

October 28, 2020

WHEREAS, the Department of Aviation intends on developing and implementing a Safety Management System (SMS) for airside activities, in accordance with draft Federal Aviation Administration (FAA) Advisory Circular 150/5200-37 and in anticipation of formal FAA notice of proposed rulemaking, requiring all small, medium and large-hub commercial service airports to develop and implement a Safety Management System (SMS); and

WHEREAS, the Department of Aviation employed the Request for Qualifications/ Request for Proposals process in accordance with City of Dallas and FAA on procurement guidelines for consulting services; and

WHEREAS, requests for qualifications were publicly advertised, received and opened on March 13, 2020 for Department of Aviation review and selection of firms to present a formal proposal; and

WHEREAS, Landry Consulting LLC was selected as the most responsive and responsible proposer of two in accordance with City of Dallas procurement guidelines; and

WHEREAS, it is now necessary to authorize a consulting services contract with Landry Consulting LLC, lowest responsive proposer of two, for the development and implementation of a system SMS GAP analysis, SMS manual and SMS implementation, in accordance with the Federal Aviation Administration draft Advisory Circular 150/5200-37 at Dallas Love Field, in an amount not to exceed \$489,297.33.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to execute a consulting services contract with Landry Consulting LLC, approved as to form by the City Attorney, for the development and implementation of a (SMS) GAP analysis, SMS manual and SMS implementation, in accordance with the Federal Aviation Administration draft Advisory Circular 150/5200-37 at Dallas Love Field, in an amount not to exceed \$489,297.33.

SECTION 2. That the City Manager is hereby authorized to increase appropriations in an amount not to exceed \$489,297.33 in the Aviation Passenger Facility Charge - Near Term Projects Fund, Fund A477, Department AVI, Unit W390, Object 3070, Activity ACIP, Program AVIW390.

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SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$489,297.33 to Landry Consulting LLC in accordance with the terms and conditions of the consulting services contract from the Aviation Passenger Facility Charge – Near Term Projects Fund, Fund A477, Department AVI, Unit W390, Object 3070, Activity ACIP, Program AVIW390, Commodity 91893, Encumbrance/Contract No. CX-AVI-2020-00012034, Vendor VC21749.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.