

# Memorandum



CITY OF DALLAS

DATE November 13, 2020

TO Honorable Members of the Transportation and Infrastructure Committee: Adam McGough (Chair), Adam Medrano (Vice Chair), Tennell Atkins, Adam Bazaldua, Lee Kleinman, Cara Mendelsohn, Chad West

SUBJECT **Amendment and Extension to the Temporary Parklet Program Language in the Special Events Ordinance - Chapter 42A**

On May 12, 2020, the COVID-19 Economic Recovery and Assistance Ad Hoc Committee was briefed regarding a program framework for special event permitting of temporary parklets. The program was designed to provide an opportunity for restaurants and businesses to enhance revenue generation by temporarily increasing seating, food service and retail footprints given the customer load limitations in current executive orders.

The temporary parklet program launched on Monday, May 18<sup>th</sup>, with sixteen temporary parklets currently operating throughout the city. City Council approved amendments to the Special Events Ordinance - Chapter 42A on June 24, 2020 by CR-200970 to allow for temporary parklet permitting through December 31, 2020, with all extension fees waived. With the continuation of economic impacts and closures related to COVID-19, Convention and Event Services-Office of Special Event (CES-OSE) staff are recommending an extension of the temporary parklet program provisions until 14 days after the Governor's occupancy limits are removed or until April 30, 2021, whichever is sooner.

Additionally, CES-OSE staff were tasked by the COVID-19 Economic Recovery and Assistance Ad Hoc Committee to design a more permanent solution for the parklet program. CES-OSE staff have worked with other City departments to finalize proposed amendments to Chapter 42A that will create a pilot program entitled "Street Seats" that will allow for private or public parklet options and the use of up to two curbside parking spaces.

Under the pilot street seats program, permit applicants will select from pre-approved, available design plans. Approved Street Seats will comply with all National Association of City Transportation Officials (NCATO) parklet requirements. Public safety sign-off will be required from a licensed engineer. CES-OSE staff anticipates a 60 to 90 day process from application submission to parklet opening, including departmental review and construction. The permit process will include both pre-construction and construction, with each phase requiring reviews, permit requirements and site inspections. Property authorization and public support will also be required as part of the pilot program.

DATE November 13, 2020  
SUBJECT Amendment and Extension to the Temporary Parklet Program Language in the Special Events Ordinance Chapter 42A

Upon recommendation by the Transportation and Infrastructure Committee, full City Council approval will be requested for the extension of the current temporary parklet program through April 30, 2021; and a code amendment to add the Street Seats Pilot program to Chapter 42A with a February 3, 2021 launch date. The request for extension of the current temporary program will allow for additional economic recovery assistance and will also allow for a timely transition into Street Seats for those that opt to pursue a semi-permanent installation.

If you have additional questions, or require further information, please me contact me or Rosa Fleming, Director of CES.



Joey Zapata  
Assistant City Manager

c: T.C Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors