WEBSITE	<b><a href="http://www.maddenelectricservicesinc.com">http://www.maddenelectricservicesinc.com</a></b>

### Addresses

PHYSICAL ADDRESS	<b>9870 N. Poetry Lane Terrell, TX 75160 <a href="#">[map]</a></b>
------------------	--



## MAILING ADDRESS

**9870 N. Poetry Lane**  
**Terrell, TX 75160** [\[map\]](#)

## Business Capabilities

## BUSINESS CERTIFIED FOR

**Electrical Contruction**FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS**Electrical Contruction**

## COMMODITY CODES

**NAICS 238210****Electrical contractors** [\(More\)](#)**NAICS 541611****Administrative Management and General Management  
Consulting Services** [\(More\)](#)

## Owner Ethnicity and Gender

## ETHNIC GROUP

**Caucasian (White)**

## GENDER

**Female**

## Location and Work Districts/Regions

## COUNTY

**Hunt (TX)**

## STATEWIDE WORK AREA

**N/A**

## WORK DISTRICTS/REGIONS

**Dallas  
Fort Worth**[Certification List](#)[Customer Support](#)

Copyright © 2022 B2Gnow. All rights reserved.

[Home](#) | [Print This Page](#) | [Print To PDF](#) | [Translate](#)



**CITY OF DALLAS**  
**Small Business Center – Business Inclusion and Development**  
**Project Information Sheet (BID-FRM-211)**

**Date:** 11/15/2022

**Proposed Agenda Date:** 1/25/2023

☒ **Construction**  
**Amount:** 4,697,000.00

☐ **Architecture and Engineering**  
**Amount:**

☐ **Supplemental Agreement #**  
**Overall Amount:**

☐ **Change Order #**  
**Overall Amount:**

☐ **Professional Services**  
**Amount:**

☐ **Supplemental Agreement #**  
**Overall Amount:**

**Department:** Park and Recreation  
**Project Name:** Fair Park Centennial Building Improvements  
**Contract Number:** PKR-2022-00019574

**Project Description/Scope of Work:** Renovation of building systems and structural components

**Subcontracting Opportunities:** mechanical, electrical, plumbing, HVAC Controls, steelwork, welding, demolition, hauling.

**Project Manager:** Stefan Kesler  
**Phone:** 214-670-4109  
**Email:** stefan.kesler@dallas.gov

**Recommended Vendor:** J.B. & Co., LLC  
**Intent to Award On:** 11/14/2022  
**Contact Person:** Joel Brown  
**Phone:** 972-515-3646  
**Email:** joel@joelbrownco.com

**Does this project have federal funds?** no

**If applicable what is the DBE goal?** n/a



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** 10

**STAFF:** Christina Turner-Noteware, (214) 671-9126

---

**SUBJECT**

Authorize an increase in the construction services job order contract work order with METCO Engineering dba METCO to provide additional construction services at Willie B Johnson Recreation Center located at 12225 Willowdell Drive - not to exceed \$416,017.00, from \$441,930.00 to \$857,947.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) - \$416,017.00

**BACKGROUND**

This action will authorize Change Order No. 2 to additional construction services with METCO Engineering dba METCO under the Job Order Contract to provide construction services for repairs, alterations, renovations, remediation, and minor construction at Willie B Johnson Recreation Center located at 12225 Willowdell Drive. Services will be performed on one or more of the following building systems: accessibility components, electrical systems, plumbing systems, interior finishes and exterior finishes.

On April 25, 2022, the Park & Recreation Department authorized DO 982476 for the Job Order Contract, to perform facility work for \$349,240.00.

On July 14, 2022, the Park & Recreation Department authorized Change Order No. 1 to the original DO 982476 for the Job Order Contract to perform facility work for \$92,690.00.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Construction	January 2023
Complete Construction	June 2023

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 12, 2022, the City Council authorized a Job Order Contract with METCO Engineering dba METCO, for \$11,000,000 by Resolution No. #22-0159.

Authorize an increase in the construction services job order contract work order with METCO to provide additional construction services at Willie B Johnson Recreation Center located at 12225 Willowdell Drive. Not to exceed \$416,017.00, from \$441,930.00 to \$857,947.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) - \$416,017.00 - Page 2

## **FISCAL INFORMATION**

Fund	FY2023	FY2024	Future Years
Park and Recreation Facilities (B) Funds (2017 General Obligation Bond Funds)	\$416,017.00	\$0.00	\$0.00
Total	\$416,017.00	\$0.00	\$0.00

Original Contract	\$349,240.00
Change Order No. 1	\$92,690.00

Change Order No. 2 (this action)	<u>\$416,017.00</u>
----------------------------------	---------------------

Total not to exceed	\$857,947.00
---------------------	--------------

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$416,017.00	Construction	25.00%
M/WBE Subcontracting %	M/WME Overall %	M/WBE Overall Participation \$
Click to enter	62%	\$259,391.77
<ul style="list-style-type: none"> <li>*</li> </ul>		
<ul style="list-style-type: none"> <li>Choose an item.</li> </ul>		
<ul style="list-style-type: none"> <li>Metco Engineering - Local; 100% Local</li> </ul>		

## **OWNER**

**METCO Engineering dba METCO**  
6620 Lake Circle Drive  
Dallas, Texas, 75214

Barry Bagheri, President

Authorize an increase in the construction services job order contract work order with METCO to provide additional construction services at Willie B Johnson Recreation Center located at 12225 Willowdell Drive. Not to exceed \$416,017.00, from \$441,930.00 to \$857,947.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) - \$416,017.00- Page 3

### **COMMITTEE ACTION**

The Planning & Design Committee will consider this item on January 12, 2023 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 25, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **MAP**

Attached



# BID Agenda Approval Cover Sheet for Change Orders and Supplemental Agreements

<b>Project Meets BID Requirements</b>					<b>Total M/WBE</b>	<b>0.00%</b>
Prime:	PKR-2022-00018238	Agenda Date:	1/23/2023			
	<u>METCO Engineering, Inc.</u>	Prime Vendor #:	<u>VS0000025965</u>			
	Change Order 2 to the construction services JOC work order (Willie B Johnson Construction)					
Project:		Review Date:	12/6/2022			
<b>Total Local:</b>			\$79,043.23	<b>Total Non-Local:</b>		\$336,973.77
<b>Local</b>						
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
<b>Total M/WBE</b>			<b>\$0.00</b>	<b>0.0000%</b>		
Non-M/WBE			\$79,043.23	19.0000%		
Total Local			\$79,043.23	19.0000%		
<b>Non-Local</b>						
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
				0.0000%		
<b>Total M/WBE</b>			<b>\$0.00</b>	<b>0.0000%</b>		
Non-M/WBE			\$336,973.77	81.0000%		
Total Non-Local			\$336,973.77	81.0000%		
<b>Total Action</b>			<b>\$416,017.00</b>	<b>100.0000%</b>		

## BID Agenda Approval Cover Sheet for Change Orders and Supplemental Agreements

**Total Contract (including CO/SA)**

\$857,947.00

**TOTAL M/WBE PARTICIPATION**

**This Action**

**\$**

**%**

**Participation to Date**

**\$**

**%**

African American	\$0.00	0.00%	\$260,000.00	30.30%
Hispanic	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$260,000.00</b>	<b>30.30%</b>



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

**(Form 2)**

City of Dallas, GFE Revision 1

Project Name: Willie B Johnson RC - Pipe - Construction Closeout Items

Bid/Contract #: PKR-2022-00018238

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org). ALL Prime and

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Division 01 General Requirements	VS0000025965	METCO Engineering	3333 Lee Parkway, Suite # 600, Dallas, TX 75219, Tel 214-392-3260	Non	L	\$79,043.23	19%	\$0.00	\$0.00
Division 15 Mechanical	N/A	TRANE		Non	L	\$12,900.00	3%	\$0.00	\$0.00
Division 09 Finishes	N/A	Saldivar Construcion		Non	L	\$259,391.77	62%	\$0.00	\$0.00
Division 09 Finishes	N/A	JC Commercial	1801 Lakepoiinte Drive #129 Lewisville, TX 75057	H	L	\$64,682.00	16%	\$0.00	\$0.00
[Note: Totals and Percentages will automatically calculate.]				<b>Total Bid Amount:</b>		<b>\$416,017.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Officer's Signature:**

**Printed Name:**

B. Bagheri  
Barry Bagheri

**Title:** PM

**Date:** November 7, 2022





**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: City of Dallas Park and Rec Job Order Contract

Bid/Contract #: PKR-2022-00018238

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.


Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (If Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Electrical		Nupower Systems & Services	P.O. Box 201892 Arlington, TX 76006	B	L	\$ 260,000.00	30.30%	\$ 260,000.00	
Notes:									
HVAC		METCO Engineering	3333 Lee Parkway #600 Dallas TX			\$ 105,069.00	12.25%	\$ -	
Notes:									
		JC Commercial	1801 Lakepointe Drive Suite 129 Lewisville, TX 75057			\$ 402,143.00	46.87%	\$ 338,143.00	
Notes:									
		Saldivar Construcion	214 Lakeway Dr. Waxahacie, TX 75165			\$ 77,835.00	9.07%	\$ 77,835.00	
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
		TRANE	4200 N Sylvania Avenue Fort Worth, TX 76137			\$ 12,900.00	1.50%	\$ -		
Notes:										
							0.00%			
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
[Note: Totals and Percentages will automatically calculate.]						<b>Total Bid Amount:</b>	\$ 857,947.00	100.00%	\$ 675,978.00	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

**Officer's Signature:** 

**Printed Name:** Garett McInroe

**Company Name:** METCO Engineering, Inc

**Title:** Program Manager

**Date:** 12/06/22





**Parks & Recreation**  
1500 Marilla St. Room 6FN Dallas, TX 75201  
(214)670-4100



## JOB ORDER CONTRACTING CHANGE ORDER FORM

Approval is requested to change the Job Order for the referenced project. Upon approval, the Job Order shall not exceed the amount indicated, and is to be completed on or before the scheduled completion date. Please review the information and indicate approval by signing and dating the form below.

PROJECT NAME:		CHANGE ORDER NO.:	
DATE OF ISSUE:		JOB ORDER NO.:	
ORIGINAL CONTRACT CR or AA:			
PROJECT MANAGER NAME:			
PROJECT STREET ADDRESS:			
SUITE, ROOM OR BUILDING:			
CITY, STATE, ZIP CODE:			
CONTRACTOR NAME	Brown & Root	METCO	Phoenix 1
DESCRIPTION OF ORIGINAL PROJECT ("The Work"):			
ORIGINAL CONTRACT AMOUNT:		ORIGINAL COMPLETION DATE:	
PREVIOUS CHANGE ORDERS:		PREVIOUS DAYS ADDED:	
THIS CHANGE ORDER		ADD DAYS REQUESTED:	
NEW CONTRACT AMOUNT:		NEW COMPLETION DATE:	
CHANGE ACTION REQUESTED:			
<p><b>The Change Order shall be specific and final as to prices and extension of time with no reservation or other provisions allowing for future money or time as a result of the particular changes identified and fully compensated in the Change Order. Signature of the Contractor indicates that Contractor has read this Change Order form and any referenced attachments and that Contractor is in agreement therewith including any adjustments of the Contract Sum and Contract time.</b></p>			
<p><i>All work shall be completed in conformance with the terms and conditions of the Job Order Contract, the City of Dallas Business Inclusion Development (8.I.O.) initiative, the City of Dallas General Conditions for Building Construction, as amended, all current applicable building codes with updates as adopted by the City of Dallas, City Ordinances, Building Permitting and Building Inspection procedures.</i></p>			

### ARCHITECT, CONTRACTOR AND OWNER MUST EXECUTE THIS CHANGE ORDER

Engineer (Firm Name & Address)	By: (Signature)	Title	Date
	<i>B. B. [Signature]</i>		
Contractor (Firm Name & Address)	By: (Signature)	Title	Date
Owner (City of Dallas)	By: (Signature)	Title	Date

January 11, 2022

**WHEREAS**, the State of Texas Local Government Code Chapter 2269 provides for Job Order Contracting by local municipalities; and

**WHEREAS**, Job Order Contracting is desirable and necessary to perform repair, alteration, renovation, remediation, and minor construction at City facilities; and

**WHEREAS**, on December 8, 2022, the Park and Recreation Board authorized a Job Order Contract with METCO Engineering, Inc. for \$416,017.

**WHEREAS**, On February 16, 2022, City Council authorized a Job Order Contract with METCO Engineering, Inc. for \$11,000,000, by Resolution No. 22-0159.

**WHEREAS**, On April 25, 2022, the Park & Recreation Department authorized job order number 982476, under contract number PKR-2022-00018238 to perform facility work in an amount not to exceed \$349,240.00.

**WHEREAS**, On July 14, 2022, the Park & Recreation Department authorized Change Order Number 1 to job order number 982476, under contract Number PKR-2022-00018238 to perform facility work, in an amount not to exceed \$92,690.00, increasing the amount from \$349,240.00 to \$441,930.00.

**WHEREAS**, it is now necessary to authorize Change Order No. 2 to the construction services job order contract work order with METCO Engineering, Inc. to provide additional construction services at City Facilities in a total amount not to exceed \$416,017.00, increasing from \$441,930.00 to \$857,947.00.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute Change Order No. 2 to the construction services job order contract work order with METCO Engineering, Inc., approved as to form by the city attorney, to provide additional construction services at City facilities for a contract term of six months, in an amount not to exceed \$416,017.00, increasing the work order amount from \$441,930.00 to \$857,947.00.

**SECTION 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$416,017.00 to METCO Engineering, Inc, in accordance with the terms and conditions of the contract, as follows:

Park and Recreation Facilities (B) Fund  
Fund 1V00, Department PKR, Unit W501  
Object 4599

Encumbrance/ Contract No. PKR-2022-00018238  
Vendor VS0000025965

\$416,017.00

Total not to exceed

\$416,017.00

**SECTION 3.** That each contract shall provide for termination by the Park Board President and City Manager without liability, in the event of non-appropriation of funding available for these contracts by the City Council.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Willie B. Johnson Recreation Center  
12225 Willowdell Drive

District  
10



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** All

**STAFF:** Vanessa Gray, (214) 670-4287

---

**SUBJECT**

Authorize adoption of the 2022 performance appraisal and any salary consideration for the Park and Recreation Director, as determined by the Park and Recreation Board - Financing: Current Funds

**BACKGROUND**

On December 8, 2022, the Park and Recreation Director received his one-year performance review. This review will be for the period of October 2021 through September 2022. By performing a final review now, this will put him on the same schedule as the rest of City Staff.

On December 8 2022, the Park and Recreation Board reviewed the Director's performance and made a recommendation one year. Any merit rating that results in a salary increase will be financed from current General Funds.

**FISCAL INFORMATION**

Current Funds

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** 7

**STAFF:** Christina Turner Noteware, (214) 671-7966

---

**SUBJECT**

Authorize Supplemental Agreement No. 1 to the professional services contract with McCoy Collaborative Preservation Architecture, for architectural and engineering services for the Magnolia Lounge Building Facility Improvements Project located at 1121 1<sup>st</sup> Avenue - Not to exceed \$156,981.00 from \$93,122.00 to \$250,103.00 - Financing: Fair Park Capital Reserve Fund and Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund)

**BACKGROUND**

On December 20, 2021, Administrative Action No. 22-5309 authorized a professional services contract with McCoy Collaborative Preservation Architecture, for architectural and engineering services for the Magnolia Lounge Building Facility Improvements for Pre-design and Schematic design, in an amount not to exceed \$93,122.00.

This action will authorize Supplemental Agreement No. 1 to the professional services contract with McCoy Collaborative Preservation Architecture, in an amount not to exceed \$156,981.00 from \$93,122.00 to \$250,103.00, for the completion of the design phase of the Magnolia Lounge project including Design Development, Construction Documents, bidding and Construction Administration, interior and exterior repairs, tree removal and sunken building slab repairs, documents to enable the Job Order Contractor to price for HVAC replacement, and roof repairs.

The base contract was for needs assessment, pre-design, and schematic design. Supplemental Agreement No. 1 will complete the rest of the consultant's scope of work.

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	February 2022
Complete Design	March 2023
Begin Construction	November 2023
Complete Construction	August 2024

Authorize Supplemental Agreement No. 1 to the professional services contract with McCoy Collaborative Preservation Architecture, for architectural and engineering services for the Magnolia Lounge Building Facility Improvements Project, located at 1121 1<sup>st</sup> Avenue- Not to exceed \$156,981.00 from \$93,122.00 to \$250,103.00 - Financing: Fair Park Capital Reserve Fund and Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund) - Page 2

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior Council or Board action.

### **FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
Fair Park Improvements (C) Fund	\$100,000.00	\$0.00	\$0.00
Fair Park Capital Reserve Fund	\$56,981.00	\$0.00	\$0.00
Total	\$156,981.00	\$0.00	\$0.00

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$156,981.00	Architecture & Engineering	36.30%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation
18.28%	93.78%	\$147,221.00
<ul style="list-style-type: none"><li>The contract exceeds the MWBE goals</li></ul>		
<ul style="list-style-type: none"><li>x</li></ul>		
<ul style="list-style-type: none"><li>McCoy Collaborative Preservation Architecture, Inc Local/Non-local; 3.94%</li></ul>		

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on December 8, 2022 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 11, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.



Authorize Supplemental Agreement No. 1 to the professional services contract with McCoy Collaborative Preservation Architecture, for architectural and engineering services for the Magnolia Lounge Building Facility Improvements Project, located at 1121 1<sup>st</sup> Avenue- Not to exceed \$156,981.00 from \$93,122.00 to \$250,103.00 - Financing: Fair Park Capital Reserve Fund and Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund) - Page 3

**OWNER**

**McCoy Collaborative Preservation Architecture, PLLC**

Nancy McCoy, FAIA, FAPT, Principal

**MAP**

Attached

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** All

**STAFF:** John Jenkins, (214) 670-4071

---

**SUBJECT**

Authorize adoption of the Park and Recreation Board Annual Report for Fiscal Year 2021-2022 – Financing: No cost consideration to the City

**BACKGROUND**

Section 8-1.1 of the City Code requires each Board of the City of Dallas to submit to the City Council an annual report. A draft of the Park and Recreation Board Annual Report for the period October 1, 2021 – September 30, 2022. The Park and Recreation Board is being requested to authorize submission of the Park and Recreation Board Annual Report to the City Council.

**FISCAL INFORMATION**

No cost consideration to the City.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENT**

2021-2022 Draft Park and Recreation Board Annual Report

# Park & Recreation Board



**City of Dallas**

*Approved by the Park & Recreation Board on Date*

# Chair's Memo

January 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Park and Recreation Board Annual Report for FY 2021-2022**

Dear Mayor and Members of the City Council:

In accordance with City Code, Chapter 8 Boards and Commissions, SEC. 8-1.1., please find attached a report of the Park and Recreation Board's activities for the October 1, 2021 through September 30, 2022 fiscal year.

This report details the Board's endeavors and accomplishments that contributed to the success of the Park and Recreation Department's outstanding year. Our vision is for Dallas to be a premier Park and Recreation system in the United States.

On behalf of the entire Park and Recreation Board, we thank you for your support, commitment, and the opportunity to serve the City of Dallas through service on this Board.

Sincerely,

Arun Agarwal, President  
Dallas Park and Recreation Board

# Table of Contents

Chair’s Memo ..... 2

Members..... 4

Mission/Vision Statement..... 5

Committees/Subcommittees..... 6

Summary of Objectives and Accomplishments..... 7

Recommendations of the Board/Commission ..... 11



## Park & Recreation Board Members

Park and Recreation Board  
Established by Dallas City Charter  
1905

### **Park and Recreation Board** Agarwal, President

Council District 1, JR Huerta  
Council District 2, Fonya Mondell  
Council District 3, Taylor Toynes  
Council District 4, Harrison Blair  
Council District 5, Lorena Tule-Romain, Priscilla Rice  
Council District 6, Tim Dickey  
Council District 7, Daniel Wood, Vice President  
Council District 8, Bo Slaughter  
Council District 9, Maria Hasbany  
Council District 10, Robb P. Stewart  
Council District 11, Jeff Kitner  
Council District 12, Lane Conner  
Council District 13, Calvert Collins-Bratton  
Council District 14, Rudy Karimi  
Citywide (Place 15), Arun Agarwal

### **Park and Recreation Department Director** John D. Jenkins

Dallas Park and Recreation Department  
1500 Marilla Street, Ste. 6FN  
Dallas, TX 75201  
(214) 670-4100  
[www.dallasparks.org](http://www.dallasparks.org)

## Mission statement

To champion lifelong recreation and serve as responsible stewards of the city's parks, trails and open spaces

### Vision Statement

A comprehensive system of parks, trails, open spaces and recreational facilities that sustains, inspires and invigorates

### Jurisdiction/Authorization

The Park and Recreation Board is a quasi-legislative Board established by the Dallas City Charter, Chapter XVII.

In 1905, revisions to the City of Dallas Charter created a Park and Recreation Department to be administered by the Park and Recreation Director under the supervision of the Park and Recreation Board. The Board has fifteen members, the number equal to the number of members on the City Council. Each City Council member and the Mayor appoint a person to the Park Board. The Mayor appoints the Park Board President from among the confirmed Park Board members, subject to ratification by a majority of the City Council. The Park and Recreation Board members have jurisdiction over the control, management, and maintenance of the public parks of the city, with power to acquire, in the name of the city, land for park purposes.



# Committees/Subcommittees

## Administration and Finance Committee

This subcommittee is responsible for providing recommendations to the full board and oversight of items pertaining to the financial, administrative and policy-making functions of the Park and Recreation Department.

The committee consisted of:

- Robb Stewart, Chair
- Taylor Toynes, Co-Chair (October '21)
- Maria Hasbany, Co-Chair (January '22 September '22)
- Calvert Collins-Bratton
- Timothy W. Dickey
- Jeff Kitner
- Lorena Tule-Romain/Priscilla Rice
- Bo Slaughter

## Planning and Design Committee

This subcommittee is responsible for providing recommendations to the full board and oversight of items pertaining to engineering, architectural, consultant and construction contracts, land acquisition, sale of park land, park development and master plans, development and inter-local agreements.

The committee consisted of:

- Jeff Kitner, Chair (October '21 – December '22)
- Lane Conner, Chair (January '22 – September '22)
- Fonya Mondell, Co-Chair
- Harrison Blair
- JR Huerta
- Rudy Karimi
- Taylor Toynes
- Daniel Wood

## **Ad Hoc Committees**

### Employee Hearing Tribunal

The Tribunal provides the final ruling for employees who appeal disciplinary actions which resulted in a demotion or discharge. There were no tribunal hearings in FY 2021-2022

### Marketing and Sponsorship Committee

The Marketing and Sponsorship Committee provides guidance for staff to bring the Park and Recreation Department 'brand' out to the public and leverage support, both personal and monetary to help sustain the department.

#### Accomplishments

- Established committee goals
- Reviewed Park and Recreation Board Policy: Sponsorship and Marketing Revenue (No. 7 06-17-2004) for potential revision
- Approved PKR Sponsorship RFCSP for increased revenue opportunities

### Director's Performance Review Committee

The Director's Performance Review Committee is responsible for reviewing the annual performance of the Director as leader of the department and providing a recommendation to the full Board. This committee is made up of the Board as a whole and meets during a regular board meeting to deliberate on the Director's performance appraisal.

# Summary of Accomplishments

## Dallas Park and Recreation Department Priorities



### Environmental Initiatives

Promoted green programming opportunities through community engagement with Adopt-a-Prairie programs, Branching Out and BioBlitz events

- Continued to support environmental initiatives through the Eco Warriors Program
- Excellent performance in Environmental Management System and compliance audits. OEQS audited twenty-one facilities with the following findings: zero nonconformances, 1 Opportunity for Improvement, 1 Comment, 10 Strengths
- Achieved goal of 100% full-time employees completing environmental training
- Outreach to the public on environmental initiatives and conservation programs at EarthX Expo at Kay Bailey Hutchinson Convention Center
- To prevent stormwater pollution, the Environmental Division assisted with eight spills, including spill response, clean-up, and reporting. Two spills were more than a gallon and were reported to OEQS.
- Continued to minimize carbon footprint by promoting green initiatives such as the integrated pest management program and utilizing electric equipment
- The Environmental Division oversaw remediation by a clean-up company for a sewage discharge from an adjacent business into Luna Vista Golf Course
- Recycling improvements at PKR facilities - Ordered recycling posters and developed recycling refresher training
- Maintained our Environmental Management System by complying with environmental regulations and meeting the requirements of an ISO14001 certified system
- Completed work for the Brownwood Park Erosion Control and Soccer Field
- Completed the Lake Highlands Bald Eagle Protection Plan
- Executed White Rock Lake Litter Initiative (e.g. Litter Boom)
- Supported Comprehensive Environmental and Climate Action Plan (CECAP) targets through work on the Urban Forest Master Plan, Blackland Prairie program, tree planting events by the Branching Out Program, and sustainable practices of park operations and maintenance
- Executed the White Rock Shoreline Maintenance Plan
- Outreach to teens attending summer camp through service activities that included invasive species removal, a tour and recycling activity at the Materials Recovery Facility, a trash clean-up at a local lake, and a stormwater activity at Samuell Farm

## Equity & Inclusion

- Integration of equity strategies from the All Dallas Park and Recreation Equity Plan and other identified activities into operations and service delivery.
- Identified historically underserved areas for targeted programming,
- Outreach to the public on plastic pollution in our local water bodies and oceans at Bachman Indoor Pool's Ocean Swim event; event coordinated by Aquatics staff and the ABS, Environmental Division collaborated
- Completed the network bandwidth and technology upgrade at 19 Park facilities
- Deployment of the Teen All Access Pass-allowing Dallas teens free access to City and partner venues during July 2022. Also, a part of the Mayor's Summer of Safety.
- Summer Programming offered at the Forest Audelia Boxing Gym. Provided a summer camp experience to an area where recreation programming has been limited or non-existence due to lack of recreation facilities in the area.
- Phase I of the Wi-Fi expansion at 14 parks
- Submitted the Budgeting for Equity tool (BFE) as part of the annual budget development process
- Produced citywide digital/print marketing collaterals in English & Spanish
- Improved language inclusion in our marketing and communication efforts (digital and print)
- Equity lens applied to Aquatics Master Plan and Aquatics Services Division programming
- Installed an ADA drinking fountain and park furnishings at Wheatley Park

## Neighborhood & Community Parks

- Completed 8 playground installations: Arapaho Park, Westmount Park, Martin Luther King Jr Park, Craddock Park, Munger Park, Central Square Park, Devon Anderson Park, Carpenter Park
- Completed improvements at 4 recreation centers: Martin Luther King Jr, Bachman, Hamilton, and Willie B. Johnson
- Completed 4 trails: Northaven – Valleydale Connection, Walking Loop Trail at Rose Haggard Park, and Elmwood Parkway Trail Phase III, White Rock Lake Trail reconstruction
- Completed the Crockett Park Dog Park
- Completed improvements at the Paul Dyer Maintenance Building, Bentwood Park, Campbell Green Park, McCree Park, and Wagging Tail Park.
- Complete construction of Campbell Green Pickleball Court, Kidd Springs Japanese Garden, and Carpenter Park
- Completed improvements at the following athletics fields: Willis Winter Baseball/Softball field, Soccer field, Samuel Grand Baseball/Softball field, Kleberg baseball field, and Fireside Football Field.
- Continued school district partnerships with Richardson ISD and Dallas ISD totaling 52 schools that are open to the public after hours and on weekends
- 87% of the Strategic Plan actions, outlined in the Comprehensive Plan, are complete, continuous, or underway

**Initiation of the following projects (Bidding, Design, Under Construction):**

- Bachman Lake Aquatic Center
- Lake Highlands Trail
- Trinity Strand Trail
- Harwood Park
- Wheatland Football Field
- Trinity Spine Trail Phase I
- Trinity Strand Trail Phase II
- Timberglen Trail Phase I and II
- Samuel Farm Master Plan
- Cadillac Heights Park Restoration
- Campbell Green Rec Ctr Restoration
- Martyrs Park
- Tower Building
- Centennial Building
- Reverchon Park Ballfield Restoration Design

**Acquisition of the following parks:**

- Woody Branch
- Park Dale Lake
- Timberlawn

**Agreements initiated and/or completed:**

- L.B. Houston Nature Area trail
- Woody Branch Park TPL Agreement
- Dickerson Property Lease Agreement
- University Crossing Trail TA Set-aside AFA
- SoPac Trail Vickery Meadows PID Development Agreement
- Preston Ridge Trail Plano Trail Agreement

**Operational Excellence**

- Continued work with park visitor count and economic impact study for completion in December 2021
- Strengthened external communications with in-house production of 45 informational videos with 70,084 digital/social media views, resulting in 25% viewership increase
- Evaluation of future department strategies such as: increase TPL ParkScore, attainment of NRPA Gold Medal, and other data/research projects
- Collaboration with the PKR Finance team to collect, report, and evaluate performance measures related to the City Manager's Office Dallas 365, the annual budget process, and as needed
- Created internet portal for contract submissions to improve contract routing for capital projects
- Strategic Initiatives continues to provide department and division support as needed as it relates to program development, research studies, strategy development, and data analysis. Recent examples include: White Rock Lake operational data summary, athletic field usage, park asset valuation analysis (estimated potential revenue for park marketing/sponsorship opportunities) and Council District park/asset listing reports
- Updated Standards of Care document approved by City Council (Summer 2022)

**Programming Highlights**

- Collaborated with a multitude of partners to kickoff the Youth All Access Pass (YAAP). YAAP is an exclusive pass that allows teens the opportunity to explore Dallas venues and attractions at no cost to teens. There were 5,587 passes redeemed.
- Resumed Adventure Camp at Samuell Farm - a new, 9-week specialty summer camp providing outdoor adventure experiences such as mountain biking, kayaking, archery, fishing, and survival skills for 229 youth ages 7-15 years old
- Completed the 2022 Teach a Child to Swim fundraising campaign raising \$36,339
- Certified 204 American Red Cross Lifeguards, water safety instructors, and lifeguard instructors
- Resumed Teen Recreation (TRec) programming at 14 recreation centers across the city of Dallas for teens ages 13-17. Youth had the opportunity to participate in a variety of activities such as, sports, games, performing and fine arts, technology, fitness, and more.
- Increase attendance and participation at tennis and golf centers (59,211 rounds of golf were higher than the previous year)

## Partnerships

- Partner Match Policy - developed policy to expend remaining 2017 bond funds
- Sponsorship Program Development
- Secured private philanthropic funding for Parkdale Lake Master Plan
- Southern Gateway Public Green Development Agreement
- Reverchon Park Ballfield - completed agreement with DISD for \$5M in funding for park
- Renewed partnership agreements with Baylor Scott and White to address health disparities in underrepresented communities-Equity
- Renewed partnership agreements with WellMed Charitable Foundation to address health access and disparities in underrepresented SENIOR communities
- Partnership with White Rock Conservancy to fund signage and digital wayfinding platform

## Professional Development

- Implemented Targeted Training Programs designed to maximize employee training activities and training hours
- Implemented Core Competencies identification process for divisions to use to identify skills and behaviors to acquire, improve or maintain in support of Service Excellence
- The first-ever Dallas Park and Recreation Academy brought park employees together for two days of intensive professional development.
- Created a committee to focus on addressing Employee Engagement improvement opportunities. A cross sectional committee was identified /created across employee groups (field/Labor, Clerical, Technical & Admin/Professional)
- Attended numerous speaking engagement opportunities at facility openings, ribbon cuttings and groundbreakings including (but not limited to): Adelfa Callejo Sculpture unveiling, Willie B. Johson, Lakewood Park, Cedar Crest Golf Course Press Conference, Twin Falls Park, and Kiest Park. Additionally, advocated for the park system at public meetings for City Council - budget deliberation, town hall meetings, and other community events

## Recommendations of the Park & Recreation Board

The Park and Recreation Board held regular meetings on the first and third Thursdays of each month (July recess in accordance with Council Resolution 90-2673). The Board held 20 of 21 regularly scheduled during the fiscal year.

The Board considered authorizations and provided the following recommendations to the City Council:

<i>Change Orders</i>	2
<i>City Code/Ordinance Revisions</i>	0
<i>Concession Contracts</i>	2
<i>Construction Contract Awards</i>	13
<i>Development/Maintenance Agreements</i>	8
<i>Fee Authorizations</i>	0
<i>Funding Agreements</i>	3
<i>Grant Applications</i>	1
<i>Land Acquisitions</i>	3
<i>Master Plans</i>	1
<i>Management Agreements</i>	3
<i>Memorandums of Understanding / Interlocal Agrmt</i>	6
<i>Permit Requests/ License Agreements</i>	17
<i>Plans and Specifications</i>	0
<i>Professional Services Contracts</i>	6
<i>Public Art Projects</i>	7
<i>Public Hearings</i>	4
<i>Purchasing</i>	3
<i>Policies</i>	4
<i>Resolutions</i>	1
<i>Trust Fund Reimbursements</i>	0
<i>Usage Agreements</i>	0
<i>Projects with Match Funding applications (granted)</i>	0
<b>TOTAL</b>	<b>84</b>

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET  
COMMITTEE ONLY**

**AGENDA DATE:** January 12, 2022

**COUNCIL DISTRICT(S):** 7

**STAFF:** M. Renee' Johnson, (214) 670-8871

---

**SUBJECT**

Authorize the official name change of Kimble Park to "Irene H. Trigg-Myers Park" –  
Financing: No cost consideration to the city.

