

## **Exhibit A**

### **Community Development Block Grant (“CDBG”) CV-COVID-19 Emergency Assistance Program**

#### **Program Statement**

##### **Description – CV-COVID-19 Emergency Assistance Program**

The program targets residents of the City of Dallas who are low income to maintain their housing by providing rental assistance, mortgage assistance, and/or utility (including internet) assistance

This program may also utilize non-profit agencies to serve as subrecipients for program administration throughout the Dallas community to reach and serve more eligible participants.

##### **Eligible Participants**

Residents of the City of Dallas:

- 1) Who are low-income at or below 80% of Area Median Income (AMI), as defined by the United States Department of Housing and Urban Development (HUD),
- 2) And who have been impacted by the COVID-19 pandemic.

Rental assistance provided to an eligible household should not be duplicative of any other federally funded rental assistance provided to such household for the same time period.

Participants must complete an application for assistance, including household composition, and provide proof of income per the above eligibility requirements. Copy of current lease, mortgage statement, utility bill, or other allowable proof of residency must be provided. Participants must reside in the City of Dallas.

COVID-19 impact may include the below. Client must describe economic impact of COVID-19:

- Proof of job/income loss, temporary or permanent
- Reduction in work hours/income
- Increased healthcare or household expenses that attributed to insufficiency of rent payments (i.e. increased child-care expenses due to school closures)
- Unable to find, or maintain, gainful employment due to COVID-19 pandemic  
Inability to find employment due to COVID-19 health restrictions or economic impacts
- Other evidence of adverse impact or financial hardship due to COVID-19 pandemic, with approval from City of Dallas

##### **Ineligible Participants:**

- Public Housing/Housing Choice Voucher/Project Based Voucher Program Participants
- Tenants who are occupying units owned by an immediate family member

**Eligible Uses**

Assistance must be used for eligible housing expenses such as:

- Rent payments, rental arrears, and/or rent late fees;
- Mortgage payments, mortgage arrears, and/or mortgage late fees
- Utilities assistance (e.g., electricity, water/sewer/trash, gas, and home internet access), including utility payments, utility arrears, utilities carryover balances, utility late fees, utilities reconnection fees, and/or fees necessary to regain or maintain utilities services

Emergency Assistance Program funds may be used to pay costs for staff providing direct service delivery and assistance for eligible participants.

Up to 10% of the funds may be used for program administration (paid from Non-Profit Administration).

**Eligible Properties**

Residential properties, publicly or privately-owned, located within Dallas City limits.

**Assistance**

Provides funding in an amount up to \$1,500 per month per unit for up to six (6) total consecutive (if required by HUD) months of assistance to be used towards arrears amount or future delinquency (qualifying arrears must not have occurred prior to March 2020).

**Funding**

This program will utilize Community Development Block Grant (CDBG) funds and CDBG CARES Act Relief funds.

This program statement may be amended by the City Manager or designee to include amendments as appropriate to meet funding requirements or guidance from HUD.

When necessary, the City Manager or designee is authorized to execute change orders or amendments to the subrecipient agreements, in excess of 25% and/or \$50,000.00 (subject to compliance with the applicable procurement laws), to commit and expend funds timely to meet federal and/or state requirements.