City of Dallas

Public Notice

1500 Marilla Street
Dallas, Texas 75201

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CITY SECRETARY
DALLAS, TEXAS

Ad Hoc Committee on COVID-19 Recovery and Assistance

February 11, 2021

1:30 PM

The Ad Hoc Committee on COVID-19 Recovery and Assistance meeting will be held by videoconference. The meeting will be broadcast live on Spectrum Cable Channel 16 and online at bit.ly/cityofdallastv.

The public may also listen to the meeting as an attendee at the following videoconference link: https://dallascityhall.webex.com/dallascityhall/onstage/g.php?MTID=e2c216fb1ac386b73a2ecfc232405f17a

2021 CITY COUNCIL APPOINTMENTS

COUNCIL COMMITTEE	
ECONOMIC DEVELOPMENT Atkins (C), Blewett (VC), Gates, McGough, Narvaez, Resendez, West	**ENVIRONMENT AND SUSTAINABILITY** Narvaez (C), West (VC), Atkins, Blackmon, Gates
GOVERNMENT PERFORMANCE AND FINANCIAL MANAGEMENT Mendelsohn (C), Gates (VC), Bazaldua, McGough, Thomas	**HOUSING AND HOMELESSNESS SOLUTIONS** Thomas (C), Mendelsohn (VC), Arnold, Blackmon, Kleinman, Resendez, West
PUBLIC SAFETY Gates (C), Kleinman (VC), Arnold, Bazaldua, Blewett, McGough, Medrano, Mendelsohn, Thomas	**QUALITY OF LIFE, ARTS, AND CULTURE** Medrano (C), Atkins (VC), Arnold, Blewett, Narvaez
TRANSPORTATION AND INFRASTRUCTURE McGough (C), Medrano (VC), Atkins, Bazaldua, Kleinman, Mendelsohn, West	**WORKFORCE, EDUCATION, AND EQUITY** Thomas (C), Resendez (VC), Blackmon, Kleinman, Medrano
AD HOC JUDICIAL NOMINATING COMMITTEE McGough (C), Blewett, Mendelsohn, Narvaez, West	**AD HOC LEGISLATIVE AFFAIRS** Johnson (C), Mendelsohn (VC), Atkins, Gates, McGough
AD HOC COMMITTEE ON COVID-19 RECOVERY AND ASSISTANCE Thomas (C), Atkins, Blewett, Gates, Mendelsohn, Narvaez, Resendez	

(C) – Chair, (VC) – Vice Chair

Note: A quorum of the Dallas City Council may attend this Council Committee meeting.

Call to Order

<u>**MINUTES**</u>

1. 21-240   Approval of the January 14, 2021 Ad Hoc Committee on COVID-19
                    Recovery and Assistance Meeting Minutes

    Attachments: Minutes

<u>**BRIEFING ITEMS WITHOUT ACTION**</u>

A. 21-242   COVID-19 Testing, Vaccine, and Data Updates
                    [Rocky Vaz, Director, Office of Emergency Management; Dr. Philip Huang,
                    Director, Dallas County Health and Human Services; Dr. Timothy Bray,
                    Director, Institute for Urban Policy Research, University of Texas at Dallas]

B. 21-271   Update on Vaccine Administration Contracts
                    [Rocky Vaz, Director, Office of Emergency Management; Chhunny Chhean,
                    Director, Procurement Services]

C. 21-243   Bridging the Digital Divide - Project Updates
                    [Genesis D. Gavino, Resilience Officer, Office of Equity and Inclusion]

    Attachments: Presentation

D. 21-244   Rapid Rehousing Program Report
                    [Kelly Hunt, Program Administrator, Office of Homeless Solutions]

    Attachments: Presentation

<u>**BRIEFING MEMORANDUM WITH ACTION**</u>

E. 21-259   Update on Rental Assistance Programming Dollars
                    [Jessica Galleshaw, Director, Office of Community Care]

    Attachments: Memorandum

<u>**BRIEFING MEMORANDUM WITHOUT ACTION**</u>

F. 21-258   Monitoring and Enforcement of Current City Emergency Regulations and
                    Executive and County Orders
                    [Carl Simpson, Director, Code Compliance Services]

    Attachments: Memorandum

<u>**ADJOURNMENT**</u>

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]

2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]

3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]

4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]

5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]

6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]

7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]

File #: 21-240

Item #: 1.

Approval of the January 14, 2021 Ad Hoc Committee on COVID-19 Recovery and Assistance Meeting Minutes

Ad Hoc Committee on COVID-19 Recovery and Assistance
Meeting Record

Meeting Date: January 14, 2021   **Convened:** 1:32 p.m.   **Adjourned:** 3:08 p.m.

Committee Members Present:
Casey Thomas, Chair
Tennell Atkins
David Blewett
Jennifer S. Gates
Cara Mendelsohn
Jaime Resendez
Omar Narvaez

Committee Members Absent:
N/A

Other Council Members Present:
DMPT Adam McGough

AGENDA

CALL TO ORDER (1:32 p.m.)

1. **Approval of the December 17, 2020 Ad Hoc Committee on COVID-19 Recovery and Assistance Meeting Minutes**
   Action Taken/Committee Recommendation(s): A motion was made to approve the minutes for the December 17, 2020 Ad Hoc Committee on COVID-19 Recovery and Assistance meeting. The motion passed.

   Motion made by: CM Jaime Resendez   Motion seconded by: CM Cara Mendelsohn

BRIEFING ITEMS WITHOUT ACTION

A. **COVID-19 Vaccine, Testing, and Data Update**
   Presenter(s): Dr. Phil Huang, Director, Dallas County Health and Human Services; Dr. Timothy Bray, Director, Institute for Urban Policy Research, University of Texas at Dallas, Rocky Vaz, Director, Office of Emergency Management
   Action Taken/Committee Recommendation(s): The region's health experts gave updates on COVID-19 vaccine, testing and data efforts in the City of Dallas and Dallas County. Ad Hoc Committee members asked questions about communications related to vaccine registration, how to reach people who may not have internet access, plans and priorities to vaccinate other groups and demographics that fall outside of the 1A and 1B groups, if it is safe for vaccinated people to be around people who are not vaccinated, how to communicate information from Dallas County more efficiently, how second doses of the vaccine will be properly allocated and distributed to residents, how residents can confirm that they are registered for the vaccine, the vaccine supply chain, who allocates vaccines to Dallas County, if the City can provide labor or clerical support for the County's vaccination efforts, if there is a communications plan for the vaccine, who is responsible for communications about the vaccine, the County's attempts to reach vulnerable populations, and more. Information only.

BRIEFING MEMORANDUM WITHOUT ACTION

B. **Update on Federal COVID-19 Relief Legislation**
   Presenter(s): Brett Wilkinson, Managing Director, Office of Government Affairs; Ralph Garboushian, Legislative Consultant, CapitalEdge Strategies, LLC
   Action Taken/Committee Recommendation(s): Director Wilkinson and Mr. Garboushian provided an update on federal COVID-19 relief legislation, including funding for emergency rental assistance that the City may receive, and referred to the briefing memorandum. Ad Hoc Committee members asked questions about why rental relief funds will be allocated from the US Treasury Department as opposed to the US Department of

Housing and Urban Development and if landlords can apply for rental relief funding on behalf of tenants. Information only.

C. Update on Rental Assistance Programs
Presenter(s): Jessica Galleshaw, Director, Office of Community Care
Action Taken/Committee Recommendation(s): Ad Hoc Committee members discussed the importance of landlords being able to apply for rental relief funding on behalf of tenants. Information only.

ADJOURN (3:08 p.m.)

APPROVED BY: **ATTESTED BY:**

_____   _____
Casey Thomas, Chair   **Sommer Iqbal, Coordinator**
Ad Hoc Committee on COVID-19   **Ad Hoc Committee on COVID-19**
Recovery and Assistance   **Recovery and Assistance**

File #: 21-242

Item #: A.

COVID-19 Testing, Vaccine, and Data Updates
[Rocky Vaz, Director, Office of Emergency Management; Dr. Philip Huang, Director, Dallas County Health and Human Services; Dr. Timothy Bray, Director, Institute for Urban Policy Research, University of Texas at Dallas]

File #: 21-271

Item #: B.

Update on Vaccine Administration Contracts
[Rocky Vaz, Director, Office of Emergency Management; Chhunny Chhean, Director, Procurement Services]

Agenda Information Sheet

File #: 21-243

Item #: C.

Bridging the Digital Divide - Project Updates
[Genesis D. Gavino, Resilience Officer, Office of Equity and Inclusion]

Presentation Overview

- Overall CARES Act Funding Allocation
- Project Updates
  - Digital Navigators Pilot Program
  - Strategic Engineering Consultant
  - Private Cellular Network (DISD)
  - Integrated Streetlight Project
  - Texas Education Agency Matching Funds
  - Hardware Purchase
  - Fiber Optic/Wireless Broadband Pilot Project
  - Streetlight Upgrades and Pilot Project
- Partnerships
- Next Steps

Efforts to Bridge the Digital Divide

Short Term

WiFi Hotspots/Hardware Purchase

Cisco Demonstration Projects

Digital Navigators*

TEA Matching Fund Support for ISDs in Dallas*

Medium Term

Strategic Engineering Plan*
Private Wireless Networks*

Request for Developer Interest

Street Light Pilot Project

Long Term

Smart City Integration

Dark Fiber

Leverage Additional Funding – EDA, CRA*
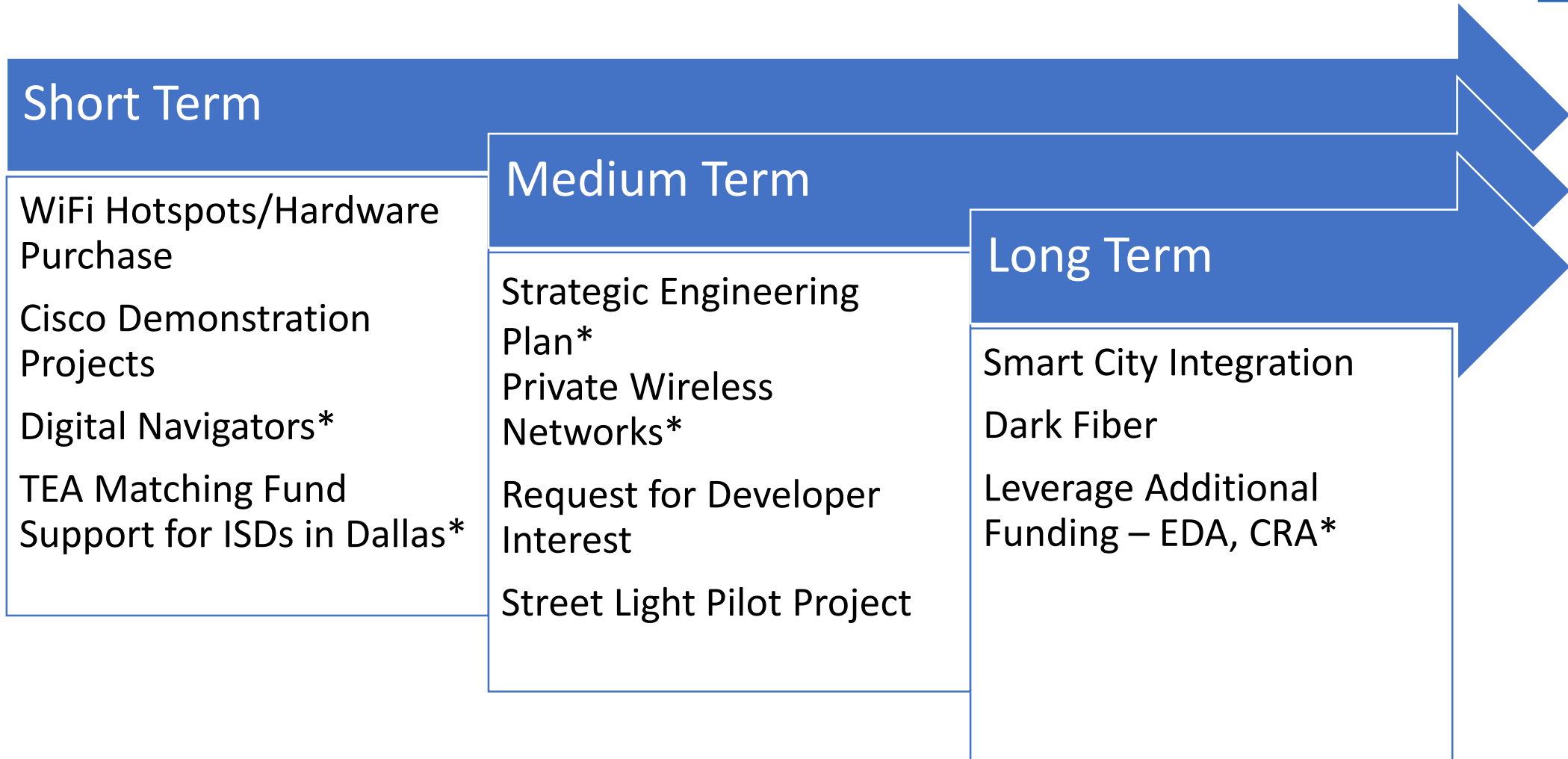
* City and DISD Collaborations

CARES Act Funding

Project/Initiative	Department	Cost
Digital Navigators	E&I - Resilience	$110,000
Strategic Engineering Consultant	E&I - Resilience	$250,000
Private Cellular Network (DISD)	E&I - Resilience	$500,000
Small Cell Integrated Streetlight Poles and Fiber Projects	Information and Technology Services	$500,000
Texas Education Agency Matching Funds	E&I - Resilience	$835,400
Hardware Purchase	Dallas Public Library	$1,860,000
Fiber Optic/Wireless Broadband Network	Public Works	$2,000,000
Streetlight/Smart Poles	Transportation	$2,800,000
	TOTAL AMOUNT	**$8,855,400**

Digital Navigators Pilot Program - $110K

- **Service Provider:** LULAC National Education Service Center
- **Zip Codes:** 75216, 75210, 75241, 75215, 75237, 75217, 75232, 75212, 75211, 75227, 75233, 75203, and 75208
- **Demographics of Clients Served**
  - Number of Families: 47
  - Average Household Size: 5.38
  - Median Income: $20,000 - $24,999 - Extremely Low Income
  - Gender: 87% Female
  - Race: 68% White
  - Ethnicity: 91% Hispanic
- **Example Curriculum**
  - Grow with Google
  - How does the Internet work?

Over 50 hours of instruction delivered!
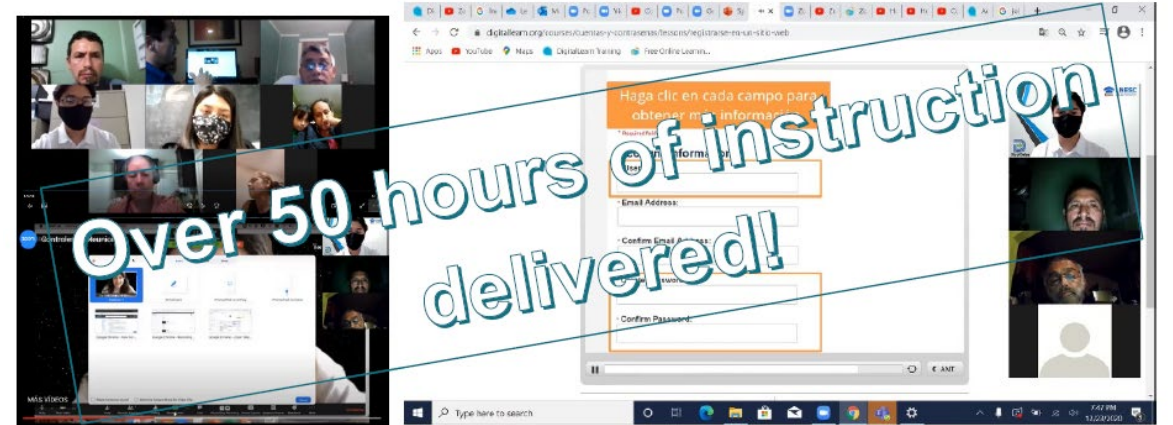
Strategic Engineering Consultant - $250K

- Cost-sharing agreement with Dallas Independent School District to work with CTC Technology and Energy

- Deliverables
  1. Strategic Planning Session
  2. Assistance in Contract Negotiations
  3. Assessment of Regional Broadband Market
  4. EDA Grant Application
  5. Short-Term Broadband Pilot Planning
  6. Digital Equity Data Collection and Analysis
  7. Long-Term Planning for Infrastructure Based Approach
  8. Independent QA Oversight of Short-Term Pilot Projects
  9. Assistance in RFI or RFP Development and Vendor Selection

SpeedSurvey

To better understand and address the digital divide in our community, we are conducting an internet speed survey.

You can help us by completing 3 easy steps:
1. Visit www.dallas.speedsurvey.org
2. Complete the survey from where you use the internet
3. Share with another Dallas resident to complete the survey

The Speed Survey
- Gathers non-personal data about the speed of internet services and its availability.
- Identifies locations that lack such service.
- Reported information will be used solely for the city's planning efforts.

Questions? Contact officeofresilience@dallascityhall.com.

BROUGHT TO YOU BY:

City of Dallas | DALLAS INDEPENDENT SCHOOL DISTRICT | ctc technology & energy engineering & business consulting

Speed Survey   https://dallas.speedsurvey.org/

Private Cellular Network - $500K

- Construction and installation of citizen broadband radio service (CBRS) spectrum with Motorola radios and antennas
- **Location:** Lincoln High School
- **Number of households served:** 1000
- **Additional DISD sites:**
  - Roosevelt High School
  - Pinkston High School
  - South Oak Cliff High School
  - Spruce High School

Integrated Streetlight Pilot- $500K

- Construction and installation of telecommunications fiber and WiFi equipment on four integrated streetlight poles

- **Location:** Fire Station 15 and Oak Cliff Municipal Center

- **Launch Date**: March 2021

Texas Education Agency Matching Funds - $835K

- Matching funds to Local Education Agencies as part of the Operation Connectivity bulk order program to cover expenses incurred providing distance learning to students residing in the City of Dallas

- **Local Education Agencies**

	Allocation Amount
A+ Charter Schools, Inc.	$22,400
Carrollton-Farmers Branch ISD	$53,000
Richardson ISD	$260,000
Dallas ISD	$500,000
TOTAL	**$835,4000**

Hardware Purchase- $1.8M

- **Department:** Dallas Public Library
- **Hardware Purchase**
  - 1500 laptops purchased – 1125 for circulation, 110 for reserve, 265 for Park and Recreation
- **Laptop Distribution Criteria**
  - 2018 ACS Census Data – Estimated % of Households without a desktop or laptop
  - Patron usage and programmatic tie-ins such as adult learning and homeless engagement
- **Launch date:** Late February 2021
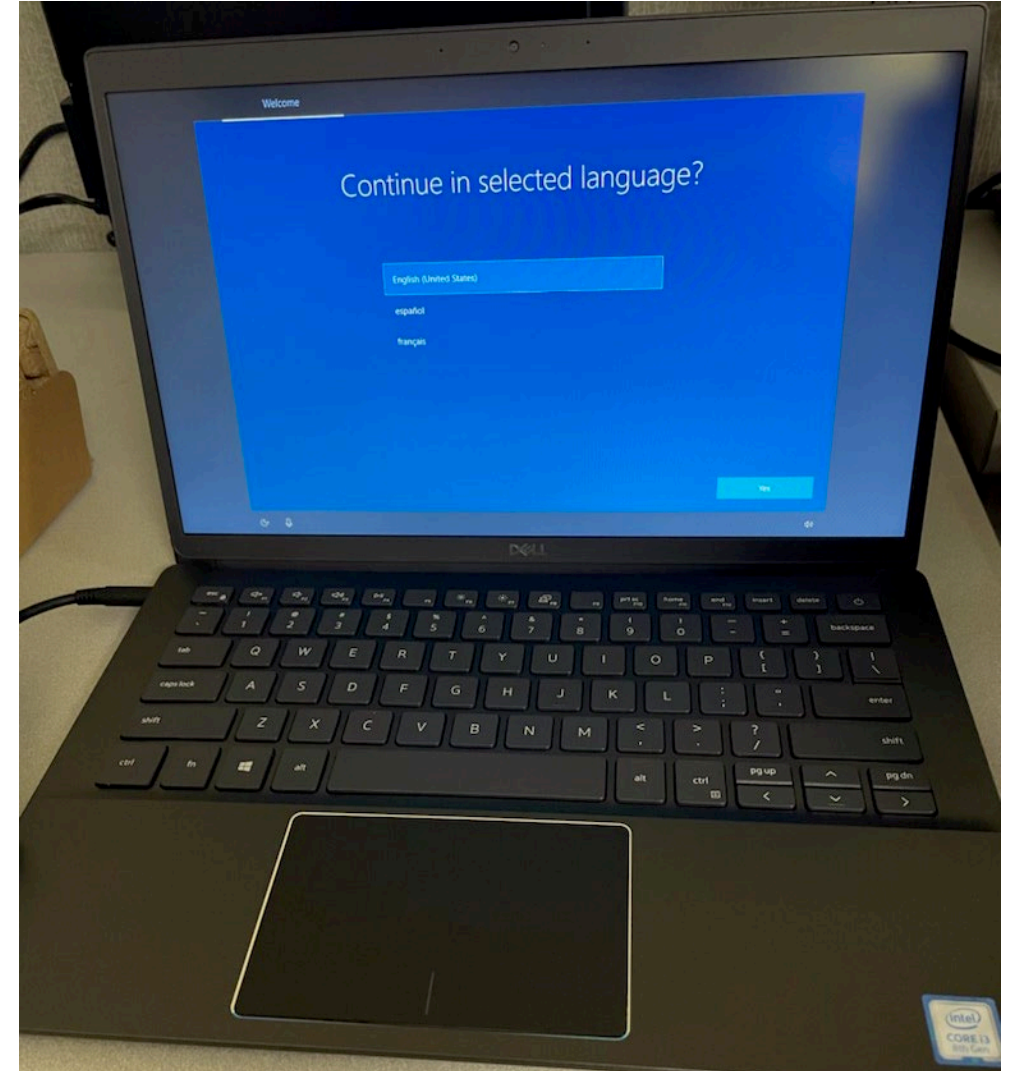
Fiber Optic/Wireless Broadband Pilot Projects - $2M

- **Department:** Public Works
- RDI Phase 1 – construct a citywide telecommunications fiber or wireless broadband network to support the City's information technology needs
- **Vendor:** Neo Networks
- **Number of households potentially served:** 3200
- **Location selection criteria**
  - Proximity to City facilities
  - Data on households with the highest needs of internet access
  - Proximity to existing collaborative digital divide projects between City and DISD
- **Launch Date**: late February/March 2021

Fiber Optic/Wireless Broadband Pilot Projects - $2M

CD	City Facility	Residential Blocks
1	Martin Weiss Recreation Center	Thibet St from Martindale to Westmoreland
3	Fire Station #52	Bridlewood from Cockrell Hill to Western Park
4	Beckley Saner Recreation Center	Seevers from Hobson to Elmore
4	Fire Station #23	Iowa from Corinth to Bruck
5	Pleasant Oaks Recreation Center	Greenmound from McCutcheon to McKim
5	Fire Station #32	Toland from Jim Miller to Elva
6	Arcadia Branch Library	N. Justin Ave. from Library to Goodman
6	Fire Station #50	Bluegrass from Keeneland to Furlong
8	Singing Hills Recreation Center	Gillarel Springs from Old Ox to Cul-de-Sac
8	Polk Wisdom Library	Deerwood from Library to S. Polk

District 6 – Fire Station #50

— Targeted Coverage Area

◯ Actual Coverage Area

Fiber Optic/Wireless Broadband Pilot Projects - $2M

Street Light Upgrades and Pilot Projects - $2.8M

- **Department:** Transportation
- Install telecommunications fiber from adjacent City facilities to newly installed streetlights and WiFi equipment
- **Location Selection Criteria/Priority Improvement Zone**
    - Market Value Analysis
    - Target Area Action Grid
    - Violent Crime Reduction Program
    - RECAP
    - Opportunity Zones
    - High Injury Network
    - Areas in need of housing development and improvement
- **Launch Date**: March 2021

Street Light Upgrades and Pilot Projects - $2.8M

CD	City Facility	Residential Blocks
3	Thurgood Marshall Recreation Center	Ariel from Mark Trail to Dove Creek
4	Fire Station #38:	Cicero from Wilhurt to Ann Arbor
4	Eloise Lundy Recreation Center:	Denley from Hutchins to Reverend CBT Smith
5	Fire Station #5	Corvette from Bruton to Limestone
5	Janie C. Turner Recreation Center	Ezekial from Elam to Hoode
6	Mattie Nash Myrtle Davis Recreation Center	Bayside from Hampton to Puget
7	Juanita J. Craft Senior Center	Frazier from Spring to Marshall
7	Skyline Library	Symphony from Everglade to Snowbird
8	Fire Station #40	Kirnwood from Cul-de-Sac to Cul-de-Sac
8	Fire Station #54	Pinebrook from Bonnie View to Strawberry Trail

District 4 – Eloise Lundy Recreation Center

Street Light Upgrades and Pilot Projects - $2.8M
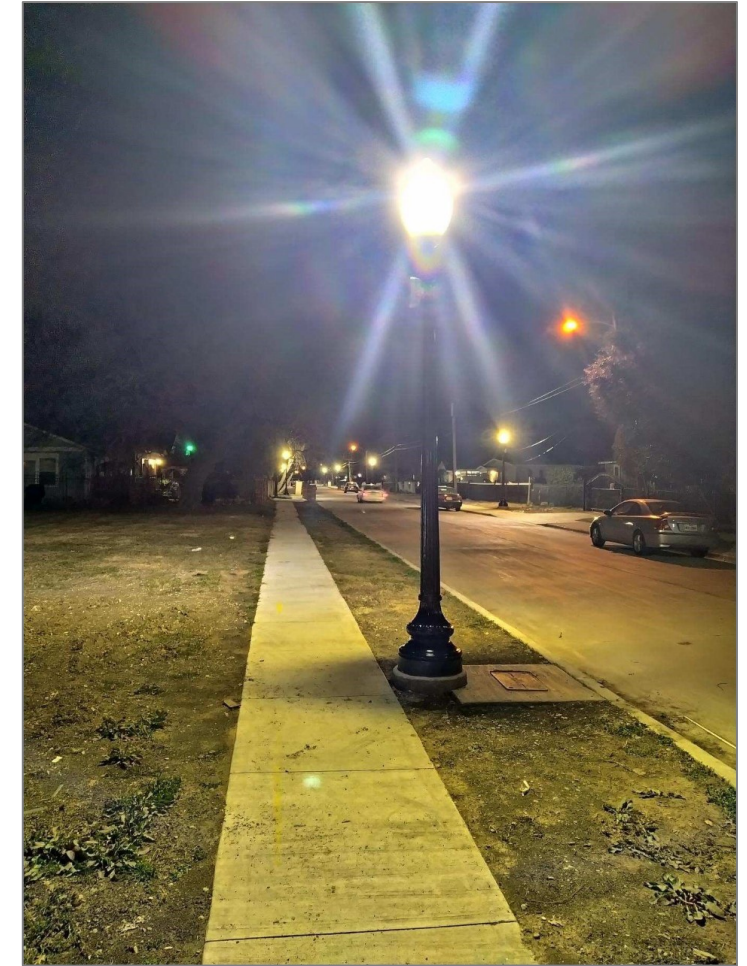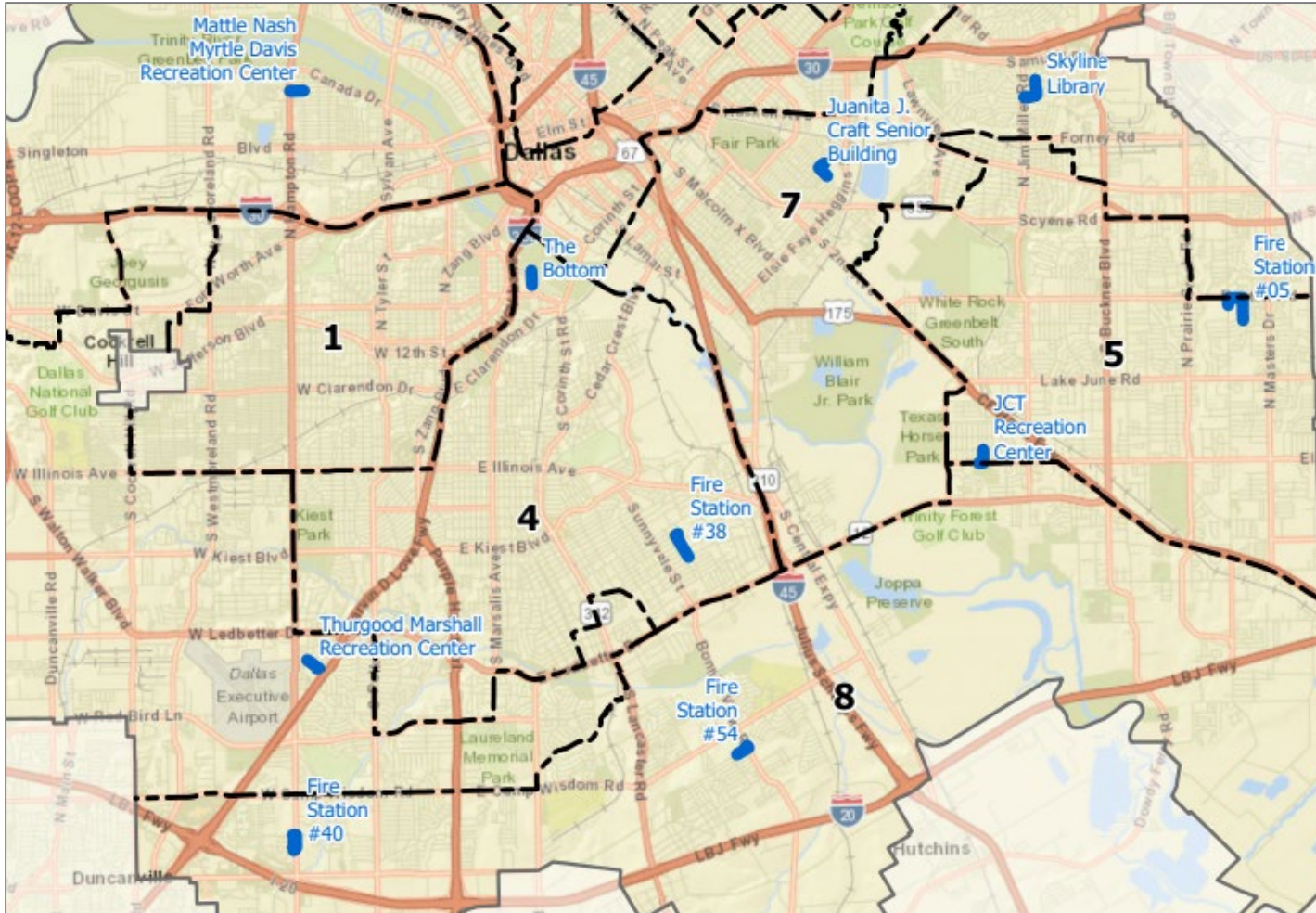
New streetlights and Wi-Fi equipment on Ezekial from Elam to Hoode

Community Engagement – Door Hangers

19

Digital Divide Efforts

Next Steps

- February 2021
  - Community Engagement for WiFi Pilot Projects and Speed Survey
  - RDI Phase 2
  - RFCSP Digital Navigators
- March 2021
  - Community WiFi Pilots Available
- August 2021
  - Digital Equity Plan

File #: 21-244

Item #: D.

Rapid Rehousing Program Report
[Kelly Hunt, Program Administrator, Office of Homeless Solutions]

Rapid Rehousing Program Report

COVID-19 Ad Hoc Committee
February 11th, 2021

City of Dallas

Kelly Hunt
Program Administrator
Office of Homeless Solutions

Presentation Overview

- **Program Background**
  - Mission and Goals

- **Program Performance**
  - Who did we house?

- **Lessons Learned**
  - What made the program successful?

- **Discussion**

Program Background

Mission and Goals

Mission

To provide long-term housing for Dallas residents who are both experiencing homelessness and are impacted by COVID-19.

Goals

- Identify residents with a high likelihood of success when given the financial and case management tools needed for independent living
- Identify suitable housing in high opportunity neighborhoods scattered throughout Dallas
- Design individualized housing stability and income growth plans to fit the specific needs of the clients
- Provide flexibility in the declining subsidy model to accommodate unforeseen financial changes in the clients' lives
- Create a system that includes all the tools needed to ensure clients have the best possible chances of success.
- ***House 300 households by December 31, 2020***

Program Work Flow

Receive Client Referral From By Name List (BNL).

Complete Client Intake (Virtually or In Person):
- Program Application
- Intake Interview Form
- HMIS Data Collection
- Statement of Confidentiality
- Clients Rights & Responsibilities
- Background Check
- Collect Required Identification (ID, Birth Certificate, Social Security Card, and Letter of Homelessness)

Enroll Client in (HMIS)

1 - 3 business days after intake if client is approve.

Send Client Advocacy Letter and List of Potential Properties.

Client will Identify Potential Unit and Submits Apartment Application.

Client Receives Application Approval.

Unit Inspection

Complete Forms for Office of Homeless Solutions (OHS) Application Packet:
- Rent Reasonableness
- Utility Provider Form
- Housing & Income Stability Plan

Submit OHS Application to the Office of Homeless Solutions for Approval.

Submit CORT Furniture Request and Request Funds from OHS for:
- Furniture
- 1 Months Rent
- Application and Move In Fees

Move In Day!
- Client signs the lease and picks up keys
- Furniture is delivered to the unit

Program Performance

Who Did We House?

- 301 Households
- 473 Persons
- Program participants were largely guests who were displaced from shelters due to social distancing or came through the temporary shelter at the Kay Bailey Hutchinson Convention Center
- Households included:
  - Individuals
  - Single parents
  - Couples
  - Adults with aging parents

Program Performance

Who did we house?

Household Type

26%

74%
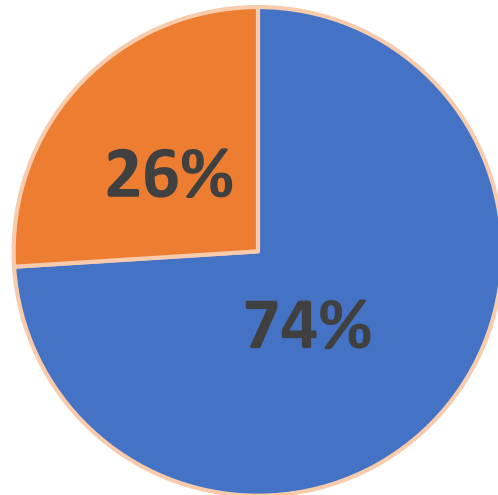
■ Individual   ■ Families

Male/Female Heads of Household

23%

77%
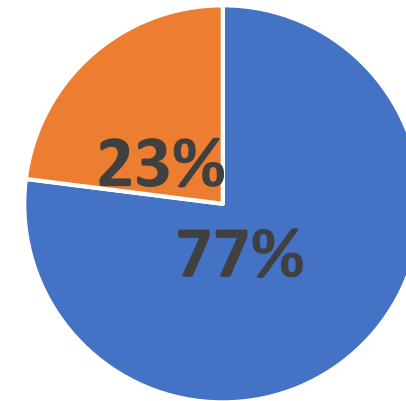
■ Males   ■ Females

Program Performance

Who did we house?

Household Race

68% Black · 26% White · 6% Hispanic
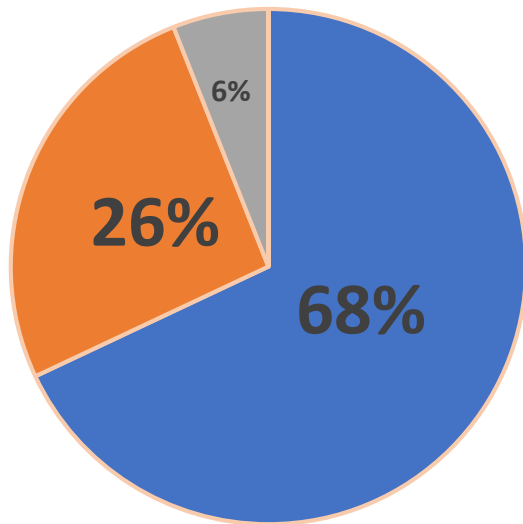
- **Black**
- **White**
- **Hispanic**

Location of Housing

92% City of Dallas · 8% Dallas/Collin County
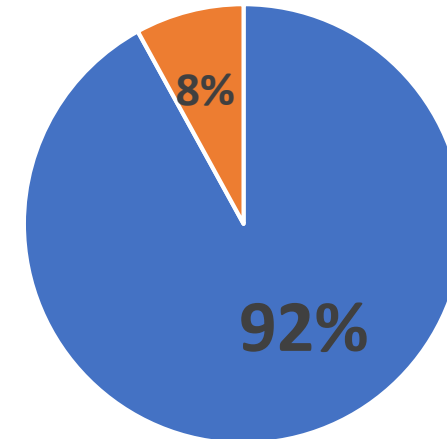
- **City of Dallas**
- **Dallas/Collin County**

Program Performance

Housing Locations By Council District

District	Number of Households
1	19
2	27
3	15
4	10
5	0
6	19
7	39
8	14
9	30
10	38
11	25
12	21
13	19
14	0
Garland	22
Irving	3

Lessons Learned

Lessons Learned

What made the program successful?

- Providing furniture, housewares, and linens
- Collaborative landlord engagement
- At-risk deposits
- Providing subrecipients with flexibility on reimbursement versus a 10 day advance
- Redesigning the client referral system
- Freeing up shelter space by moving initial program candidates to the Dallas Love Field Inn
- 7 subrecipients committed to providing ongoing support to the clients they housed

DISCUSSION

File #: 21-259

Item #: E.

Update on Rental Assistance Programming Dollars

[Jessica Galleshaw, Director, Office of Community Care]

Memorandum

TO Honorable Members of the Ad Hoc Committee on COVID-19 Recovery and Assistance

SUBJECT **Update on Rental Assistance Programming Dollars**

This memo is to provide an update on several rental and mortgage assistance programs, as well as upcoming City Council agenda items related to these projects.

EMERGENCY SOLUTIONS GRANT – HOMELESSNESS PREVENTION (CARES Act)
On February 24, 2021 City Council will consider the following agenda item:

> #21-265 - Authorize four subrecipient agreements for Homelessness Prevention Short Term Rent and Utility Assistance services with **(1)** Abounding Prosperity, Inc. in the amount of $241,000.00; **(2)** Dallas Leadership Foundation in the amount of $225,000.00; **(3)** Harmony Community Development Corporation in the amount of $362,000.00; and **(4)** First Presbyterian Church of Dallas, Texas dba The Stewpot in the amount of $172,000.00, for the period March 1, 2021 through July 31, 2022 - Total not to exceed $1,000,000.00 - Financing: 2020 CARES Act Relief ESG #2 Fund

This item authorizes four subrecipient agreements with providers to administer Homelessness Prevention Short Term Rent and Utility Assistance programming funded through the Emergency Solutions Grant ("ESG"), Round 2 allocation, authorized under the Coronavirus Aid, Relief and Economic Security ("CARES") Act.

The CARES ESG funds provide rental and utility assistance to eligible clients who meet the below criteria. An Eligible Participant must:

- Be at or below 50% of Area Median Income and affected by COVID-19 (per CARES Act)

- Reside in the City of Dallas legally at the time of application

- Be housed and at risk of homelessness

- Not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or other place not meant for human habitation.

Subrecipients were identified via a Request for Proposals ("RFP") process to solicit subrecipients to administer the program. As part of the selection process and in an effort to increase the number of applications, the Office of Community Care worked with the Office of Procurement Services to send out 1,239 email invitations to vendors, including nonprofits, registered under respective commodities using the OPS procurement system.

A total of 7 submissions were received.

In order to maximize service delivery and program efficiency, the City is awarding funds to the four highest scoring proposals.

Organization	Rank (Scoring Average)	Request Amount	Award Amount	Percentage of Request
First Presbyterian Church of Dallas, Texas dba The Stewpot	1 (88.75)	$357,386.00	$172,000.00	48%
Harmony Community Development Corporation	2 (87.50)	$750,000.00	$362,000.00	48%
Abounding Prosperity, Inc.	3 (81.50)	$535,100.00	$241,000.00	45%
Dallas Leadership Foundation	4 (81.00)	$500,000.00	$225,000.00	45%

CV-COVID-19 COMMUNITY DEVELOPMENT BLOCK GRANT EMERGENCY ASSISTANCE PROGRAM (CARES ACT)

On February 24, 2021 City Council will consider the following agenda item:

> #21-131: Authorize (1) the CV-COVID-19 Emergency Assistance Program to provide up to six months of rent, mortgage, and/or utility assistance, including internet service, for low-income persons at or below 80 percent of Area Median Income ("AMI") who are impacted by the Novel Coronavirus ("COVID-19") pandemic; and (2) execution of all documents and agreements necessary to implement the programs, including but not limited to agreements with landlords and tenants, approved as to form by the City Attorney - Financing: No cost consideration to the City

On November 11, 2020, City Council authorized final adoption of Substantial Amendment No. 1 to the FY 2020-21 Annual Action Plan to accept Coronavirus Aid, Relief, and Economic Security ("CARES") Act CDBG funds, No. 3 from the HUD, which included funding for an Emergency Assistance Program to provide rent, mortgage, and utility assistance, as well as funds for non-profit administration for subrecipients to administer this assistance in the community.

Further, on January 27, 2021, City Council authorized preliminary adoption of Reprogramming Budget No. 1 (Substantial Amendment No. 2) to the FY 2020-21 Annual Action Plan to use a portion of unspent prior year CDBG funds for the Emergency Assistance Program. Final adoption is scheduled for February 24, 2021.

Update on Rental Assistance Programs

This item authorizes the use of these funds for the Program, as described in Attachment A, to provide up to six (6) months of rent, mortgage, and/or utility assistance, including internet service, for low-income persons at or below 80 percent of AMI who are impacted by the COVID-19 pandemic.

The Program residents of the City of Dallas who are low income to maintain their housing by providing rental assistance, mortgage assistance, and/or utility (including internet) assistance for up to 6 consecutive months. Similar to previous rental assistance programming implemented under CDBG, this Program will establish a cap of $1,500.00 per month per unit. OCC will solicit subrecipients to administer the program via a competitive solicitation process by partnering with the OPS.

EMERGENCY RENTAL ASSISTANCE (ERA) PROGRAM

The ERA program will provide up to 12 months of rental and utility assistance to low-income clients, defined at 80% Area Median Income (AMI) and below, who have been directly and indirectly impacted by COVID-19, and will prioritize clients who are at 50% AMI or below. OCC is in conversations with Dallas Housing Authority to discuss opportunities to partner for ERA program implementation. Additionally, OCC is working along with the Fair Housing Division of the Office of Equity and Inclusion to implement a landlord training on rental assistance programs to improve partnerships and referrals by local landlords and support rental assistance applications by landlords on behalf of clients, as allowable by the ERA Program. OCC will continue to provide updates on ERA implementation at future Ad-Hoc Committee on COVID-19 Recovery and Assistance meetings.

Thank you for your support in ensuring service delivery continues at this time of great need. If you have any questions regarding any of the above programs, please contact me or Office of Community Care Director, Jessica Galleshaw.

Kimberly Bizor Tolbert
Chief of Staff to the City Manager

c:

T.C. Broadnax, City Manager	Jon Fortune, Assistant City Manager
Chris Caso, City Attorney	Joey Zapata, Assistant City Manager
Mark Swann, City Auditor	Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
Bilierae Johnson, City Secretary	M. Elizabeth Reich, Chief Financial Officer
Preston Robinson, Administrative Judge	M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Majed A. Al-Ghafry, Assistant City Manager	Directors and Assistant Directors

Attachment A

Community Development Block Grant ("CDBG")
CV-COVID-19 Emergency Assistance Program

Program Statement

Description – CV-COVID-19 Emergency Assistance Program
The program targets residents of the City of Dallas who are low income to maintain their housing by providing rental assistance, mortgage assistance, and/or utility (including internet) assistance

This program may also utilize non-profit agencies to serve as subrecipients for program administration throughout the Dallas community to reach and serve more eligible participants.

Eligible Participants
Residents of the City of Dallas:
1) Who are low-income at or below 80% of Area Median Income (AMI), as defined by the United States Department of Housing and Urban Development (HUD),
2) And who have been impacted by the COVID-19 pandemic.

Rental assistance provided to an eligible household should not be duplicative of any other federally funded rental assistance provided to such household for the same time period.

Participants must complete an application for assistance, including household composition, and provide proof of income per the above eligibility requirements. Copy of current lease, mortgage statement, utility bill, or other allowable proof of residency must be provided. Participants must reside in the City of Dallas.

COVID-19 impact may include the below. Client must describe economic impact of COVID-19:
- Proof of job/income loss, temporary or permanent
- Reduction in work hours/income
- Increased healthcare or household expenses that attributed to insufficiency of rent payments (i.e. increased child-care expenses due to school closures)
- Unable to find, or maintain, gainful employment due to COVID-19 pandemic Inability to find employment due to COVID-19 health restrictions or economic impacts
- Other evidence of adverse impact or financial hardship due to COVID-19 pandemic, with approval from City of Dallas

Ineligible Participants:

- Public Housing/Housing Choice Voucher/Project Based Voucher Program Participants
- Tenants who are occupying units owned by an immediate family member

Eligible Uses
Assistance must be used for eligible housing expenses such as:
- Rent payments, rental arrears, and/or rent late fees;
- Mortgage payments, mortgage arrears, and/or mortgage late fees
- Utilities assistance (e.g., electricity, water/sewer/trash, gas, and home internet access), including utility payments, utility arrears, utilities carryover balances, utility late fees, utilities reconnection fees, and/or fees necessary to regain or maintain utilities services

Emergency Assistance Program funds may be used to pay costs for staff providing direct service delivery and assistance for eligible participants.

Up to 10% of the funds may be used for program administration (paid from Non-Profit Administration).

Eligible Properties
Residential properties, publicly or privately-owned, located within Dallas City limits.

Assistance
Provides funding in an amount up to $1,500 per month per unit for up to six (6) total consecutive (if required by HUD) months of assistance to be used towards arrears amount or future delinquency (qualifying arrears must not have occurred prior to March 2020).

Funding
This program will utilize Community Development Block Grant (CDBG) funds and CDBG CARES Act Relief funds.

This program statement may be amended by the City Manager or designee to include amendments as appropriate to meet funding requirements or guidance from HUD.

When necessary, the City Manager or designee is authorized to execute change orders or amendments to the subrecipient agreements, in excess of 25% and/or $50,000.00 (subject to compliance with the applicable procurement laws), to commit and expend funds timely to meet federal and/or state requirements.

City of Dallas

Agenda Information Sheet

File #: 21-258

Item #: F.

Monitoring and Enforcement of Current City Emergency Regulations and Executive and County Orders
[Carl Simpson, Director, Code Compliance Services]

Memorandum

DATE **February 9, 2021**

TO **Honorable Members of the Ad Hoc Committee on COVID-19 Recovery and Assistance**

SUBJECT **Monitoring and Enforcement of Current City Emergency Regulations**

The following is a combined monitoring and enforcement update of COVID-19 City Emergency Regulations. As of February 5, 2012, the 311 Call Center has received a total of 11,868 calls regarding COVID-19 since March 17, 2020. Approximately 277 COVID-related calls were received in December 2020, compared with 999 in January 2021, and 661 received as of February 5, 2021. The majority of the increased call activity can be attributed to the City's recent opening of a dedicated COVID vaccine appointment hotline.

A total of 22,954 COVID-19 related violation service requests (SRs) have been submitted since March 17th, including proactive service requests. Approximately 650 Parks related emergency violation SRs have been submitted since March 20th. 311 continues to monitor emergency regulations to ensure current SRs are reflective of current regulations in place.

For February 2021, the Code Compliance COVID-19 Special Task Force conducted a total of 46 inspections and no citations were issued during this time. There have been 6,226 Notices of Violation issued since March 2020, and only 31 locations required citations to bring about compliance. Code continues to conduct education and outreach for COVID-19 resulting in 39,133 locations monitored, educated and or informational materials distributed.

For more information on 311 Call Center COVID-19 operations or COVID-19 code enforcement, please see the attached data.

Please contact me should you have any questions.

Carl Simpson, Director
Code Compliance Services

[Attachment]

C: T.C. Broadnax, City Manager   Jon Fortune, Assistant City Manager
        Chris Caso, City Attorney   Joey Zapata, Assistant City Manager
        Mark Swann, City Auditor   Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
        Bilierae Johnson, City Secretary   M. Elizabeth Reich, Chief Financial Officer
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        Kimberly Bizor Tolbert, Chief of Staff to the City Manager   Directors and Assistant Directors
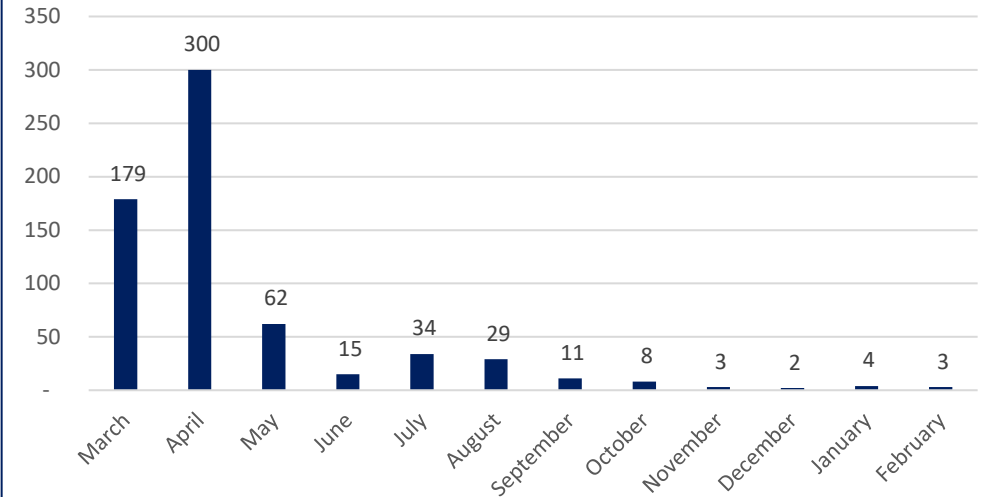   Majed A. Al-Ghafry, Assistant City Manager

COVID-19 Service Request Data

Total COVID-19 SRs by Month
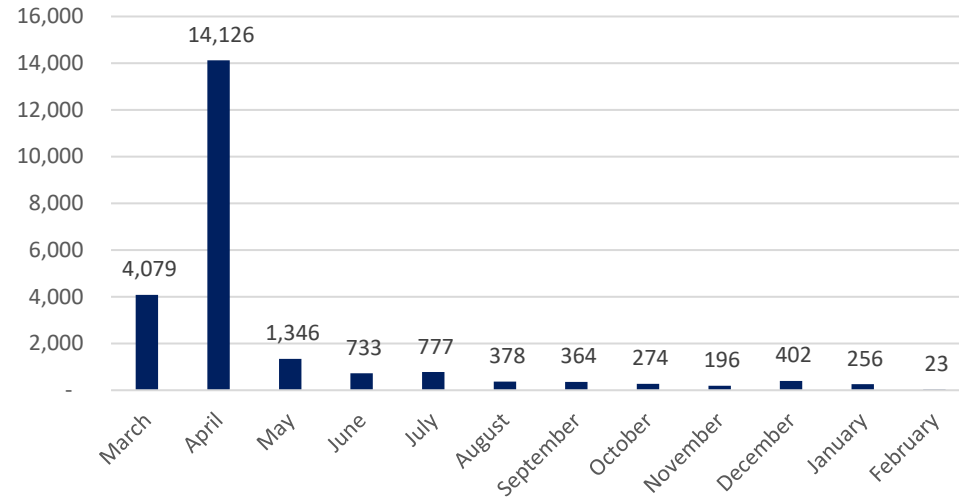
Parks Total COVID-19 SRs by Month

COVID-19 Service Request Data – 2020/2021

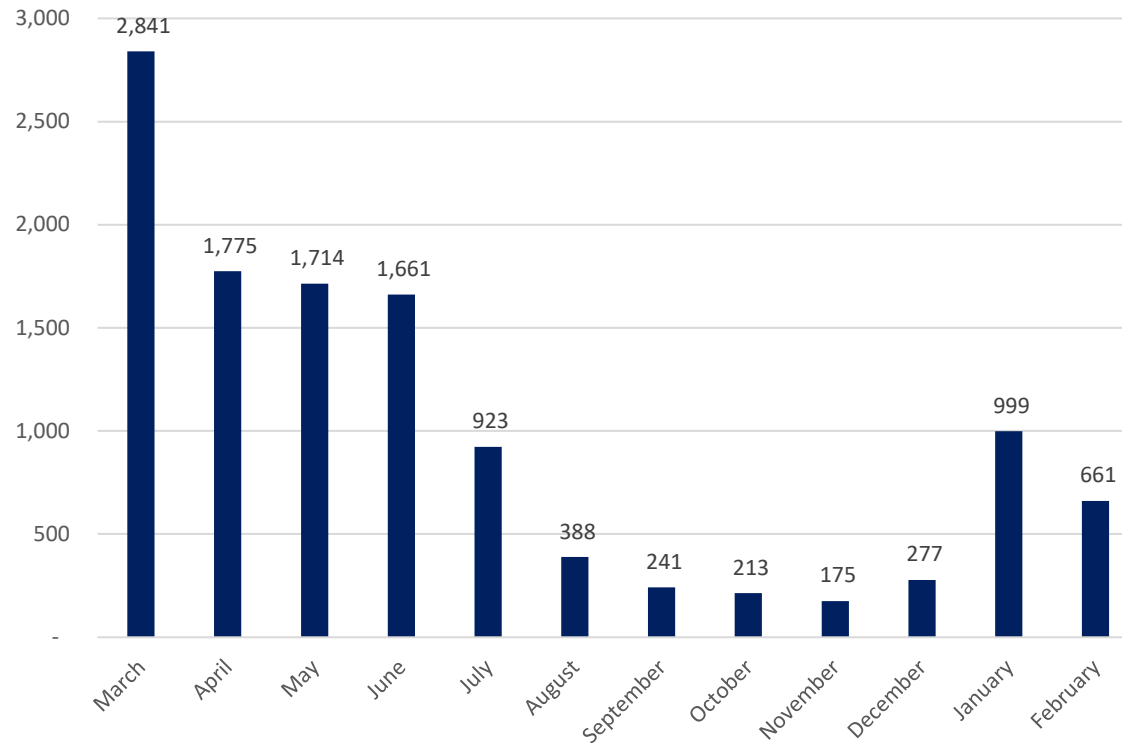| Month	Total SRs Submitted	Total Parks SRs Submitted
March	4,079	179
April	14,126	300
May	1,346	62
June	733	15
July	777	34
August	378	29
September	364	11
October	274	8
November	196	3
December	402	2
January ('21)	256	4
February ('21)	23	3
Total COIVD-19 SRs To Date*	**22,954**	**650**

*As of February 5, 2021

COVID-19 311 Call Center Data

Total COVID-19 311 Calls by Month

COVID-19 Call Data – 2020/2021

Month	Total Monthly Calls
March	2,841
April	1,775
May	1,714
June	1,661
July	923
August	388
September	241
October	213
November	178
December	114
January	999
February	661
Total COIVD-19 Calls To Date*	11,868

311 Call Center COVID-19 Operations*

- **11,868** total resident calls related to COVID-19 since March 13th

- **22,954** total emergency regulations violation service requests, including proactive service requests, since March 17th

- **650** total parks emergency regulations violation service requests since March 20th

- 311 continues to monitor current regulations in effect to ensure current SRs available are up to date

*As of February 5, 2021

COVID-19 Code Enforcement Data

Month	311 Reactive	Proactive	Total for the Month	Total Citations for the Month
March	1,323	2,695	4,018	3
April	2,625	11,454	14,079	17
May	511	823	1,334	15
June	566	112	678	1
July	642	95	737	1
August	309	58	367	0
September	236	126	362	0
October	185	77	262	0
November	169	21	190	0
December	207	180	387	1
January	193	27	220	0
February	45	1	46	0
Total to Date	7,011	15,669	22,680	38

* Data displayed above as of February 7, 2021

COVID-19 Code Enforcement Data

- **15,669** of the cases regarding COVID-19 have been proactive

- **7,011** cases were called in (311 reactive)

- **6,226** Notices of Violation (NOV) have been issued. Out of those NOVs, only **31** locations required a citation to bring about compliance

- The majority of all cases have been related to non-posting of the AER requirements