

# Memorandum



DATE June 21, 2022

CITY OF DALLAS

TO Honorable Members of the City Council Quality of Life, Arts, and Culture Committee

SUBJECT **June 22, 2022, Council Agenda Item #14 22-1326 (Code Compliance)**  
**Amendments to: Chapter 17-10.2. Mobile Food Establishments Fee Adjustment**

The following agenda item is scheduled for City Council consideration on June 22, 2022, and authorizes Code Compliance Services, Consumer Health Division to temporarily rollback permitting fees to the 2020 fee schedule.

## **Agenda Items #13 22-1326**

An ordinance amending Chapter 17, "Food Establishments," of the Dallas City Code, by amending Section 17-10.2; **(1)** revising the permit application fees for mobile food units; **(2)** revising annual inspection fees for Class II, Class III, and Class IV mobile food units; **(3)** providing a penalty not to exceed \$500; **(4)** providing a saving clause; **(5)** providing a severability clause; **(6)** and providing an effective date - Financing: Estimated revenue foregone \$86,277

## **BACKGROUND**

To better support small business operators following the COVID19 pandemic, City of Dallas Code Compliance is seeking approval to reduce certain fees associated with the mobile food industry. Informed by the City of Dallas 2021 Fee Study on Mobile Food Units (MFU), Code Compliance is revising fees to mirror the 2020 fee schedule rates through the end of FY 2022. This action requires no fee refunds.

The temporary fee roll back represents a reduction in revenue of \$86,277 based on the service volumes reported in the City of Dallas 2021 Fee Study. The fee roll back would impact the application fee and inspection fee related to Class II, III and IV mobile food units and the plan review fee for Class III and IV mobile food units.

Below is the breakdown of this action showing the name of the fees, the current fees, the proposed fees, the current budget revenue, the revenue to be collected until September 2022 and the revenue foregone.

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Amendments to: Chapter 17-10.2. Mobile Food Establishments Fee  
Adjustment**

| Fee Description  | Old Fee | Current Fee (full Cost) | Projected Revenue Budget (June - Sept) | Revenue to be Collected | Revenue Forgone |
|--|---------|-------------------------|--|-------------------------|-----------------|
| 7468-Food Permit Application Fee (food prep/hot truck) | 121     | 197                     | 135,390                                | 82,588                  | 52,802          |
| 7492- Mobile Food Unit Permit Fee (General Service)    | 240     | 408                     | 25,107                                 | 14,813                  | 10,294          |
| 7492-Mobile Food Unit Permit Fee (Vehicle Inspection)  | 185     | 330                     | 52,683                                 | 29,503                  | 23,181          |
| <b>Total</b>   |         |                         | <b>213,181</b>                         | <b>126,904</b>          | <b>86,277</b>   |

Please let me know if you have any questions.



Carl Simpson  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors