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CITY SECRETARY  
DALLAS, TEXAS

## City of Dallas

*1500 Marilla Street  
Dallas, Texas 75201*



## Community Police Oversight Board

**February 11, 2020**

**5:00 PM**

## **Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

*"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistol oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."*

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

*"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."*

**CALL TO ORDER****COMMUNITY RECEPTION - 5:00 P.M. - 6EN - City Hall Flag Room - \*A quorum of the committee may be present\*****SPECIAL RECOGNITIONS - 6:00 P.M. - City Hall Council Chambers****A.** Introduction of Tonya McClary, Office of Community Police Oversight Monitor**B.** Paul Quinn College**PUBLIC COMMENT/OPEN MICROPHONE****APPROVAL OF MINUTES**

1. [20-297](#) Approval of the January 14, 2020 Minutes [Chairman Enobakhare]

**Attachments:** [Minutes](#)

2. [20-298](#) Approval of the January 16, 2020 Minutes [Chairman Enobakhare]

**Attachments:** [Minutes](#)

**ACTION ITEMS**

3. [20-299](#) Monthly Activity Report [Jon Fortune, Assistant City Manager, City Manager's Office]

**Attachments:** [Monthly Activity Chart](#)  
[Monthly Activity Report Memo](#)

4. [20-300](#) Review Actions and Requests from Prior Meeting(s)  
a. Overview of the implicit bias training that was held on January 16, 2020. [Mr. Jose Rivas]  
b. Board member committee structure [Chairman Enobakhare]

**Attachments:** [Overview Memo](#)  
[Rules of Procedure Subcommittee Memo](#)

5. [20-301](#) Board Member Update on Community Engagement Activity [All]

**Attachments:** [Memo](#)

**UPCOMING MEETING**

6. [20-302](#) March 10, 2020

**Attachments:** [Schedule](#)

**PUBLIC COMMENT/ OPEN MICROPHONE**

**ADJOURNMENT**

**A quorum of the City Council may attend the reception and board meeting.**

**EXECUTIVE SESSION NOTICE**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]



# City of Dallas

1500 Marilla Street  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 20-297

**Item #:** 1.

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Approval of the January 14, 2020 Minutes [Chairman Enobakhare]

# Community Police Oversight Board Meeting Minutes

The Community Police Oversight Board meetings are recorded. Agenda materials and recordings may be reviewed/copied by contacting the Board Coordinator at 214-670-3882.

**Meeting Date:** January 14, 2020

**Convened:** 5:34 p.m.

**Adjourned:** 7:00 p.m.

**Board Member(s) Present:**

Jesuorobo Enobakhare, Jr., **Chair** – District 3  
Jose Rivas, **Vice Chair** – District 7  
Janice Coffee – District 1  
Loren Gilbert-Smith – District 4  
Andre Turner – District 5  
Kristian Hernandez – District 6  
Tami Brown Rodriguez – District 9  
Ezekiel Tyson – District 10  
Deatra Wadsworth – District 12  
David Kitner – District 13  
Alan Marshall – District 14  
Juan Olivo – District 15

**Board Member(s) Absent:**

District 2 – VACANT  
District 8 – VACANT  
District 11 – VACANT

**Staff Present:**

Casey Burgess, City Attorney's Office  
Major Reuben Ramirez, Internal Affairs Division  
Jon Fortune, Assistant City Manager  
Crystal Lee, Interim Executive Assistant  
Tatjana Williams, Interim OCPO Complaint Specialist  
Karen Gonzalez, Interim OCPO Executive Assistant

**AGENDA:**

**Call to Order:** 5:34 p.m.

**Public Comment/ Open Microphone**

Public comments were received by five speakers.

**1. Approval of Meeting Record for December 10, 2019 Meeting**

A motion was made to approve the minutes from the December 10, 2019 Community Police Oversight Board meeting.

Motion made by: Loren Gilbert-Smith  
Item passed unanimously: X  
Item failed unanimously:

Motion seconded by: Deatra Wadsworth  
Item passed on a divided vote:  
Item failed on a divided vote:

## **2. Subcommittee update on development of rules and procedures for the Community Police Oversight Board Meetings**

Kristen Hernandez, District 6 Board Member received comments. The item was seconded, and vote was unanimously approved.

Motion made by: Alan Marshall  
Item passed unanimously: X  
Item failed unanimously:

Motion seconded by: Deatra Wadsworth  
Item passed on a divided vote:  
Item failed on a divided vote:

## **3. Monthly Activity Report**

Assistant City Manager Jon Fortune and Major Reuben Ramirez provided an overview of the Community Police Oversight Board's process and current workflow, as well as the number of external complaints received in November and December 2019.

## **4. Review Actions and Requests from Prior Meeting(s)**

### **a. Overview of the Office of Community Police Oversight Board Fiscal Year 19-20 Budget**

Assistant City Manager Jon Fortune provided the total budget request of \$475,000 for the newly created Office of Community Police Oversight.

### **b. Update regarding the process to hire the Police Monitor**

Assistant City Manager Jon Fortune announced the appointment of Tonya McClary as the City's first Monitor for the newly created Office of Community Police Oversight, effective February 24, 2020.

### **c. Implicit Bias Training Schedule**

Board members attended implicit bias training on Thursday, Jan. 16, at 6 p.m. at the UNT Dallas Campus.

## **5. Board Member Update on Community Engagement Activity**



The Board Chair provided an opportunity for the board members to share an update on their community engagement activities.

## **UPCOMING MEETING**

**6. February 11, 2020**

### **Public Comment/ Open Microphone**

Public comments were received by several speakers.

**Adjourn: 7:00 p.m.**

### **APPROVED BY:**

\_\_\_\_\_  
Chair  
Community Police Oversight Board

### **ATTEST:**

\_\_\_\_\_  
Board Coordinator  
Community Police Oversight Board



# City of Dallas

1500 Marilla Street  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 20-298

**Item #:** 2.

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Approval of the January 16, 2020 Minutes [Chairman Enobakhare]

# Community Police Oversight Board Implicit Bias Training Minutes

The Community Police Oversight Board meetings are recorded. Agenda materials and recordings may be reviewed/copied by contacting the Board Coordinator at 214-670-3882.

**Training Date:** January 16, 2020  
**Convened:** 6:00 p.m.  
**Adjourned:** 8:00 p.m.

**Board Member(s) Present:**

Jesurobo Enobakhare, Jr., **Chair** – District 3  
Jose Rivas, **Vice Chair** – District 7  
Janice Coffee – District 1  
Loren Gilbert-Smith – District 4  
Tami Brown Rodriguez – District 9  
Ezekiel Tyson – District 10  
Deatra Wadsworth – District 12  
Alan Marshall – District 14  
Juan Olivo – District 15

**Board Member(s) Absent:**

District 2 – VACANT  
District 8 – VACANT  
District 11 – VACANT  
Andre Turner – District 5  
Kristian Hernandez – District 6  
David Kitner – District 13

**Staff Present:**

Jon Fortune, Assistant City Manager

**AGENDA:**

**1. Implicit Bias training**

Board members received additional reading resources from Caruth Police Institute at The University of North Texas Dallas.

**Adjourn:** 8:00 p.m.

**APPROVED BY:**

\_\_\_\_\_  
Chair  
Community Police Oversight Board

**ATTEST:**

\_\_\_\_\_  
Board Coordinator  
Community Police Oversight Board



# City of Dallas

1500 Marilla Street  
Dallas, Texas 75201

## Agenda Information Sheet

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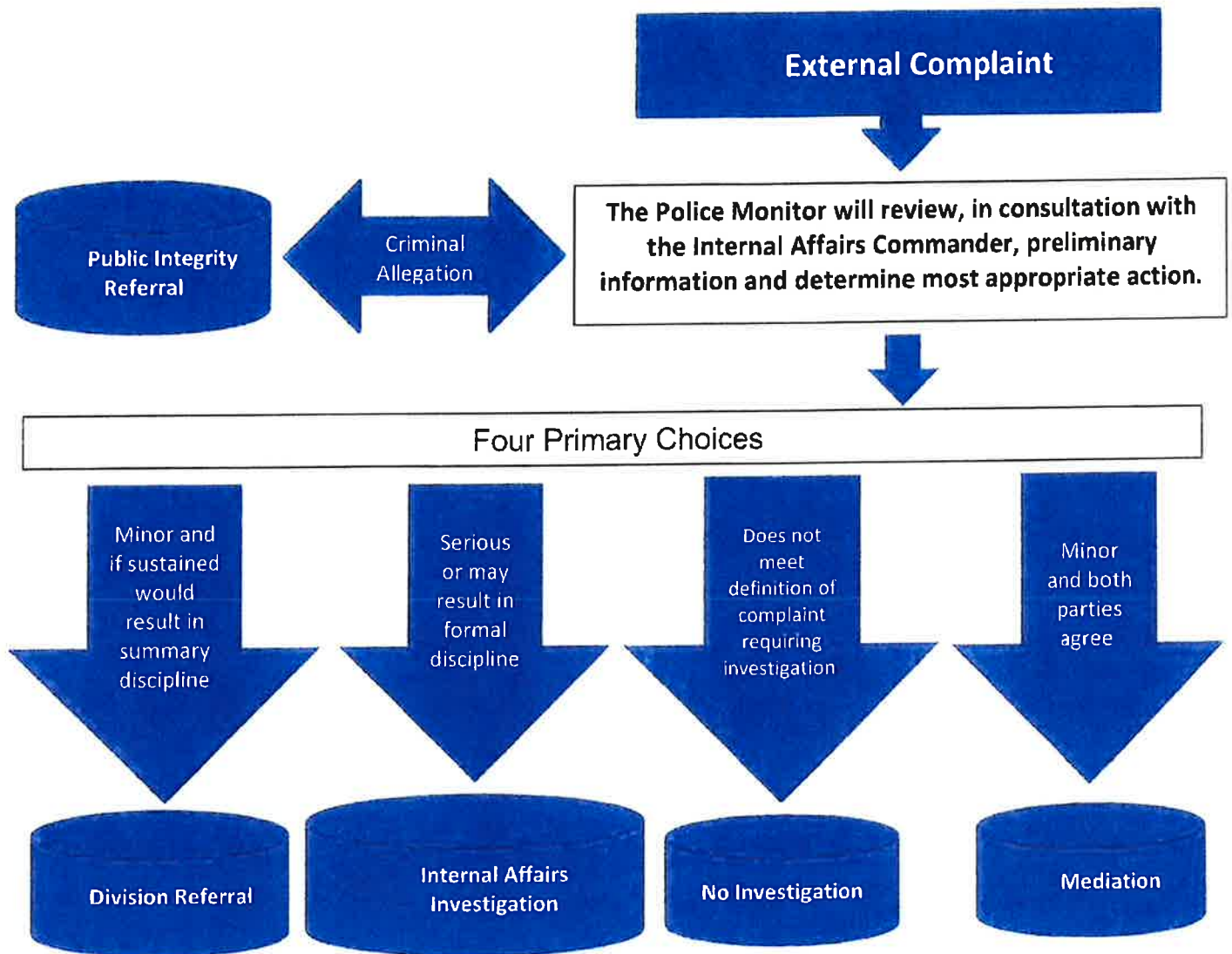
**File #:** 20-299

**Item #:** 3.

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Monthly Activity Report [Jon Fortune, Assistant City Manager, City Manager's Office]

# External Complaint Workflow Process



**External Administrative Complaints**  
**Jan-20**

**Total External Complaints by Source**

	Jan
<b>DPD Total</b>	<b>58</b>
External Email	28
External Letter/Fax	5
External Online Form	7
External Walk-in	18
<b>OCPO Total</b>	<b>24</b>
External Email OCPO	14
External Letter OCPO	
External Online Form OCPO	9
External Walk-in OCPO	1
<b>Grand Total External Complaints by Source</b>	<b>82</b>

**Classification of External Complaints**

	Jan
<b>Divisional Investigation from External Complaint</b>	<b>19</b>
Discourtesy or Unprofessionalism	6
Fail to Complete Reports	3
Improper Action	3
Improper Comments	
Improper or No Investigation	7
<b>Internal Affairs Investigations from External Complaint</b>	<b>8</b>
Abuse of Authority	1
Failed to Secure Property	1
Improper or No Investigation	
Improper Release of Information	
Incomplete or Irroneous Report	1
Lost/Damaged Property	1
Mistreatment of Individual	
Racial Profiling	2
Use of Force	2
<b>Public Integrity Investigtion Referral</b>	<b>4</b>
<b>No Investigation Conducted</b>	<b>36</b>
Did not meet criteria	1
Duplicate Complaint	
Fail to Articulate	17
Failed to Complete Report on Time	
Guilt or Innocence	1
Information Only	
More Information	4
Need Signature	
No Violation	5
No Violation - BWC (Body Worn Camera)	4
Non Employee	4
Sixty Day	
Third Party	
Unknown Officer	
<b>Pending Classification (as of 2/7/20)</b>	<b>15</b>
<b>Grand Total Classification of External Complaints</b>	<b>82</b>

## External Complaint Workflow

### No Investigation Sub-Classification General Definitions

It is the policy of the Department to accept and investigate all complaints of misconduct or wrongdoing from any citizen as prescribed by state law and Department policy. Complaints are handled in accordance with Texas Government Code, Section 614.021-614.023, as interpreted by the City Attorney.

A No Investigation (NI) number is assigned to information received in the Internal Affairs Division that does not meet the guidelines of a complaint requiring a full investigation by the Department. The information is given a sub-classification for statistical tracking purposes. The current sub-classifications used are:

- **Does not meet criteria-** Complaints relative to differences of opinion between a citizen and the investigating officer regarding the contributing factors listed on an accident report will not be investigated. If a person calls or comes in but does not want to provide a written statement at that time, it will be entered. If they fail to follow up and provide a written complaint in any format, it may result in this sub-classification.
- **Duplicate Complaint-** Person is making a repeated allegation that has already been handled by the department.
- **Fail to Articulate-** Person may be complaining but does not make an allegation of misconduct.
- **Guilt or Innocence-**
  - Complaints relative to differences of opinion between a citizen and an arresting police officer regarding the guilt or innocence of that citizen will not be investigated but will be properly disposed of within the judicial system. If a citizen can furnish evidence that the arrest was malicious and/or illegal, the complaint may be investigated at the discretion of the Internal Affairs Division Commander.
  - Complaints relative to differences of opinion between a police officer and a citizen over the issuance of a traffic citation will not be investigated unless there is an allegation of a violation of law or departmental rules on the part of the officer.
- **Information Only-** A person may just be sending information or needing something from a member of the department. For instance, needing a detective to call them back about a case. A complaint about having to wait a long time for a police response to a 911 call may receive this sub-classification. Information is forwarded to division of responsibility.
- **More Information-** Person makes an allegation of misconduct, but the department needs more information to make determination on how to proceed.

- **No Violation**- Preliminary investigation is able to determine, based on evidence available, there is no violation of department procedures. Complaints involving a citizen's misunderstanding of departmental policy, which are resolved by a supervisor explaining the correct departmental policy and where the citizen is satisfied with the response, will not require investigation.
- **No Violation BWC**- Preliminary investigation is able to determine there is no violation due to review of officer's body worn camera.
- **Non-Employee**- Person makes allegation into misconduct of person who is not an employee of the police department.
- **Sixty Day**- Complaints are not typically accepted more than sixty days after the alleged incident, with the following exceptions:
  - When the complaint involves a criminal violation, the criminal statute of limitations will prevail.
  - When the complainant can show good cause for not making the complaint within the specified time limit.
- **Third Party**- Person complaining has no direct knowledge of incident. Often used when person sends an email or letter after seeing a negative news or social media story.

In all case, the citizen is sent a return letter to inform them that the information or complaint has been received and how it will be handled. If the department is not going to investigate, the reason is given with contact information on who they may call to discuss.



# Memorandum



CITY OF DALLAS

DATE February 7, 2020

TO Community Police Oversight Board Members

SUBJECT **Office of Community Police Oversight November and December Report**

Attached you will find January monthly reports from the Office of Community Police Oversight (OCPO). Currently, this information is being provided by the Dallas Police Department's Internal Affairs Division (IAD) until the monitor position is in office. These reports provide a summarization of the total number of External complaints turned into the OCPO and IAD, the source of the complaints, and the disposition of the complaints. Also attached is an external Complaint Workflow Process diagram and general definition document that defines categories for no investigation which are listed as "No Investigation" on the monthly reports.

The external complaints for February are in the review process and will be provided once this information has been completed.

Please do not hesitate to reach out should you have any questions or concerns.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune  
Assistant City Manager

c: TC. Broadnax, City Manager



# City of Dallas

1500 Marilla Street  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 20-300

**Item #:** 4.

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Review Actions and Requests from Prior Meeting(s)

- a. Overview of the implicit bias training that was held on January 16, 2020. [Mr. Jose Rivas]
- b. Board member committee structure [Chairman Enobakhare]

# Memorandum



CITY OF DALLAS

DATE February 7, 2020

TO Members of the Community Police Oversight Board

SUBJECT **Overview of the Implicit Bias Training**

On January 16, Board members participated in the Implicit Bias training. The training took place at the University of North Texas-Dallas campus, 7350 University Hills Blvd Dallas, Texas 75241 in the Student Success Learning Center, Room 1009.

Per requests board members received additional suggested resources provided by the Caruth Police Institute at the January 16<sup>th</sup> training.

Please let me know if you have any questions.

Karen Gonzalez  
Board Coordinator

c: Jesuorobo Enobakhare, Jr., Chairman  
TC. Broadnax, City Manager  
Jon Fortune, Assistant City Manager

# Memorandum



CITY OF DALLAS

DATE February 7, 2020

TO Members of the Community Police Oversight Board

SUBJECT **Standing Committees Established in the Adopted Rules of Procedure**

On January 14, 2020, the Community Police Oversight Board adopted Rules of Procedure which established the following standing committees:

- Board training
- Policy review
- Community engagement
- Rules

Each standing committee shall review matters in its area of responsibility that are referred to it by the Board, the police monitor, or an individual Board member. A standing committee may recommend action to the Board, but a committee recommendation is not necessary for a matter to be placed on the Board agenda. The committee chair may make a statement on behalf of the committee on an item in a meeting of the Board.

Please submit your interest in serving on one or more committees by Friday, February 28, 2020, to [OCPO@dallascityhall.com](mailto:OCPO@dallascityhall.com). Requests will be reviewed by the Chairman and presented at the March 10 Community Police Oversight Board meeting.

Please let me know if you have any questions.

Karen Gonzalez  
Board Coordinator

C: Jesuorobo Enobakhare, Jr., Chairman  
TC. Broadnax, City Manager  
Jon Fortune, Assistant City Manager



# City of Dallas

1500 Marilla Street  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 20-301

**Item #:** 5.

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Board Member Update on Community Engagement Activity [All]

# Memorandum



CITY OF DALLAS

DATE February 7, 2020

TO Members of the Community Police Oversight Board

SUBJECT **Board Member Update on Community Engagement Activity**

The Board will discuss and provide an update on Community Engagement Activities.



# City of Dallas

1500 Marilla Street  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 20-302

**Item #:** 6.

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March 10, 2020



## **Community Police Oversight Board (CPOB) 2020 Schedule**

City Hall  
1500 Marilla Street  
City Council Chambers, 6EN  
Dallas, Texas 75201

Community Police Oversight Board meetings are held every 2<sup>nd</sup> Tuesday of each month, except for the month of July (City Council Recess). Meetings are held at Dallas City Hall, 1500 Marilla, City Council Chambers, 6EN. Meetings begin at 5:30 p.m.

January 14, 2020 – City Council Chambers, 6EN

February 11, 2020 – City Council Chambers, 6EN

March 10, 2020 – City Council Chambers, 6EN

April 14, 2020 – City Council Chambers, 6EN

May 12, 2020 – City Council Chambers, 6EN

June 9, 2020 – City Council Chambers, 6EN

July – No meeting (City Council Recess)

August 11, 2020 – City Council Chambers, 6EN

September 8, 2020 – City Council Chambers, 6EN

October 13, 2020 – City Council Chambers, 6EN

November 10, 2020 – City Council Chambers, 6EN

December 8, 2020 – City Council Chambers, 6EN