



**City of Dallas**

# **FY 2023-24 HUD Consolidated Plan Budget: City Council Discussion and Amendments**

**City Council Briefing  
May 3, 2023**

Jack Ireland  
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Budget & Management Services

# Presentation Overview



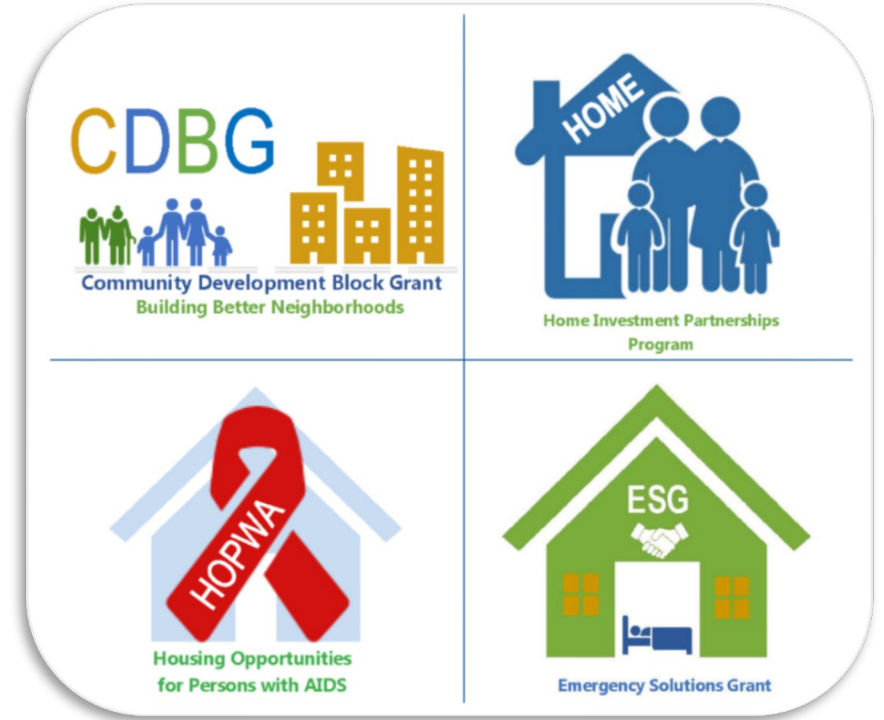
- Background
- Consolidated Plan
- Review Proposed FY 2023-24 HUD Consolidated Plan Budget (Sources and Uses)
- CDC Deliberation
- Consider City Council amendments (if necessary)
- Review timeline for budget development



# Background



- Consolidated Plan program consists of four distinct formula grants received annually from HUD:
  - Community Development Block Grant (CDBG)
  - HOME Investment Partnerships Program (HOME)
  - Emergency Solutions Grant (ESG)
  - Housing Opportunities for Persons with AIDS (HOPWA)



# Consolidated Plan



- Consolidated Plan covers a period of five years
  - Current 5-Year Plan covers October 1, 2019 to September 30, 2024
- To receive grant funds, City must submit a Five-Year Consolidated Plan and Annual Action Plan to HUD
  - Provides a baseline of how the City proposes to use grant funds to address identified community needs
- FY 2023-24 Action Plan (annual budget) will be due to HUD by August 15, 2023
  - This is the fifth (and final) year of the current 5-Year Plan



# Consolidated Plan



## 5-Year Consolidated Plan

(Submitted to HUD August 2019)



## Annual Action Plans

(Application/budget submitted to HUD to receive annual grant funds)

Year 1

FY 2019-20

(Submitted  
August  
2019)

Year 2

FY 2020-21

(Submitted  
August  
2020)

Year 3

FY 2021-22

(Will submit  
August  
2021)

Year 4

FY 2022-23

(Will submit  
August  
2022)

Year 5

FY 2023-24

(Will submit  
August  
2023)



# FY 2023-24 Proposed Budget (Sources)



Source of Funds	FY 2022-23 Budget	FY 2023-24 Estimate	Variance
CDBG (Grant)	\$14,120,128	\$13,809,603	(\$310,525)
HOME (Grant)	6,440,498	6,433,179	(7,319)
ESG (Grant)	1,268,197	1,241,010	(27,187)
HOPWA (Grant)	8,469,139	9,604,613	1,135,474
<b>Sub-Total - HUD Grant Funds</b>	<b>\$30,297,962</b>	<b>\$31,088,405</b>	<b>\$790,443</b>
CDBG Program Income (Housing)	\$200,000	\$200,000	\$0
HOME Program Income (Housing)	500,000	500,000	0
One-Time Revenue*	2,000,000	1,000,000	(1,000,000)
<b>Sub-Total - Other Funds</b>	<b>\$2,700,000</b>	<b>\$1,700,000</b>	<b>(\$1,000,000)</b>
<b>Grand Total - All Sources</b>	<b>\$32,997,962</b>	<b>\$32,788,405</b>	<b>(\$209,557)</b>

\*One-time revenue generated from unallocated program income



# FY 2023-24 Proposed Budget (Uses)



Use of Funds	FY 2022-23 Budget	FY 2023-24 Proposed	Variance
CDBG Public Services	\$2,152,040	\$2,124,846	(\$27,194)
CDBG Housing Activities	7,319,748	7,319,689	(59)
CDBG Public Improvements	4,024,314	2,803,147	(1,221,167)
CDBG Fair Housing	530,112	530,112	0
CDBG Program Oversight	2,293,914	2,231,809	(62,105)
HOME Activities	6,940,498	6,933,179	(7,319)
ESG Activities	1,268,197	1,241,010	(27,187)
HOPWA Activities	8,469,139	9,604,613	1,135,474
<b>Total</b>	<b>\$32,997,962</b>	<b>\$32,788,405</b>	<b>(\$209,557)</b>



# CDC Deliberation



- On March 2, 2023, staff presented the City Manager's proposed FY 2023-24 HUD Consolidated Plan Budget to the Community Development Commission (CDC)
- During March and April, seven (7) meetings were held with CDC, CDC committees, and staff from various departments to review each budget line item and address program questions
- On April 6, 2023, CDC concurred with the City Manager's recommended budget with no proposed amendment(s)



# City Council Amendments



- On April 19, City Council was scheduled to be briefed on the City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget
- On April 21, City Council was provided a summary by memorandum and invited to submit amendments to the FY 2023-24 HUD Consolidated Plan Budget by Thursday, April 27
- As of Friday, April 28, at 12:00 p.m., no City Council proposed amendments have been received



# Budget Development Timeline



Date	Activity
January – February	Community engagement consisting of 9 public meetings (virtual, in-person, and telephone)
March 2, 2023	City Manager's recommended budget presented to Community Development Commission
March and April	CDC committees reviewed recommended budget
April 6, 2023	CDC approved recommended budget with no amendments
April 21, 2023	City Manager's recommended budget presented to City Council by briefing memorandum (due to cancelled City Council meeting on April 19, 2023)
April 27, 2023	City Council amendments submitted to City Manager
May 3, 2023	City Council discussion of proposed amendments (if necessary)
May 10, 2023	City Council preliminary adoption of recommended budget, and call public hearing
May 11, 2023	Public review begins for 30 days
May 24, 2023	Public hearing at City Council meeting
June 14, 2023	City Council final adoption of FY 2023-24 HUD Consolidated Plan Budget
August 15, 2023	FY 2023-24 Consolidated Plan Budget (and Action Plan) submitted to HUD
October 1, 2023	FY 2023-24 Consolidated Plan Budget (and Action Plan) begins





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# City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget

Line-by-Line Budget Detail



**FY 2023-24 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**

A Project Name	B FY 2022-23 Amended Budget	C FY 2023-24 City Manager's Proposed Budget
<b><u>SOURCE OF FUNDS</u></b>		
<b>Community Development Block Grant</b>		
Entitlement (grant)	\$14,120,128	\$13,809,603
Program Income - Housing Activities	200,000	200,000
One-Time Revenue	2,000,000	1,000,000
	<u>16,320,128</u>	<u>15,009,603</u>
<b>Home Investment Partnership</b>		
Entitlement (grant)	6,440,498	6,433,179
Program Income - Housing Activities	500,000	500,000
	<u>6,940,498</u>	<u>6,933,179</u>
<b>Emergency Solutions Grant</b>		
Entitlement (grant)	1,268,197	1,241,010
<b>Housing Opportunities for Persons with AIDS</b>		
Entitlement (grant)	8,469,139	9,604,613
<b>TOTAL SOURCE OF FUNDS</b>	<u>32,997,962</u>	<u>32,788,405</u>
 <b><u>USE OF FUNDS</u></b>		
<b>Community Development Block Grant</b>		
Public Services (15% of CDBG maximum amount allowed)	2,152,040	2,124,846
Housing Activities	7,319,748	7,319,689
Public Improvements	4,024,314	2,803,147
Fair Housing and Program Oversight (20% of CDBG max amount allowed)	2,824,026	2,761,921
	<u>16,320,128</u>	<u>15,009,603</u>
<b>HOME Investment Partnerships Program</b>		
HOME Programs	<u>6,940,498</u>	<u>6,933,179</u>
<b>Emergency Solutions Grant</b>		
ESG Programs	<u>1,268,197</u>	<u>1,241,010</u>
<b>Housing Opportunities for Persons with AIDS</b>		
HOPWA Programs	8,469,139	9,604,613
<b>TOTAL USE OF FUNDS</b>	<u>\$32,997,962</u>	<u>\$32,788,405</u>

**FY 2023-24 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**

A Project Name	B FY 2022-23 Amended Budget	C FY 2023-24 City Manager's Proposed Budget
<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)</b>		
<b>CDBG - Public Services</b>		
CD01 <b>Out-of-School Time Program</b> - Provide after school and summer programs for low/mod income youth ages 6-12 Monday - Friday through structured recreational, cultural, social and life skills activities. 16 CDBG funded sites. FY 2023-24: estimated 1,750 children to be served. <b>(PKR)</b>	\$738,301	\$738,301
CD02 <b>Early Childhood and Out of School Time Services Program</b> - . The program enables low/moderate-income parents to work and adolescent parents to attend school by providing child care referral, support and services. Contracts with providers ensures access to quality child care services. Support levels based on cost and need, for infant or toddler care, underserved communities, quality programs, and parent workshops. Funds will also pay for intake, assessments and provide direct client services. FY 2023-24: estimated 320 children to be served. <b>(OCC)</b>	650,000	650,000
<b>Youth Programs Sub-Total</b>	<b>1,388,301</b>	<b>1,388,301</b>
CD03 <b>Community Court Program</b> - The Community Court, a unique program, provides restoration to the community where the crime is committed, seeks to rehabilitate individuals, deters further criminal action, and encourage defendants to become productive members of the community. FY 2023-24: estimated 1,050 clients to be served.	763,739	736,545
• South Dallas / Fair Park Community Court	296,772	215,839
• South Oak Cliff Community Court	203,203	181,946
• West Dallas Community Court	263,764	338,760
<b>Other Public Services (Non-Youth) Sub-Total</b>	<b>763,739</b>	<b>736,545</b>
<b>Total CDBG - Public Services</b>	<b>2,152,040</b>	<b>2,124,846</b>
CDBG - Public Services 15% Cap	2,152,040	2,124,846
Under/(Over) Cap	(0)	(0)
CDBG - Public Services Cap Percentage	15.0%	15.0%
<b>CDBG - Housing Activities</b>		
CD04 <b>Dallas Homebuyer Assistance Program</b> - Provide no interest, deferred payment loans for down-payment, principal reduction and closing costs. assistance. FY 2023-24: estimated 20 loans to be administered.	400,000	400,000
<b>Homeownership Opportunities Sub-Total</b>	<b>400,000</b>	<b>400,000</b>
CD05 <b>Home Improvement and Preservation Program (HIPP)</b> - Provide an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units and landlord/rental multi-family units, with the purpose of making needed improvements and preserving affordable housing. FY 2023-24: estimated 40 households to be served.	3,094,038	3,094,038
CD06 <b>Support for Home Improvement and Preservation Program (HIPP)</b> - Provide direct service, delivery staff, to implement the Home Improvement Preservation Program.	1,560,000	1,187,427

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CD07 <b>Residential Development Acquisition Loan Program</b> - Provide loans and grants to affordable housing developers for acquisition, relocation, and demolition to support affordable housing development for low income households at 80% or below AMFI. 40 Housing Units	2,265,710	2,638,224
<b>Homeowner Repair Sub-Total</b>	<b>6,919,748</b>	<b>6,919,689</b>
<b>Total CDBG - Housing Activities</b>	<b>7,319,748</b>	<b>7,319,689</b>
<b><u>CDBG - Public Improvements</u></b>		
CD08 <b>Public Facilities and Improvements</b> - Provide improvements to public facilities and infrastructure within eligible areas.	2,024,314	2,803,147
CD09 <b>Sidewalk Improvements</b> - Provide sidewalk improvements in eligible areas.	1,000,000	0
CD10 <b>ADA Improvements</b> - Provide improvements and upgrades to public facilities.	1,000,000	0
<b>Public Improvement Sub-Total</b>	<b>4,024,314</b>	<b>2,803,147</b>
<b>Total CDBG - Public Improvement</b>	<b>4,024,314</b>	<b>2,803,147</b>
<b><u>CDBG - Fair Housing and Planning &amp; Program Oversight</u></b>		
CD11 <b>Fair Housing Division</b> - Provide housing discrimination investigations, fair housing education and outreach, and citizen referrals.	530,112	530,112
CD12 <b>Citizen Participation/CDC Support/HUD Oversight</b> - Budget & Management Services/Community Development Division. Provide coordination of ConPlan budget development, citizen participation, and reporting to HUD as primary City liaison.	1,029,062	1,029,062
CD13 <b>HUD Environmental Review</b> - Budget & Management Services. Provides compliance for City's "responsible entity" designation with HUD, Part 58 environmental review requirements for all HUD funded projects, including Continuum of Care, Dallas Housing Authority, and nonprofits within the city limits of Dallas.	220,929	220,929
CD14 <b>Community Care Management Support</b> - Provide salaries and operational support to manage and administer CDBG-funded public service programs in the Office of Community Care.	178,890	178,890
CD15 <b>Housing Management Support</b> - Provide operational support for the management and administration for serving housing related CDBG programs.	865,033	802,928
<b>Total CDBG - Fair Housing and Planning &amp; Program Oversight</b>	<b>2,824,026</b>	<b>2,761,921</b>
CDBG - FH/PLN/Program Oversight 20% Cap Under/(Over) Cap	2,824,026 (0)	2,761,921 (0)
CDBG - FH/PLN/Program Oversight Cap Percentage	20%	20%
<b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT</b>	<b>16,320,128</b>	<b>15,009,603</b>

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A Project Name	B FY 2022-23 Amended Budget	C FY 2023-24 City Manager's Proposed Budget
<b><u>HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)</u></b>		
HM01 <b>CHDO Development Loan Program</b> -Provide loans to City-certified Community Housing Development Organizations (CHDOs) to develop affordable housing for low to moderate income households earning up to 80% Area Median Family Income. (15% minimum)	966,076	1,216,076
HM02 <b>HOME Project Cost</b> - Project implemented in conjunction with HOME DHAP. Primary Purpose: Direct assistance provided to eligible homebuyers for down payment, principal reduction, and closing costs based on borrowers' need and debt capacity.	450,000	450,000
HM03 <b>HOME Program Administration</b> - Provide operational support for the administration and servicing of the HOME programs which are housing based. <b>(10% maximum)</b>	589,796	589,796
HM04 <b>Dallas Homebuyer Assistance Program</b> - Provide no interest, deferred payment loans for down-payment, principal reduction and closing cost assistance. DHAP is offered to homebuyers up to eighty percent (80%) Area Median Family Income. Eligible homebuyers must get a principal mortgage through participating lenders and complete a homebuyer counseling course by a HUD approved trainer. FY 2023-24: estimated 20 households to be served.	400,000	400,000
HM05 <b>Housing Development Loan Program</b> - Provide profit and nonprofit organizations with loans for the development of single family housing (1-4units) and multifamily housing (5 or more units); FY 2023-24 estimated 84 homes funded.	4,534,626	4,277,307
<b>Home Ownership Opportunities Sub-Total</b>	<b>6,940,498</b>	<b>6,933,179</b>
<b>TOTAL HOME INVESTMENT PARTNERSHIP PROGRAM</b>	<b>6,940,498</b>	<b>6,933,179</b>
<b><u>EMERGENCY SOLUTIONS GRANT (ESG)</u></b>		
ES01 <b>Emergency Shelter</b> - Provide (i) payment of operational costs and renovations for shelters or transitional housing facilities for homeless persons, and (ii) essential services to homeless persons residing in shelters or transitional housing facilities. Emergency Shelter and Street Outreach costs combined are limited to 60.0% of the grant. FY 2023-24 estimated 4,100 persons to be served <b>(OHS)</b>	614,627	568,435
ES02 <b>Street Outreach</b> - Provide direct services designed to meet the immediate needs of unsheltered homeless persons by connecting them with emergency shelter, housing, and/or critical health services. Emergency Shelter and Street Outreach costs combined are limited to 60.0% of the grant. FY 2023-24 estimated 272 persons to be served <b>(OHS)</b>	146,291	153,673
<b>Essential Services/Operations Sub-Total</b>	<b>760,918</b>	<b>722,108</b>

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ES03 <b>Homeless Prevention</b> - Provide financial assistance and housing relocation/stabilization services to persons at-risk of homelessness and meet income limit below 30% of the area median income. Provide short-term (3 months) and medium-term (4 - 24 months) rental assistance; payment of rental arrears up to 6 months. FY 2023-24 estimated 102 persons to be served. <b>(OCC)</b>	246,086	246,086
<b>Homeless Prevention Sub-Total</b>	<b>246,086</b>	<b>246,086</b>
ES04 <b>Rapid Re-Housing</b> - Provide the rapid re-housing assistance to persons who are homeless, to include: (i) housing relocation and stabilization services (HRSS) service costs (ii) HRSS financial assistance and (iii) rental assistance (including short-term (3 months) and medium-term (4-24 months) rental assistance and one-time payment of up to 6 months of rental arrears. FY 2023-24 estimated 11 persons to be served <b>(OHS)</b>	169,190	180,813
<b>Rapid Re-Housing Sub-Total</b>	<b>169,190</b>	<b>180,813</b>
ES05 <b>ESG Administration</b> - Provide monitoring, reporting, and evaluation of contracts and related activities. Administrative costs are limited to 7.5% of the grant. <b>(OHS)</b>	69,003	69,003
ES06 <b>ESG Administration</b> - Provide monitoring, reporting, evaluation and environmental review for program activities. Administrative costs are limited to 7.5% of the grant. <b>(BMS)</b>	23,000	23,000
<b>Program Administration Sub-Total</b>	<b>92,003</b>	<b>92,003</b>
<b>TOTAL EMERGENCY SOLUTIONS GRANT</b>	<b>1,268,197</b>	<b>1,241,010</b>
<b>HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)</b>		
HW01 <b>Emergency Tenant Based Rental Assistance</b> - Provide financial assistance and staff costs for emergency short-term rent/mortgage/utility assistance, long-term tenant-based rental assistance, and permanent housing placement, as well as supportive services, to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2023-24 estimated 755 households to be served. <b>(OCC)</b>	5,162,448	5,918,510
HW02 <b>Facility Based Housing</b> - Provide housing operation costs, including lease, maintenance, utilities, insurance and furnishings) and supportive services, as well as rehabilitation/repair/acquisition, at facilities and master leasing that provide assistance to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2023-24 estimated 350 households to be served. <b>(OCC)</b>	2,385,000	2,682,450

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A Project Name	B FY 2022-23 Amended Budget	C FY 2023-24 City Manager's Proposed Budget
HW03 <b>Housing Placement &amp; Other Support Services</b> - Provide supportive services to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area, including hospice and respite care for affected children. FY 2023-24 estimated 20 households to be served. <b>(OCC)</b>	150,000	163,395
HW04 <b>Housing Information Services/ Resource Identification</b> - Provide housing navigation services consisting of a housing resource center with direct one-on-one housing referral assistance and online searchable housing database and web resources, for persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2023-24 estimated 175 households to be served. <b>(OCC)</b>	150,000	160,500
	<b>7,847,448</b>	<b>8,924,855</b>
HW05 <b>Program Administration/ City of Dallas</b> - Provide administrative oversight, evaluation, technical assistance, and HMIS client-level data collection for grant funds and program activities. Administrative costs are limited to 3.0% of the grant. <b>(OCC)</b>	134,590	152,640
HW06 <b>Program Administration/ City of Dallas</b> - Provide administrative oversight, evaluation, technical assistance and environmental review for grant funds and program activities. Administrative costs are limited to 3.0% of the grant. <b>(BMS)</b>	119,479	135,498
HW07 <b>Program Administration/ Project Sponsors</b> - Provide administrative oversight, evaluation, and technical assistance for grant funds and program activities.	367,622	391,620
<b>Program Administration Sub-Total</b>	<b>621,691</b>	<b>679,758</b>
<b>TOTAL HOUSING OPPORTUNITIES FOR PERSONS W/ AIDS</b>	<b>8,469,139</b>	<b>9,604,613</b>
<b>GRAND TOTAL CONSOLIDATED PLAN BUDGET</b>	<b>\$32,997,962</b>	<b>\$32,788,405</b>