



City of Dallas

**Arts and Culture Advisory Commission  
REGULAR MEETING**

**Thursday, May 18, 2023 at 4:30 P. M.**

**Dallas City Hall, 6FN - Park and Recreation Board Room and Videoconference  
1500 Marilla Street**

**Video Conference Link:**

<https://dallascityhall.webex.com/dallascityhall/j.php?MTID=m74161740c3ec4b6b7dbcc09a4b555a1d>

**Telephone:** 1-469-210-7159, **Access Code:** 2507 361 0401

The City of Dallas will make Reasonable Accommodations/Modifications to programs and/or other related activities to ensure any and all residents have access to services and resources to ensure an equitable and inclusive meeting. Anyone requiring auxiliary aid, service, and/or translation to fully participate in the meeting should notify the Office of Arts and Culture by calling (214) 670-3687 extension 4, three (3) business days prior to the scheduled meeting. A video stream of the meeting will be available twenty-four (24) hours after adjournment by visiting <https://dallastx.new.swagit.com/views/113>.

Individuals and interested parties wishing to speak must register with the Office of Arts and Culture at [DallasCulture.org/publicspeakers](https://DallasCulture.org/publicspeakers) or call (214) 670-3687 extension 4 by 5pm the day before the meeting.

La Ciudad de Dallas llevará a cabo Adecuaciones/Modificaciones Razonables a los programas y/u otras actividades relacionadas para asegurar que todos y cada uno de los residentes tengan acceso a los servicios y recursos para asegurar una reunión equitativa e inclusiva. Cualquier persona que requiera asistencia adicional, servicio y/o interpretación para poder participar de forma íntegra en la reunión debe notificar a Office of Artes and Culture llamando al (214) 670-3687 extensión 4, tres (3) días hábiles antes de la reunión programada. Una transmisión en video de la reunión estará disponible dos días hábiles luego de la finalización de la reunión en <https://dallastx.new.swagit.com/views/113>.

Las personas y las partes interesadas que deseen hacer uso de la palabra deben registrarse en Office of Artes and Culture en [DallasCulture.org/publicspeakers](https://DallasCulture.org/publicspeakers) o llamando al (214) 670-3687 extensión 4, antes de las 5:00 p. m. del día anterior a la reunión.

**AGENDA**

Call to Order [Ella Goode Johnson, Chair]

Public Speakers (*see note below*)

**VOTING AGENDA ITEMS**

1. Approval of minutes of the April 20, 2023, Arts and Culture Advisory Commission meeting

2. Recommendation in support of qualified selection panel candidates for the Public Art Artist Selection Panel List for the Public Art Committee.

## **BRIEFINGS**

- A. Cultural Spotlight: Asian Film Festival of Dallas [Joshua Theiss, Asian Film Festival of Dallas]
- B. 2024 Capital Bond Briefing [Benjamin Espino, Office of Arts and Culture]
- C. Summer Camp and Summer Non-Profit Residency Programming Update [Rhonda Ivery and Russell Dyer, Office of Arts and Culture]
- D. Briefing on Commissioner Obligations under Chapter 12A, Dallas City Code Relating to Gifts [Baron Eliason, Chief Integrity Officer, City Attorney's Office]
- E. Chair's Report: [Ella Goode Johnson, Chair]  
Commissioners/Cultural Organizations Program Liaisons' Reports and Announcements Regarding COP events [Commissioners]  
  
Update Regarding Annual Report Ad Hoc Committee and Cultural Plan & Equity Ad Hoc Committee  
  
Update on Recent Professional Development Workshop [Augustin Jalomo, Commissioner]
- F. Director's Updates: Retreat and Staff Update [Martine Elyse Philippe, Director]

## **INFORMATIONAL HANDOUTS**

- i. Culture of Value – Summer 2024
- ii. Commissioner Headshot Scheduling Information

## **ADJOURNMENT**

Upcoming Meetings and Events (Committee Dates Subject to Change)

May 24, 2023 – Annual Report Ad Hoc Committee  
June 1, 2023 – Allocations Committee  
June 6, 2023 – Public Art Committee

June 8, 2023 – Cultural Plan and Equity Ad Hoc Committee

June 15, 2023 – Arts and Culture Advisory Commission (In-Person/Hybrid at PKR Board Room)

July 13, 2023 – 8 am – 12 noon – Arts and Culture Advisory Commission Retreat (Special-Called Meeting at Thanksgiving Square)

NOTE: The Arts and Culture Advisory Commission welcomes public speakers who wish to comment on matters related to agenda items or other matters concerning the Commission. Public speakers must register with the Office of Arts and Culture by 5 p.m., Wednesday, May 17. Register online at <https://dallasculture.org/cac/meetings/speakers/>, or call (214) 670-3687 extension 4. Speakers generally have a maximum of 3 minutes to speak, but the allotted speaking time may be limited if there is a large number of registered speakers.

## EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

### "HANDGUN PROHIBITION NOTICE FOR MEETING OF GOVERNMENT ENTITIES"

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."



## ARTS AND CULTURE ADVISORY COMMISSION COMMISSIONER LIAISON REPORT

COMMISSIONER: Teresa L. Jackson\_\_\_\_\_

CULTURAL ORGANIZATION -The Black Academy of Arts and Letters

DATE: May 17, 2023

- TBAAL has served 7500-10,000 children since September 2022 in their partnership with DISD schools and other programs. This included children attending programs and performing in programs; after school and in the morning. There were a total of six schools served in the Performance Arts Matters program.
- The summer program will begin and has received additional support from the Dallas Mavericks and DISD to offer the program for children. There are approximately 350 children expected to participate in the program this summer.
- The Master's Program is a program where children can receive training from professionals over a two-week program. Children who participate in this program had the opportunity to be selected (total of 7) to travel to New York to perform/participate in the Broadway Dreams Project over four days. The children auditioned and then were hand selected.
- During the Weekend Festival of Arts students from The School of the Performing Arts at Booker T. Washington had the opportunity to work with the Dallas Black Dance Theatre to gain professional experience.

### Key Upcoming Events

### Updates (e.g., Leadership, Financial, Campaigns, Success Stories)Other (optional)

- The 2023 Jazz Festival line up is confirmed and underway.
- The TBAAL logo is undergoing rebranding, this will include the website getting an overhaul.
- Mr. Curtis King received the Lifetime Achievement Award from the Office of the President
- TBAAL received a donation from Congresswoman Eddie Bernice Johnson



## Dallas Area Senior Concerts May Schedule

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All concert locations and times are subject to change.  
Please call Texas Winds at 469-291-5411 to confirm dates and times.

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### Monday, May 1, 2023

10:00 am • Solo Harp  
Juniper Village at Spring Creek:AL - 6410 Old Orchard Drive Plano, TX 75023 (972-208-9865)

11:00 am • Solo Harp  
Solstice Senior Living at Plano - 1940 W. Spring Creek Pkwy Plano, TX 75023 (972-517-1977)

### Wednesday, May 3, 2023

10:00 am • Paul Demer, Singer-Songwriter  
Pres.Vill N:Forefrnt Livg:Terrace Flr 2 - 8600 Skyline Drive Dallas, TX 75243 (214-355-9001)

11:00 am • Paul Demer, Singer-Songwriter  
Pres. Vill. N. Forefrnt Livg- Joyce Hall - 8600 Skyline Drive Dallas, TX 75243 (214-355-9072)

11:20 am • Sentimental Journey  
NorthPark Presbyterian Church - 9555 N Central Expy Dallas, TX 75231 (214-363-5457)

11:50 am • Sentimental Journey  
NorthPark Presbyterian Church - 9555 N Central Expy Dallas, TX 75231 (214-363-5457)

### Thursday, May 4, 2023

10:00 am • Bluebonnet Duo (Violin & Piano)  
Park in Plano - 3208 Thunderbird Lane Plano, TX 75075 (972-422-2214)

11:00 am • Bluebonnet Duo (Violin & Piano)  
Waterford At Plano - 3401 Premier Drive Plano, TX 75023 (972-423-7400)

2:00 pm • Melodic Memories (Violin & Piano)  
The Remington At Valley Ranch - 8707 Valley Ranch Parkway West Irving, TX 75063 (972-556-0014)

3:00 pm • Melodic Memories (Violin & Piano)  
MacArthur Hills Senior Living AL - 1295 Kinwest Pkwy. Irving, TX 75063 (469-521-1123)

3:45 pm • Melodic Memories (Violin & Piano)  
MacArthur Hills Senior Living MC - 1295 Kinwest Pkwy Irving, TX 75063 (469-521-1123)

### Monday, May 8, 2023

10:00 am • Melodic Memories (Violin & Piano)  
Cedar Hill Senior Living - 602 E. Beltline Rd. Cedar Hill, TX 75104 (972-291-5000)

11:00 am • Melodic Memories (Violin & Piano)  
Mariposa Apartment Homes - 440 E. Polo Road Grand Prairie, TX 75052 (972-262-0200)

4:00 pm • Harlos Cello and Piano Duo  
Pres. Vill. North Forefront Living: IL - 8600 Skyline Drive Dallas, TX 75243 (214-355-9023)

4:30 pm • Harlos Cello and Piano Duo  
Pres. Vill. North Forefront Living: IL - 8600 Skyline Drive Dallas, TX 75243 (214-355-9023)

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## **Tuesday, May 9, 2023**

2:00 pm • Sentimental Journey  
The Wellington at Arapaho - 600 W. Arapaho Richardson, TX 75080 (469-330-2800)

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3:00 pm • Sentimental Journey  
Village at Richardson - 1111 Rockingham Drive Richardson, TX 75080 (972-231-8833)

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## **Wednesday, May 10, 2023**

1:00 pm • Trinity River Jazz Kings  
Twin Oaks Neighborhood 2 - 8060 Frankford Road Dallas, TX 75252 (972-232-8051)

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2:00 pm • Trinity River Jazz Kings  
Twin Oaks Neighborhood 2 - 8060 Frankford Road Dallas, TX 75252 (972-232-8051)

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## **Thursday, May 11, 2023**

10:00 am • Musical Angels (Harp & Viola)  
Ventana by Buckner: Rehab - 8301 N. Central Expressway Dallas, TX 75225 (214-234-1035)

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11:00 am • Musical Angels (Harp & Viola)  
The Preston of Park Cities - 5917 Sherry Lane Dallas, TX 75225 (469-904-1394)

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12:00 pm • Solo Harp  
Network of Senior Ministries - 1500 International Parkway Richardson, TX 75081 (972-234-8880 ext.105)

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12:30 pm • Solo Harp  
Network of Senior Ministries - 1500 International Parkway Richardson, TX 75081 (972-234-8880 ext.105)

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2:00 pm • Sentimental Journey  
Signature Pointe on the Lake - 14655 Preston Dallas, TX 75240 (972-726-7575)

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3:00 pm • Sentimental Journey  
Signature Pointe on the Lake - 14655 Preston Dallas, TX 75240 (972-726-7575)

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## **Friday, May 12, 2023**

10:00 am • Graham Jones, Vocalist/Guitar  
Villages of Lake Highlands: AL - 8615 Lullwater Drive Dallas, TX 75238 (2314-221-0444)

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11:00 am • Graham Jones, Vocalist/Guitar  
Wilshire Baptist Church Friday Friends - 4316 Abrams Rd. Dallas, TX 75214 (214-452-3100)

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2:00 pm • Heavenly Harp  
Walnut Place-1st Floor - 5515 Glen Lakes Drive Dallas, TX 75231 (214-361-8923 x 254)

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2:30 pm • Solo Harp  
Sonoma House - 2048 East Hebron Pkwy Carrollton, TX 75007 (972-695-6903)

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2:30 pm • Sentimental Journey  
Sonoma House - 2048 East Hebron Pkwy Carrollton, TX 75007 (972-695-6903)

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3:00 pm • Heavenly Harp  
Pres.Vill N:Forefrnt Livg-Terrace Flr 3 - 8600 Skyline Drive Dallas, TX 75243 (214-355-9001)

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3:00 pm • Solo Harp  
Sonoma House - 2048 East Hebron Pkwy Carrollton, TX 75007 (972-695-6903)

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3:00 pm • Sentimental Journey  
Sonoma House - 2048 East Hebron Pkwy Carrollton, TX 75007 (972-695-6903)

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## **Saturday, May 13, 2023**

10:00 am • Heavenly Harp  
MacArthur Hills Senior Living AL - 1295 Kinwest Pkwy. Irving, TX 75063 (469-521-1123)

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10:30 am • Heavenly Harp  
MacArthur Hills Senior Living AL - 1295 Kinwest Pkwy. Irving, TX 75063 (469-521-1123)

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## **Sunday, May 14, 2023**

11:30 am • Solo Violin  
Edgemere: IL - 8523 Thackery St. Dallas, TX 75225 (214-623-6106)

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11:30 am • Tony Escueta Piano  
Forum at Park Lane - Independent - 7831 Park Lane Dallas, TX 75225 (214-369-9902)

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12:00 pm • Tony Escueta Piano  
Forum at Park Lane - Independent - 7831 Park Lane Dallas, TX 75225 (214-369-9902)

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12:15 pm • Solo Violin  
Edgemere: IL - 8523 Thackery St. Dallas, TX 75225 (214-623-6106)

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## **Monday, May 15, 2023**

10:00 am • String Trio  
Life Care Center of Plano - 3800 W. Park Blvd. Plano, TX 75075 (972-612-1700)

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11:00 am • String Trio  
Landmark of Plano - 1621 Coit Road Plano, TX 75075 (972-596-7930)

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2:00 pm • Perennial Brass Quintet  
C.C. Young - Hillside - 4847 W. Lawther Drive Dallas, TX 75214 (214-273-9653)

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2:00 pm • Simon Sez Brass  
Silver Creek Assisted Living - 1246 Colonel Dr. Garland, TX 75043 (469-814-0412)

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2:15 pm • Mark Miller, Violinist  
Christus St. Joseph Village - 1201 E. Sandy Lake Rd. Coppell, TX 75019 (972-304-0300)

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2:45 pm • Mark Miller, Violinist  
Christus St. Joseph Village - 1201 E. Sandy Lake Rd. Coppell, TX 75019 (972-304-0300)

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3:00 pm • Perennial Brass Quintet  
White Rock Court - 9215 White Rock Trail Dallas, TX 75238 (214-503-7223)

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3:00 pm • Simon Sez Brass  
Brookdale Club Hill - 1245 Colonel Drive Garland, TX 75043 (972-278-8500)

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## **Tuesday, May 16, 2023**

10:00 am • Musical Morning Duo (Piano & Viola)  
Parsons House Preston Hollow MC - 4205 W. Northwest Hwy. Dallas, TX 75220 (214-357-7900)

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10:45 am • Musical Morning Duo (Piano & Viola)  
Parsons House Preston Hollow - 4205 W. Northwest Hwy. Dallas, TX 75220 (214-357-7900)

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2:00 pm • Heavenly Harp  
Highland Springs: Magnolia Place - 8050 Frankford Road Dallas, TX 75252 (972-232-8051)

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3:00 pm • Heavenly Harp  
Anthology Senior Living Plano - 3670 Mapleshade Lane Plano, TX 75075 (972-905-6954)

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### Wednesday, May 17, 2023

10:00 am • Guitar Duo  
DeSoto Senior Center - 204 Lion Street DeSoto, TX 75115 (972-230-5825)

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11:00 am • Guitar Duo  
Friends Place Adult Day Services DeSoto - 1232 West Beltline DeSoto, TX 75115 (972-274-2484)

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### Thursday, May 18, 2023

10:00 am • Musical Angels (Harp & Viola)  
Belmont Village Senior Living - 3535 North Hall Dallas, TX 75219 (214-559-7015)

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10:15 am • Bluebonnet Duo (Violin & Piano)  
The Tradition - Lovers Lane - 5855 Milton Street Dallas, TX 75206 (214-361-2219)

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11:00 am • Bluebonnet Duo (Violin & Piano)  
The Tradition - Lovers Lane - 5850 E. Lovers Lane Dallas, TX 75206 (214-361-2211)

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11:00 am • Musical Angels (Harp & Viola)  
Belmont Village Senior Living - 3535 North Hall Dallas, TX 75219 (214-559-7015)

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### Monday, May 22, 2023

10:00 am • Violin and Viola  
Auberge at Plano - 3690 Mapleshade Plano, TX 75075 (972-985-0220)

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10:00 am • Sentimental Journey  
Iris Memory Care of Turtle Creek - 3611 Dickason Ave. Dallas, TX 75219 (214-559-0140)

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11:00 am • Violin and Viola  
Arbor Hills Memory Care Community - 2625 W. Plano Pkwy. Plano, TX 75075 (972-509-8905)

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11:00 am • Sentimental Journey  
Monticello West: 1st Floor - 5114 McKinney Avenue Dallas, TX 75205 (214-528-0660)

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2:00 pm • Perennial Brass Quintet  
Emerson on Harvest Hill - 5550 Harvest Hill Dallas, TX 75230 (972-661-1856)

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2:00 pm • String Trio  
Five Star Premier Residences - 5455 LaSierra Drive Dallas, TX 75231 (214-346-6670)

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2:00 pm • Sentimental Journey  
Prestonwood Court Assisted Living - 7001 W. Plano Parkway Plano, TX 75093 (972-306-2200)

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2:30 pm • String Trio  
Five Star Premier Residences - 5455 LaSierra Drive Dallas, TX 75231 (214-346-6670)

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2:45 pm • Sentimental Journey  
Prestonwood Court (Memory Care) - 7001 W. Plano Parkway Plano, TX 75093 (972-662-3851)

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3:00 pm • Perennial Brass Quintet  
The Reserve - 12271 Coit Road Dallas, TX 75251 (972-866-7575)

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### Tuesday, May 23, 2023

10:00 am • Kent Ellingson, Piano  
Ventana by Buckner: Rehab - 8301 N. Central Expressway Dallas, TX 75225 (214-234-1035)

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11:00 am • Kent Ellingson, Piano  
Forum at Park Lane Bldg. D - 7831 Park Lane Dallas, TX 75225 (214-369-6048)

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2:00 pm • Trinity River Jazz Kings  
Brookdale Farmers Branch - 13505 Webb Chapel Rd. Farmers Branch, TX 75234 (972-241-3955)

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3:00 pm • Trinity River Jazz Kings  
The Bentley - 3362 Forest Lane Dallas, TX 75234 (972-481-1484)

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### Thursday, May 25, 2023

10:00 am • Bluebonnet Duo (Violin & Piano)  
The Reserve at Richardson - 1610 Richardson Drive Richardson, TX 75080 (469-906-5375)

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11:00 am • Bluebonnet Duo (Violin & Piano)  
El Dorado - 714 W. Arapaho Richardson, TX 75080 (972-783-8600)

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5:00 pm • Sentimental Journey  
Hopkins Senior Center in Duncanville - 206 James Collins Blvd. Duncanville, TX 75116 (972-780-5073)

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6:30 pm • Sentimental Journey  
Hopkins Senior Center in Duncanville - 206 James Collins Blvd. Duncanville, TX 75116 (972-780-5073)

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### Friday, May 26, 2023

1:15 pm • Graham Jones, Vocalist/Guitar  
Ventana by Buckner: AL & MC - 8301 N. Central Expressway Dallas, TX 75225 (214-234-1035)

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2:00 pm • Graham Jones, Vocalist/Guitar  
Ventana by Buckner: AL & MC - 8301 N. Central Expressway Dallas, TX 75225 (214-234-1035)

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2:45 pm • Graham Jones, Vocalist/Guitar  
Ventana by Buckner: AL & MC - 8301 N. Central Expressway Dallas, TX 75225 (214-234-1035)

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### Tuesday, May 30, 2023

10:00 am • Musical Morning Duo (Piano & Viola)  
Sunrise Senior Living at Hillcrest - 13001 Hillcrest Dallas, TX 75240 (972-385-5267)

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10:00 am • Violin and Viola  
Meadowstone Place - 10410 Stone Canyon Road Dallas, TX 75230 (214-987-0943)

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10:00 am • Melodic Memories (Violin & Piano)  
Heritage at Turner Park - 820 Small Street Grand Prairie, TX 75050 (972-262-1351 )

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10:45 am • Musical Morning Duo (Piano & Viola)  
Sunrise Senior Living at Hillcrest - 13001 Hillcrest Dallas, TX 75240 (972-385-5267)

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11:00 am • Violin and Viola  
Forum at Park Lane - Independent - 7831 Park Lane Dallas, TX 75225 (214-369-9902)

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11:00 am • Melodic Memories (Violin & Piano)  
Oxford Glen Memory Care & AL - 2424 N. Grand Peninsula Drive Grand Prairie, TX 75054 (972-841-2599)

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### Wednesday, May 31, 2023

10:00 am • Harp & Cello  
Appletree Court Assisted Living - 870 W. Arapaho Richardson, TX 75080 (972-889-2300)

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10:00 am • Guitar Duo  
West Fork Village - 820 N. Britain Irving, TX 75061 (972-721-1500)

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10:00 am • Solo Harp  
The Tradition - Prestonwood MC - 5555 Arapaho Road Dallas, TX 75248 (972-661-1880)

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11:00 am • Harp & Cello  
Friends Place - 1960 Nantucket Richardson, TX 75080 (972-437-2940)

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11:00 am • Guitar Duo  
Cedar Crest Senior Living - 2425 Texas Drive Irving, TX 75062 (972-659-6800)

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11:00 am • Solo Harp  
The Tradition - Prestonwood AL - 5555 Arapaho Road Dallas, TX 75248 (469-620-4242)

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1:00 pm • Solo Harp  
The Tradition - Prestonwood - 15250 Prestonwood Blvd Dallas, TX 75248 (214-628-7563)

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**ARTS AND CULTURE ADVISORY COMMISSION  
MEETING MINUTES**

**Thursday, April 20, 2023 at 4:30 P. M.  
Dallas City Hall, Room 6FN and Videoconference**

**PRESENT: [17]**

Ella Goode Johnson (Chair), Augustine Jalomo, Linda Blase, Jesse Hornbuckle, Tamitha Curiel, J. Damany Daniel, Dr. Teresa Jackson, Brad Spellicy, Sylvia Bodell, Krista Weinstein, Jo Trizila, Jim Nugent, Grace Glover, David Small, Grady McGahan, Vicki Meek, Jodi Voice Yellowfish,

**ABSENT: [1]**

Mickie Bragalone

**CITY STAFF PRESENT:**

Martine Philippe, Benjamin Espino, Anne Marie Gan, Nikki Christmas, Gabriel Gonzalez, Rhonda Ivory, Luis Loya, Ivery Rhonda, Julia Hosch, Megan Carfa

**I. Call to Order**

- A quorum of the commission being present, Chairwoman Johnson called the meeting to order at 4:36 p.m.

**II. Public Speakers**

The commission provides “open microphone” opportunities for the following individuals to comment on matters that were not scheduled on the commission voting agenda or to present concerns or address issues that were not matters for consideration listed on the posted agenda:

- No public speakers.

### III. **VOTING AGENDA ITEMS**

1. Approval of minutes of the March 9, 2023, Arts and Culture Advisory Commission meeting **[APPROVED]**
  - Mr. Jalomo moved to adopt the minutes. Motion seconded by Mr. Daniel and the motion passed.
2. Recommendation in support of the FY 2023-24 Community Artists Program (CAP) Guidelines **[APPROVED]**
  - Item was deferred by the Chair until after Briefing Item C: Proposed Funding Program Guidelines – Community Artists Program, ArtsActivate, and Culture of Value
  - Mr. Jalomo moved to vote for voting items 2 through 4 as one action. Mrs. Weinstein seconded the motion. All three passed unanimously.
3. Recommendation in support of the ArtsActivate 2024 Guidelines **[APPROVED]**
  - Item was deferred by the Chair until after Briefing Item C: Proposed Funding Program Guidelines – Community Artists Program, ArtsActivate, and Culture of Value
  - Mr. Jalomo moved to vote for voting items 2 through 4 as one action. Mrs. Weinstein seconded the motion. All three passed unanimously.
4. Recommendation in support of the Culture of Value Guidelines **[APPROVED]**
  - Item was deferred by the Chair until after Briefing Item C: Proposed Funding Program Guidelines – Community Artists Program, ArtsActivate, and Culture of Value
  - Mr. Jalomo moved to vote for voting items 2 through 4 as one action. Mrs. Weinstein seconded the motion. All three passed unanimously.
5. Recommendation in support of additions to the Cultural Support Programs Review **[APPROVED]**
  - Mr. Hornbuckle moved to adopt the motion. Motion seconded by Ms. Jackson and the motion passed.

## **BRIEFINGS**

### A. Cultural Spotlight: Second Thought Theater

- Parker Gray and Joshua Terry briefed the Commission on this item

### B. Teen Summer Camp Residency for Individual Artist-Pilot Program with Park and Recreation Department

- Rhonda Ivery and Crystal Ross briefed the Commission on this item

### C. Briefing: Proposed Funding Program Guidelines- Community Artist Program, ArtsActivate, and Culture of Value [Rhonda Ivery and Julia Hosch, Office of Arts and Culture]

- Rhonda Ivery and Julia Hosch briefed the Commission on this item
- Following the Briefing, the Chair returned to Voting Items 2-4 on the Agenda

### D. Update on Ticket Request to Office of Arts and Culture Supported Programming

- Anne Marie Gan briefing the Commission on this item

### E. Chair's report: Commissioner, Committee, and Cultural Organizations Program Liaison Updates

- Chairwoman Ella Goode Johnson briefed the Commission on this item

### F. Director's Updates: Commission Retreat, Proposed DMA Agreement Renewal, Proposed Old City Park Agreement Renewal [Martine Elyse Philippe, Director]

- Director Philippe briefed the Commission on this item

## IV. **ADJOURNMENT**

After all business properly brought before the commission had been considered, the commission adjourned at 6:39pm

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Ella Goode Johnson, Chair

ATTEST:

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Luis Loya, Office of Arts and Culture

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Date Approved



**City of Dallas**

# **Arts and Culture Advisory Commission**

**Arts and Culture Advisory Commission  
May 18, 2023**

Office of Arts and Culture  
City of Dallas



# Agenda



- Cultural Spotlight: Asian Film Festival of Dallas
- 2024 Capital Bond Briefing
- Summer Camp and Summer Non-Profit Residency Programming Update
- Briefing on Commissioner Obligations under Chapter 12A, Dallas City Code Relating to Gifts
- Chair's Report: Commissioner, Committee, and Cultural Organizations Program Liaison Updates
- Director's Updates: Retreat and Staff Update



# Agenda



- Cultural Spotlight: Asian Film Festival of Dallas
- 2024 Capital Bond Briefing
- Summer Camp and Summer Non-Profit Residency Programming Update
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# 2024 Capital Bond Briefing



## Office of Bond & Construction Management (BCM)

- Each department's scoring criteria must equal 100 points
- Equity guidelines determined by each department
- Overlapping department projects are accounted for using a calculated percentage factor, interactive map; does not apply to OAC
- Estimated 2024 Bond Program Allocation will be ~\$1B



# 2024 Capital Bond Briefing



## Background: Technical & Equity Criteria

- Each Department develops Technical Criteria based on departmental needs/concerns/expertise.
- Departments score projects in the Needs Inventory (maximum of an 80-point technical score)
  - OAC is working with OEQS on Technical Criteria scoring
- Twenty points are scored for Equity Criteria
  - OAC is working with OEI on Equity Criteria
  - 10 points for Equity Impact Assessment Score (EIA)
  - 10 points for Equity – Dallas Cultural Plan and Racial Equity Plan

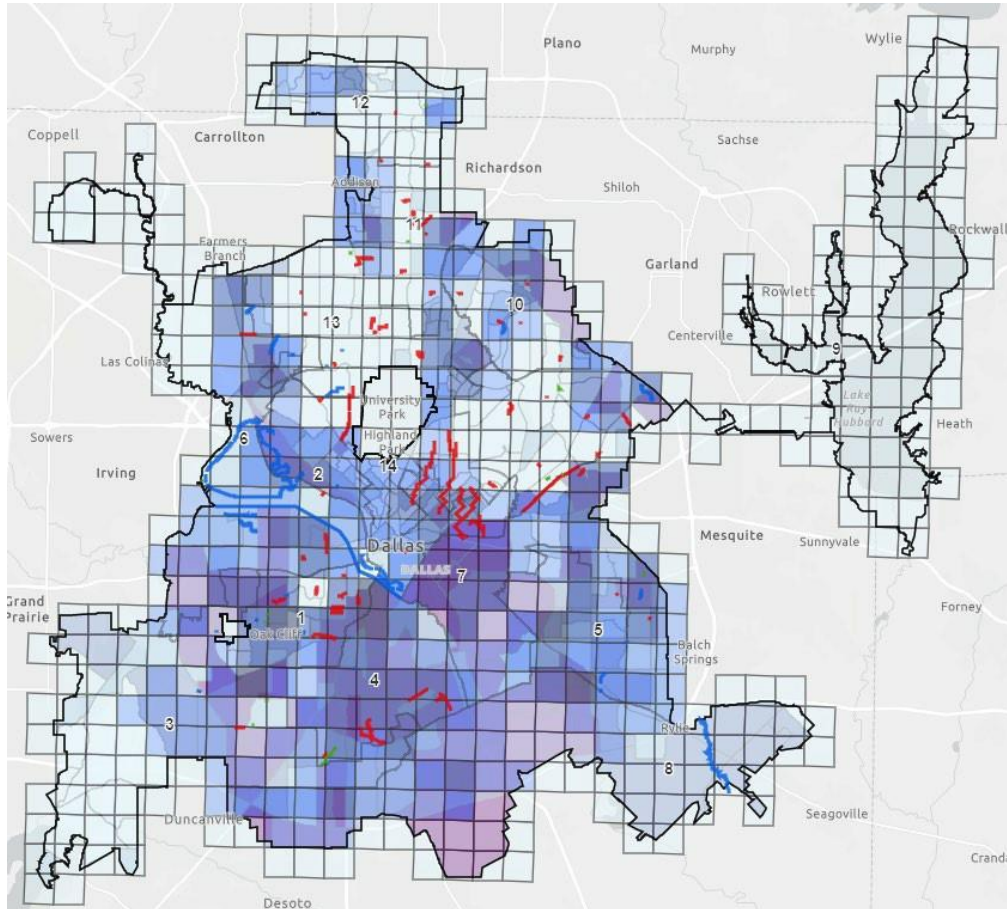




# 2024 Capital Bond Briefing: EIA Score Map



- The priority areas were determined by overlaying multiple data layers (see image below) and have been added to the 'GIS Technical Scoring Tool' for reference.



## Equity Impact Assessment (EIA) Score Up to 10 Points

Working with Office of Equity & Inclusion

- Entire city is given a ranking; 1-5
- EIA score multiplies ranking by 2 for total points used.



# 2024 Bond Update: Previous Bond Allocations



- Dallas Cultural Plan Strategy #20:
  - To develop a Sustainable Arts Ecosystem, the City will ***“sustainably fund deferred and proactive maintenance for City-owned cultural facilities”***
- Annual cultural facility maintenance allocation in FY 22-23 ~\$1M (vs. appraisal value ~\$535M)
- Recent bond programs have typically allocated between 1.5-5% to cultural facilities

Year	Bond Program Approved by Voters (in M)	Bond Program Dollars Allocated to Cultural Facilities (in M)	Bond Program Dollars Allocated to Cultural Facilities (%)
1998	\$543.6 M	\$10.5 M	1.9%
2003	\$579.3 M	\$28.9* M	5.0%
2006	\$1,353.5 M	\$60.9* M	4.9%
2012	\$642.0 M	\$0.0 M	0.0%
2017	\$1,050.0 M	\$14.2 M	1.4%
<b>TOTAL</b>	<b>\$4,165 M</b>	<b>\$114.4 M</b>	<b>2.7%</b>



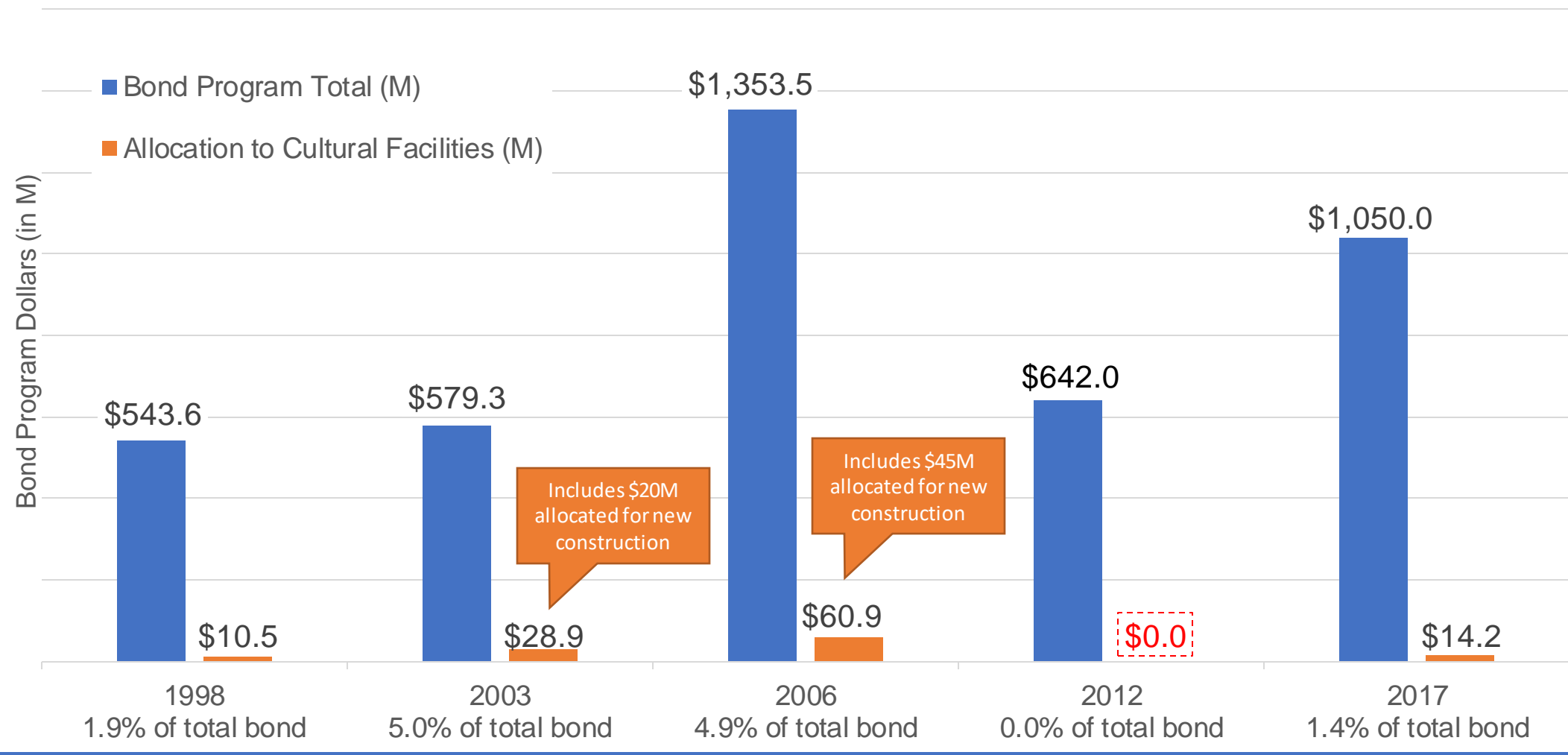
\* \$20M of the \$48.9M allocated was for new cultural facility construction; remainder was for renovation/maintenance

\*\*\$42M of the \$60.9M allocated was for new cultural facility construction

# 2024 Bond Update Previous Bond Allocations



Last Five Bond Programs' Allocation to Cultural Facilities



# 2024 Capital Bond Update



## Community Bond Task Force Members:

Arun Agarwal, Chair  
Corky Sherman, District 1  
Gunnar Rawlings, District 2  
Vana Hammond, District 3  
Deborah Crudup, District 4  
Priscilla Rice, District 5  
Tim Dickey, District 6  
Tiffinni A. Young, District 7  
Randall Bryant, District 8  
Mitch Paradise, District 9  
Scott Goldstein, District 10  
Sam Coats, District 11  
TBD, District 12  
Charles Cox, District 13  
Ann Margolin, District 14

## Critical Facilities Subcommittee Members:

Jennifer Staubach Gates, Chair  
Enrique MacGregor, District 1  
Adam Medrano, District 2  
Roger Sashington, District 3  
Juana Veliz, District 4  
Alicia Serrato, District 5  
Ilknur Ozgur, District 6  
LaSheryl Walker, District 7  
Juan C. Garcia, District 8  
Alan Hoffman, District 9  
TBD, District 10  
Yareli Esteban, District 11  
TBD, District 12  
Basheer Ghorayeb, District 13  
Bruce Allen Richardson, District 14





# Proposed Bond - Allocations



Proposition	From Needs Inventory	Previously Presented to Council	Average Council Input
<b>Streets</b>	\$3,439,750,645	\$485,000,000	\$372,500,000
<b>Transportation</b>	\$2,208,267,337	\$50,000,000	\$46,250,000
<b>Park &amp; Recreation</b>	\$2,834,979,024	\$125,000,000	\$156,250,000
<b>Flood Management, Storm Drainage and Erosion Control</b>	\$2,470,803,500	\$35,000,000	\$62,500,000
<b>Housing Infrastructure</b>		\$125,000,000	\$156,250,000
<b>Library Facilities</b>	\$83,780,700	\$15,000,000	\$21,500,000
<b>Cultural and Performing Arts Facilities</b>	\$120,837,456	\$15,000,000	\$40,000,000
<b>Public Safety Facilities</b>	\$727,781,149	\$25,000,000	\$57,500,000
<b>City Facilities</b>	\$241,153,704	\$25,000,000	\$27,500,000
<b>Economic Development</b>		\$100,000,000	\$52,500,000
<b>Homeless Assistance Facilities</b>			\$7,500,000
<b>Police Training Facility</b>			\$0
<b>Fire Training Facility</b>			\$0
<b>Fair Park</b>			\$0
<b>Information Technology</b>			\$7,500,000
<b>Court Facilities</b>	\$107,638,793		
<b>Total</b>	<b>\$12,234,992,308</b>	<b>\$1,000,000,000</b>	<b>\$1,007,750,000</b>



# 2024 Bond Update: Next Steps



- Presentation to Quality of Life, Arts & Culture Committee
  - June 12, 2023
- Series of Public Engagement meetings
  - June – August 2024
- Presentation to Critical Facilities Subcommittee of Community Bond Task Force
  - August 15, 2024



# Agenda



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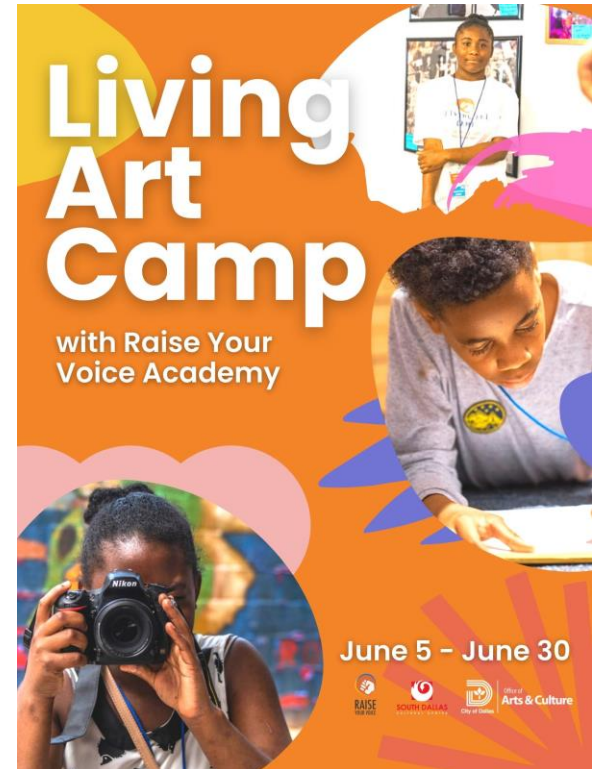


# Cultural Center Summer Camp Programming



## SOUTH DALLAS CULTURAL CENTER

- Summer Camp Partner/Provider: Raise Your Voice
- Serving students ages 8-15
- Visual and Performing Arts curriculum: African Diaspora
- M-F 9a – 4p; June 5 – June 30





# Cultural Center Summer Camp Programming



## OAK CLIFF CULTURAL CENTER

### The School of YES! with Cara Mia Theatre Summer Camp | June 19 – July 14

- Four-week long program for students ages 7-18
- Taught by professional artists from DFW community
- Theatre, music, dance, visual arts, film-making, photography, and leadership classes
- Culminating event in OC3 gallery, Jefferson Boulevard music procession and performance inside the historic Texas Theatre.



# Cultural Center Summer Camp Programming



## BATH HOUSE CULTURAL CENTER

### Bath House Summer Arts Camp with OutLoud Dallas June 12-30, 2023

- 3-week program, Monday-Friday 9-5pm for students ages 11-14
- Multi-disciplinary camp with a focus in theater, dance, visual art and music.
- Culminating event on Friday, June 30, 2023





# Cultural Center Summer Camp Programming



## LATINO CULTURAL CENTER

### Summer Camp with OutLoud Dallas July 10-28, 2023

- LCC and OutLoud Dallas will work with local artists to produce 3-week arts summer camp, Monday-Friday 9-5pm
- Focusing on students ages 11-14
- Students will explore and learn about theater, dance, visual art, and music
- This year will include digital media and video installation as part of curriculum
- Will conclude with student lead performance and exhibition



# Community Arts Summer Programming



## Summer Residency Program (Organizations)

Organization	Workshop Description
Ollimpaxqui Ballet Company Districts 10 & 11	Residencies will consist of in-person instruction in dance workshops which include folklore from different countries.
Prism Movement Theater Districts 12 & 13	Residencies will involve offering Puppetry as a unique method of storytelling that has been employed all around the world.
Swan Strings Districts 4 & 5	Residencies will involve providing beginner/intermediate guitar and other music classes such as songwriting and voice workshops.
Terrance M. Johnson Dance Project Districts 2 & 8	Residencies will involve in-person instruction in the four basic strands of dance: Foundations: perception, creative expression, historical and cultural relevance, and critical evaluation and response.
Urban Arts Collective Districts 3 & 6	Residencies will involve an 8-week theater, dance and music exploration program for students ages 10-18.

Bandan Koro – Timberglen Rec. Center (D12 FY22)



Swan String – Pleasant Grove Library (D5 FY22)






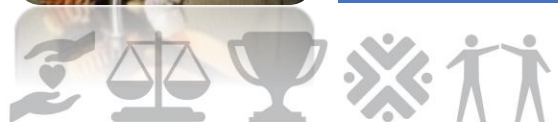


# Community Arts Summer Programming



## Summer Camp Residency Pilot (Individual Artists)

Organization	Workshop Description
 <b>Alfredo Villanueva</b> Location: To be Determined	Residency will involve the introduction of basic drawing and sketching for ideas and concepts, color mixing using various paints, the history of muralism, etc. The residency will culminate with participants working together to create two large scale temporary mural paintings with a scheduled unveiling for community, family and friends.
 <b>Jessica Bell</b> Location: To be Determined	Residency will involve instruction in sculpting, symmetry/asymmetry, painting 3D files, 3D printing, manipulating vertices, and more. Through experimentation, practice and persistence, participants will demonstrate the acquisition of skills and knowledge in various art forms.
 <b>Shonna Paul</b> Location: To be Determined	Residency will involve instruction in poetry under the following weekly topics. Students will be given the opportunity to select topics, create a draft of their work, colorize their poems, learn poem delivery and performance, and more. Students will have an opportunity to perform their work for the class, parents, and staff.



# Agenda



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# Chapter 12A: Code of Ethics Relating to Gifts

Arts and Cultural Advisory  
Commission

May 18, 2023

City Attorney's Office



**City of Dallas**





City of Dallas

# Why are we here? Good fences make...



*Ethics is the fence **that**  
**will keep** the five year  
olds from **fingerpainting**  
on the art.*




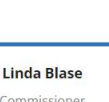




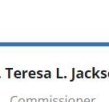



# Why build an ethical fence here?



- To ensure you don't get messy (in trouble)
- To ensure others don't get messy (lose opportunity, left out.....)



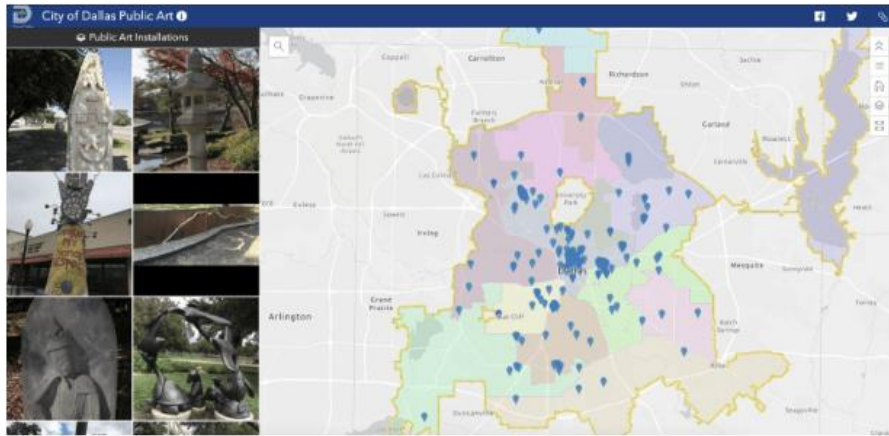
 <b>Augustine Jalomo</b> Commissioner Place 1 <a href="#">About Commissioner Jalomo</a>	 <b>Linda Blase</b> Commissioner Place 2 <a href="#">About Commissioner Blase</a>	 <b>Ella Goode Johnson</b> Chair Place 3 <a href="#">About Chairwoman Johnson</a>	 <b>Jesse Hornbuckle</b> Commissioner Place 4 <a href="#">About Commissioner Hornbuckle</a>
 <b>Tamitha Curiel</b>	 <b>J Damany Daniel</b>	 <b>Dr. Teresa L. Jackson</b> Commissioner Place 7 <a href="#">About Commissioner Jackson</a>	 <b>Brad Spellicy</b> Commissioner Place 8 <a href="#">About Commissioner Spellicy</a>

[Translate](#)

# The BIG picture of ethics in our city

## Because

- **We have access** that the public does not have to:
  - Power, money, and authority
  - Influence, information, and opportunity
- **We have responsibility** to act:
  - With independence and impartiality
  - Solely for the people of the city



**Classic Blunder:** exploiting our access for personal gain

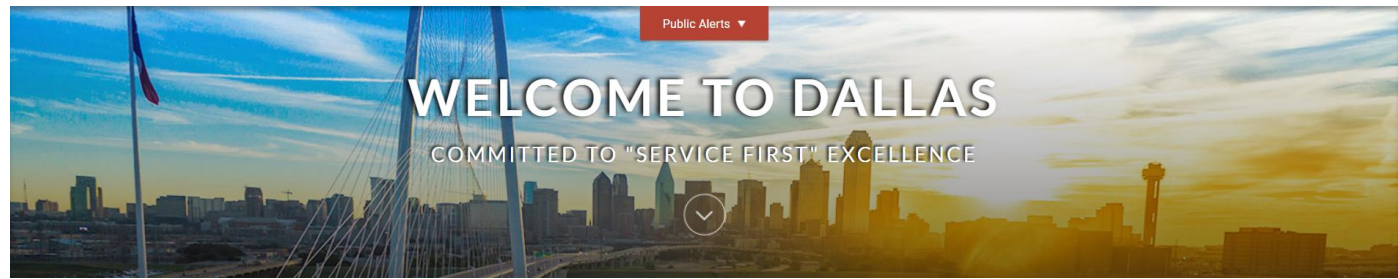
# The Structure of a Good Fence

- Location – City of Dallas
- Foundation – strong leadership
- Stringline – morals and laws
- Posts – **code divisions (Articles I, II, III, and VI)**
- Backers – **code standards of duty and conduct**
- Pickets – **code rules (Ex: Gifts and Gift Reporting)**





# Location:



- **City of Dallas Code of Ethics - 12A**
- **Applies to –**
  - employees,
  - city officials, and
  - people doing business with the city

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# Strong Leadership in Ethics

1. Practice responsiveness to complaints
2. Practice protection from retaliation
3. Practice consistency in outcomes
4. Promote compliance with 12A
5. **Escalate questions of ethics (more to follow)**

**NORMALIZE ESCALATION**

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# **Stringline of Morals and Laws: Everything I Ever Needed to Know I Learned in Kindergarten**

**Say please and thank you**

**Share with others**

**Be nice**

**Tell the truth**

**Play fair**

**Wait your turn**

**Keep your hands to yourself**



**Don't use bad words**

**Don't steal**

**Don't hit**

**Don't lie**

**Don't cheat**

**Don't cut in line**

**Don't touch others**

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*Maybe not everything!*

## Rules Overview

- **Dallas Code of Ethics – Chapter 12A**
  - Definitions § 12A-2
  - Duty and conduct § 12A-1, 3 and 4
  - Escalate It § 12A-47(d)
  - Don't excuse it, recuse it § 12A 24
  - Accepting Gifts § 12A-12
  - Reporting Gifts § 12A-42
- **ACAC adds to Chapter 12A**
  - Cultural Policy § 9
  - Procedures § 3 (C) (iii)
- **State Penal Code Implications**
  - Misapplication of fiduciary property § 32.45
  - Bribery § 36.02
  - Honorarium § 36.07
- **City - Gifts Policy – REPEALED**

# **Fiduciary Duty** **12A-3**

- Utmost loyalty, care, and accountability
- Owed by you
- To the City of Dallas
- Concerning what you do (conduct) and how you do it (appearance)

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# FIDUCIARY DUTY RAISES THE BAR

**from** providing a suitable outcome  
**to** acting in the best interests of another.  
In other words -



**It's NOT About You**



# SHADY SAILORS' SCENARIO

## PIRATES OF PENZANCE PAINTINGS

Over a glass of rum, Jack, an old friend who sells unlicensed paint by numbers knock-offs, is having a thought.

Jack thinks the city would like some quality art to display, no one will know it's a PPP and not an original, and you might just profit from helping an ole friend with such an accord, say the gift of a really nice hat, or maybe even a small ship of your own.

**Savvy?**



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# Standards of Conduct



A) Manners maketh man, 12A-4



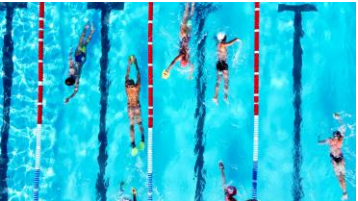
D. micromay anagementmay ybay ouncilmemberscay is not okay, 12A-4(b)(6)



B) Appearance matters, 12A-4 ff



E. Protect the vulnerable, 12A-5 and 6



C) Stay in your lane, 12A-4(b)(4 & 5)



F. Know the Code and how to use it, 12A-9



# Rules: Gifts 12A-12 in Plain English

## Subsections

- a) General rules
- b) Exceptions to (a)
- c) Special rules on top of (a)
- d) Tickets (hint: seek help when offered tickets)
- e) Reporting requirements (see also 12A-42 to follow)

# Rules: 12A-2 Definitions

- **BENEFIT** means anything reasonably regarded as monetary gain or monetary advantage
- **BUSINESS ENTITY** means any entity recognized by law except governmental
- **CITY OFFICIAL** means members of commissions that were created by council or appointed members of entities not created by the city council.
- **DOING BUSINESS WITH THE CITY** means any person as an individual or for a representative that submits a bid or proposal or negotiates or enters into any city contract.
- **DOMESTIC PARTNER** means an individual who lives with and shares the resources of life in a committed relationship.



# Rules: 12A-2 Definitions Cont'd

- **DONATION/GIFT** means the transfer of property or benefit to the city without anything in of equal of lesser value in return
- **FAMILY MEMBER** means a spouse, domestic partner, or dependent of an official or employee required to file a financial disclosure report under Subsection(1)(1).
- **OFFICIAL DUTIES** means any affirmative act within the scope of an official's duty and any failure to act if a duty to act exists.
- **RELATIVE** means a spouse, domestic partner, child, stepchild, brother, sister, parent or stepparent, or a person claimed as a dependent on the city official or employee's latest individual federal income tax return.



# Rules: Gifts 12A-12 in Plain English

Three Options:

1. Accept the gift
2. Donate the gift
3. Refuse the gift

Three Strategies:

1. Read the code and then pick an option (obvious yet often missed step)
2. Ask your director or seek an advisory opinion and follow the advice
3. Accept the gift and recuse yourself

# Rules: Gifts 12A-12 in Plain English

Regarding any gift, favor, service or benefit, (Swag) a city official cannot

- ask for or accept or agree to accept Swag that would reasonably tend to influence or reward official conduct; or that the city official or employee knows is intended to do so. Similarly, a person or business shall not knowingly offer Swag that does so. (a)
- accept \$\$\$ in any form from a person or entity who does or seeks to do business with the city. (a)
- accept an honorarium (except a plaque) **in return** for doing your job on the commission. (c)

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# ACAC Procedures and 12A-12(a) “reasonably tend to influence”

## Section 9. Conflict of Interest

A. A Commissioner prevented from voting by conflict of interest shall leave the meeting room during the discussion of the item, shall not vote on the matter, and shall otherwise comply with the state law and City ordinances concerning conflict of interest.

B. A conflict of interest for Commissioners exists as described in Chapter 12A of the Code. Given its review and role of recommending funding for the procurement of cultural services, the Commission also holds itself up to the definition of conflict of interest for panelists as defined in Section 3(C)(iii) of the Cultural Policy. This includes affiliate, economic, or adversarial relationships of the Commissioner or his or her immediate family members. An exception to this conflict of interest is made in the case of the Commission-assigned liaison role. If a Commissioner is assigned to be an organization liaison to an organization that works with OCA, then a conflict of interest does not exist due to that assignment.

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# ACAC Cultural Policy Section 3 (C) (iii)

In this section:

- (a) **Affiliate Relationship** means a role as a director, trustee, salaried employee, ongoing volunteer, client or other affiliated exchange from the panelist's association with the applicant organizations or individuals
- (b) **Economic Relationship** means a role in which the panelist or immediate family member is paid by an applicant (staff or contract work) or otherwise has a direct financial interest related to that applicant organization or individual.
- (c) **Adversarial Relationship** means a relationship in which the panelist has an adversarial relationship with an applicant, including but not limited to, direct competition, and past or ongoing litigation.

(2) For situations not defined above or in which a question arises as to the nature of the conflict, the Director of Cultural Affairs shall have the authority to decide on whether a conflict between a panelist and an applicant exists.

# ACAC Cultural Policy Section 3(C)(iii)

- (iii) Review Panel members shall be independent, impartial, and responsible only to the people of the city and shall comply with the Code of Ethics in Chapter 12A of the Dallas City Code including, but not limited to, **recusal and disclosure provisions**. Panelists should **strive to avoid the appearance and risk of impropriety**.
- (1) **In addition to the conflicts defined in the Code of Ethics in Chapter 12A of the Dallas City Code, a panelist shall have a conflict of interest when he or she has a current relationship or a past relationship within the preceding 12 months with an applicant being reviewed by that panel;** this conflict of interest **also extends to panelists who have immediate family members** who have a current or past relationship within the preceding 12 months with an organization being reviewed by the panel.

# Rules: Exceptions to 12A-12(a) in Plain English

- Reasonable
  - Travel
  - Public award/reward **in recognition** (see honorarium) of public service or professional achievement
- Loan or scholarship on the same terms available to the public
- Admission to events related to your official duties
- Gifts of less than \$50 in total from any person or entity in a year



# Rules: Exceptions to 12A-12(a) in Plain English

- Ceremonial and protocol gifts. Note: gifts over \$300 must be donated to the city
- Gifts from people that are not connected to your city work
- Meals, travel, lodging, entertainment **if** you are a guest and the donor is present
- Tickets: (see the next slide)

# Rules: Exceptions to 12A-12(a) – Tickets

- (1) ...**must evaluate** whether the tickets are a gift in violation of Subsection (a).
- (2) ...**may** receive tickets to **a fundraiser or charity event** that benefits a city facility or program....not be sold or transferred, except to another city official or employee.
- (3) ...**may** receive **complimentary annual memberships**, individual or family, to city owned facilities that are operated or managed by a non-profit entity on behalf of the city.
- (4) ...**may** receive tickets to **city owned facilities that are operated by a non-profit entity**...and either the city official or their spouse, domestic partner, or significant other **must** be in attendance at the event. These tickets may not be sold or transferred, except to another city official or employee.

# Rules: Exceptions to 12A-12(a) – Tickets

- (5) ...**may** request tickets to **events at city owned facilities that are operated or managed by a for-profit entity over which city council does not have oversight responsibilities**
- (6) ...**may** accept **blocks of promotional complimentary tickets** to events for distribution, in accordance with any requirements by the event sponsor, to the general public, including constituents, **to encourage attendance of the general public at city facilities, programs, and events.**
- (7) ...**may** accept **discount tickets** if the tickets are provided to all councilmembers, an entire department, or the entire city.

# Rules: Escalation and 12A-47(d)

**If you don't know – escalate (ask) the Director of Cultural Affairs or contact the IGD for an advisory opinion.**

**Advisory opinions are:**

- Made by confidential request to the inspector general
- Made about whether your actions or conduct in the future would violate 12A
- Reliable: A person who reasonably and in good faith acts in accordance with a confidential advisory opinion issued by the inspector general may not be found to have violated this chapter by engaging in conduct approved in the opinion, if:
  - The person requested the issuance of the opinion;
  - The request for an opinion fairly and accurately disclosed all relevant facts necessary to render the opinion; and
  - The person waives the attorney-client privilege with respect to the written advisory opinion.



# Bumping into a conflict: 12A-24

## Don't excuse it, recuse it

- If any of the conduct or conflicts come up for you
- Recuse yourself from the time of recognition
- This means:
  - **Immediately refrain** from participation in the matter
  - **Promptly disclose** the conflict with the city secretary
  - **Promptly disclose** the conflict to the board and not be present for any discussion or voting on the matter



# Rules: Reporting

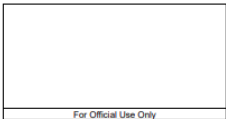
REPORT	WHO REPORTS	DUE DATE	SUBMITTED TO
<b>Gift Reporting</b>  <b>Section 12A-42</b>	<p>City officials and city employees who are <u>not</u> required to file an annual financial disclosure report:</p> <ol style="list-style-type: none"> <li>1. Not required to report gifts with a monetary value of less than \$300, except that reporting is required for gifts from a single source in a single year with a cumulative value of \$300 or more, excluding gifts of perishable food or beverages of an estimated value of \$100 or less.</li> <li>2. Must also follow departmental reporting requirements for gifts.</li> </ol> <p>City officials and city employees who <u>are</u> required to file an annual financial disclosure report:</p> <ol style="list-style-type: none"> <li>1. Received gifts with a monetary value of \$300 or more, excluding gifts of perishable food or beverages of an estimated value of \$100 or less.</li> <li>2. May use the annual financial disclosure report as the first quarter's disclosure statement.</li> <li>3. Must also follow departmental reporting requirements for gifts.</li> </ol> <p>The Mayor, City Council Members, City Attorney, City Manager, and City Officials and Employees under Section 12A-40(a) are required to report:</p> <ol style="list-style-type: none"> <li>1. Gifts of \$300 or more in the financial disclosure report in addition to the quarterly report.</li> <li>2. If no reportable gifts were received, must file a quarterly gift report acknowledging that no reportable gifts were received.</li> </ol> <p>No one is required to report gifts from a relative or person with whom the city official or employee has a personal, professional, or business relationship, unless the gift is accepted in the city official or employee's official capacity.</p> <p>*See Section 12A-12(b) for gifts that are not considered reportable gifts.</p>	<p>Disclosure statement must be filed on a quarterly basis, for all <u>reportable</u> gifts received in each three-month period in a calendar year.</p>	<p>City Secretary (electronic format)</p>

# Rules: Reporting Form

Financial Disclosure		PDF - Fillable (Long) (Rev. 12/20/21) PDF - Fillable (Short)	Who must file?
Disclosure of Conflict of Interest		PDF - Fillable	
Disclosure of Travel Form		PDF - Fillable (Rev. 12/23/21)	
Councilmember (only) Affidavit on Abstention from Voting		PDF - Fillable	
City of Dallas Officials(Councilmembers and Board/Commission Members): Quarterly Gift Disclosure Report		PDF - Fillable (Rev. 4/14/22)	Requirements
Ethics Advisory Commission Rules of Procedure			PDF
Ethics Training Video Affidavit		PDF - Fillable	Video
Ethics Pledge		PDF - Fillable	
City of Dallas Code of Ethics: Complaint Form		PDF - Fillable	PDF



CITY OF DALLAS



## QUARTERLY GIFT DISCLOSURE REPORT

The Dallas City Council has adopted a gift policy for city officials and employees. The gift policy requires city officials and employees to file a gift disclosure statement with the City Secretary for all gifts received in each three-month period in a calendar year on a quarterly basis.

City officials and employees are not required to report gifts with a monetary value of less than \$300, except that reporting is required for gifts from a single source in a single year with a cumulative value of \$300 or more, excluding gifts of perishable food or beverages of an estimated value of \$100 or less. City officials who have no reportable gifts must file a quarterly gift report acknowledging that no reportable gifts were received. [City Council Resolution 212023]

Date of Report:

Reporting Period: From:  through:

Check One	Reporting Party	Council District/Board Name/Department
<input type="checkbox"/>	Elected Official (City Councilmember)	
<input type="checkbox"/>	Appointed Official (Board or Commission Member)	
<input type="checkbox"/>	Employee	

1. Name of Reporting Party:

2. Please list each gift or accumulation of gifts from one source of more than \$300 in estimated fair market value by you or a family member, or received by a person for the use or benefit of the you or a family member, within the preceding calendar year and the estimated fair market value of each gift. (check here if ☐ NO REPORTABLE GIFTS RECEIVED)

OFFICE OF THE CITY SECRETARY

DALLAS, TEXAS  
REVISED 04/14/22

<http://citysecretary2.dallascityhall.com/pdf/forms/QUARTERLY%20GIFT%20DISCLOSURE%20REPORT%20-%20SIGNED.pdf>



# Rules: Reporting Must be Sworn

Quarterly Gift Disclosure Statement  
Page 3 of 4

Have any additional or supplemental pages been attached to this report? Yes ☐ No ☐

If additional or supplemental pages have been attached, identify each page with your name/item number to which the information on the supplemental page refers.

**OATH OR AFFIRMATION**

This report (including any accompanying supplements), to the best of my knowledge and belief, is true, correct and complete.

\_\_\_\_\_  
Signature of Reporting Party

SWORN to and subscribed before me by \_\_\_\_\_ on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to certify which, witness my hand and seal of office.

<NOTARY SEAL>

\_\_\_\_\_  
Signature of officer administering oath

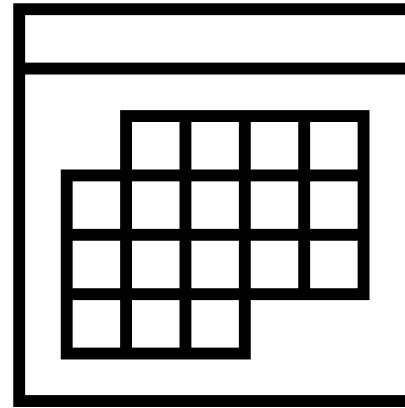
\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath

# Rules: Reporting Due Dates

The quarterly report is due on the following:

1. April 30 covers Jan - Mar
2. July 30 covers Apr - June
3. Oct 30 covers July - Sept
4. Jan 30 covers Oct – Dec



You **MUST** report **whether or not** you received any gifts



# Coloring by the code numbers: how to ethically paint as board members of the ACAC



1. **Read the Code of Ethics**
2. Review this resource AND its references
3. Refer to the Ethics Hub (work in progress)
4. Rely on staff to point you in the right direction
5. **Escalate** – ask your director or contact the IGD

# Agenda



- Cultural Spotlight: Asian Film Festival of Dallas
- 2024 Capital Bond Briefing
- Summer Camp and Summer Non-Profit Residency Programming Update
- Briefing on Commissioner Obligations under Chapter 12A, Dallas City Code Relating to Gifts
- Chair's Report: Commissioner, Committee, and Cultural Organizations Program Liaison Updates
- Director's Updates: Retreat and Staff Update





# Chairs Report

## Liaison Reports

- Dr. Teresa L. Jackson – The Black Academy of Arts and Letters
- Linda Blasé - Texas Winds Musical Outreach

## Workshop overview

- Augustine Jalomo- Longview workshop "Consultation & Collaboration - A starting point for museums and indigenous tribes".



# Ad Hoc Committees – Annual Report and Cultural Plan and Equity

## Annual Report Committee



- Planned for May 24, 2023, at the Latino Cultural Center
- Meetings will take place at 4:30pm- virtual and in-person
- Chair – Commissioner Jim Nugent
- Members - Augustine Jalomo, Dr. Teresa L. Jackson, Mickie Bragalone, Krista Weinstein, David Small

## Cultural Plan and Equity Committee

- Planned for June 8, 2023 (location TBD)
- Meetings will take place at 4:30pm - virtual and in-person
- Chair – Commissioner Vicki Meek
- Members - Grace Glover, David Small, Jodi Voice Yellowfish





# Agenda



- Cultural Spotlight: Asian Film Festival of Dallas
- 2024 Capital Bond Briefing
- Summer Camp and Summer Non-Profit Residency Programming Update
- Briefing on Commissioner Obligations under Chapter 12A, Dallas City Code Relating to Gifts
- Chair's Report: Commissioner, Committee, and Cultural Organizations Program Liaison Updates
- Director's Updates: Retreat and Staff Update





# Director's Update



## Staff Update

- OAC Capital & Facilities Manager Nikki Christmas is moving to the Mayor and City Council Office as the Interim Director, effective May 17
- Oversaw fundraising for and rehabilitation of the Juanita J. Craft House
- Supported the 2017 Cultural Facilities bond projects and prep for the 2024 bond
- Previously held positions in Equipment and Building Services, and City Manager's Office as Assistant to the City Manager
- Contact Assistant Director Benjamin Espino for any questions or items related to OAC facilities and 2024 Bond Program



# Director's Update



## Commission Retreat

- Planned for Thursday, July 13 from 8am – noon
- Retreat will be at Thanksgiving Square
- Breakfast and lunch will be provided
- Counts as a Special-Called Meeting (absences do NOT count against your allowed total)



# Looking Ahead



## Commission and Committees

- May 24, 2023 – Annual Report Committee
- June 1, 2023 – Allocations Committee
- June 6, 2023 – Public Art Committee
- June 8, 2023 – Cultural Plan and Equity Committee
- June 15, 2023- Arts and Culture Advisory Commission





# Appendix A: 2024 Program Bond Timeline/



Month/Year	Tasks
June 2022 - June 2023 (in-progress)	<ul style="list-style-type: none"> <li>• Finalize the Technical Criteria,</li> <li>• Complete and Present City Needs Inventory,</li> <li>• Meetings with council districts,</li> <li>• Community Engagement Strategy,</li> <li>• Establish Community Bond Taskforce,</li> <li>• Engage Office of Procurement/Small Business Center to identify opportunities for small-businesses,</li> <li>• Meet with contractor associations and</li> <li>• Meet with the American Council of Engineering Companies.</li> </ul>
Feb./March 2023	Committee briefings on technical criteria.
February 2023	Distribute CBTF Guidelines and Appointee Form to City Council.
May/June 2023	<ul style="list-style-type: none"> <li>• City Council briefing to on technical criteria.</li> <li>• Begin monthly public outreach campaign.</li> </ul>
May - September 2023	2024 Community Bond Task Force meetings (May, June & August) Capital Bond Program – Townhall Meetings (September)





# Appendix A: 2024 Program Bond Timeline



Month/Year	Tasks
<b>September 2023</b>	Budget & Management Services, Finalizes themes and bonding capacity.
<b>Sept./Oct. 2023</b>	Finalize City Needs Inventory Briefing & Briefing for Council to select size and goals for the bond program.
<b>Sept./Oct. 2023</b>	City Council briefing on updated financial capacity based on Tax Year 2023 Certified Property Values.
<b>Oct. 2023/May 2024</b>	Community Stakeholder Engagement.
<b>November 2023</b>	CBTF finalizes list of Recommended Projects. Present Proposed Bond Program Themes and Financial Capacity to City Council.
<b>December 2023</b>	City Council briefing by City Manager and CBTF Chair of Draft Proposed 2024 Bond Program. Public Hearing to receive comments regarding the 2024 Bond Program
<b>January 2024</b>	Public Hearing to receive comments regarding the 2024 Bond Program (if needed). City Council Briefing of recommended Bond Program.
<b>January 2024</b>	City Council finalizes bond program and calls the election for May 2024. For a May 4, 2024, Election, 90-days before would be February 3, 2024. Council Meeting Prior to February 3, 2024, is January 24, 2024
<b>May 2024</b>	Bond Election.