**BACKGROUND**

The Park Naming Policy procedures require that a request to rename a park undergo a committee vetting process for consideration by the Park and Recreation Board. Kirk Myers, of Abounding Prosperity, Inc., submitted the Park Naming Application to formally name Kimble Park to "Irene H. Trigg-Myers Park". Mr. Myers is contributing \$50,000.00 towards park improvements.

Ms. Trigg-Myers was 75 years old when she passed away on December 18, 2018. She dedicated her life mentoring women and families, and she supported outreach programs as a volunteer in Dallas and surrounding areas.

Ms. Trigg-Myers accomplishments include:

- Volunteered at Abounding Prosperity, Inc (13 years)
- Volunteered at Beth Eden Baptist Church (50 years)
- Advocated for fair housing practices (35 years)
- A supporter and volunteer for the free lunch summer program in the Dallas community (20 years)
- A mentor for women and families as it relates to affordable housing and pathways to homeownership and wealth-building
- A charter member and served on the Board of Directors for the Assisted Housing Management Association of North Texas (AMHA)
- Fought for fair housing conditions throughout Dallas County and Nationally

Kimble Park is adjacent to the Dallas Housing Authority property.



**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

No previous action on this item.

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Administration and Finance Committee discussed this item on December 8, 2022, and will consider this item on January 12, 2023.

The full Park and Recreation Board will consider this item on January 26, 2023.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

Naming Application

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET  
COMMITTEE ONLY**

**AGENDA DATE:** January 12, 2023

**COUNCIL DISTRICT(S):** 14

**STAFF:** M. Renee' Johnson, (214) 670-8871

---

**SUBJECT**

Authorize the official name change of Betty B. Marcus Park to “Shirley and Bill McIntyre Park” – Financing: No cost consideration to the City.

**BACKGROUND**

The Park Naming Policy procedure requires that a request to rename a park undergo a committee vetting process for consideration by the Park and Recreation Board. The Dallas Symphony Orchestra (DSO) submitted the Park Naming Application to formally rename Betty B. Marcus Park to “Shirley and Bill McIntyre Park”.

DSO will enter into a ten-year Maintenance and Operations Agreement with a 5-year renewal option to fund park improvements at Betty B. Marcus Park.

The Monetary Contribution for park improvements include the following:

**Enhanced Grounds Maintenance**

- \$50,000.00 in year one
- \$25,000.00-30,000.00 annually after year one until the expiration of the agreement

**Repair and Upgrades**

- \$100,000.00 in year one to repair stonework and upgrade pathways

The DSO is a non-profit orchestra founded in 1900, with a mission to inspire and change lives through musical excellence. The DSO has a 99-year lease on the Meyerson Symphony Center which began in 2019. Each year, 250,000 people attend DSO concerts, of which 25,000 of those attendees are K-6 students. DSO provides free musical programming to Dallas communities in the following ways:

- More than \$1 million is budgeted each year in education and outreach in the City of Dallas, including 200 Dallas students in the Young Strings Program (a 30-year-old program designed for students of color to learn to play string instruments) and 700 students in our Young Musicians program in Southern Dallas (both programs provide students free instruments, lessons and mentorship in after school programs in DISD).
- The DSO also offers 50-75 free concerts each year including a 4-6 week tour around Dallas using the "Concert Truck".
- The park concerts take place 4-5 times annually in May and June.
- The DSO has offered these concerts on Dallas parks for 40 years.

Shirley and Bill McIntyre's contributions to the Dallas Community include the following:

- Active DSO board members for more than a decade
- Assisted with funding the DSO Parks Concerts Series
- Assisted with funding DISD education activities
- Committed to helping the Dallas Symphony expand its education, artistic, and community activities through ongoing contributions, and active participation on the board.

Shirley McIntyre's contributions to the Dallas community include the following:

- A current Board Director for the Dallas Arboretum, Center for Human Nutrition/UTSW Medical Center and the Center for Brain Health
- A long-time contributor and volunteer at the Dallas Arboretum
- Co-founder and Chair of "Night of Light" which raises money for the Family Place, Easter Seals and many other social service agencies in Dallas

Bill McIntyre's contributions to the Dallas Community include the following:

- Currently serves on the Board Risk Management Committees of the Diocese of Dallas and Saint Michaels and All Angels in Dallas
- Currently serves on UT Southwestern Medical Foundation Advisory Board of Trustees
- Currently serves on UTD's Center for Brain Health Advisory Board
- Previously served on the DSA Executive Board for 8 years

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Park and Recreation Board approved the park name Betty B. Marcus Park on July 19, 1984.

City Council approved the park name Betty B. Marcus Park on August 15, 1984.

### **FISCAL INFORMATION**

No cost consideration to the city.

### **COMMITTEE ACTION**

The Administration and Finance Committee discussed this item on December 8, 2022, and will consider this item on January 12, 2023.

The full Park and Recreation Board will consider this item on January 26, 2023.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **ATTACHMENTS**

Naming Application