

BYLAWS OF THE DALLAS AREA PARTNERSHIP TO END AND PREVENT HOMELESSNESS LOCAL GOVERNMENT CORPORATION

ARTICLE 1

Name, Offices, and Purposes

1.1 Name. The name of the corporation is the Dallas Area Partnership to End and Prevent Homelessness Local Government Corporation (the “Corporation”).

1.2 Offices. The Corporation may have, in addition to its registered office, offices at such places as the Board of Directors may from time to time determine or as the activities of the Corporation may require.

1.3 Purposes. The Corporation shall be incorporated to aid and to act on behalf of the City of Dallas (the “City”) and Dallas County (the “County”) to accomplish their governmental purpose; namely to develop strategies, policies, and priorities to address homelessness, and to advise the entities represented by the Board members as well as the TX-600 Dallas City & County/Irving Continuum of Care (“CoC”), and the lead agency of the CoC, which is currently Metro Dallas Homeless Alliance, as to these strategies, policies and priorities.

The goals and purposes of the Corporation are as follows:

- i. Review all federal and local plans related to homelessness, and develop clear policy recommendations and objective processes to measure the effectiveness of new and existing policies in ending and preventing homelessness.
- b. Be a knowledgeable and effective advocate for the proposed policies.
- c. Coordinate homelessness efforts among the entities represented on the Corporation’s Board to increase efficiency and effectiveness of the entities’ programs.
- d. Hold accountable entities represented on the Corporation’s Board, housing and service providers, the CoC board of directors, and the CoC lead agency for progress in implementing the recommended policies and ending and preventing homelessness.
- e. Raise capital to support policy goals, as needed.
- f. Prepare annual written reports detailing progress to date and goals for the future.
- g. Coordinate with advisory groups.
 - i. The first group will be comprised of employees of the entities and organizations represented by the Board members.
 - ii. The board will also coordinate with any citizen homelessness advisory board created by the City and/or County. Specifically, the board shall consult and coordinate its efforts with the Dallas Citizen Homeless Commission approved by the Council on April 12, 2017.
 - iii. The Corporation may create additional advisory groups at its discretion.

To accomplish said goals and purpose, the Corporation shall be authorized to:

- a. Contract with persons and with governmental, for-profit and non-profit entities for the procuring of services and supplies and the hiring of personnel;
- b. Acquire and hold title to real property and interests in real property;
- c. Accept funds and property appropriated by the City and the County and by other entities;
- d. Apply for grants of funds, services, and things of value and accept awards of such grants;
- e. Accept donations of funds, services and things of value;
- f. Issue bonds, notes, and other debt obligations as necessary for the accomplishment of the governmental purpose stated above, provided that the Corporation shall not incur debt without the consent of the City Council of the City and the Commissioners Court of the County, as evidenced by an ordinance, order or resolution approved by both; and
- g. Engage in other lawful activities to accomplish the governmental purpose stated above.

ARTICLE 2

Board of Directors

2.1 Management. Subject to the Articles of Incorporation, management of the affairs of the Corporation shall be vested in the directors, who together constitute the Board of Directors (the “Board”). The qualifications of the directors, as well as the procedures for their appointment and removal, shall be prescribed by the Articles of Incorporation.

2.2 Annual Meetings. The Board shall meet at least annually at a time and place in the City or County designated by resolution of the Board.

2.3 Regular Meetings. The Board may provide for regular meetings by resolution stating the time and place of such meetings.

2.4 Special Meetings; Emergency Meetings. Special and emergency meetings of the Board shall be held whenever called by the Chair of the Board or by a majority of the directors who are serving duly appointed terms of office at the time the meeting is called.

The Secretary shall give notice of each special meeting in person, by telephone, electronic transmission (e.g., facsimile transmission or electronic mail), or mail at least three (3) days before the meeting to each director. Notice of each emergency meeting shall also be given in the manner required under Chapter 551, Texas Government Code (the “Open Meetings Act”). For purposes of these Bylaws, an “emergency meeting” is a meeting of the Board to consider a circumstance that, in the absence of immediate action by the Board, may have a material, adverse impact upon the Corporation or the homeless population of the City or County. The person(s) calling the special or emergency meeting shall provide the Secretary of the Corporation with a statement of the reason(s) for the meeting, which statement shall be included in the notice of the meeting.

2.5 Notice of Meetings of the Board. The Board shall meet in accordance with and file notice of each meeting of the Board in the same manner as required of the Dallas City Council and the Dallas County Commissioners Court under the Open Meetings Act. Notice of each meeting shall

be posted by the Dallas City Secretary and the Dallas County Clerk at the same location or locations notice of each City Council and Commissioners Court meeting is posted. Additional notice of each meeting may be posted at one or more other locations.

2.6 Manner of Conducting Meetings. At the meetings of the Board, matters pertaining to the purposes of the Corporation shall be considered in such order as from time to time the Board may determine.

At all meetings of the Board the Chair shall preside, and in the absence of the Chair, the Vice Chair shall preside. In the absence of the Chair and the Vice Chair, an acting presiding officer shall be chosen by the Board from among the directors present.

The Secretary of the Corporation shall act as secretary of all meetings of the Board, but in the absence of the Secretary, the presiding officer may appoint any person to act as secretary of the meeting.

2.7 Quorum. A majority of the Board shall constitute a quorum. If at any meeting of the Board there is less than a quorum present, business of the Board shall not be conducted. The act of a majority of the directors present and voting at a meeting at which a quorum is in attendance shall constitute the act of the Board, unless the act of a greater number is required by law, by the Articles of Incorporation, or by these Bylaws.

2.8 Committees. The Board may, by resolution passed by a majority of the directors, designate three (3) or more directors to constitute an executive committee or other type of committee. To the extent provided in the authorizing resolution, a committee shall have and may exercise all of the authority of the Board in the management of the Corporation, except where action of the Board is specified by statute. A committee shall act in the manner provided in the authorizing resolution. Each committee so designated shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept for that purpose in the office of the Corporation, and shall report the same to the Board from time to time. Committees authorized to exercise the powers of the Board shall give notice of any meeting in the manner required for a meeting of the Board.

2.9 Compensation. No part of the income or revenues of the Corporation shall ever be paid to or inure to the benefit of any director except for reimbursement of actual expenses incurred in connection with the business affairs of the Corporation, and no such reimbursement of expenses shall be made unless approved by the Board.

2.10 Duties. Directors shall discharge their duties in good faith, with ordinary care, and in a manner each director reasonably believes to be in the Corporation's best interests. In this context, "ordinary care" means the care that ordinarily prudent persons in similar positions would exercise under similar circumstances. In discharging their duties, directors may rely in good faith on information, opinions, reports, or analyses, including financial data, prepared or presented by persons reasonably appearing to be qualified in such matters. A director is not relying in good faith if he or she has knowledge that renders such reliance unwarranted or unreasonable. Directors are not deemed to have the duties of trustees of a trust with respect to the Corporation

or with respect to property held or administered by the Corporation, including property subject to restrictions imposed by a donor or other transferor of the property.

ARTICLE 3

Officers

3.1 Titles and Term of Office. The officers of the Corporation shall be the President/Chair, the Vice President/Vice Chair, a Secretary, a Treasurer, and such other officers as the Board may from time to time elect or appoint as described in section 3.6 below. One person may hold the position of one or more offices for the Corporation except that the Chair may not also hold the office of Secretary. Except as otherwise indicated in Sections 3.2 and 3.3 below, the term of office for each officer shall be two years commencing with the date of the meeting of the Board at which each such officer is elected. Officers may be re-elected.

3.2 President/Chair.

(a) The President and Chair of the Board (“Chair”) shall be selected as provided by the Articles of Incorporation. In conformance with the Articles of Incorporation, from formation of the Corporation until September 30, 2018, there will be two Co-Presidents and Co-Chairs of the Board, and on and after October 1, 2018 there will be one President/Chair. From formation of the Corporation until September 30, 2018, all references in these bylaws to the “Chair” or “President” shall refer to the Co-Chairs, and any action or authority of the “Chair” or “President” shall refer to the joint action and joint authority of the Co-Chairs.

(b) The Chair shall preside at all meetings of the Board. In furtherance of the purposes of the Corporation and subject to the limitations contained in the Articles of Incorporation, the Chair may, upon authorization by resolution of the Board, sign and execute all bonds, notes, deeds, conveyances, franchises, assignments, mortgages, contracts, and other instruments of any kind in the name of the Corporation.

3.3 Vice President/Vice Chair.

(a) Prior to October 1, 2018, the Vice President/Vice Chair of the Board shall be elected in conformance with Section 3.1. On and after October 1, 2018, the Vice President and Vice Chair of the Board (“Vice Chair”) shall be selected as provided by the Articles of Incorporation.

(b) The Vice Chair shall perform the duties and exercise the powers of the Chair upon the Chair’s death, absence, disability, or resignation, or upon the Chair’s inability to perform the duties of his or her office. Any action taken by the Vice Chair in the performance of the duties of the Chair shall be conclusive evidence of the absence or inability to act of the Chair at the time such action was taken.

3.4 Secretary. The Board shall appoint the Secretary of the Corporation to keep the minutes of the meetings of the Board in one or more books provided for that purpose, see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law, be custodian

of the Corporation records, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Board or the Chair. The Secretary of the Corporation shall serve at the discretion of the Board, and may be removed as Secretary by the Board at any time, with or without cause.

3.5 Treasurer. The Board shall appoint the Treasurer of the Corporation, who shall have charge and custody of and be responsible for all funds and securities of the Corporation, receive and give receipts for monies due and payable to the Corporation for any source whatsoever, deposit all such monies in the name of the Corporation in such banks as shall be selected in accordance with the provisions of these Bylaws, and in general perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the Chair or by the Board. The Treasurer of the Corporation shall serve at the discretion of the Board, and may be removed as Treasurer by the Board at any time, with or without cause.

3.6 Other Officers. The Board may appoint other officers of the Corporation and other authorized representatives of the Corporation, who shall have the powers and duties as may be delegated by the Board. Such additional officers and authorized representatives shall serve at the discretion of the Board, and may be removed by the Board at any time, with or without cause.

ARTICLE 4

Contracts; Financial Matters; Seal

4.1 Fiscal Year. The fiscal year of the Corporation shall commence on October 1 and end on September 30 each year.

4.2 Contracts. The Board may authorize any officer or officers or agent or agents of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

4.3 Deposits. All funds of the Corporation shall be deposited to the credit of the Corporation in a state or national bank or other federally insured depository institution selected by the Board, subject to and in accordance with the requirements of Chapter 105, Texas Local Government Code and, as applicable, the Public Funds Investment Act, Chapter 2256, Texas Government Code.

4.4 Payment of Funds. All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers or agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board. In the absence of such determination by the Board, such instruments shall be signed by the Secretary or Treasurer and countersigned by the Chair.

4.5 Audits. The Board shall cause to be maintained a proper and complete system of records and accounts of all transactions, business, and affairs of the Corporation. Within a reasonable time

after the end of each fiscal year, the Board shall cause the preparation of a financial statement for the Corporation, which shall be audited by an independent certified public accountant or firm of independent certified public accountants retained by the Board for such purpose.

4.6 Books and Records. The Corporation shall keep correct and complete books and records of accounts and shall also keep minutes of the proceedings of its Board. All books and records may be inspected by representatives of the City and the County at any reasonable time.

4.7 Seal. The Board may but is not required to adopt a corporate seal in such form and to be used in such manner as may be approved by the Board.

ARTICLE 5

General Provisions

5.1 Supremacy of Articles of Incorporation. These Bylaws are subject to and governed by the Articles of Incorporation.

5.2 Amendment. A proposal to alter, amend, or repeal these Bylaws may be made by the affirmative vote of a majority of the full Board at any meeting if notice of the proposed amendment is contained in the notice of said special meeting. However, any proposed change or amendment to the Bylaws must be approved by the City Council of the City and Commissioners Court of the County to be effective.

5.3 Effective Date. These Bylaws shall be effective upon adoption by an affirmative vote of a majority of the directors at a meeting of the Board, provided that notice of the proposed adoption shall have been received by each director at least five business days before the said meeting.

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