

Memorandum



CITY OF DALLAS

DATE January 7, 2022

TO Honorable Chair and Members of the Workforce, Education and Equity Committee

SUBJECT **Upcoming Office of Community Care and Office of Procurement Services
Agenda Item – January 12, 2022: Essential Services for Persons Impacted by
COVID-19**

This memo is a follow-up to one briefed to the WEE Committee on November 8, 2021 regarding [CARES CDBG Drivers of Poverty programs](#).

On January 12, 2022, the following Office of Procurement Services item will be considered by City Council:

Item No. 42: Authorize a one-year subrecipient agreement to provide essential needs, and economic and financial stability support services to low-to-moderate income residents impacted by the COVID-19 pandemic for the Office of Community Care - CitySquare in the amount of \$715,363.80, Friendship West Baptist Church in the amount of \$458,250.00, Services of Hope Entities, Inc. in the amount of \$471,132.00, and The Chocolate MINT Foundation in the amount of \$100,000.00, most advantageous proposer of seven - Total not to exceed \$1,744,745.80 - Financing: 2020 CARES Act Relief CDBG #3 Fund (subject to annual appropriations)

Background

The Office of Community Care (OCC) sought agencies through a request for proposal process to serve as subrecipients to administer the CV-COVID-19 Drivers of Poverty Program throughout Dallas city limits to residents economically impacted by the COVID-19 pandemic. The program targets low-income clients who are among the identified populations highlighted by the 2017 Mayor's Task Force on Poverty. OCC sought client assistance programs under the following categories: 1) food and other essentials, 2) transportation assistance, 3) health care financial assistance and services, 4) mental health financial assistance and services, and 5) overcoming barriers.

This item was previously scheduled for City Council action in late 2021, but staff removed it from the agenda due to ongoing negotiations with the awardees. In addition, staff identified two issues that required re-scoring the submissions. Those issues were remedied and impacted the rankings of the projects such that staff is now able to recommend an *additional* contract under the Food and Other Essentials category. Source of funds for the additional award is savings from lower-than-projected administrative costs from multiple CARES CDBG contracts.

Final overall scores are listed below. The asterisk denotes winning proposer.

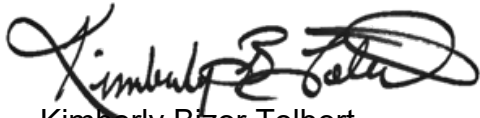
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Proposer	Category Proposed	Score	Updated Score
*CitySquare	<ul style="list-style-type: none">• Food and Other Essentials• Transportation• Healthcare—Access to Services	98	94.50
*Friendship West Baptist Church	<ul style="list-style-type: none">• Healthcare – Community Mental Health Services	97.5	92.25
*Services of Hope Entities, Inc.	<ul style="list-style-type: none">• Food and Other Essentials• Overcoming Barriers	90	89.75
Consumer Credit Counseling Service of San Francisco dba BALANCE <i>(only submitted for the Overcoming Barriers category, for which Services of Hope scored higher)</i>	<ul style="list-style-type: none">• Overcoming Barriers	86	84.50
*The Chocolate MINT Foundation	<ul style="list-style-type: none">• Food and Other Essentials	94	81.50
Hope Supply Co.	<ul style="list-style-type: none">• Food and Other Essentials	92.5	80.25
Goodr Foundation, Inc.	<ul style="list-style-type: none">• Food and Other Essentials	77.5	69

Should you have any questions or need additional information about the programming and services, please contact myself, Jessica Galleshaw, Director of Office of Community Care, at 214-670-5113 or Jessica.Galleshaw@dallascityhall.com, or Chhunmy Chhean, Director of the Office of Procurement Services, at 214-670-3874 or chhunmy.chhean@dallascityhall.com.

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Kimberly Bizor Tolbert
Chief of Staff to the Manager

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Mark Swann, City Auditor
Billieae Johnson, City Secretary
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Joey Zapata, Assistant City Manager
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M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
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