

Memorandum



DATE March 24, 2021

CITY OF DALLAS

TO Honorable Members of the Environment and Sustainability Committee: Omar Narvaez (Chair), Chad West (Vice Chair), Tennell Atkins, Paula Blackmon, Jennifer S. Gates

SUBJECT **3rd Party Auditor Six-Year Agreement**

This memorandum provides information on a pending Council Agenda item to authorize a six-year service agreement with ABS Quality Evaluations (ABS) for the 3rd Party Auditor service to the City of Dallas Consent Decree. This item is scheduled for the May 12, 2021 City Council Agenda. This agreement will enable the City of Dallas to maintain the City's Environmental Management System (EMS) ISO 14001:2015 certification in compliance with the Consent Decree. In addition, this agreement will also enable City of Dallas departments that are certified in the Quality Management System (QMS) ISO 9001:2015 standard and the Occupational Health and Safety (OHSAS) ISO 45001 standard to maintain their certifications.

As background, the City of Dallas has maintained an EMS certification since 2008. In addition, the City of Dallas has maintained QMS and OHSAS certifications since 2007 and 2008, respectively. Currently, 15 departments utilize this service (Aviation, Building Services, Code Compliance Services, Court & Detention Services – Marshal's Office, Dallas Animal Services, Dallas Fire & Rescue, Dallas Police, Dallas Water Utilities, Equipment & Fleet Maintenance, Information & Technology Services, Office of Environmental Quality & Sustainability, Park & Recreation, Public Works, Sanitation, and Transportation). Since 2007, the City of Dallas has maintained agreements with 3rd Party Auditors to certify the City's EMS, QMS, and OHSAS management systems.

This current procurement of a 3rd Party Auditor 6-Year Agreement was conducted by the Procurement Services. The specifications for the request for closed sealed bid was developed with input from the customer departments. Also, the bids were evaluated and scored by a panel made up of appropriate personnel from the customer departments.

The six-year agreement is estimated at \$523,600 and is financed through the Dallas Office of Environmental Quality & Sustainability, with reimbursement from Dallas Water Utilities (subject to annual appropriation), and from the funds for QMS and OHSAS certification encumbered in the departments that are certified in QMS and OHSAS.

If you have questions, or need additional information, please contact the Office of Environmental Quality (OEQS) Director Michael Gange (214-670-1642).

A handwritten signature in black ink, appearing to read 'M. Gange', with a long, sweeping horizontal line extending to the right.

Michael Gange

Director, Office of Environmental Quality & Sustainability

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood
Services M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors